

Landlord Schedule D

CHANGE IN SPACE OR SERVICES Regulation 1269

Regulation 1269(A) authorizes a rent ceiling increase for increases in living space and/or housing services since the May 31, 1980 base date or, for tenancies beginning on or after January 1, 1999, since the beginning of the current tenancy. The amount of the increase for additional space is 1.042% of the cost of the additional space or, if construction commenced before April 17, 1995, \$1.00 per square foot of additional habitable space. The amount of the increase for additional services is based on the market value of the service.

Regulation 1269(B) authorizes a rent ceiling decrease for decreases in living space and/or housing services since the May 31, 1980 base date or, for tenancies beginning on or after January 1, 1999, since the beginning of the current tenancy. The amount of the decrease is based on the reasonable replacement cost of the space or service in question, or on the extent of impairment of the tenant's use of and benefit from the unit. **A landlord's petition for a decrease in space or services will be accepted only when accompanied by an Agreement of Parties signed by all affected tenants.**

Complete the table below for each unit for which there has been a change in space or services.

Unit	Inc/Dec (I or D)	Description of increase or decrease in space or services	Cost or square footage of space; market value of service; reasonable replacement cost; or % of impairment of use of and benefit from unit

Attach appropriate documentation, such as invoices and cancelled checks to establish cost; blueprints and/or diagrams to establish square footage; market data to establish market value; utility bills for the past 12 months if responsibility for paying for such will be transferred; diagrams to establish extent of impairment.