

Homewood-Flossmoor Park District  
3301 Flossmoor Rd., Flossmoor IL 60422  
Phone: (708)957-0300 Fax: (708)957-8574

**APPLICATION FOR PART-TIME EMPLOYMENT**

Date of Application: \_\_\_\_\_

Position Desired: 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

**PLEASE PRINT**

Name \_\_\_\_\_  
First Middle Last

Permanent Address \_\_\_\_\_  
Street City State Zip Phone

School Address \_\_\_\_\_  
Street City State Zip Phone

Email Address \_\_\_\_\_ Are you 16 years of age or older? Yes \_\_\_ No \_\_\_

Driving Experience (Years) \_\_\_\_\_ Current Drivers' License Number \_\_\_\_\_

Do you need special accommodations? Yes \_\_\_ No \_\_\_ If yes, explain \_\_\_\_\_

Date available for work \_\_\_\_\_ Days and hours available (Complete attached Availability Agreement)

<u>Education</u>	<u>Name of School</u>	<u># of Years Attended</u>	<u>Did you Graduate?</u>
Elementary	_____	_____	_____
High School	_____	_____	_____
College	_____	_____	_____
Other	_____	_____	_____

**List your past three places of employment. (Most recent first)**

<b>Dates &amp; Salary</b>	<b>Employer Name Business Address Nature of Business</b>	<b>Title and Description of Duties</b>	<b>Reason for Leaving</b>
From To Beginning Salary \$ /hr Ending Salary \$ /hr			Supervisor Name Supervisor Phone # May we contact? Y N (circle)
From To Beginning Salary \$ /hr Ending Salary \$ /hr			Supervisor Name Supervisor Phone # May we contact? Y N (circle)
From To Beginning Salary \$ /hr Ending Salary \$ /hr			Supervisor Name Supervisor Phone # May we contact? Y N (circle)

**REFERENCES:**

List persons not related to you. Please list someone familiar with your job skills.

1. Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_
2. Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_
3. Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Have you ever been convicted of a felony? Yes \_\_\_ No \_\_\_ If yes, please list year convicted \_\_\_\_\_

Have you worked for the park district before? Yes \_\_\_ No \_\_\_ If yes, please checkmark facilities where you worked:

<input type="checkbox"/>	Goldberg Administration Center	<input type="checkbox"/>	Coyote Run	<input type="checkbox"/>	HF Ice Arena
<input type="checkbox"/>	Irons Oaks	<input type="checkbox"/>	Marie Irwin Community Center	<input type="checkbox"/>	Parks Department
<input type="checkbox"/>	HF Racquet & Fitness Club	<input type="checkbox"/>		<input type="checkbox"/>	

**SKILLS**

Check one (X) those activities you participate in.

Check two (XX) those activities in which you have special talents.

Check three (XXX) those activities you feel qualified to teach or perform.

**ART & CRAFTS**

\_\_\_\_\_ Painting  
 \_\_\_\_\_ Macramé  
 \_\_\_\_\_ Nature Crafts  
 \_\_\_\_\_ Ceramics  
 \_\_\_\_\_ Handicrafts  
 \_\_\_\_\_ Holiday Crafts  
 \_\_\_\_\_ Drawing

**PERFORMING ARTS**

\_\_\_\_\_ Dance (folk, tap, ballet)  
 Type \_\_\_\_\_  
 \_\_\_\_\_ Music  
 \_\_\_\_\_ Dramatics  
 \_\_\_\_\_ Puppetry

**NATURE/OUTDOORS**

\_\_\_\_\_ Camping  
 \_\_\_\_\_ Plant ID  
 \_\_\_\_\_ Nature Crafts  
 \_\_\_\_\_ Animal ID

**AGE GROUPS**

\_\_\_\_\_ Preschool  
 \_\_\_\_\_ K-4<sup>th</sup> Grade  
 \_\_\_\_\_ 6<sup>th</sup>-8<sup>th</sup> Grade  
 \_\_\_\_\_ High School  
 \_\_\_\_\_ Adults  
 \_\_\_\_\_ Seniors

**SOCIAL ACTIVITIES**

\_\_\_\_\_ Table Games  
 \_\_\_\_\_ Story Telling  
 \_\_\_\_\_ Preschool Activities  
 \_\_\_\_\_ Sr. Citizen Activities  
 \_\_\_\_\_ Cooking

**SPORTS & ATHLETICS**

\_\_\_\_\_ Football  
 \_\_\_\_\_ Baseball  
 \_\_\_\_\_ Gymnastics  
 \_\_\_\_\_ Tumbling  
 \_\_\_\_\_ Volleyball  
 \_\_\_\_\_ Soccer  
 \_\_\_\_\_ Tennis  
 \_\_\_\_\_ Figure Skating  
 \_\_\_\_\_ Racquetball  
 \_\_\_\_\_ Hockey  
 \_\_\_\_\_ Basketball  
 \_\_\_\_\_ Refereeing  
 Type \_\_\_\_\_

**POOLS**

\_\_\_\_\_ Lifeguard Training  
 \_\_\_\_\_ WSI  
 \_\_\_\_\_ Instr. Training  
 \_\_\_\_\_ Concession  
 \_\_\_\_\_ Cashier

**MAINTENANCE**

\_\_\_\_\_ Carpentry  
 \_\_\_\_\_ Painting  
 \_\_\_\_\_ Electrical  
 \_\_\_\_\_ Plumbing  
 \_\_\_\_\_ Tile

**PARK MAINTENANCE**

\_\_\_\_\_ Gardening  
 \_\_\_\_\_ Equipment Operation  
 \_\_\_\_\_ Lawnmowers  
 \_\_\_\_\_ Tractors  
 \_\_\_\_\_ Trucks

**RESTAURANT FUNCTIONS**

\_\_\_\_\_ Bartender  
 \_\_\_\_\_ Bussing  
 \_\_\_\_\_ Cook  
 \_\_\_\_\_ Dishwasher  
 \_\_\_\_\_ Hostess  
 \_\_\_\_\_ Server

List other experience and qualifications: \_\_\_\_\_

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**AVAILABILITY AGREEMENT**

Name \_\_\_\_\_

Phone \_\_\_\_\_

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I AM AVAILABLE TO WORK DURING THE SEASON(S) OF:

\_\_\_\_\_ SUMMER      \_\_\_\_\_ FALL      \_\_\_\_\_ WINTER      \_\_\_\_\_ SPRING

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I AM AVAILABLE TO WORK THE DAY(S) OF:

\_\_\_\_\_ MON    \_\_\_\_\_ TUE    \_\_\_\_\_ WED    \_\_\_\_\_ THU    \_\_\_\_\_ FRI    \_\_\_\_\_ SAT    \_\_\_\_\_ SUN

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I AM AVAILABLE TO WORK THE HOURS OF:

\_\_\_\_\_ AM    TO    \_\_\_\_\_ PM

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I AM AVAILABLE FOR:

\_\_\_\_\_ FULL TIME      \_\_\_\_\_ PART- TIME      \_\_\_\_\_ SEASONAL

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IF AVAILABLE FOR PART-TIME OR SEASONAL WORK PLEASE LIST WHY YOU ARE LIMITED TO WORKING PART-TIME OR SEASONAL. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I UNDERSTAND THAT I MAY BE CALLED TO WORK ANY OF THE AGREED HOURS LISTED ABOVE.**

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_