

Shannon Point Marine Center Laboratory Safety and Policy Reminders:

1. All users of the SPMC chemistry labs must meet with Dr. Van Alstyne (kathy.vanalstyne@wwu.edu) to discuss their plans for chemical and equipment use before beginning their work.
2. Do not attempt any procedures in the laboratory that you have not been trained for e.g., getting liquid nitrogen, using the autoclave, or any other procedure that is possibly hazardous)
3. Know the emergency procedures for your location: fire, first aid, earthquake, spills, etc.
4. Know the procedures in the event of spills - hazard levels, clean-up methods, etc.
5. In the event of a chemical spill, clean it up immediately. If the spill is a strong acid or base, neutralize it first. Get help if you are unsure how to neutralize it.
6. Dress appropriately for the situation. Your clothing is your best protection. Avoid floppy or excessively loose clothing. Closed toe shoes are preferred, flip flops are not appropriate.
7. Use personal protective equipment (lab coats, gloves, aprons, goggles, face masks, etc.).
8. No eating or drinking of any kind in the laboratory - use the hallway or in one of the study areas on each floor.
9. Know the locations of the nearest safety equipment: eyewashes, safety showers, fire extinguishers, fire alarm pulls, emergency phones, etc.
10. Do not put books, clothing, or coats on laboratory benches. Store them in designated locations.
11. Use soap and lots of water to wash chemicals off your skin. Wash your hands after leaving the lab with soap and water. Use a safety shower or eye wash for larger or hard to reach areas.
12. Sweep up broken glass immediately and put it into a broken glass container (not a garbage can).
13. Chemicals moved into secondary containers must always be labeled clearly.
14. Waste chemicals must be put into approved and labeled containers and delivered to stockroom when full. Do not mix waste unless approved by the stockroom.
15. Treat all chemicals with respect. Material Safety Data Sheets are located in the Balance Room or on-line.
16. Use fume hoods as directed . Make sure that the hood is working correctly.
17. If an accident should occur, DON'T PANIC. Call an instructor or staff member and take immediate steps to avoid disaster.

Safety Training Verification

I have received training in appropriate laboratory safety procedures, and agree to abide by them while in teaching and research laboratories at the Shannon Point Marine Center, Western Washington University.

Name (PRINT LEGIBLY)

Signature

Date

E-mail Address

Lab advisor or instructor

Emergency Name and Contact Phone number

Safety Training Instructor Signature