

# BUSINESS CARD ORDER FORM

Date Needed

/ / 

Quantity:

Department Billing Code

Contact Name

Contact Email

List all information as you wish it to appear on the printed business cards.

Do NOT abbreviate unless you want the abbreviations printed on card.

The information will be set-up in the standard business card format as specified in the Horry Georgetown Technical College Guide.

Name:

Title:

Title 2 (optional):

Department:

Phone:

Cell:

Toll Free:

Email:

Address: