

Town of Mansfield
Expenditure Budget Report
FY15 OPERATING BUDGET

122 - SELECTMEN		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
011222-530010	SELECTMEN - LEGAL FEES Legal services agreement with Deutsch Williams-contracted to be renegotiated. \$54,000 forecast for FY15. Other non-routine legal services as needed - \$46,000 Total FY15 Budget request = \$100,000 Town Manager's comment: This budget has been lowered to \$80,000 due to a projected reduction in non-routine legal fees.	\$84,961.22	\$100,000.00	\$50,192.02	\$100,000.00	\$80,000.00	
011222-530011	SELECTMEN - ADVERTISING Sun Chronicle ads, etc.	\$331.26	\$700.00	\$327.26	\$700.00	\$700.00	
011222-534005	SELECTMEN - PRINTING Various plaques and awards given to members of the community and people who have served the Town admirably.	\$433.99	\$750.00	\$144.25	\$1,000.00	\$1,000.00	
011222-542000	SELECTMEN - OFFICE SUPPLIES Various office needs	\$431.83	\$300.00	\$470.54	\$500.00	\$500.00	
011222-573100	SELECTMEN - PROF DEVELOPMENT Mass. Municipal Association annual dues - \$2,700 Various other meeting reimbursements - \$1,300 Total FY15 Budget request = \$4,000	\$3,749.64	\$4,000.00	\$643.11	\$4,000.00	\$4,000.00	
EXPENSES Total:		\$89,907.94	\$105,750.00	\$51,777.18	\$106,200.00	\$86,200.00	
011225-585010	SELECTMEN - OFFICE EQUIPMENT						
CAPITAL OUTLAY Total:							
011228-530010	SELECTMAN - LEGAL PRIOR YEAR BILLS						
PRIOR YEAR BILLS Total:							
SELECTMEN Total:		\$89,907.94	\$105,750.00	\$51,777.18	\$106,200.00	\$86,200.00	

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123 - TOWN MANAGER							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
011231-511001	TOWN MANAGER - MANAGEMENT SALARIES William R. Ross, Town Manager FY15 Salary will be set by Selectmen after a performance review as per contract - a 2% increase over FY14 level is anticipated. FY15 Salary divided up as 70% General Fund, 30% Enterprise Funds. This is the 70% General Fund portion with a one day accrual. \$102,186 + \$393 1 day accrual = \$102,579.	\$98,933.17	\$100,706.00	\$78,330.57	\$102,579.00	\$102,579.00	
011231-511004	TOWN MANAGER - SECRETARIAL/CLERICAL Deb Herbert - Town Manager's Confidential Secretary non-union position - FY15 salary - \$55,000 per year + 1 day accrual Tracy Whalen - Selectmen's Confidential Secretary - non-union position - FY15 salary - \$50,000 per year + 1 day accrual Total FY15 Budget request = \$105,405 Town Manager's comment: Mrs. Herbert has taken on additional Personnel-related responsibilities in addition to her Town Manager-related work.	\$89,186.59	\$96,719.00	\$76,334.13	\$104,401.00	\$105,405.00	
011231-512001	TOWN MANAGER - TEMPORARY SUPPORT						
011231-513001	TOWN MANAGER - SCHEDULED OVERTIME Selectmen's Confidential Secretary - night meetings at premium pay at time and 1/2. This is an estimate.	\$2,776.54	\$2,500.00	\$1,850.84	\$2,500.00	\$2,500.00	
011231-514006	TOWN MANAGER - LONGEVITY Neither of the Confidential Secretaries are eligible for this benefit this year.	\$350.00					
011231-514007	TOWN MANAGER - SICK LVINC Neither of the Confidential Secretaries are eligible for this benefit this year.						
011231-514010	TOWN MANAGER - PERS SERV ADJUST This line item is used to mitigate pay increases agreed to in union negotiations. Many of the Town's union contracts expire in FY15. The full name of this account is "Personal Services Adjustments".		\$15,000.00		\$20,000.00	\$20,000.00	
011231-517009							
011231-517000	TOWN MANAGER - EMPLOYEE BENEFITS Estimated benefits for active and retired employees of this department.	\$100,093.23	\$102,701.00	\$81,464.88	\$120,000.00	\$94,000.00	
011231-519006	TOWN MANAGER - STIPENDS Town Manager's automobile stipend as per contract. This is FY15's estimated reimbursement amount pending contract negotiations.	\$3,809.47	\$6,000.00	\$3,230.68	\$6,000.00	\$6,000.00	
PERSONAL SERVICES Total:		\$295,149.00	\$323,626.00	\$241,211.10	\$355,480.00	\$330,484.00	
011232-524007	TOWN MANAGER - REPAIR & MAINT EQPMT						
011232-530000	TOWN MANAGER - PROF/TECH SRVCS This line item is to fund any professional services or repairs needed during the year. Level funded for FY15.		\$4,000.00		\$4,000.00	\$4,000.00	
011232-530003	TOWN MANAGER - S. EAST SUPPT GROUP This is the annual payment to the Southeast Regional Services Group (SRSG), a procurement consortium that collectively bids and awards some goods and services for the Town. Level funded for FY15. Town Manager's comment: The payment to SRSG has been eliminated for FY15.	\$4,000.00	\$4,200.00		\$4,200.00		

Last Expenditure Update: 04/16/2014

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123 - TOWN MANAGER						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
011232-530006	TOWN MANAGER - ENGNRNG/ARCHITECT					
011232-530010	TOWN MANAGER - LEGAL FEES This is to pay the Town's labor counsel for contract negotiations, labor disputes, and personnel-related matters. Many of the Town's labor contracts are up for renewal in FY15.	\$64,758.92	\$50,000.00	\$44,244.25	\$90,000.00	\$90,000.00
011232-530011	TOWN MANAGER - ADVERTISING					
011232-534001	TOWN MANAGER - TELEPHONE Town Manager's cell phone usage at approximately \$75 per month.	\$681.43	\$900.00	\$415.51	\$900.00	\$900.00
011232-534005	TOWN MANAGER - PRINTING This reflects the costs associated with the printing of all Town Zoning By-laws, General By-laws, Special Town Meeting and Annual Town Meeting warrants, the Annual Town Report, and other Town Manager printing needs. A decrease is forecasted for FY15.	\$8,879.80	\$14,000.00	\$777.67	\$12,000.00	\$12,000.00
011232-542000	TOWN MANAGER - OFFICE SUPPLIES This is for any Town Manager-related office supplies. Level funded for FY15.	\$528.33	\$500.00	\$297.49	\$500.00	\$500.00
011232-551012	TOWN MANAGER - BOOKS/REFERENCES This is for reference materials purchased on various subjects. Some material is shared with other departments (personnel policies, etc.). Level funded for FY15.	\$2,294.99	\$2,500.00	\$1,674.00	\$2,500.00	\$2,500.00
011232-571000	TOWN MANAGER - TRANSPORT IN-STATE					
011232-572000	TOWN MANAGER - OUT OF STATE TRAVEL					
011232-573100	TOWN MANAGER - PROF DEVELOPMENT This is to pay for the Town Manager to attend various conferences, meetings, and conventions. It also pays for the Town Manager's membership in the International City/County Management Association (ICMA), International Public Management Association (IPMA), Massachusetts Municipal Management Association (MMA), and the Massachusetts Municipal Association (MMA). Town Manager's comment: \$250 of Personnel-related dues and memberships have been moved to the Personnel budget.	\$5,412.45	\$7,500.00	\$6,232.83	\$9,000.00	\$8,750.00
EXPENSES Total:		\$86,555.92	\$83,600.00	\$53,641.75	\$123,100.00	\$118,650.00
011235-585010	TOWN MANAGER - OFFICE EQUIPMENT Replacement of dictation equipment		\$200.00	\$96.99	\$200.00	\$200.00
CAPITAL OUTLAY Total:			\$200.00	\$96.99	\$200.00	\$200.00
011238-530000	TOWN MANAGER - PROF/TECH SRV PRIOR					
011238-530010	TOWN MANAGER - LEGAL FEES PRIOR YE					
011238-534001	TOWN MANAGER - TELEPHONE					
011238-534005	TOWN MANAGER - PRINTING PRIOR YEAR					
011238-551012	TOWN MANAGER - BOOKS/REF. PRIOR YR					
PRIOR YEAR BILLS Total:						
TOWN MANAGER Total:		\$381,704.92	\$407,426.00	\$294,949.84	\$478,780.00	\$449,334.00

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124 - TOWN MGR. - ENCUMBRANCES		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
011241-517000	TOWN MGR - EMP. BENEFITS	\$10.00					
PERSONAL SERVICES Total:		\$10.00					
011242-558012	TOWN MANAGER - BOOKS/REFERENCES		\$181.00	\$181.00			
EXPENSES Total:			\$181.00	\$181.00			
TOWN MGR. - ENCUMBRANCES Total:		\$10.00	\$181.00	\$181.00			

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131 - FINANCE COMMITTEE							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
011311-511004	FINANCE COMM - SECRETARY	\$2,348.92	\$6,000.00	\$2,359.97	\$6,000.00	\$6,000.00	
	This is to pay for a secretary to perform Finance-Committee-related duties, including the taking of minutes and meeting postings. This budget is level-funded for FY15.						
PERSONAL SERVICES Total:		\$2,348.92	\$6,000.00	\$2,359.97	\$6,000.00	\$6,000.00	
011312-573100	FINANCE COMM - PROF DEVELOPMENT		\$300.00	\$300.00	\$2,500.00	\$2,500.00	
	ATFC Membership Dues and Finance Seminars/Workshops						
011312-579000	FINANCE COMM - RESERVE FUND		\$98,083.00		\$250,000.00	\$250,000.00	
	This budget is controlled by the Finance Committee as allowed by MGL Chapter 40 Section 6. It is to be used for "extraordinary or unforeseen" expenditures during the course of the fiscal year.						
EXPENSES Total:			\$98,383.00	\$300.00	\$252,500.00	\$252,500.00	
FINANCE COMMITTEE Total:		\$2,348.92	\$104,383.00	\$2,659.97	\$258,500.00	\$258,500.00	

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132 - FINANCE - ENCUMBRANCES		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
011322-517000	FINANCE - EMP. BENEFITS	\$180.00					
011322-530000	FINANCE - PROF & TECH SERVICES		\$653.50	\$636.86			
PERSONAL SERVICES Total:		\$180.00	\$653.50	\$636.86			
FINANCE - ENCUMBRANCES Total:		\$180.00	\$653.50	\$636.86			

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133 - FINANCE							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
011331-511001	FINANCE - MANAGEMENT SALARIES Estimated salary for incoming Treasurer/Collector	\$81,513.41	\$83,452.00	\$63,772.15	\$87,000.00	\$87,000.00	
011331-511002	FINANCE - SUPERVISORY SALARIES Sandra LaRosee Year 5 @ step D6-5 \$65,090.13 annual, \$1,251.73 weekly plus one day accrual Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows: Sandra LaRosee Year 5 @ step D6-5 \$66,391.93 annual, \$1,276.77 weekly plus one day accrual of \$255.38 - = \$66,647.31	\$62,736.98	\$64,696.00	\$52,973.53	\$66,648.00	\$66,648.00	
011331-511004	FINANCE - SECRETARIAL/CLERICAL Kathryn Colleran Step B8 \$48,234.20 annual, \$927.58 weekly plus one day accrual Patricia Gurnon Step C6 \$23,557.15 annual 20 hours per week Jennifer Kinney Step B5 \$45,055.22 annual, \$866.45 weekly Wendy Cutillo Step B2 \$40,922.54, \$786.97 weekly, plus one day accrual \$39,165.20 B1 \$39,015.15 plus one day accrual for New Bookkeeper if Water and Sewer go monthly. Amount to be split 33% General Fund, 33% Water, 33% Wastewater. T/C staff will be required to do even more work if the Water/Sewer bills are sent monthly instead of quarterly. For example, answering more phone calls, printing off bills, uploading and downloading files more frequently, waiting on customers monthly instead of quarterly, etc. Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows: Kathryn Colleran Step B8 \$49,198.89 annual, \$946.13 weekly plus one day accrual of \$189.23 = \$49,388.12 Patricia Gurnon Step C6 \$24,024.00 annual \$462.00 weekly 20 hours per week plus one day accrual of \$173.25 = \$24,197.25 Jennifer Kinney Step B5 \$45,956.33 annual, \$883.73 weekly plus one day accrual of \$176.78 = \$46,133.11 Wendy Cutillo Step B2 \$41,740.99, \$802.71 weekly, plus one day accrual of \$160.58 = \$41,901.57 \$39,795.45 B1 annual , \$765.30 weekly plus one day accrual of \$153.08 = \$39,948.53 for New Bookkeeper if Water and Sewer go monthly. Amount to be split 33% General Fund, 33% Water, 33% Wastewater. T/C staff will be required to do even more work if the Water/Sewer bills are sent monthly instead of quarterly. For example, answering more phone calls, printing off bills, uploading and downloading files more frequently, waiting on customers monthly instead of quarterly, etc. Total = \$201,568.58 Town Manager's further comment: the New Bookkeeper position has been eliminated from this budget.	\$150,179.68	\$155,680.00	\$118,661.62	\$201,569.00	\$162,404.00	
011331-514006	FINANCE - LONGEVITY LaRosee \$750 over 35 years Colleran \$475 over 10 years Gurnon \$475 over 10 years Kinney \$425 over 5 years	\$2,500.00	\$2,500.00	\$2,500.00	\$2,125.00	\$1,375.00	

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133 - FINANCE						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
	Town Manager's comment: This budget has been reduced due to an upcoming retirement.					
011331-514007	FINANCE - SICK LEAVE INCENTIVE LaRosee \$1,964.72 max. 6 days Colleran \$742.06 max. 4 days Gurnon \$362.42 max. 4 days Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows: LaRosee \$1,532.15 max. 6 days Colleran \$756.92 max. 4 days Gurnon \$369.60 max. 4 days Total: \$2,658.67 Town Manager's further comment: This budget has been reduced due to an upcoming retirement.	\$261.36	\$2,564.00		\$2,659.00	\$1,127.00
011331-517000	FINANCE - EMPLOYEE BENEFITS Includes benefits for adding additional staffing for monthly water/sewer bills.	\$207,827.89	\$202,510.00	\$180,988.86	\$222,000.00	\$221,000.00
011331-519005	FINANCE - UNUSED SICK LEAVE BUYBACK Town Manager's comment: This budget has been added due to an upcoming retirement. These amounts must be paid at retirement as per union contract.					\$14,580.00
011331-519011	FINANCE - UNUSED VAC BUYBACK Town Manager's comment: This budget has been added due to an upcoming retirement. These amounts must be paid at retirement as per union contract.					\$8,000.00
PERSONAL SERVICES Total:		\$505,019.32	\$511,402.00	\$418,896.16	\$582,001.00	\$562,134.00
011332-524007	FINANCE - REP. & MAINT OFFICE EQUIP Neopost (vendor check stuffer) \$3,559.04 Other: \$440.00	\$3,535.56	\$4,000.00	\$2,651.67	\$4,000.00	\$4,000.00
011332-530000	FINANCE - PROF/TECH SRVCS Bill Printer/Mailer \$7,000 Lockbox \$7,000 (Eastern and NE Money) Payroll \$51,000 (Town and School) Checks \$2,400 (Bank used to pay for checks) Envelopes \$800 (Bank used to pay for envelopes) Other \$1,800	\$56,182.04	\$78,480.00	\$40,631.72	\$70,000.00	\$70,000.00
011332-530010	FINANCE - LEGAL FEES Legal Fees need for Tax Takings, Land Court, pursuit of delinquent taxpayers, recordings at Registry of Deeds, etc.	\$22,750.64	\$50,000.00	\$19,729.72	\$25,000.00	\$25,000.00

Last Expenditure Update: 04/16/2014

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133 - FINANCE		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
011332-530011	FINANCE - ADVERTISING Advertising as required by MGL for tax takings/tailings	\$1,567.05	\$4,000.00		\$4,000.00	\$4,000.00	
011332-542000	FINANCE - OFFICE SUPPLIES Various Office Supplies	\$900.09	\$2,000.00	\$1,133.85	\$2,000.00	\$2,000.00	
011332-573100	FINANCE - PROFESSIONAL DEVELOPMENT For Treasurer and Asst. Treasurer to attend school and conferences to maintain certifications and Association fees Additional amount added for New Treasurer/Collector to attend conference or school if required.	\$540.00	\$1,000.00	\$385.00	\$2,000.00	\$2,000.00	
011332-530008	FINANCE - EMPLOYEE TRAINING						
EXPENSES Total:		\$85,475.38	\$139,480.00	\$64,531.96	\$107,000.00	\$107,000.00	
011335-585010	FINANCE - OFFICE EQUIPMENT To replace calculators that are cheaper to replace than pay annual maintance fees.		\$100.00		\$100.00	\$100.00	
CAPITAL OUTLAY Total:			\$100.00		\$100.00	\$100.00	
011338-530000	FINANCE - PROFESSIONAL & TECHNICAL						
PRIOR YEAR BILLS Total:							
FINANCE Total:		\$590,494.70	\$650,982.00	\$483,428.12	\$689,101.00	\$669,234.00	

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134 - ACCOUNTANT							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
011341-511001	ACCOUNTANT - MANAGEMENT SALARIES John Stanbrook - salary equivalent to Supervisory Bargaining Unit K-9 - This budget line item consists of the Town Accountant's FY15 salary, a 1 day accrual, and a \$5,000 Finance Director stipend.	\$95,160.01	\$102,440.00	\$78,306.62	\$104,634.00	\$104,634.00	
011341-511003	ACCOUNTANT - TECHNICAL SUPPORT Linda Darling - Assistant Town Accountant - Non-Supervisory Bargaining Unit D6-1. This budget line item consists of the Assistant Town Accountant's contracted FY15 salary and a 1 day accrual. It does not include any increases that may come from upcoming Non-Supervisory Union contract negotiations. Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows: Linda Darling - Assistant Town Accountant - Non-Supervisory Bargaining Unit D6-1. This budget line item consists of the Assistant Town Accountant's contracted FY15 salary and a 1 day accrual. \$63,801.34 annual, \$1,226.95 per week plus 1 day accrual of \$245.40 = \$64,046.74	\$61,884.53	\$62,170.00	\$47,512.95	\$64,047.00	\$64,047.00	
011341-511004	ACCOUNTANT - SECRETARIAL/CLERICAL Eleanor Lallier - Full-time Bookkeeper - Clerical Bargaining Unit B8 - This budget line item consists of the Full-time Bookkeeper's contracted FY15 salary and a 1 day accrual. It does not include any increases that may come from upcoming Clerical Union contract negotiations. Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows: Eleanor Lallier - Full-time Bookkeeper - Clerical Bargaining Unit B8 - This budget line item consists of the Full-time Bookkeeper's contracted FY15 salary and a 1 day accrual. \$49,198.89 annual, \$946.13 per week plus 1 day accrual of \$189.23 = \$49,388.12	\$45,922.77	\$47,030.00	\$35,949.08	\$49,389.00	\$49,389.00	
011341-517000	ACCOUNTANT - EMPLOYEE BENEFITS Estimated benefits for active and retired employees of this department.	\$122,520.62	\$122,561.00	\$96,385.18	\$125,000.00	\$110,000.00	
011341-513002	ACCOUNTANT - UNSCHEDULED OT This budget line item is for the Assistant Town Accountant and the Full-Time Bookkeeper to work on additional projects as outlined in the Town's Financial Operations report authored by Certified Public Accountants Malloy, Lynch, and Bienvenue LLP.	\$3,746.33		\$1,481.25	\$3,000.00	\$3,000.00	
011341-514006	ACCOUNTANT - LONGEVITY Assistant Town Accountant - 14 years with the Town - \$450 Full-time Bookkeeper - 13 years with the Town - \$475 as per Union contracts	\$925.00	\$925.00	\$925.00	\$925.00	\$925.00	
011341-514007	ACCOUNTANT - SICK LEAVE INCENTIVE The Assistant Town Accountant has 6 sick days that could be bought back (as per Union contract). The full-time Bookkeeper has 4 sick days that could be bought back (as per Union contract).	\$529.88	\$2,525.00		\$2,605.00	\$2,605.00	
PERSONAL SERVICES Total:		\$330,689.14	\$337,651.00	\$260,560.08	\$349,600.00	\$334,600.00	

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134 - ACCOUNTANT						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req
011342-530008	ACCOUNTANT - TRAINING SEMINARS The Finance Director/Town Accountant will attend an Accounting recertification class in Amherst and a Treasurer/Collector certification class in Amherst. The Full-time Bookkeeper will attend an Accounting certification class in Amherst.	\$656.46	\$2,000.00	\$1,848.19	\$2,000.00	\$2,000.00
011342-530009	ACCOUNTANT - ACCOUNTING/AUDITING This is the General Fund's portion of the Town-wide Audit as per current indirect cost methodology.	\$29,260.00	\$29,260.00	\$29,260.00	\$29,260.00	\$29,260.00
011342-530000	ACCOUNTANT - PROFESSIONAL & TECH This budget line item is used to pay for the Town's annual Governmental Accounting Standards Board (GASB) Statement No. 45 Other Post-Employment Benefits (OPEB) report. Also, a consultant will be hired to assist the Town Accountant in preparing documents needed to compile a Comprehensive Annual Financial Report (CAFR) to be submitted to the Massachusetts Government Financial Officers Association (MGFOA).					\$20,000.00
011342-542000	ACCOUNTANT - OFFICE SUPPLIES This line item is for general office supplies, boxes, and other miscellaneous supplies.	\$1,835.44	\$1,000.00	\$256.37	\$1,000.00	\$1,000.00
011342-573100	ACCOUNTANT - PROF DEVELOPMENT The Assistant Accountant and the Full-time Bookkeeper will seek their MA Certified Public Procurement Official (MCPPO) designation.	\$1,158.70	\$2,100.00	\$2,763.63	\$2,150.00	\$2,150.00
EXPENSES Total:		\$32,910.60	\$34,360.00	\$34,128.19	\$34,410.00	\$54,410.00
011345-530003	ACCOUNTANT - MGT CONSULTING This budget line item is used to pay for the Town's annual Governmental Accounting Standards Board (GASB) Statement No. 45 Other Post-Employment Benefits (OPEB) report. Also, a consultant will be hired to assist the Town Accountant in preparing documents needed to compile a Comprehensive Annual Financial Report (CAFR) to be submitted to the Massachusetts Government Financial Officers Association (MGFOA). Town Manager's comment: this budget has been moved to the Accountant Other Expenses Professional & Technical budget.	\$13,212.46	\$10,000.00	\$375.00	\$20,000.00	
011345-585010	ACCOUNTANT - OFFICE EQUIPMENT					
CAPITAL OUTLAY Total:		\$13,212.46	\$10,000.00	\$375.00	\$20,000.00	
ACCOUNTANT Total:		\$376,812.20	\$382,011.00	\$295,063.27	\$404,010.00	\$389,010.00

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135 - ACCOUNTANT - ENCUMBRANCES		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
011351-517000	ACCOUNTANT - EMP. BENEFITS	\$20.00					
PERSONAL SERVICES Total:		\$20.00					
011352-530009	ACCOUNTANT - ACCOUNTING & AUDITING	\$19,000.00					
EXPENSES Total:		\$19,000.00					
011355-530003	ACCOUNTANT- MGT. CONSULTING		\$52,550.00	\$45,000.00			
CAPITAL OUTLAY Total:			\$52,550.00	\$45,000.00			
ACCOUNTANT - ENCUMBRANCES		\$19,020.00	\$52,550.00	\$45,000.00			

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137 - ASSESSORS							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
011371-511001	ASSESSORS - MANAGEMENT SALARIES Step 10, 1 extra day Supervisory Union Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows: Nancy Hinote Assistant Assessor Supervisory Union Step H-10 \$80,142.11 annual, \$1,541.11 weekly plus \$308.22 1 day accrual = \$80,450.33.	\$75,375.02	\$77,179.00	\$58,982.69	\$80,451.00	\$80,451.00	
011371-511002	ASSESSORS - SUPERVISORY SALARIES	\$19,306.69					
011371-511004	ASSESSORS - SECRETARIAL/CLERICAL Step 2 Clerical Union Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows: Donna Linfield Clerical union Step C-1 \$38,266.81 annual, \$735.90 weekly plus 1 day accrual of \$147.15 = \$38,413.96.	\$18,416.79	\$37,661.00	\$28,861.85	\$38,414.00	\$38,414.00	
011371-517000	ASSESSORS - EMPLOYEE BENEFITS Estimated benefits for active and retired employees of this department	\$97,078.90	\$132,600.00	\$119,976.48	\$135,000.00	\$130,000.00	
011371-514006	ASSESSORS - LONGEVITY 10 Years, 12/17/2014	\$375.00	\$375.00	\$375.00	\$425.00	\$425.00	
011371-519005	ASSESSORS-SICK LEAVE BB RETIRE						
PERSONAL SERVICES Total:		\$210,552.40	\$247,815.00	\$208,196.02	\$254,290.00	\$249,290.00	
011372-524007	ASSESSORS - REPAIR & MAINT EQPMT Time Clock Repairs	\$172.00	\$150.00		\$150.00	\$150.00	
011372-530000	ASSESSORS - PROF/TECH						
011372-530008	ASSESSORS - TRAINING SEMINARS	\$590.00	\$800.00	\$70.00	\$800.00	\$800.00	
011372-530018	ASSESSORS - ASSESSMENT SERVICES Assessment Services, Vision, RRC Permits, etc.	\$14,078.10	\$16,550.00	\$5,231.40	\$23,700.00	\$23,700.00	
011372-530019	ASSESSORS - APPRSAL/DEFENSE FEES ATB Legal Fees	\$8,694.00	\$6,000.00	\$5,292.00	\$6,800.00	\$6,800.00	
011372-538009	ASSESSORS - SPECIALIZED SERVICES						

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137 - ASSESSORS						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req
011372-542000	ASSESSORS - OFFICE SUPPLIES Office Supplies \$60 added for Clerical Uniform Allowance	\$311.57	\$500.00	\$358.81	\$560.00	\$560.00
011372-573100	ASSESSORS - PROF DEVELOPMENT	\$420.15	\$800.00	\$240.00	\$800.00	\$800.00
EXPENSES Total:		\$24,265.82	\$24,800.00	\$11,192.21	\$32,810.00	\$32,810.00
011429-530026	ASSESSORS-9 YR CYCLICAL INSP					
ARTICLES Total:						
ASSESSORS Total:		\$234,818.22	\$272,615.00	\$219,388.23	\$287,100.00	\$282,100.00

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142 - TRIENNIAL REVALUATION		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
011429-530020	REVALUATION-TRIENNIAL	\$43,051.91	\$65,446.09	\$65,446.09	\$40,000.00	\$40,000.00	
	First installment towards FY17 state mandated revaluation. Total revaluation cost estimated at \$120,000.						
011429-530028	9 YR CYCLICAL INSPECT A#8 05/13		\$227,545.41	\$171,186.55			
ARTICLES Total:		\$43,051.91	\$292,991.50	\$236,632.64	\$40,000.00	\$40,000.00	
TRIENNIAL REVALUATION Total:		\$43,051.91	\$292,991.50	\$236,632.64	\$40,000.00	\$40,000.00	

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152 - PERSONNEL						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
011521-511001	PERSONNEL - MANAGEMENT SALARIES Mark Wilson, Director of HR, FY15 Salary subject to TM approval Town Manager's comment: The Town Manager has proposed the following new rates: Mark Wilson, Director of HR FY15 Salary \$102,000 annual, \$1,961.54 weekly +\$392.31 accrual = \$102,392.31 Town Manager's further comment: The School Department has agreed to fund a portion of this budget.		\$85,000.00	\$49,589.82	\$102,393.00	\$87,393.00
011521-517000	PERSONNEL - EMPLOYEE BENEFITS Estimated benefits for active and retired employees of this department		\$16,795.00	\$7,823.36	\$20,000.00	\$18,000.00
PERSONAL SERVICES Total:			\$101,795.00	\$57,413.18	\$122,393.00	\$105,393.00
011522-530000	PERSONNEL - PROFESSIONAL/TECHNICAL This budget line is for hiring of outside consultants and vendors. Town Manager's comment: This budget has been increased to allow for more training classes by outside vendors.		\$2,000.00	\$150.00	\$150.00	\$2,000.00
011522-530008	PERSONNEL - TRAINING SEMINARS Employee training for software, benefits, healthcare education, retirement/financial planning, customer service, communication skills, and new hire orientation.				\$8,000.00	\$8,000.00
011522-542000	PERSONNEL - OFFICE SUPPLIES Color printing for training program materials, binders, etc.; org chart software		\$1,000.00	\$477.86	\$1,000.00	\$1,000.00
011522-558012	PERSONNEL - BOOKS/REFERENCES Manuals and/or periodicals needed that are related to the Human Resources profession.				\$500.00	\$500.00
011522-573100	PERSONNEL - PROF DEVELOPMENT Memberships, conferences, and other programs Town Manager's comment: \$250 of Personnel-related dues and memberships have been moved to the Personnel budget.		\$2,000.00	\$627.00	\$1,000.00	\$1,250.00
011522-578008	PERSONNEL - STAFF RECRUIT & DEVELOP Recruiting, background checks, etc. related to employment	\$21,864.99	\$10,000.00	\$6,804.00	\$15,000.00	\$15,000.00
011522-578009	PERSONNEL - DRUG/ALCOHOL TESTING Quarterly drug/alcohol testing; also pre-employment physicals and drug screenings	\$2,007.96	\$8,000.00	\$385.00	\$8,000.00	\$8,000.00
EXPENSES Total:		\$23,872.95	\$23,000.00	\$8,443.86	\$33,650.00	\$35,750.00

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152 - PERSONNEL		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
011528-578009	PERSONNEL - DRUG/ALCOHOL PY BILLS						
011528-578008	PERSONNEL- STAFF RECRUITMENT						
PRIOR YEAR BILLS Total:							
PERSONNEL Total:		\$23,872.95	\$124,795.00	\$65,857.04	\$156,043.00	\$141,143.00	

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154 - MIS							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
011541-511001	MIS - MANAGEMENT SALARIES Sacha Zlatkova, Information Technology Systems (IT) Manager Grade D, Step 5 1 FTE Non-Supervisory Union 37.5 hrs/week Salary: weekly \$1,156.73, yearly { \$60,149.82 + 1 day (\$231.346) } = \$60,381.166 Next step increase: FY 2017 Start date: Apr. 2nd, 2008 Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows: Sacha Zlatkova, Information Technology Systems (IT) Manager Grade D, Step 5 1 FTE Non-Supervisory Union 37.5 hrs/week Salary: weekly \$1,179.86, yearly { \$61,352.82 + 1 day (\$235.95) } = \$61,588.77 Next step increase: FY 2017 Start date: Apr. 2nd, 2008 Town Manager's further comment: MIS Director's salary increased as per HR Director's recommendation.	\$57,186.60	\$58,646.00	\$44,714.13	\$61,589.00	\$70,162.00	
011541-511002	MIS - GIS MANAGER Xia Jin, GIS manager Grade G, step 6 1FTE Non-Supervisory Union 37.5 hrs/w Salary: weekly \$1,568.98, yearly { \$81,587.39 + 1 day (\$313.79) } = \$81,901 G-6 +1% steady forward Start date: Oct. 20th, 2003 Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows: Xia Jin, GIS manager Grade G, step 6 1FTE Non-Supervisory Union 37.5 hrs/w Salary: weekly \$1,600.37, yearly { \$83,219.15 + 1 day (\$320.10) } = \$83,539.25 G-6 (2)+1% steady forward Start date: Oct. 20th, 2003	\$77,252.34	\$81,090.00	\$61,827.20	\$83,540.00	\$83,540.00	
011541-511003	MIS - TECHNICAL SUPPORT New Hire - Town-wide Tech Support Grade B, Step 3 1FTE Non-Supervisory Union \$23.72/hr weekly: \$ 889.41 annually: { \$ 46,249.37 +1day (\$178) } = \$ 46,427 Temporary Hire - Public Safety Support Non-union position, 19hrs/week \$20/hr	\$16,856.25	\$19,640.00	\$16,372.50	\$66,187.00	\$46,427.00	

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154 - MIS						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
	weekly: \$ 380 annually: \$ 19,760 Total for both Technical Support positions: \$ 66,187.00					
	Town Manager's comment: The temporary hire for Public Safety Support position has been removed from this budget.					
011541-511004	MIS - SECRETARIAL/CLERICAL Harold Kiley - Image Processing Analyst Part-time 16 hrs/week weekly: \$240.00 annually: {\$12,480 +1day \$60} = \$12,540.00 Start date: Dec.10-th, 2012				\$12,540.00	\$12,540.00
011541-511013	MIS - TECHNICAL SUPPORT-GIS					
011541-517000	MIS - EMPLOYEE BENEFITS Estimated benefits for active and retired employees of this department.	\$15,057.72	\$11,559.00	\$9,673.55	\$17,000.00	\$13,000.00
011541-512009	MIS - NETWORK REPAIR Doug Collette, MIS Network Support Technician per demand \$30/hr budgeted for 6 hours/week Start date: Apr. 2-nd, 2010				\$9,360.00	\$9,360.00
011541-513001	MIS - SCHEDULED OVERTIME Scheduled Town Network services (maintenance and system upgrade)	\$892.17	\$1,000.00		\$1,000.00	\$1,000.00
011541-513030	MIS - UNSCHEDULED OVERTIME Repair of Town critical mission systems for unforeseen problems (Pub Safety, DPW, Billing, etc.)	\$1,530.98	\$1,000.00	\$1,211.11	\$1,200.00	\$1,200.00
011541-514006	MIS - LONGEVITY Xia Jin 11 years of service: \$450 Sacha Zlatkova 6 years of service: \$400 Total FY15: \$850 Projection for FY16: Xia \$450 Sacha \$400	\$400.00	\$850.00	\$850.00	\$850.00	\$850.00
011541-514007	MIS - SICK LEAVE INCENTIVE No one from the MIS group is eligible for sick time buy back Eligibility: over 60 days of sick time accumulated (Non-supervisory union) Calculation: Sick_Time_hours / 7.5 Xia: 42 hours Sacha: 20.8 days					

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154 - MIS		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
PERSONAL SERVICES Total:		\$169,176.06	\$173,785.00	\$134,648.49	\$253,266.00	\$238,079.00	
011542-524006	MIS - REPAIRS & MAINTENANCE-NETWORK	\$4,394.76	\$6,500.00	\$233.64	\$7,000.00	\$7,000.00	
	Repair/Maintenance/Upgrade of Town wide fiber, switches and wireless network for unforeseen accidents or weather damage (Parts/Materials/Equipment).						
011542-524015	MIS - REPAIRS AND MAINT EQUIPMENT	\$1,680.08	\$5,000.00	\$2,002.68	\$6,000.00	\$6,000.00	
	Service for equipment repairs/maintenance by State-contracted vendors.						
011542-524017	MIS - ANNUAL MAINTENANCE CONTRACTS	\$73,548.91	\$76,230.00	\$85,509.70	\$78,532.00	\$78,532.00	
	General/Sole Source Software & Services						
	SoftRight (financial soft.- 3yr.support contr. due in FY16)		\$31,832				
	Munis Contract - History database		\$ 7,300				
	VUEWork contract (DPW work order software and support contract)		\$ 3,000				
	DLT Solution (AutodeskLandDesktop-TownEngineer & Conserv. Planner)		\$ 1,700				
	HydroCAD (Town Engineer software)		\$ 300				
	My Senior Center		\$ 1,000				
	Social Services Access Contract		\$ 800				
	Faronics (DeepFreez-soft.-PCprotect-Lib&PubSaf, due in FY17, \$500)						
	DNF Storage (due for renewal 01/29/2014)		\$ 1,500				
	Linux RedHat (license renewal for MUNIS server OS)		\$ 400				
	Website Software & Services:						
	Network Solutions (hosting our domain name)		\$ 150				
	GoDaddy (hosting Library website domain name; due in FY16, \$36-3yr)						
	Ashdown Technologies (hosting websites)		\$ 500				
	Eventkeeper (town web calendar)		\$ 400				
	Imaging Software:						
	Duplition (image doc system contract)		\$ 8,000				
	Netvantage/NCR (Payment processor -software)		\$ 3,800				
	Network Software & Services:						
	MXLogic (McAfee) (spam filter for email - contract)		\$ 2,000				
	Sophos (Antivirus-Microsoft and Apple \$ 5,000 due in FY17)						
	Barracuda (email archiver support contract, renew for FY17, \$2400)						
	SonicWall (Town's Firewall and Content Filter, 3-yr contract)		\$ 4,800				
	AdvizeX (Support for Town's Data Storage, \$3500/yr)		\$ 3,500				
	Hitachi (network management software- annual support)		\$ 900				
	Unitrends (DataRecoveryBackups -soft.-annual support)		\$ 2,000				
	Backup Exec (license renewal for server backups)		\$ 1,000				
	Acronis (backup&recovery small devices)		\$ 1,000				
	GIS Website Software:						
	Applied Geographics (General Purpose Viewer for Assessor GIS web)		\$ 2,650				

Last Expenditure Update: 04/16/2014

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154 - MIS		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
	Total=	\$78,532					
011542-524018	MIS - GIS CONTRACTS/SERVICES	\$24,500.00	\$15,000.00		\$15,000.00	\$15,000.00	
	Breakdown by department for FY 2015 (next 3-year contract must be renewed):						
	Total: \$ 25,000.00 (town-wide)						
	Electric \$ 3,330.00 (allocated in Enterprise's budget)						
	Water \$ 3,333.00 (allocated in Enterprise's budget)						
	Sewer \$ 3,334.00 (allocated in Enterprise's budget)						
	MIS \$ 15,000.00						
011542-529005	MIS - SOFTWARE LICENSES	\$43,096.73	\$32,460.00	\$13,540.36	\$30,300.00	\$30,300.00	
	MIS purchase new software (planned or unforeseen)						
	VMWare upgrade to v5.5	\$18,000					
	Windows Server 2010 R2 Enterprise	\$ 9,300					
	Unforeseen	\$ 3,000					
011542-530000	MIS - PROFESSIONAL/TECH SERVICES	\$7,632.94	\$15,390.00	\$5,062.56	\$20,530.00	\$20,530.00	
	MIS Outside Consultant Services:	\$17,000					
	Unanticipated server technical support (Programmers, Unix or Database Administrators) (Access, Crystal Reports, Disaster Recovery, etc.)						
	FiOS internet line for the town (Verizon):	\$ 1,530					
	DLS Dyn - WaterSCADA (Verizon):	\$ 680					
	Internet/Cable/Voice - MEMA (Comcast):	\$ 1,320					
	Total: \$20,530						
011542-530008	MIS - TRAINING SEMINARS	\$1,514.69	\$6,000.00	\$852.71	\$6,000.00	\$6,000.00	
	Train the Trainer Implementation for Windows 8 MIS dept performs training to town employee staff on basic computer needs including specific software applications such as SoftRight, Filemaker, Access, GIS, Laserfiche as requested by various depts.						
	Additionally, Town-wide dept head training for general Disaster Recovery.						
	A survey was done for each dept, and basic computer training was stressed as necessary.						

Town of Mansfield
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154 - MIS							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
011542-534003	MIS - TELEPHONE 2 Verizon wireless phones MIS Dept provides support to the town including police, fire, public works (highway, wastewater, water) and electric depts	\$1,454.34	\$2,000.00	\$831.25	\$2,000.00	\$2,000.00	
011542-542000	MIS - OFFICE SUPPLIES MIS Office Supplies & necessary miscellaneous items	\$1,001.30	\$1,500.00	\$914.45	\$1,500.00	\$1,500.00	
011542-543000	MIS - EQUIPMENT SUPPLIES MIS computer and server equipment replacement in case of unforeseen computer and server repair MIS: spare or replacement computer parts	\$5,388.37	\$4,000.00	\$4,555.36	\$4,000.00	\$4,000.00	
011542-548000	MIS - VEHICULAR SUPPLIES MIS Town car - Doug, Sacha and Xia provide service to other location using their own cars MIS provides service calls throughout the Town on a daily basis Oil changes, repairs, inspections Town Manager's comment: This budget has been reduced, as the Town car is now rarely used by this department.		\$2,100.00		\$2,100.00	\$1,500.00	
011542-548001	MIS - MOTOR FUEL						
011542-558009	MIS - GIS SUPPLIES Large format scanner ink cartridges and paper goods Color laser printer cartridges and paper goods Specialized materials	\$164.56	\$500.00	\$338.99	\$500.00	\$500.00	
011542-558010	MIS - SUPPLIES & MATERIALS-NETWORK Equipment repair/maintenance/upgrade of Town wide fiber, wireless for unforeseen accidents or weather damage: Backup system hardware (enclosure + 2 HD):	\$5,325.01 \$4,500 \$2,000	\$4,500.00	\$3,800.73	\$6,500.00	\$6,500.00	
011542-558011	MIS - OPERATING SUPPLIES MIS: supplies: toner, cartridges, batteries, backup tapes, instructional books, tools, etc.	\$9,202.76	\$9,000.00	\$5,002.51	\$9,000.00	\$9,000.00	
011542-573100	MIS - PROFESSIONAL DEVELOPMENT Travel Expenses, Membership, etc.	\$204.44	\$200.00	\$21.50	\$200.00	\$200.00	
EXPENSES Total:		\$179,108.89	\$180,380.00	\$122,666.44	\$189,162.00	\$188,562.00	
011545-585010	MIS - OFFICE EQUIPMENT Desktop/Laptop Replacements: Assessor - PC Vision Desktop reserve (unforeseen crashes, Unit=\$600)	\$27,500.00 \$ 600 \$2,400	\$19,900.00	\$16,163.38	\$56,800.00	\$56,800.00	

Last Expenditure Update: 04/16/2014

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154 - MIS		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
	Dispatchers - Police	\$ 800					
	Dispatchers - Fire	\$ 800					
	Fire - Common Room	\$ 600					
	Printer Replacements:						
	Library Director	\$ 400					
	Fire - Common Room	\$ 400					
	Police - Accounting	\$ 400					
	Human Resources Director	\$ 400					
	Network Storage Upgrade:						
	HP LH SAN	\$ 50,000					
CAPITAL OUTLAY Total:		\$27,500.00	\$19,900.00	\$16,163.38	\$56,800.00	\$56,800.00	
011548-524017	MIS - ANNUAL MAINT. CONTS PRIOR YR						
011548-529005	MIS - SOFTWARE LICENSES-PRIOR YR	\$3,947.40					
011548-534001	MIS - TELEPHONE						
PRIOR YEAR BILLS Total:		\$3,947.40					
MIS Total:		\$379,732.35	\$374,065.00	\$273,478.31	\$499,228.00	\$483,441.00	

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155 - MIS - ENCUMBRANCES		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
011552-524006	MIS - R&M COMMUNICATION NETWORKS		\$7,169.00	\$7,169.00			
EXPENSES Total:			\$7,169.00	\$7,169.00			
011555-585010	MIS- OFFICE EQUIPMENT	\$1,707.03					
CAPITAL OUTLAY Total:		\$1,707.03					
MIS - ENCUMBRANCES Total:		\$1,707.03	\$7,169.00	\$7,169.00			

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161 - TOWN CLERK							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
011611-511001	TOWN CLERK - MANAGEMENT SALARIES	\$69,914.49	\$67,777.00	\$51,813.53	\$69,134.00	\$69,134.00	
	Step increase per Supervisory Union contract plus 2% raise per Bill Ross.						
	Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows:						
	Marianne Staples - Supervisory contract G-7 \$68,868.17 annual, \$1,324.39 weekly plus 1 day accrual of \$264.88 = \$69,133.05.						
	Town Manager's further comment: This year was not a step increase year. FY16 will be a step increase year.						
011611-511002	TOWN CLERK - SUPERVISORY SALARIES	\$53,535.12	\$57,101.00	\$43,638.12	\$58,825.00	\$58,825.00	
	This includes a step increase to (C6 plus 1 Year) per Non-supervisory union contract and a 2% increase (per Bill Ross). Rounded up to the nearest dollar.						
	Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows:						
	Carol Dingivan Step C6-1 Non-supervisory union \$58,599.32 annual, \$1,126.91 weekly plus 1 day accrual of \$225.38 = \$58,824.70						
011611-511004	TOWN CLERK - SECRETARIAL/CLERICAL	\$41,813.17	\$44,340.00	\$33,886.17	\$46,134.00	\$46,134.00	
	This includes a step increase (to Step 7) per secretarial/clerical union contract plus 2% raise per Bill Ross. Rounded up to the nearest dollar.						
	Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows:						
	Karen Ludwig - Step C-7 secretarial/clerical union \$45,956.33 annual, \$883.78 weekly plus 1 day accrual of \$176.76 = \$46,133.09						
011611-517000	TOWN CLERK - EMPLOYEE BENEFITS	\$99,272.81	\$116,953.00	\$97,065.61	\$125,000.00	\$95,000.00	
	Estimated benefits for active and retired employees of this department						
011611-512001	TOWN CLERK - TEMPORARY SUPPORT	\$700.00	\$700.00		\$700.00		
	Stipend for Town Clerk allowed by MGL C41:19G which states: "for every 1,000 voters, a stipend of \$50.00 is allowed". Mansfield has 14,000 voters. 14,000 X \$50.00 = \$700.00.						
	Town Manager's comment: This budget has been moved to the Town Clerk - Stipends line item for FY15.						
011611-513030	TOWN CLERK - UNSCHEDULED OVERTIME						
011611-514006	TOWN CLERK - LONGEVITY	\$1,475.00	\$850.00	\$900.00	\$950.00	\$950.00	
	Per union contract,						
	Carol Dingivan-Non-Supervisory Union-\$500.00						
	Karen Ludwig-Secretarial/Clerical Union \$450.00						

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161 - TOWN CLERK							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
011611-519005	TOWN CLERK - UNUSED SICK BUYBACK	\$8,464.67					
011611-519011	TOWN CLERK - UNUSED VAC BUYBACK	\$10,110.01					
011611-519015	TOWN CLERK - BUYBACK OTHER						
011611-519006	TOWN CLERK - STIPENDS			\$700.00		\$700.00	
	Stipend for Town Clerk allowed by MGL C41:19G which states: "for every 1,000 voters, a stipend of \$50.00 is allowed". Mansfield has 14,000 voters. 14,000 X \$50.00 = \$700.00.						
	Town Manager's comment: This budget has been moved from the Town Clerk - Temporary Support line item for FY15.						
PERSONAL SERVICES Total:		\$285,285.27	\$287,721.00	\$228,003.43	\$300,743.00	\$270,743.00	
011612-524015	TOWN CLERK - REPAIR & MAINT EQPMT		\$2,000.00		\$2,000.00	\$2,000.00	
	Voting machine maintenance and repair for 7 Optech Voting Machines. Last year was \$1,970.00						
011612-530000	TOWN CLERK - PROF/TECH SRVCS	\$902.93	\$1,000.00	\$2,189.86	\$1,000.00	\$1,000.00	
	This line item covers the cost of book binding of vital records, town reports, and street listings are required by law. It also covers the restoration of historical town records.						
011612-530008	TOWN CLERK - TRAINING SEMINARS	\$1,233.22	\$1,200.00		\$1,400.00	\$1,400.00	
	Massachusetts Town Clerk's Association conferences are necessary to earn credits towards maintaining my certification. Conference classes are presented by the state entities regarding the ever changing laws pertaining to elections, vitals (births, deaths & marriages), record retention, open meeting laws, Attorney General's Office, and more regarding the Town Clerk's Office.						
011612-534005	TOWN CLERK - PRINTING	\$4,356.35	\$500.00	\$3,806.82	\$500.00	\$500.00	
	Printing of specialized forms including vital record certificates, envelopes and other printed forms unique to the Mansfield's Town Clerk's Office						
011612-538007	TOWN CLERK - CENSUS		\$6,000.00	\$3,102.22	\$6,500.00	\$6,500.00	
	Preparation, printing, and mailing of census forms to all resident households in Mansfield. Please note that the return envelopes will NOT have postage paid.						
011612-538008	TOWN CLERK - ELECTION/REGISTRATION	\$2,768.79	\$3,800.00		\$11,298.00	\$11,298.00	
	This line item is for the programming of seven Optech Eagle Voting Machines for three scheduled elections (State Primary 9/16/14, State Election 11/4/14 and the ATE 5/12/15). Costs vary with the amount of races, on the ballot, the number of candidates on the ballot and any ballot questions that may be on the ballot. This line item is also used for ballot printing for the ATE and food services for the poll workers and police detail.						
011612-538009	TOWN CLERK - SPECIALIZED SERVICES	\$36,678.31	\$5,131.00		\$15,000.00	\$15,000.00	
	This line item is for the cost of election workers, town meeting workers, and police detail for both the elections and town meetings.						
011612-542000	TOWN CLERK - OFFICE SUPPLIES	\$526.08	\$700.00	\$373.97	\$700.00	\$700.00	
	Office supplies. Level funded.						
011612-572000	TOWN CLERK - OUT OF STATE TRAVEL						
011612-573100	TOWN CLERK - PROF DEVELOPMENT	\$275.00	\$300.00		\$300.00	\$300.00	
	Dues for professional Town Clerk Associations.						
EXPENSES Total:		\$46,740.68	\$20,631.00	\$9,472.87	\$38,698.00	\$38,698.00	

Last Expenditure Update: 04/16/2014

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161 - TOWN CLERK		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
011615-585000	TOWN CLERK - NON-VEHICLE EQUIPMENT		\$53,000.00	\$1,960.00			
CAPITAL OUTLAY Total:			\$53,000.00	\$1,960.00			
TOWN CLERK Total:		\$332,025.95	\$361,352.00	\$239,436.30	\$339,441.00	\$309,441.00	

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162 - TOWN CLERK - ENCUMBRANCES		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
011621-517000	TOWN CLERK - EMPLOYEE BENEFITS	\$90.00					
PERSONAL SERVICES Total:		\$90.00					
TOWN CLERK - ENCUMBRANCES Total:		\$90.00					

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170 - CONSERVATION-ENCUMBRANCES		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
011701-511003	CONSERVATION - TECHNICAL SUPPORT		\$4,999.00	\$4,999.00			
PERSONAL SERVICES Total:			\$4,999.00	\$4,999.00			
CONSERVATION-ENCUMBRANCES			\$4,999.00	\$4,999.00			

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171 - CONSERVATION							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
011711-511003	CONSERVATION - TECHNICAL SUPPORT	\$29,540.79	\$37,271.00	\$26,242.80	\$68,952.00	\$46,056.00	
	\$67,600 salary: Katelyn Merrill, Conservation & Environmental Planner, 1 FTE (Year 2 at G1 per non-Supervisory Contract-level funded pending new contract)						
	Narrative in support of increase in hours to be provided to Town Manager						
	G1= \$1,295.01 per week= \$67,340.48 base + 1 day accrual \$259.00=\$67,599.48.						
	Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows:						
	\$68,687.29 annual, \$1,320.91 weekly plus 1 day accrual of \$264.15 = \$68,951.44						
	Town Manager's further comment: this budget has been changed to the following:						
	25 hours per week = \$880.61 per week, \$45,791.52 per year + 1 day accrual of \$264.15 = \$46,056.00						
011711-511004	CONSERVATION - SECRETARIAL/CLERICAL						
011711-517000	CONSERVATION - EMPLOYEE BENEFITS	\$428.35	\$540.00	\$325.75	\$750.00	\$20,000.00	
	Estimated benefits for active and retired employees of this department						
	Town Manager's comment: the Conservation & Environmental Planner will be working over 20 hours per week. The position will qualify for additional employee benefits.						
011711-512003	CONSERVATION - BOARD/COMM SECRETARY						
011711-513001	CONSERVATION - SCHEDULED OVERTIME						
011711-514006	CONSERVATION - LONGEVITY						
PERSONAL SERVICES Total:		\$29,969.14	\$37,811.00	\$26,568.55	\$69,702.00	\$66,056.00	
011712-530008	CONSERVATION - TRAINING SEMINARS		\$475.00	\$425.00		\$475.00	
	Town Manager's comment: This budget was originally inadvertently omitted.						
011712-530011	CONSERVATION - ADVERTISING	\$126.96	\$126.00	\$100.92		\$126.00	
	Town Manager's comment: This budget was originally inadvertently omitted.						
011712-530010	CONSERVATION - LEGAL						
011712-534003	CONSERVATION - TELEPHONE	\$369.56	\$384.00	\$298.36	\$450.00	\$625.00	
	phone bill runs approximately \$35.00 per month x 12 months = \$420.00						
	Town Manager's comment: This line item has been increased to \$625.00.						
011712-534005	CONSERVATION - PRINTING	\$17.90	\$200.00	\$9.94	\$200.00	\$200.00	

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171 - CONSERVATION		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
011712-542000	CONSERVATION - OFFICE SUPPLIES	\$302.30	\$492.00	\$365.46	\$492.00	\$492.00	
011712-558006	CONSERVATION - UNIFORM/PROTECTIVE GEAR		\$254.00	\$230.25	\$225.00	\$225.00	
011712-558012	CONSERVATION - BOOKS/REFERENCES	\$4.00	\$143.00	\$185.00	\$143.00	\$143.00	
011712-571000	CONSERVATION - TRANSPORTATION	\$591.95	\$475.00	\$281.74	\$600.00	\$600.00	
	Conservation Department Travel expenses vary from \$40 to \$60 per month for use of personal automobile						
	\$50.00 avg. x 12 months=\$600.00						
011712-573100	CONSERVATION - PROF DEVELOPMENT		\$475.00	\$115.00	\$475.00	\$475.00	
EXPENSES Total:		\$1,412.67	\$3,024.00	\$2,011.67	\$2,585.00	\$3,361.00	
CONSERVATION Total:		\$31,381.81	\$40,835.00	\$28,580.22	\$72,287.00	\$69,417.00	

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172 - PLANNING BOARD							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
011721-511001	PLANNING BRD - MANAGEMENT SALARIES	\$99,447.90	\$101,827.00	\$77,826.68	\$106,101.00	\$106,101.00	
	\$104,020.44 salary: Shaun P. Burke, Director of Planning and Development; 1 FTE. [Year 1 at K11 per Supervisory union contract]						
	The Planning Director's position is funded through this line item. The Planning Director provides staff support to the Planning Board, while assisting the public and other boards and departments, and providing direct support to committees such as the Fair Housing Committee and Capital Improvements Committee. The Planning Director also serves as the town's Fair Housing Director, Civil Rights Coordinator, and Americans with Disabilities Act Coordinator. Other duties include review of subdivision plans, special permit applications and most other development proposals. This department also prepares amendments and revisions to the Subdivision Regulations and Zoning By-Law. The Planning Director supervises the Planning Department Administrative Secretary and Subdivision Inspector.						
	K11 = \$1,992.73 per week = \$103,621.89 base + 1 day accrual \$398.55 = \$104,020.44.						
	Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows:						
	K11 = \$2,032.58 per week = \$105,694.33 base + 1 day accrual \$406.50 = \$106,100.83.						
011721-511004	PLANNING BRD - SECRETARIAL/CLERICAL		\$1.00		\$1.00	\$1.00	
011721-517000	PLANNING BRD - EMPLOYEE BENEFITS	\$21,096.01	\$18,917.00	\$15,953.24	\$25,000.00	\$21,000.00	
	Estimated benefits for active and retired employees of this department						
011721-512003	PLANNING BRD - BRD/COMMISSN SECRTRY		\$1.00		\$1.00	\$1.00	
011721-514006	PLANNING BRD - LONGEVITY	\$625.00	\$675.00	\$675.00	\$675.00	\$675.00	
	Longevity \$675 - 26 years. Longevity is a contractual obligation that recognizes years of service starting after year 5 with the town.						
011721-514007	PLANNING BRD - SICK LEAVE INCENTIVE						
PERSONAL SERVICES Total:		\$121,168.91	\$121,421.00	\$94,454.92	\$131,778.00	\$127,778.00	
011722-530000	PLANNING BRD - PROF/TECH SRVCS		\$2,000.00		\$3,000.00	\$3,000.00	
	Professional/Technical Support: \$3,000. Technical services to the Planning Department are funded through this line item. These support services are occasionally required for tasks that are outside the expertise of department staff.						
	\$3,000 included to pay for Strategic Plan Update meetings with Dr. John Mullin						
011722-530011	PLANNING BRD - ADVERTISING	\$813.17	\$750.00		\$250.00	\$1,000.00	
	Advertising: \$250. The Planning Board is required to hold public hearings and provide legal advertising notice when amending subdivision regulations or when amendments are proposed to the Zoning By-Law. Expenditures from this account typically occur prior to Annual or Special Town Meeting.						
	Town Manager's comment: this budget has been increased to allow for more required public hearing advertisements.						
011722-534005	PLANNING BRD - PRINTING		\$100.00		\$100.00	\$100.00	
	Printing: \$100. This line item covers the reproduction costs of various planning documents, technical reports and maps used in the Planning Office.						

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172 - PLANNING BOARD						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req
011722-542000	PLANNING BRD - OFFICE SUPPLIES Office Supplies: \$300. This line item provides office supplies necessary to support day-to-day routine activities of the department and to support the activities of the Planning Board, Fair Housing Committee, Mansfield Housing Partnership, Capital Improvements Committee and various other boards.	\$271.58	\$300.00	\$107.55	\$300.00	\$300.00
011722-558006	PLANNING BRD - UNIFRM/PROTECTVE GEAR Uniforms: \$350. Established by collective bargaining, uniforms/protective gear is provided to staff in order to safely conduct field inspections and site visits to active construction sites.		\$350.00		\$350.00	\$350.00
011722-558012	PLANNING BRD - BOOKS/REFERENCES Books/References: \$50. The acquisition of technical reports, legal documents and planning publications is done through this line item.		\$50.00		\$50.00	\$50.00
011722-571000	PLANNING BRD - TRANSPORTATION Transportation: \$50. Reimbursement for the use of personal vehicles in traveling outside the community occurs within this line item.		\$50.00		\$50.00	\$50.00
011722-573100	PLANNING BRD - PROF DEVELOPMENT Professional Development: \$300. This account is used to attend professional workshops and other work-related educational activities within the Commonwealth. It also pays the dues for professional organizations as necessary for the Town.		\$300.00		\$300.00	\$300.00
EXPENSES Total:		\$1,084.75	\$3,900.00	\$107.55	\$4,400.00	\$5,150.00
PLANNING BOARD Total:		\$122,253.66	\$125,321.00	\$94,562.47	\$136,178.00	\$132,928.00

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173 - ZONING/APPEALS BOARD							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
011731-511004	ZNING/APPLS BRD - SECRTAL/CLERICAL		\$1.00		\$1.00	\$1.00	
011731-517000	ZBA - EMPLOYEE BENEFITS						
	Estimated benefits for active and retired employees of this department						
PERSONAL SERVICES Total:			\$1.00		\$1.00	\$1.00	
011732-530008	ZNING/APPLS BRD - TRAINING SEMINARS		\$48.00		\$50.00	\$50.00	
	Zoning Board of Appeals - Training Seminars: \$50. This account is used to pay for attendance at professional workshops and other work-related educational activities within the Commonwealth.						
011732-530011	ZNING/APPLS BRD - ADVERTISING		\$48.00		\$50.00	\$50.00	
	Zoning Board of Appeals - Advertising: \$50. This account is used to pay for Zoning Board of Appeals legal advertisements as necessary.						
011732-534005	ZNING/APPLS BRD - PRINTING		\$48.00		\$50.00	\$50.00	
	Zoning Board of Appeals - Printing: \$50. This account is for the cost of reproduction of documents, technical reports and plans.						
011732-542000	ZNING/APPLS BRD - OFFICE SUPPLIES	\$30.64	\$190.00	\$9.94	\$200.00	\$200.00	
	Zoning Board of Appeals - Office Supplies: \$200. This account is used for office supplies to support the day-to-day activities of the Zoning Board of Appeals office.						
011732-558012	ZNING/APPLS BRD - BOOKS/REFERENCES		\$48.00		\$50.00	\$50.00	
	Zoning Board of Appeals - Books/References: \$50. This account funds the purchase of technical reports, legal documents and other publications.						
EXPENSES Total:		\$30.64	\$382.00	\$9.94	\$400.00	\$400.00	
ZONING/APPEALS BOARD Total:		\$30.64	\$383.00	\$9.94	\$401.00	\$401.00	

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179 - BOARD/COMMITTEES						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
011791-511004	BRDS/CMMITTEES - SECRETARIAL/CLERIC				\$1,000.00	\$1,000.00
This budget is for clerical personnel to attend Audit Committee meetings, take minutes, post agendas, and assist Audit Committee members as needed.						
PERSONAL SERVICES Total:					\$1,000.00	\$1,000.00
011792-530016	BRDS/CMMITTEES - MODERATOR	\$100.00	\$100.00		\$100.00	\$100.00
This is an annual stipend paid to the Town Moderator after the Annual Town Meeting has been concluded. Level funded for FY15.						
011792-573100	BRDS/CMMITTEES - PROF DEVELOPMENT	\$608.00	\$300.00	\$198.00	\$500.00	\$500.00
This is for dues and memberships expenses for various boards and committees. This is an estimate for FY15.						
011792-578007	BRDS/CMMITTEES - SCHOLARSHIP EXP.					
EXPENSES Total:		\$708.00	\$400.00	\$198.00	\$600.00	\$600.00
BOARD/COMMITTEES Total:		\$708.00	\$400.00	\$198.00	\$1,600.00	\$1,600.00

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FY15 OPERATING BUDGET

190 - TOWN INSURANCE		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
011902-574001	TOWN INSURANCE - PROPERTY INSURANCE	\$197,033.42	\$230,000.00	\$274,498.29	\$253,000.00	\$246,100.00	
	No cost estimates have been received as of today. A preliminary placeholder budget increase of 10% has been forecasted for FY15.						
	Town Manager's comment: a 7% increase over FY14's budget has been forecasted as of today.						
011902-574003	TOWN INSURANCE - SURETY INSURANCE	\$1,504.00	\$2,008.00	\$2,680.00	\$2,210.00	\$2,210.00	
	No cost estimates have been received as of today. A preliminary placeholder budget increase of 10% has been forecasted for FY15.						
011902-574004	TOWN INSURANCE - WRKRS COMP-NORMAL	\$166,017.73	\$129,000.00	\$87,262.92	\$182,620.00	\$182,620.00	
	No cost estimates have been received as of today. A preliminary placeholder budget increase of 10% over FY13's actuals has been forecasted for FY15.						
011902-574005	TOWN INSURANCE - WRKRS COMP-SPECIAL	\$8,667.39	\$25,000.00	\$37,119.00	\$27,500.00	\$27,500.00	
	No cost estimates have been received as of today. A preliminary placeholder budget increase of 10% has been forecasted for FY15.						
011902-574006	TOWN INSURANCE - SELF INSURANCE		\$5,000.00	\$10,000.00	\$5,500.00	\$5,000.00	
	No cost estimates have been received as of today. A preliminary placeholder budget increase of 10% has been forecasted for FY15.						
	Town Manager's comment: this budget is not forecasted to increase in FY15.						
EXPENSES Total:		\$373,222.54	\$391,008.00	\$411,560.21	\$470,830.00	\$463,430.00	
011908-574005	TOWN INSURANCE - WC SPECIAL						
PRIOR YEAR BILLS Total:							
TOWN INSURANCE Total:		\$373,222.54	\$391,008.00	\$411,560.21	\$470,830.00	\$463,430.00	

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192 - PUBLIC BUILDINGS							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
011921-511001	PUBLIC BLDINGS - MNGMNT SALARIES	\$78,685.36	\$80,568.00	\$61,428.91	\$82,180.00	\$82,180.00	
	Ahern - Public Buildings/Special Projects Manager						
	\$ 80,258.95 yearly \$1,543.44/week						
	Grade H						
	Step 11						
	Accrual \$308.69						
	Total \$ 80,567.64						
	F.T.E. 1.0						
	Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows:						
	Ahern - Public Buildings/Special Projects Manager						
	\$ 81,864.13 yearly \$1,574.31/week						
	Grade H						
	Step 11						
	Accrual \$314.88						
	Total \$ 82,179.01						
011921-511003	PUBLIC BLDINGS - TECHNICAL SUPPORT	\$34,192.50	\$32,982.00	\$27,445.00	\$34,770.00	\$34,770.00	
	PT Recycling Attendant \$15.45/hour Manning 19 hours per week			\$ 15,264.60			
	PT Recycling Attendant \$14.42/hour Gauthier 19 hours per week			\$ 14,246.96			
	PT Recycle/Custodian \$14.42/hour Holske 295 hours per year			\$ 5,253.90			
	This is a temporary employee who does vacation coverage as needed at the Library/COA, the Mansfield Green and also covers the additional hours at the compost center in the spring and fall. (Budgeted position that was previously in the Seasonal Support Line item)						
	Total \$34,765.46						
	F.T.E. = 1.3						
011921-511004	PUBLIC BLDGS - SECRETARIAL/CLERICAL						
011921-511005	PUBLIC BLDGS - PUBLIC WORKS SERVICE	\$90,045.87	\$90,724.00	\$72,515.60	\$97,011.00	\$97,011.00	
	Sears Laborer Step 7 \$45,402.24/year \$ 873.12/week \$ 21.83/hour						
	Nelson Skilled Tradesman Step 4 \$ 51,236.64/year \$ 985.32/week \$ 24.63/hour						
	Accrual: \$371.70						
	Total: \$97,011.00						
	F.T.E =2.0						

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192 - PUBLIC BUILDINGS						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
011921-517000	PUBLIC BLDINGS - EMPLOYEE BENEFITS Estimated benefits for active and retired employees of this department	\$59,237.78	\$67,946.00	\$53,734.93	\$74,000.00	\$68,000.00
011921-512001	PUBLIC BLDINGS - SEASONAL SERVICE One Seasonal Support Person: \$15 per hour for ten weeks per year This employee is summer help and does various projects such as painting and overall support. They are able to do all of the small jobs that we would not have a chance to do currently because of lack of manpower.		\$5,000.00		\$6,000.00	\$6,000.00
011921-513030	PUBLIC BLDINGS - UNSCHEDULED OT This line item is used for emergency responses after normal business hours such as: no heat, electrical failures, interior plumbing problems, mechanical failures and alarm calls . There is a contractual call out minimum of four hours at time and one half.	\$4,241.65	\$5,000.00	\$2,267.34	\$5,000.00	\$5,000.00
011921-514006	PUBLIC BLDINGS - LONGEVITY Longevity: Ahern 19 years \$575.00 Sears 30 years \$725.00 Total \$ 1,300.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,300.00	\$1,300.00
011921-514007	PUBLIC BLDGS - SICK LEAVE INCENTIVE Based on history	\$1,815.82	\$1,825.00		\$1,825.00	\$1,825.00
PERSONAL SERVICES Total:		\$269,468.98	\$285,295.00	\$218,641.78	\$302,086.00	\$296,086.00
011922-521001	PUBLIC BLDINGS - ELECTRICITY Electricity for the Town Hall and the Recycle Park.	\$33,178.11	\$36,000.00	\$20,444.91	\$36,000.00	\$36,000.00
011922-521003	PUBLIC BLDINGS - HEAT Heat for the Town Hall & Recycling Park . Reduction due to new energy efficient heating system installed at Town Hall in 2012.	\$14,182.16	\$17,000.00	\$15,392.26	\$17,000.00	\$17,000.00
011922-523001	PUBLIC BLDINGS - SEWER/WATER CHRGS Water & Sewer Charges for the Town Hall for usage, sprinklers and backflow tests.	\$1,294.81	\$1,900.00	\$1,387.16	\$1,900.00	\$1,900.00
011922-524017	PUBLIC BLDINGS - ANNUL MAINT CNTRCT					
011922-524019	PUBLIC BLDINGS - FUEL DEPOT					
011922-527000	PUBLIC BLDINGS - RENTALS AND LEASES Rental of the Postage machine \$ 2,387.40 Lease of the three copiers in Town Hall \$ 7,956.00 Yearly rental of the tub grinder at the Compost area \$16,000.00 Port-A-Potty Rental for Mansfield Green \$ 150.00 X 12 = \$1,800 Removal of excess compost \$20,000.00 Total \$48,143.40	\$8,067.90	\$28,144.00	\$7,756.06	\$48,000.00	\$48,000.00

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192 - PUBLIC BUILDINGS						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
Town Manager's comment: the volume of excess compost expected to be removed is 25,000 cubic yards						
011922-529001	PUBLIC BLDINGS - CNTRCTL SRVC SPPRT	\$63,072.61	\$70,800.00	\$33,994.71	\$56,500.00	\$56,500.00
	Janitorial Services: Town Hall		\$23,000.00			
	Highway Garage		\$ 5,000.00			
	Police Station		\$18,000.00			
	Hazardous cleaning at the Police Station		\$ 3,500.00			
	Animal Shelter		\$ 2,200.00			
	Pest Control:					
	Library/COA		\$ 800.00			
	Fisher Richardson House		\$ 800.00			
	Police Station		\$1,200.00			
	West Mansfield Fire Station		\$ 800.00			
	Town Hall		\$ 1,200.00			
	Total: \$ 56,500.00					
011922-530006	PUBLIC BLDINGS - ENGNRNG/ARCHITECT	\$5,465.00	\$5,500.00	\$1,667.50	\$15,000.00	\$15,000.00
	Miscellaneous engineering costs which arise when performing maintenance and repairs on the municipal buildings. Engineering design of emergency power set up for Town Hall.					
011922-530008	PUBLIC BLDINGS - TRAINING SEMINARS	\$575.69	\$500.00	\$336.00	\$500.00	\$500.00
	Cost for employee's HAZWOP training refresher courses					
011922-534003	PUBLIC BLDINGS - TELEPHONE	\$1,986.97	\$1,600.00	\$1,226.70	\$1,600.00	\$1,600.00
	Cost for Operations Manager's and Foreman's cell phone and the Recycling Park telephone.					
011922-538009	PUBLIC BLDINGS - SPECIALIZED SRVCS					
011922-524000	PUBLIC BLDINGS - REPAIR & MAINT	\$90,380.03	\$112,000.00	\$49,689.34	\$112,000.00	\$112,000.00
011922-548000	PUBLIC BLDINGS - VEHICULAR SUPPLIES	\$3,814.30	\$2,500.00	\$397.55	\$2,500.00	\$2,500.00
	Cost for the repairs and maintenance to the 2 (two) division vehicles.					
011922-548001	PUBLIC BLDINGS - MOTOR FUEL	\$4,744.99	\$3,500.00	\$3,543.54	\$4,800.00	\$4,800.00
	Motor Fuel for the two (2) division vehicles					
011922-549001	PUB BLDGS - TH CONCESSION SUPPLIES					
011922-558000	PUBLIC BLDINGS - OTHER SUPPLIES	\$43,054.06	\$40,000.00	\$29,676.88	\$45,000.00	\$45,000.00
	Costs for building supplies and custodial supplies for municipal buildings, recreation field buildings and the recycling park (Only minor purchases for the Town Hall & Police Station as the regular cleaning supplies are provided by the contractor)					

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Town of Mansfield
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FY15 OPERATING BUDGET

192 - PUBLIC BUILDINGS							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
011922-558006	PUBLIC BLDINGS - UNIFRM/PROTCT GEAR	\$2,907.82	\$3,500.00		\$3,500.00	\$3,500.00	
	Uniforms and Protective Gear:						
	Manager's clothing allowance, Boot Allowance (\$250 x2), shirts, jackets and jeans, foul weather gear and safety gear for five employees						
011922-558011	PUBLIC BLDINGS - OPERATING SUPPLIES	\$2,704.57					
011922-558012	PUBLIC BLDINGS - BOOKS/REFERENCES		\$100.00		\$100.00	\$100.00	
	Books and periodicals						
011922-558014	PUBLIC BLDINGS - TOOLS	\$2,481.36	\$1,500.00		\$1,500.00	\$1,500.00	
	Purchase of small tools						
011922-573100	PUBLIC BLDINGS - PROF DEVELOPMENT	\$703.00	\$300.00	\$649.00	\$300.00	\$300.00	
	Managers Electrical, Contractors and Hoisting Licenses						
EXPENSES Total:		\$278,613.38	\$324,844.00	\$166,161.61	\$346,200.00	\$346,200.00	
011925-582000	PUBLIC BLDGS- BUILDING IMPROVEMENTS	\$44,126.03					
011925-584000	PUBLIC BLDINGS - IMPROVEMENTS	\$8,913.14	\$23,500.00	\$15,136.67	\$46,000.00	\$56,000.00	
	Air Conditioner Unit in Police Dispatch	\$12,000.00					
	Air Conditioner Unit in Plymouth St Fire Station	\$12,000.00					
	Air Conditioner Unit in Town Hall Server Room	\$12,000.00					
	Emergency Lighting Upgrade at Library/COA	\$10,000.00					
	Total	\$46,000.00					
	Town Manager's comment: the FY15 improvements are as follows:						
	Air Conditioner Unit in Police Dispatch	\$12,000.00					
	Air Conditioner Unit in Plymouth St Fire Station	\$12,000.00					
	Message Board at the Police Station	\$22,000.00					
	Emergency Lighting Upgrade at Library/COA	\$10,000.00					
	Total	\$56,000.00					
CAPITAL OUTLAY Total:		\$53,039.17	\$23,500.00	\$15,136.67	\$46,000.00	\$56,000.00	
011929-580008	CAP OUTLAY-4X4 PICKUP A#11 4/12	\$24,000.00					
011929-580014	TOWNWIDE PHONE SYSTEM-A#16 5/13		\$425,000.00	\$20,103.37			
011929-580016	LIBRARY IMPROVEMENTS-A#16 5/13		\$117,000.00	\$4,560.00			
011929-580017	TOWN HALL IMPROVEMENTS-A#16 5/13		\$216,000.00	\$5,290.00			
011929-580018	PLYMOUTH ST FIRE STATION-A#16 5/13		\$49,000.00				
ARTICLES Total:		\$24,000.00	\$807,000.00	\$29,953.37			

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192 - PUBLIC BUILDINGS						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req
PUBLIC BUILDINGS Total:		\$625,121.53	\$1,440,639.00	\$429,893.43	\$694,286.00	\$698,286.00

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193 - PUBLIC BUILDINGS-ENCUMBRANCES		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
011932-523001	PUBLIC BLDGS- SEWER/WATER CHARGES	\$428.01					
011932-524000	PUBLIC BLDGS-REPAIRS & MAINTENANCE	\$245.00					
011932-538009	PUBLIC BLDGS - SPECIALIZED SERVICES						
011932-558000	PUBLIC BLDGS - OTHER SUPPLIES						
EXPENSES Total:		\$673.01					
011935-582000	PUBLIC BLDGS - BUILDING IMPROVES.	\$10,710.81					
011935-584000	PUBLIC BLDGS - SITE IMPROVEMENTS		\$30,000.00	\$23,998.50			
CAPITAL OUTLAY Total:		\$10,710.81	\$30,000.00	\$23,998.50			
PUBLIC BUILDINGS-ENCUMBRANCES		\$11,383.82	\$30,000.00	\$23,998.50			

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194 - EMPLOYEE BENEFITS		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
011942-517010	EMPL BNFTS - HEALTH INSURANCE	\$2,990.40	\$50,000.00	\$2,267.16			
011942-517011	EMPL BNFTS - HEALTH INS-MITIGTN		\$15,000.00	\$620.00			
011942-517012	EMPL BNFTS - MEDICAID	\$807.78	\$7,376.00	\$21,136.42			
011942-517020	EMPL BNFTS - FUNDED PENSION	\$9,878.71					
011942-517021	EMPL BNFTS - OTHER PENSION		\$2,000.00				
011942-517030	EMPL BNFTS - UNEMPLYMT COMP	\$2,692.48	\$25,000.00	\$7.83			
011942-517035	EMPL BNFTS - LIFE INSURANCE		\$1,000.00				
011942-517060	EMPL BNFTS - DENTAL INSURANCE		\$5,000.00				
011942-517061	EMPL BNFTS - DENTAL INS RETIREES		\$5,000.00				
011942-519001	EMPL BNFTS - TUITION REIMBURSE	\$1,487.92	\$3,500.00	\$1,841.00			
011942-519008	EMPL BNFTS - PHYSICAL FITNESS		\$4,000.00				
EXPENSES Total:		\$17,857.29	\$117,876.00	\$25,872.41			
011948-517011	EMPL BNFTS - HLTH INS-MITIG						
011948-519008	EMPL BNFTS - PHYS FITNESS	\$112.20					
PRIOR YEAR BILLS Total:		\$112.20					
EMPLOYEE BENEFITS Total:		\$17,969.49	\$117,876.00	\$25,872.41			

Town of Mansfield
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195 - EMPLOYEE BENEFITS-ENCUMBRANCES		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
011952-517011	HEALTH INSURANCE-MITIGATION		\$5,000.00	\$125.00			
011952-517030	UNEMPLOYMENT COMPENSATION		\$500.00	\$500.00			
EXPENSES Total:			\$5,500.00	\$625.00			
EMPLOYEE			\$5,500.00	\$625.00			

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Expenditure Budget Report
FY15 OPERATING BUDGET

210 - POLICE		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
012101-511001	POLICE - MANAGEMENT SALARIES	\$388,242.32	\$356,795.00	\$267,476.03	\$453,227.00	\$453,227.00	
	Ronald Sellon.....	148,828.....	2,851				
	Samuel Thompson.....	110,379.....	2,115				
	Francis Archer.....	84,064.....	1,610				
	Tracey Juda.....	109,956.....	2,,107				
	Totals.....	453,227.....	8,683				
	Summary:						
	Base.....	381,592					
	365th Day.....	1,468					
	Quinn Incentive.....	70,167					
	Totals.....	453,227					
	Includes 2% Salary Increase effective July 1, 2014						
012101-511002	POLICE - SUPERVISORY SALARIES	\$437,186.98	\$457,172.00	\$334,518.70	\$458,122.00	\$458,122.00	
	Michael Ellsworth.....	79,290.....	1,519				
	Roy Bain.....	73,727.....	1,412				
	Jeffrey Bombard.....	74,403.....	1,425				
	Lawrence Crosman.....	77,751.....	1,490				
	Brian Thibault.....	79,224.....	1,518				
	Raymond Maigret.....	73,727.....	1,412				
	Totals.....	458,122.....	8,776				
	Summary:						
	Base.....	422,248					
	365th Day.....	1,625					
	Quinn Incentive.....	20,283					
	Cont'd Ed. Incentive.....	13,966					
	Totals.....	458,122					
	Includes 2% Increase effective 7/1/2014						
012101-511003	POLICE - TECHNICAL SUPPORT	\$54,580.85	\$57,100.00	\$43,098.91	\$58,242.00	\$58,242.00	
	Jeffrey Collins.....	58,242.....	1,116				
	Base.....	58,019					

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210 - POLICE		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
	365th Day.....223						
	Total.....58,242						
	Includes 2% Increase effective July 1, 2014						
012101-511004	POLICE - SECRETARIAL/CLERICAL	\$96,419.56	\$97,280.00	\$75,322.42	\$100,842.00	\$100,842.00	
	Sandra Jackson.....55,137.....1,056.....Equiv. to Grade B, Step 6						
	Kathleen Pazniokas.....21,963.....422.....Equiv to Clerk, Step 4						
	Sheldon Tandler.....23,742.....457.....Equiv. to Bkpr, Step 6						
	365th Day.....225						
	Total.....100,842.....1,935						
	Includes 2% Increase effective July 1, 2014						
012101-511006	POLICE - POLICE SERVICE	\$1,551,842.18	\$1,736,057.00	\$1,168,834.38	\$1,750,228.00	\$1,725,916.00	
	Nicole Archer.....66,998.....1,284						
	John Armstrong.....67,291.....1,289						
	Nicole Boldrighini.....61,594.....1,180						
	Thomas Connor.....64,393.....1,234						
	Joshua Ellender.....63,807.....1,222						
	Michael Fenore.....64,425.....1,234						
	Paul Hargadon.....70,247.....1,346						
	Richard Hopkins.....70,247.....1,346						
	Gregg Kennedy.....58,366.....1,118						
	David Kerr.....61,358.....1,176						
	David Kinahan.....61,174.....1,172						
	Anthony Lattanzio.....67,291.....1,289						
	Gregory Martell.....61,594.....1,180						
	Derek McCune.....61,594.....1,180						
	Daniel Pennellatore.....61,594.....1,180						
	David Pepicelli.....70,189.....1,345						
	Robert Pierce.....70,189.....1,345						
	Paden Puller.....58,366.....1,118						
	David Sennott.....76,569.....1,467						
	Matthew Souza.....64,393.....1,233						
	Jay Sparrow.....76,569.....1,467						
	William Trudell.....58,539.....1,122						
	Christopher Walsh.....66,147.....1,267						
	Kenneth Wright.....61,174.....1,172						
	Replacement / Ellsworth.....57,040.....1,092						
	Replacement / Thibault.....57,040.....1,092						

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210 - POLICE		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
	Replacement / Whitty.....	57,040	1,092				
	Field Training.....	15,000					
	Totals.....	1,750,228	33,242				
	Summary:						
	Base.....	1,597,660	Includes 2% Increase effective July 1, 2014				
	365th Day.....	6,087					
	Quinn Incentive.....	61,174					
	Cont'd Ed Incentive.....	85,307					
	Total.....	1,750,228					
	Town Manager's comment: This budget has been reduced due to the fact that the replacement officers are unlikely to start at the beginning of the fiscal year. The changes are as follows:						
	Replacement / Ellsworth.....	55,053	Starting on July 1st				
	Replacement / Thibault.....	45,878	Starting on Sept. 1st				
	Replacement / Whitty.....	45,878	Starting on Sept. 1st				
	New Grand Total = \$1,725,916						
012101-517000	POLICE - EMPLOYEE BENEFITS	\$1,188,242.80	\$1,319,943.00	\$1,141,478.34	\$1,385,000.00	\$1,387,000.00	
	Estimated benefits for active and retired employees of this department						
012101-512001	POLICE - TEMPORARY SUPPORT	\$9,391.75	\$8,870.00	\$7,431.25	\$9,392.00	\$9,392.00	
	Based on 2013 Actual Cost						
012101-513001	POLICE - SCHEDULED OT	\$26,560.05	\$21,478.00	\$11,162.08	\$25,340.00	\$25,340.00	
	Average of FY 2012 & FY 2013 Actual Cost						
	\$24,121 + \$26,560 = \$50,681 / 2 = \$25,340						
012101-513002	POLICE - SCHEDULED OT-TRAINING	\$74,835.11	\$46,843.00	\$33,171.14	\$48,250.00	\$48,250.00	
	FY 2014 Appropriation + 3% increase						
012101-513006	POLICE - HOLIDAY PAY	\$24,793.91	\$36,270.00	\$17,931.12	\$37,400.00	\$37,400.00	
	3% increase over FY 2014 Appropriation						
012101-513007	POLICE - SCHEDULED OT-SICK	\$21,213.97	\$32,454.00	\$12,192.85	\$26,650.00	\$26,650.00	
	Average of FY 2012 & FY 2013 Actual Cost						
	\$32,085 + \$21,214 = \$53,299 / 2 = \$26,650.						

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210 - POLICE		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
012101-513008	POLICE - SCHEDULED OT-VAC/DH/PD 15% Increase over FY 2014 Appropriation. Actual FY 2012 Cost = \$112,355 Actual FY 2013 Cost = \$102,524 Project that additional staffing will reduce the need to fill shifts with Officers on Overtime.	\$102,523.65	\$69,736.00	\$48,494.55	\$80,000.00	\$80,000.00	
012101-513009	POLICE - SCHEDULED OT-COURT FY 2013 Actual Cost + 3% \$24,687 @ 103% = \$25,500	\$24,686.89	\$29,128.00	\$22,056.12	\$25,500.00	\$25,500.00	
012101-513010	POLICE - METRO TRAINING & CALL OUT Bain.....Bombard.....Ellender.....Juda.....Kinahan.....Fenore Training Hrs./ Mo. 16.....16.....16.....4.....4.....4..... Annual Hrs Mandated.....192.....192.....192.....48.....48.....48..... OT Rate.....\$52.97.....\$53.45.....\$45.84.....MGMT.....\$43.95.....\$46.28... Annual Cost.....\$10,170.....\$10,262.....\$8,801.....MGMT.....\$2,110.....\$2,221 Total.....\$33,565 Add: Estimate for Callout - Say 25%.....8,391 Total.....\$41,956 Say\$42,000 Includes Provision for Salary increase effective July 1, 2014 Town Manager's comment: This budget has been reduced so that less officers are trained to respond to the METRO call outs. Bain.....Bombard.....Ellender.....Juda.....Kinahan.....Fenore Training Hrs./ Mo. 16.....0.....16.....4.....4.....4..... Annual Hrs Mandated.....192.....0.....192.....48.....48.....48.....		\$3,973.00	\$25,971.30	\$42,000.00	\$29,000.00	

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210 - POLICE		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
	OT Rate.....\$52.97.....0.....\$45.84.....MGMT.....\$43.95.....\$46.28.						
	Annual Cost.....\$10,170.....\$0.....\$8,801.....MGMT.....\$2,110.....\$2,221						
	Total.....\$23,302						
	Add: Estimate for Callout - Say 25%.....\$5,698						
	New Total.....\$29,000						
012101-513011	POLICE - SCHEDULED OT-MEETINGS	\$2,183.36	\$6,416.00	\$4,533.22	\$6,600.00	\$6,600.00	
	Based on FY 2014 appropriated and projected plus 3%						
012101-513030	POLICE - UNSCHEDULED OT	\$24,260.94	\$18,245.00	\$10,028.76	\$13,500.00	\$13,500.00	
	Based upon FY 2013 Actual Cost less OT for Animal Control Plus 3%						
012101-513031	POLICE - UNSCHEDLD OT-PRSNR TRAN	\$4,504.19	\$1,726.00	\$3,456.79	\$4,500.00	\$4,500.00	
	FY 2013 Actual Cost = \$4,504 due Rate Increases						
012101-513032	POLICE - UNSCHEDLD OT-INVSTGTION	\$33,701.21	\$23,301.00	\$17,880.02	\$29,643.00	\$29,643.00	
	Average of Actual Costs incurred during FY 2012 and FT 2013 = \$29,643						
	FY 2012 = \$25,585						
	FY 2013 = \$33,701						
012101-513033	POLICE - UNSCHEDLD OT-RPRT WRITIN	\$10,027.83	\$8,435.00	\$7,175.77	\$10,000.00	\$10,000.00	
	Based upon FY 2013 Actual Cost = \$10,028						
012101-513037	POLICE - UNSCHEDLD OT-ADMIN	\$5,422.20	\$5,150.00	\$27,697.78	\$11,000.00	\$11,000.00	
	Based upon Projection for FY 2014 which includes Significant OT for Background Investigations, "Call-in" for IT assistance, and Admin OT by Detective Unit.						
012101-513039	POLICE - UNSCHEDLD ANIMAL CONTROL			\$5,731.15	\$11,500.00	\$11,500.00	
	Projection based upon experience in FY 2013 & FY 2014.						
	Estimate 275 OT Hrs @ \$42 / Hr.						
012101-514006	POLICE - LONGEVITY	\$15,075.00	\$13,700.00	\$12,800.00	\$12,900.00	\$12,900.00	
	Frank Archer.....\$475						
	Nicole Archer.....425						
	Armstrong.....375						
	Bain.....475						
	Bombard.....375						
	Collins.....600						

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210 - POLICE		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
	Connor.....	475					
	Crosman.....	525					
	Ellender.....	375					
	Ellsworth.....	525					
	Hargadon.....	475					
	Hopkins.....	525					
	Jackson.....	700					
	Juda.....	475					
	Kinahan.....	375					
	Lattanzio.....	375					
	Maigret.....	1,000					
	Pepicelli.....	475					
	Pierce.....	375					
	Sellon.....	475					
	Sennott.....	375					
	Souza.....	375					
	Sparrow.....	525					
	Thibault.....	425					
	Thompson.....	525					
	Trudell.....	425					
	Wright.....	375					
	Total.....	\$12,900					
012101-514007	POLICE - SICK LEAVE INCENTIVE	\$55,124.15	\$46,610.00	\$29,344.12	\$17,283.00	\$17,283.00	
	Maigret.....	\$ 6,059					
	Jackson.....	4,224					
	Year End Buyout.....	7,000					
	Total.....	\$17,283					
012101-514008	POLICE - OUT OF GRADE PAY	\$5,574.34	\$9,000.00	\$4,179.39	\$9,300.00	\$9,300.00	
	3% increase over FY 2014 Appropriation						
012101-519002	POLICE - CAREER INCENTIVE						
012101-519006	POLICE - STIPENDS	\$3,400.00	\$4,350.00	\$4,350.00	\$4,350.00	\$4,350.00	
	Following Officers receive Stipends:						
	Roy Bain.....Range.....	\$950					

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210 - POLICE		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
	Daid Kerr.....Range.....	950					
	Richard Hopkins.....Vehicle Fleet.....	950					
	Subtotal.....	2,850					
	Jeffrey Collins.....Animal Control.....	1,500					
	Total.....	\$4,350					
012101-519007	POLICE - CLEANING ALLOWANCE	\$30,200.00	\$31,250.00	\$29,550.00	\$32,100.00	\$32,100.00	
	Police Officers.....37 @ \$850.....	\$31,450					
	Technical.....1 @ 650.....	650					
	Total.....	\$32,100					
012101-519008	POLICE - PHYSICAL FITNESS	\$21,000.00	\$31,000.00	\$2,000.00	\$37,000.00	\$37,000.00	
	Police Officers.....37 @ \$1,000.....	\$37,000					
012101-919009	POLICE - CAREER INCENTIVE-QUINN						
012101-519001	POLICE - TUITION REIMBURSEMENTS		\$12,000.00		\$18,000.00	\$18,000.00	
	Officers indicating their intentions to take a Criminal Justice College Program.						
	Archer.....Undergraduate.....	\$6,000					
	Pennellatore.....Graduate.....	6,000					
	Kinahan.....Undergraduate.....	6,000					
	Total.....	\$18,000					
PERSONAL SERVICES Total:		\$4,210,993.24	\$4,484,282.00	\$3,367,866.19	\$4,717,869.00	\$4,682,557.00	
012102-521001	POLICE - ELECTRICITY	\$33,669.73	\$36,000.00	\$22,650.49	\$39,000.00	\$39,000.00	
	Request increase of \$3,000Climate Control now in operation 24/7 In prior years A/C reduced in evenings and on weekends.						
012102-521003	POLICE - HEAT	\$14,139.03	\$24,000.00	\$15,618.13	\$24,000.00	\$24,000.00	
	Level Funding requested.....						
012102-523001	POLICE - SEWER/WATER CHARGES	\$1,010.62	\$2,000.00	\$988.61	\$2,000.00	\$2,000.00	
	Level Funding Requested.						

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210 - POLICE						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
012102-524015	POLICE - REPAIRS & MAINT EQUIPMENT Level Funding Requested	\$3,414.97	\$10,000.00	\$2,023.96	\$10,000.00	\$10,000.00
012102-524017	POLICE - ANNUAL MAINT CONTRACTS Maintenance Contracts: Motorola.....\$24,650.....FY 2014 Actual + 5% Tri Tech.....16,700.....FY 2014 Actual + 5% Data 911.....10,200.....FY 2014 Actual + 5%.....14 Units Physio Control.....2,750.....FY2014 Actual + 5% Integration Partners.....1,100.....FY 2014 Actual License Reader.....1,600.....Estimate FY2015 Additional Computers & Misc.....3,000.....Estimate. FY 2015 Total.....\$60,000	\$55,070.04	\$58,000.00	\$59,560.00	\$60,000.00	\$60,000.00
012102-524019	POLICE - FUEL DEPOT					
012102-527000	POLICE - RENTALS AND LEASES Leases: Copy Machine.....60 Mo. Term Includes Maint. Service & Toner.....FY 2015 Cost @ \$330/Mo.....\$3,960 Motorcycle Lease.....24 Mo. Term 2014 Equipment.....New.....FY 2015 Cost @ \$230/Mo.....2,760 Miscellaneous.....280 Total.....\$7,000	\$6,153.00	\$7,000.00	\$4,588.04	\$7,000.00	\$7,000.00
012102-530008	POLICE - TRAINING SEMINARS Police Academy.....Potentially 4 candidates.....\$14,000 Additional Training.....16,000 Total.....\$30,000 Once Dept. Staffing stabilized with new recruits, 35% (13) will have less than 5 years of experience.	\$22,439.00	\$20,000.00	\$16,305.00	\$30,000.00	\$30,000.00
012102-530011	POLICE - ADVERTISING Level Funding Requested	\$424.00	\$800.00		\$800.00	\$800.00
012102-530017	POLICE - SEALER WEIGHTS & MEASURES No Comment.	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00

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210 - POLICE		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
012102-534003	POLICE - TELEPHONE Level Funding Requested	\$23,770.29	\$31,974.00	\$17,411.59	\$31,974.00	\$31,974.00	
012102-534005	POLICE - PRINTING Level Funding Requested	\$1,228.35	\$2,205.00	\$436.94	\$2,205.00	\$2,205.00	
012102-538004	POLICE - ANIMAL CONTROL EXPENSE Electric.....\$ 7,000 Water & Sewer.....2,500 Heat.....7,000.....Oil & Propane Supplies.....5,000.....Animal Food & Shelter Supplies Other.....2,000.....Disposal, Hospital, License Total.....\$23,500	\$19,600.87	\$23,500.00	\$12,666.01	\$23,500.00	\$23,500.00	
012102-538010	POLICE - PRISONER LOCKUP PROGRAM Based upon FY 2013 Actual Expense.....Per Diem Rate Increase from \$50 to \$60 Per Day.	\$5,400.00	\$4,205.00	\$2,087.00	\$5,400.00	\$5,400.00	
012102-542000	POLICE - OFFICE SUPPLIES Level Funding Requested.	\$5,380.69	\$5,500.00	\$3,281.43	\$5,500.00	\$5,500.00	
012102-545000	POLICE - CUSTODIAL/HOUSKPING SUPPL Level Funding Requested	\$2,034.00	\$2,000.00	\$1,152.00	\$2,000.00	\$2,000.00	
012102-548000	POLICE - VEHICULAR SUPPLIES Level Funding Requested	\$36,655.73	\$37,000.00	\$32,475.69	\$37,000.00	\$37,000.00	
012102-548001	POLICE - MOTOR FUEL Request \$14,000 increase over FY 2013 Actual Cost. July to November Fuel Charges Averaging \$9,600, Monthly. Anticipated reduction in charges and consumption not realized.	\$96,784.12	\$96,000.00	\$79,717.49	\$110,000.00	\$110,000.00	
012102-549000	POLICE - FOOD/FOOD SERVICE SUPPLIES Level Funding Requested.		\$220.00	\$26.22	\$220.00	\$220.00	
012102-558000	POLICE - OPERATING SUPPLIES Level Funding Requested.	\$25,294.89	\$35,098.00	\$11,396.98	\$35,098.00	\$35,098.00	
012102-558003	POLICE - AMMUNITION Ammunition: In-Service Training.....(37 Dept. Officers + 25 Reserves).....\$ 6,138 2015 increase of 2 Dept. Officers & 4 Reserve Officers) Low Light Training.....10,578 Other Training.....New Officers.....6,669 New Recruits & Reserves.....5,450 Less Lethal Launcher.....3,610	\$23,224.36	\$30,000.00	\$15,601.05	\$33,000.00	\$33,000.00Represents FY

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210 - POLICE						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req
	Targets & Cleaning Supplies.....		555			
	Total.....		\$33,000			
012102-558006	POLICE - UNIFORM/PROTECTIVE GEAR	\$47,988.82	\$59,750.00	\$28,929.89	\$62,700.00	\$62,700.00
	Uniform Replacement:					
	Police.....37 Officers @ \$950 / Per.....		\$35,150			
	Technical.....1 FTE @ \$550.....		550			
	Equipment for New Hires..... 4 FTE's @ \$3,500 / Per.....		14,000			
	Protective Vests & Miscellaneous.....		13,000			
	Total.....		\$62,700			
012102-558012	POLICE - BOOKS/REFERENCES	\$2,988.03	\$5,175.00	\$2,714.67	\$5,175.00	\$5,175.00
	Level Funding Requested.					
012102-570022	POLICE - XFINITY CTR MISC EXP			\$120.00		
	Unknown					
012102-572000	POLICE - OUT OF STATE TRAVEL	\$2,628.21	\$3,500.00	\$321.00	\$4,000.00	\$4,000.00
	Increase of \$500 Requested for Anticipated Management Expense					
012102-573100	POLICE - PROF DEVELOPMENT	\$9,450.00	\$12,800.00	\$17,839.00	\$12,800.00	\$12,800.00
	Metro Law.....\$ 3,500					
	GBPC.....		1,750			
	MPAC.....		1,150			
	SSPI.....		1,000			
	SERPCA.....		1,200			
	IACP.....		800			
	Plmth Cty.....		750			
	Other & Miscellaneous.....		2,650			
	Total.....		\$12,800			
EXPENSES Total:		\$443,748.75	\$511,727.00	\$352,911.19	\$548,372.00	\$548,372.00
012105-585000	POLICE - NON-VEHCLR EQPMNT	\$11,341.35	\$37,100.00	\$30,762.28	\$32,000.00	\$32,000.00
	Office Furniture.....		\$10,000			
	Upgrade Computer Equipment and Scanners.....		15,000			
	Night Vision Technology.....(2 Units).....		4,000			
	(3) Setcom Communication Wireless Systems.....		3,000.....(For Motorcycle Officers)			
	Total.....		32,000			

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210 - POLICE		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
012105-585001	POLICE - VEHICLS /VEHCLR EQUIP	\$124,379.81	\$126,000.00	\$124,805.30	\$188,000.00	\$101,661.00	
	Request Replacement of High Mileage Vehicles:						
	Vehicle #.....Mileage.....Engine Hrs.....Cost						
	M10.....78,000.....5,600.....\$ 45,000						
	M11.....112,000.....4,000.....45,000						
	M12.....73,000.....5,400.....45,000						
	M15.....112,000.....1,300.....45,000						
	Subtotal.....		180,000				
	Purchase of 2012 Leased Motorcycle.....(MC2).....\$12,775						
	Trade-in 2010 Motorcycle.....(MC1).....7,500						
	Net Cost After Trade-in.....5,275						
	Miscellaneous Fees.....Estimate.....225.....5,500						
	Upgrade cost for proposed Lease of 2014 Harley.....2,500						
	Total.....		\$188,000				
	Town Manager's comment: In FY15, the Town will lease 6 Police vehicles. The cost for this lease is estimated to be \$93,661.00. The lease of the motorcycle is estimated to be \$8,000.00. The new total of this line item is \$101,661.00.						
CAPITAL OUTLAY Total:		\$135,721.16	\$163,100.00	\$155,567.58	\$220,000.00	\$133,661.00	
012108-558000	POLICE-OPERATING SUPPLIES PY BILLS						
PRIOR YEAR BILLS Total:							
POLICE Total:		\$4,790,463.15	\$5,159,109.00	\$3,876,344.96	\$5,486,241.00	\$5,364,590.00	

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211 - POLICE - ENCUMBRANCES		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
012111-517000	POLICE - EMPLOYEE BENEFITS	\$1,080.00					
012111-511001	POLICE - MANAGEMENT SALARIES		\$12,500.00				
PERSONAL SERVICES Total:		\$1,080.00	\$12,500.00				
012112-523001	POLICE - SEWER/WATER CHARGES		\$321.42	\$321.42			
012112-558006	POLICE - UNIFORMS/OTHER CLOTHING	\$9,623.72	\$3,975.00	\$3,975.00			
EXPENSES Total:		\$9,623.72	\$4,296.42	\$4,296.42			
012115-585000	POLICE - NON-VEHICULAR EQUIPMENT	\$4,268.76					
CAPITAL OUTLAY Total:		\$4,268.76					
POLICE - ENCUMBRANCES Total:		\$14,972.48	\$16,796.42	\$4,296.42			

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220 - FIRE						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req
012201-511001	FIRE - MANAGEMENT SALARIES	\$200,583.93	\$205,580.00	\$156,398.25	\$205,580.00	\$209,692.00
	Town Manager's comment: These calculations have been updated to the following:					
	5111 MANAGEMENT SALARIES					
	EMPLOYEE	WEEKLY RATE	ANNUAL RATE			
	N. Boldrighini	2,190.50 p/wk	\$113,906.00 p/yr			
	Puleo	1,822.74p/wk	\$94,782.27 p/yr			
	subtotal		\$208,688.21			
	Accrual (1 day) x 2 =		\$1,003.31			
	Total for management		\$209,691.52			
	INCLUDES 2% INCREASE					
012201-511002	FIRE - SUPERVISORY SALARIES	\$416,538.01	\$428,209.00	\$325,331.40	\$473,266.00	\$480,569.00
	Town Manager's comment: These calculations have been updated to the following:					
	5112 SUPERVISORY SALARIES					
	EMPLOYEE	WEEKLY RATE	ANNUAL RATE			
	Fire Prevention Captains (2)					
	Tebeau, D	\$1,652.35	\$85,922.15			
	Goyette, M	\$1,652.35	\$85,922.15			
	Duty shift Captains (4)					
	Fiske, R.	\$1,471.63	\$76,524.52			
	Burgess, W.	\$1,471.63	\$76,524.52			
	Merritt, R.	\$1,471.63	\$76,524.52			
	Terry, J.	\$1,471.63	\$76,524.52			

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220 - FIRE						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req
	accrual (1 day) x 6=	\$2,626.06				
	TOTAL FOR SUPERVISORY INCLUDING ACCRUAL	\$480,568.44				
	INCLUDES NEW RATES + 2% INCREASE					
012201-511004	FIRE - SECRETARIAL/CLERICAL	\$51,201.37	\$52,427.00	\$39,986.05	\$52,427.00	\$53,475.00
	Town Manager's comment: These calculations have been updated to the following:					
	Administrative Assistant- non union position					
	EMPLOYEE WEEKLY SALARY ANNUAL SALARY					
	Backlund,W 1,024.42	\$53,269.99				
	Accrual (1 day) x 1 =	\$204.88				
	Total for Administrative assistant	\$53,474.88				
	Includes 2% increase					
012201-511007	FIRE - FIRE SERVICE	\$1,412,834.87	\$1,489,073.00	\$1,123,181.78	\$1,511,614.00	\$1,523,518.00
	Town Manager's comment: These calculations have been updated to the following:					
	5117 Fire Service					
	EMPLOYEE WEEKLY SALARY ANNUAL SALARY					
	Step#5-FFp (12)					
	Jackman, W \$1,241.61	\$64,563.51				
	Munroe \$1,241.61	\$64,563.51				
	Copithorne,M \$1,241.61	\$64,563.51				
	Thomas,K \$1,241.61	\$64,563.51				
	Desrosiers \$1,241.61	\$64,563.51				
	Kelley,P \$1,241.61	\$64,563.51				
	Blanchette,E \$1,241.61	\$64,563.51				
	Devine,J. \$1,241.61	\$64,563.51				
	Fontiane,J. \$1,241.61	\$64,563.51				
	Bourget,A. \$1,241.61	\$64,563.51				
	Hodson, K \$1,241.61	\$64,563.51				
	Pyrzcz,C (for 27 weeks) \$1,241.61	\$33,523.34				

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220 - FIRE						
Account Number	Account Description		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested
		subtotal	\$743,721.95			
	Step #5 FFb (6)					
	Robbins,J	\$1,217.73	\$63,321.80			
	Holske ,L	\$1,217.73	\$63,321.80			
	Naslund, B	\$1,217.73	\$63,321.80			
	Santucci,J.	\$1,217.73	\$63,321.80			
	McNamara,G	\$1,217.73	\$63,321.80			
		subtotal	\$379,930.82			
	Step#5 FFi (2)					
	Fontaine, P	\$1,229.67	\$63,942.66			
	Fontes,K	\$1,229.67	\$63,942.66			
		subtotal	\$127,885.32			
	Step#5 FF (1)					
	Brassard, B	\$1,193.85	\$62,080.32			
	Step#2 FFp (1)					
	McDonald, I (for 17 weeks)	\$1,024.28	\$17,412.83			
	Step#3 FFp (3)					
	Reagan,G (for 14 weeks)	\$1,076.63	\$15,072.83			
	McLaughlin,M (for 45weeks)	\$1,076.63	\$ 48,448.37			
	McDonald, I (for 35 weeks)	\$1,076.63	\$37,682.06			
		subtotal	\$101,203.26			
	Step#4-FFp (3)					
	Reagan,G (for 38 weeks)	\$1,183.29	\$44,965.09			
	Pyrz, C (for 25 weeks)	\$1,183.29	\$29,582.30			
	McLaughlin, M (for 7 weeks)	\$1,183.29	\$8,283.04			
		subtotal	\$82,830.43			
	SUBTOTAL FOR FIRE SERVICE		\$1,515,064.91			
	Accrual (1 day) x 28 =		\$8,452.46			

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220 - FIRE							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
	TOTAL FOR FIRE SERVICE WITH ACCRUAL Includes 2% increase	\$1,523,517.37					
012201-517000	FIRE - EMPLOYEE BENEFITS Estimated benefits for active and retired employees of this department	\$1,529,442.00	\$1,451,549.00	\$1,342,070.44	\$1,590,000.00	\$1,572,000.00	
012201-513001	FIRE - SCHEDULED OT Contractually granted total of 6128 hours of vacation leave per year. Average overtime wage to replace is 44.43. 6486 X 44.43 = 288172.98 Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements.	\$245,273.23	\$273,803.00	\$171,637.98	\$288,172.00	\$293,936.00	
012201-513002	FIRE - SCHEDULED OT-TRAINING Line item covers contractual training to 33 members X 10 hours per member. 330 X 44.43 = 14661.9 Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements.	\$3,689.39	\$14,352.00	\$4,484.21	\$14,662.00	\$14,956.00	
012201-513006	FIRE - HOLIDAY PAY This line item covers holiday pay to all staff members in the department (11 holidays) Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements.	\$124,988.23	\$130,768.00	\$104,804.78	\$133,090.00	\$137,083.00	
012201-513012	FIRE - SCHEDULED OT-DISPATCH Line item was absorbed into police budget. This currently sits at zero.						
012201-513030	FIRE - UNSCHEDULED OT This line item covers sick leave coverage. Past 3 year average sick leave use = 2235 hours per year This represents 70 hrs pp/yr (1117.5 hrs) requesting replacement coverage for 50% average usage or 49,672.74 Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements.	\$64,490.31	\$48,621.00	\$34,079.21	\$49,673.00	\$50,667.00	
012201-513034	FIRE - UNSCHEDLD OT-PERSNL LEAV This line item provides for personal leave coverage. Currently 1980 hours contractual personal leave/yr	\$74,009.23	\$86,108.00	\$55,973.57	\$87,972.00	\$89,732.00	

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220 - FIRE							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
	1980 X 44.43 = 87971.4						
	Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements.						
012201-513035	FIRE - UNSCHEDLD OT-INJURY LV COV	\$16,439.90	\$28,268.00	\$8,719.54	\$28,880.00	\$29,458.00	
	Past 3 year average of 850 hrs w/yr (.55 wks/pp) 650 X 44.43 = 28879.5						
	Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements.						
012201-513036	FIRE - UNSCHEDLD OT-FIRE CALL COV	\$47,543.59	\$59,492.00	\$38,458.99	\$60,781.00	\$61,997.00	
	Provides for overtime for off duty responses. This line item has a history of being under funded.						
	Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements.						
012201-513038	FIRE - UNSCHEDULED OT-GENERAL	\$42,934.11	\$79,740.00	\$26,973.93	\$51,228.00	\$79,740.00	
	Provides coverage for required training, deliver an pick up of vehicles at repair shops, weather related coverage, SAFE, court time, fire investigations, mechanic time, special events and details, officer meetings, storm coverage etc.						
	Congines space training requires yearly drills. Training is desired with light department and DPW personnel to support OSHA safety requirements and prepare for emergencies.						
	Town Manager's comment: This budget has been increased due to a clerical error.						
012201-514006	FIRE - LONGEVITY	\$18,275.00	\$18,325.00	\$1,475.00	\$17,625.00	\$17,625.00	
	Covers longevity payments as afforded by the contract. Longevity payments are made on or before June 30th of each year.						
	30 years 2 members at \$1000 2000 Brassard,Fiske						
	25 years 4 members at \$900 3600 P.Fontaine,Naslund,Peri,Puleo						
	20 years 7 members at \$525 3675 Boldrighini,Merritt,Robbins,Burgess,Backlund,Jackman,Fontes						
	15 years 4 members at \$475 1900 Holske,Terry,Decosta,Strange						
	10 years 9 members at \$425 3825 Copithorne,Goyette, Munroe,Santucci,Tebeau,Thomas,Desroisiers,Kelley,Hodson						
	5 years 7 members at \$375 2625 Blanchette,J.Devine,McNamara,Sliney,Stering,J.Fontaine,Gilrien						
012201-514008	FIRE - OUT OF GRADE PAY	\$3,560.77	\$5,027.00	\$2,505.19	\$8,296.00	\$8,296.00	
	Line item is used to pay contractual obligation for out of grade pay, including acting Fire Chief coverage during chief vacation time.						

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220 - FIRE						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
012201-519001	FIRE - TUITION REIMBURSEMENT	\$11,600.50	\$25,193.00	\$13,275.50	\$25,193.00	\$25,193.00
	This line item is used for tuition reimbursements. In accordance with contract, each firefighter can take four courses per year at \$750 per course.					
	Intentions have been given by 17 members to take 68 classes requested amount is half of actual submitted intentions.					
012201-519002	FIRE - CAREER INCENTIVE	\$67,750.00	\$97,250.00		\$93,250.00	\$93,250.00
	career incentive is a contractual item.					
	5111 Boldrighini	5250				
	Puleo	5250				
	5117 Fontes	7250				
	Peri	7250				
	Naslund	750				
	Holske	5250				
	Jackman	5250				
	Merritt	3250				
	J.Fontaine	5250				
	Thomas	7250				
	Sliney	5250				
	Decosta	3250				
	Tebeau	3250				
	Terry	3250				
	Goyette	3250				
	McNamara	3250				
	Santucci	5250				
	Kelley	7250				
	total	93250				
012201-519005	FIRE - SICK LEAVE BUY BACK	\$38,076.14	\$74,493.00	\$12,364.87	\$74,493.00	\$75,983.00
	This is a contractual item. It allows each firefighter the option to sell back to the Town up to 7 sick days per year while still maintaining a minimum of 60 days. This estimate is based on the past history of this account.					
	Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements.					
012201-519006	FIRE - STIPENDS	\$32,200.00	\$53,300.00	\$32,200.00	\$53,300.00	\$53,300.00
	Confined space	3 at 300	900			
	Mechanical Coordinator	1 at	750			
	Fire Alarm Coordinator	1 at	750			
	Tech Rescue Coordinator	1 at	750			

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220 - FIRE				FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description								
	Hazardous Material Coordinator	1 at	3000						
	SCBA Coordinator (air packs)	1 at	750						
	SAFE Program Coordinator	1 at	750						
	Certified MFA Line Officer	4 at 750	3000						
	Certified MFA Fire Inspector	2 at 750	1500						
	Certified Fire Apparatus Maint	1 at	750						
		total	12900						
	3 members eligible for one time confined space training stipend 3 X 300 = 900								
	includes physical fitness test stipend for all FD employees estimated at 36,000. Members must pass standard test to be eligible for \$1000 per member.								
	total 53300								
012201-519007	FIRE - CLEANING ALLOWANCE			\$20,734.61	\$22,200.00	\$21,675.00	\$22,200.00	\$22,200.00	
	Cleaning allowance by contract is \$600 per member 37 X 600 = 22200								
PERSONAL SERVICES Total:				\$4,422,165.19	\$4,643,778.00	\$3,515,595.69	\$4,841,702.00	\$4,892,670.00	
012202-521001	FIRE - ELECTRICITY			\$16,518.34	\$18,898.00	\$10,878.51	\$18,898.00	\$18,898.00	
	Covers electricity at both stations								
012202-521003	FIRE - HEAT			\$12,111.76	\$14,778.00	\$12,056.49	\$14,778.00	\$14,778.00	
	covers heat at both stations. includes gas for both emergency generators.								
012202-523001	FIRE - SEWER/WATER CHARGES			\$2,696.84	\$3,100.00	\$1,779.54	\$2,400.00	\$2,400.00	
	covers sewer and water at both stations. both stations are on Town sewer.								
012202-524001	FIRE - REPAIR & MAINT BLDG/GRNDS			\$171.85	\$2,119.00	\$1,403.60	\$2,119.00	\$2,119.00	
	Some repairs are not covered by Buildings and Special Projects. Repairs are made to "maintain existing" only.								
012202-524003	FIRE - REPAIR & MAINT EQPMNT			\$37,094.97	\$32,000.00	\$26,593.96	\$32,000.00	\$32,000.00	
	This line item covers repairs and maintenance to all fire vehicles and other related equipment.								
	Much of work is done in-house by local mechanic. About \$7000 is paid out to repair shops each year.								
	Mechanic is funded at eight hours /week at \$35/hr								
012202-524017	FIRE - ANNUAL MAINT CONTRACTS			\$18,454.99	\$20,556.00	\$17,351.57	\$21,056.00	\$21,056.00	
	This line item covers the maintenance contracts for the UHF Radio System, various essential systems,and the Public Safety Computer Software as it relates to the Fire Department.								

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220 - FIRE							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
	UHF Radio System	\$10,000					
	Computer Software	\$2650					
	Breathing Equip. Air Testing	\$1250					
	IKON copier Plymouth St. (lease)	\$3300					
	Independent compressor	\$2536					
	Air Cleaning Specialists (plymovent)	\$2536					
	Total	\$21056					
012202-524019	FIRE - FUEL DEPOT						
012202-530008	FIRE - TRAINING SEMINARS	\$100.00	\$1,500.00	\$390.00	\$1,500.00	\$1,500.00	
	defrays cost of training seminars.						
	The department seeks ways to get training for no cost as often as possible. As a result this line item is kept at a bare minimum.						
012202-534001	FIRE - TELEPHONE	\$4,451.19	\$8,300.00	\$2,275.17	\$8,300.00	\$8,300.00	
	Covers all telephone, fax, data,and modem lines.						
	Verizon ring down (dispatch)	\$600					
	Verizon (radio lines)	\$1400					
	Verizon (business lines)	\$2700					
	Verizon cell phones	\$3600					
	Total	\$8300					
012202-538009	FIRE - SPECIALIZED SRVCS	\$1,213.03	\$1,700.00	\$650.14	\$1,700.00	\$1,700.00	
	This line item covers bottled water and drink mixes for "rehab" at incident scenes, misc. supplies for meetings, events and training sessions, newspaper ads, appliance repairs, legal updates, specialized testing, and pest control.						
	Pest control	\$850					
	Rehab Supplies	\$850					
	total	\$1700					
012202-542000	FIRE - OFFICE SUPPLIES	\$1,777.97	\$2,000.00	\$1,601.96	\$2,000.00	\$2,000.00	
	covers general office supplies						
012202-545000	FIRE - CSTD/L/HOUSEKPING SUPPL		\$500.00	\$184.59	\$500.00	\$500.00	
	used for minor purchases of custodial and housekeeping supplies						

Town of Mansfield
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220 - FIRE		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
012202-548000	FIRE - VEHICULAR SUPPLIES covers the purchase of parts and supplies for fire vehicles	\$8,486.43	\$10,019.00	\$7,680.79	\$10,019.00	\$10,019.00	
012202-548001	FIRE - MOTOR FUEL covers gasoline, diesel fuel, oil and oil filters etc.	\$25,392.53	\$28,000.00	\$23,432.91	\$28,000.00	\$28,000.00	
012202-558000	FIRE - SUPPLIES AND MATERIALS This line item covers batteries, business printing, small hardware purchases, vehicle wash and supplies, lumber, fire alarm thermal paper, absorbents, photo supplies, fire prevention literature, ID cards, hand tools and odds and ends.	\$3,013.25	\$5,175.00	\$1,292.85	\$5,175.00	\$5,175.00	
012202-558006	FIRE - UNFRM/PRTCTVE GEAR This line item covers the purchase of station uniforms and protective clothing by contract. Provides for the need for immediate replacement due to unforeseen circumstances during the course of the year. Set of gear running approx. \$1600-\$2000. Used to outfit new personnel with all station work uniforms, badges, dress uniforms, boots, etc. (\$1000 p/p) Contractual \$700 per member (36) \$25200 misc. items \$2000	\$35,705.49	\$41,200.00	\$17,182.95	\$41,200.00	\$41,200.00	
012202-573100	FIRE - PROF DEVELOPMENT Covers dues and expenses for professional affiliations, code updates, memberships, etc. Bristol County Fire Wardens \$5 MA coalition on Juvenile Firesetters \$25 Fire Prevention Assoc. of MA (2 at 35) \$70 Fire Prevention meetings (92 x 12 at \$20) \$240 SE Mass Hazmat steering committee \$100 NFPA dues \$150 NFPA Code updates \$1300 Bristol County CMED (amb. to hosp. radio) \$800 International Assoc. of Fire Chiefs \$200 New England Assoc. of Fire Chiefs \$25 Bristol County Fire Chiefs Assoc. \$200 Tri county Radio system \$300 Fire Chiefs of Massachusetts \$400 Annual assessment Bristol County CMED \$100 Total \$4100	\$2,595.00	\$4,100.00	\$1,500.00	\$4,100.00	\$4,100.00	

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220 - FIRE							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
012202-578008	FIRE - STFF RECRTMNT & DVLPM used to pay fees associated with hiring, MFA fees	\$904.79	\$1,275.00	\$619.00	\$1,275.00	\$1,275.00	
EXPENSES Total:		\$170,688.43	\$195,220.00	\$126,874.03	\$195,020.00	\$195,020.00	
012205-548000	FIRE - IMPROVEMENTS covers building improvements to both stations. Mainly used to buy the materials to perform improvements to both stations which are done by firefighters. This would include paint and supplies to complete various jobs.	\$500.00	\$1,530.00		\$1,530.00	\$1,530.00	
012205-585010	FIRE - OFFICE EQUIPMENT In FY 14, \$12000 was originally estimated for purchase of copier/printer/fax/scanner equipment used by all computers at Plymouth Street. It was determined that a lease had better value and protection during life of equipment. \$4880 is expected to be spent in this next fiscal year.	\$5,978.00	\$4,880.00		\$4,880.00	\$4,880.00	
012205-585012	FIRE - NON-VEHICULAR EQUIPMENT covers replacement hose, nozzles, and firefighting supplies Hose/Nozzles/Etc. \$5000 Firefighting supplies \$19950 Hazmat supplies \$2000 Items purchased include: Foam, dry chemical extinguishing agents, cutting, prying, forcible entry tools, helmets, hoods, gloves, breathing air masks, breathing apparatus flow test, hydrostatic testing, general firefighting equipment and support.	\$30,789.28	\$36,950.00	\$26,357.81	\$26,950.00	\$26,950.00	
012205-585001	FIRE - VEHICULAR EQUIPMENT						
CAPITAL OUTLAY Total:		\$37,267.28	\$43,360.00	\$26,357.81	\$33,360.00	\$33,360.00	
012208-538009	FIRE - SPECIALIZED SERVICES						
PRIOR YEAR BILLS Total:							
012209-580007	FIRE-CAP OUTLAY SCBA GEAR A#11 4/12	\$237,400.45					
012209-580011	FIRE-TURNOUT GEAR A#16 ATM 5/13		\$90,000.00	\$72,866.00			
012209-580015	CAP OUT. - FIRE SQUAD 4 A#16 5/13		\$61,000.00	\$60,489.40			
ARTICLES Total:		\$237,400.45	\$151,000.00	\$133,355.40			
FIRE Total:		\$4,867,521.35	\$5,033,358.00	\$3,802,182.93	\$5,070,082.00	\$5,121,050.00	

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221 - FIRE - ENCUMBRANCES		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
012211-517000	FIRE - EMPLOYEE BENEFITS	\$230.00					
PERSONAL SERVICES Total:		\$230.00					
012212-558006	FIRE - UNIFORM/OTHER CLOTHING	\$93.95					
EXPENSES Total:		\$93.95					
FIRE - ENCUMBRANCES Total:		\$323.95					

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230 - EMERGENCY MEDICAL SVRCS						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req
012301-511007	EMER MED SRVC - FIRE SERVICE	\$248,224.64	\$254,582.00	\$193,370.16	\$254,581.00	\$259,674.00
	Town Manager's comment: These calculations have been updated to the following:					
	NAME	STEP	P/WK	P/YR		
5117	DeCosta,T	5p	1,241.61	64,563.51		
	Strange	5p	1,241.61	64,563.51		
	Sliney,J	5p	1,241.61	64,563.51		
	Gilrien,D	5p	1,241.61	64,563.51		
	Subtotal			\$258,254.05		
	Accrual(1 day x 4)			\$1,418.98		
	Total			\$259,673.03		
	Includes 2% increase					
012301-517000	EMER MED SRVC - EMPLOYEE BENEFITS	\$70,806.73	\$62,946.00	\$50,843.78	\$80,000.00	\$71,000.00
	Estimated benefits for active and retired employees of this department					
012301-513030	EMER MED SRVC - UNSCHEDLD OT	\$9,478.07	\$10,003.00	\$5,381.60	\$10,219.00	\$10,424.00
	Covers holdovers at shift change, second ambulance coverage for multiple calls/patients, ALS overtime and paramedic coverage.					
	Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements.					
012301-513039	EMER MED SRVC - UNSCHEDLD OT-TRNING	\$16,281.41	\$19,475.00	\$12,596.47	\$20,555.00	\$20,967.00
	Training to maintain advanced life support skills is needed to prevent skill decay and to satisfy mandates by State regulation changes and skill levels determined by the medical Control Physicians.					
	This additional training represents 20 hours/medic (21) and 20 hrs/intermediate (2)					
	20 x 19 = 380 hrs x \$43.47 =	\$16518.6				
	20 x 2 = 40 hrs x \$43.05 =	\$1722				
	20 x 2 = 40 hrs x \$57.86 =	\$2314.4				
	total	\$20555				
	Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements.					

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230 - EMERGENCY MEDICAL SVRCS				FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description								
012301-519006	EMER MED SRVC - STIPENDS			\$146,532.68	\$198,500.00	\$188,687.50	\$195,300.00	\$195,300.00	
	NAME	STEP	STIPEND						
	Chief Boldrighini	5b	4550						
	Deputy Puleo	5b	4550						
	Lt.Fiske	5b	4550						
	Lt. Burgess	5b	4550						
	Lt. Merritt	5b	4550						
	Lt.Terry	5b	4550						
	Lt. Tebeau	5p	5900						
	Lt. Goyette	5p	5900						
	FF Desrosiers	5p	5900						
	FF Kelly	5p	5900						
	FF Jackman	5p	5900						
	FF Sliney	5p	5900						
	FF Gilrien	5p	5900						
	FF Decosta	5p	5900						
	FF Strange	5p	5900						
	FF Munroe	5p	5900						
	FF Bourget	5p	5900						
	FF Thomas	5p	5900						
	FF Copithorne	5p	5900						
	FF Devine	5p	5900						
	FF Reagan	4p	5900						
	FF Blanchette	5p	5900						
	FF Fontaine, J	5p	5900						
	FF Fontaine,P	5I	5400						
	FF Fontes	5I	5400						
	FF Prycz	5p	5900						
	FF Hodson	5p	5900						
	FF McLaughlin	5p	5900						
	FF McDonald	3p	5900						
	FF Santucci	5b	4550						
	FF McNamara	5b	4550						
	FF Holske	5b	4550						
	FF Naslund	5b	4550						
	FF Peri	5b	4550						
	FF Robbins	5b	4550						
	Total		195300						
PERSONAL SERVICES Total:				\$491,323.53	\$545,506.00	\$450,879.51	\$560,655.00	\$557,365.00	

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230 - EMERGENCY MEDICAL SVRCS							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
012302-524008	EMER MED SRVC - REPR & MAINT EQPMNT This covers maintenance and repairs to EMS equipment and ambulances.	\$3,305.26	\$4,761.00	\$4,495.00	\$4,761.00	\$4,761.00	
012302-524017	EMER MED SRVC - ANNL MAINT CNTRCTS Annual maint. agreement ZOLL defibrillators Annual Software support Ambu-pro Preventative maintenance ambulance stretchers total	\$9,405.00 \$5118 \$4800 \$600 \$10518	\$10,518.00	\$12,960.50	\$10,518.00	\$10,518.00	
012302-524019	EMS - FUEL DEPOT						
012302-530012	EMER MED SRVC - DATA PROCESSING This covers the cost of the billing company Comstar. Comstar only charges 4% of actual money collected. Over the last three years, the average annual cost to the department is \$29300. The amount of ambulance revenue has averaged approx. \$700000 in this same time span.	\$28,378.20	\$29,300.00	\$19,391.36	\$29,300.00	\$29,300.00	
012302-534001	EMER MED SRVC - TELEPHONE Each rescue must be equipped with cell phone per state OEMS regulations. This allows communications to be sent to the receiving hospital.	\$1,740.44	\$1,700.00	\$1,176.71	\$1,700.00	\$1,700.00	
012302-548000	EMER MED SRVC - VEHICULAR SUPPLIES small vehicle and equipment repair and replacement for rescues	\$2,992.11	\$3,208.00	\$1,805.23	\$3,208.00	\$3,208.00	
012302-548001	EMER MED SRVC - MOTOR FUEL	\$14,747.19	\$14,500.00	\$7,594.06	\$14,251.00	\$14,251.00	
012302-558011	EMER MED SRVC - OPERATING SUPPLIES Covers a tremendous amount of daily operating supplies both big and small for EMS, from bandages to backboards and various equipment.	\$23,299.02	\$27,000.00	\$15,774.22	\$27,000.00	\$27,000.00	
012302-558012	EMER MED SRVC - BOOKS/REFERENCES log books and medical books for ambulances	\$87.36	\$300.00		\$300.00	\$300.00	
012302-573101	EMER MED SRVC - LICENSES state OEMS licenses	\$1,800.00	\$1,863.00	\$1,500.00	\$1,863.00	\$1,863.00	
EXPENSES Total:		\$85,754.58	\$93,150.00	\$64,697.08	\$92,901.00	\$92,901.00	
012305-585003	EMER MED SRVC - NON-VEHCLR EQPMNT EMS equipment replacement	\$1,696.88	\$2,587.00	\$737.50	\$2,587.00	\$2,587.00	
CAPITAL OUTLAY Total:		\$1,696.88	\$2,587.00	\$737.50	\$2,587.00	\$2,587.00	

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230 - EMERGENCY MEDICAL SVRCS		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
012308-530012	EMER MED SRVC - DATA PROCES PRIOR Y						
PRIOR YEAR BILLS Total:							
EMERGENCY MEDICAL SVRCS Total:		\$578,774.99	\$641,243.00	\$516,314.09	\$656,143.00	\$652,853.00	

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231 - EMS - ENCUMBRANCES		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
012311-517000	EMS- EMPLOYEE BENEFITS	\$115.00					
PERSONAL SERVICES Total:		\$115.00					
EMS - ENCUMBRANCES Total:		\$115.00					

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240 - DISPATCHERS		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
012401-511006	DISPATCHERS - CTRL DISPATCH SRVC	\$451,898.09	\$489,930.00	\$341,446.16	\$492,650.00	\$502,107.00	
Base Salary + 365th Day.....Weekly						
	Chris Campbell.....	\$53,551.....	\$1,025				
	Al Kulbok.....	58,511.....	1,121				
	Joseph Leland.....	51,220.....	981				
	Jamie McKay.....	55,021.....	1,054				
	Lindsay Mitchell.....	54,757.....	1,049				
	Jeffrey Moreau.....	55,021.....	1,054				
	Philip Seaward.....	51,910.....	994				
	Matthew Todesco.....	52,734.....	1,010				
	Daniel Webster.....	49,382.....	948				
	Training & Subs.....	20,000					
	Total.....	\$502,107.....	\$9,236				
	Summary:						
	Base.....	\$500,254					
	Accrual For 365th Day.....	1,853					
	Total.....	\$502,107					
	Includes 2% Increase @ July 1, 2013						
012401-517000	DISPATCHERS - EMPLOYEE BENEFITS	\$172,374.24	\$179,147.00	\$148,311.18	\$194,000.00	\$188,000.00	
	Estimated benefits for active and retired employees of this department						
012401-513001	DISPATCHERS - SCHEDULED OT	\$165,948.87	\$153,000.00	\$119,005.06	\$153,000.00	\$153,000.00	
	Level Funding Requested						
012401-513002	DISPATCHERS - SCHEDULED OT-TRAINING	\$6,046.46	\$8,997.00	\$1,035.99	\$8,997.00	\$8,997.00	
	Level Funding Requested						
012401-513039	DISPATCHERS - TRAINING PAY	\$20.76	\$5,570.00	\$4,230.46	\$5,570.00	\$5,570.00	
	Level Funding Requested						

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240 - DISPATCHERS		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
012401-514002	DISPATCHERS - HOLIDAY PAY Level Funding Requested	\$1,526.07	\$4,119.00	\$1,096.43	\$4,119.00	\$4,119.00	
012401-514006	DISPATCHERS - LONGEVITY Campbell.....\$ 400 Kulbok.....450 McKay.....400 Mitchell.....400 Moreau.....400 Todesco.....400 Total.....\$2,450	\$2,500.00	\$2,950.00	\$2,450.00	\$2,450.00	\$2,450.00	
012401-514007	DISPATCHERS - SICK LEAVE INCENTIVE Level Funding Requested	\$1,557.11	\$2,991.00		\$2,991.00	\$2,991.00	
012401-519007	DISPATCHERS - CLEANING ALLOWANCE 9 FTE's @ \$650 / Per FTE = \$5,850	\$5,850.00	\$5,850.00	\$5,850.00	\$5,850.00	\$5,850.00	
PERSONAL SERVICES Total:		\$807,721.60	\$852,554.00	\$623,425.28	\$869,627.00	\$873,084.00	
012402-524006	DISPATCHERS - REPAIR & MAINT EQUIP Level Funding Requested	\$339.00	\$3,339.00		\$3,339.00	\$3,339.00	
012402-530014	DISPATCHERS - 911 TRAINING SEMINARS			\$2,824.80			
012402-534001	DISPATCHERS - TELEPHONE Level Funding Requested	\$1,172.54	\$2,782.00	\$522.47	\$2,782.00	\$2,782.00	
012402-558006	DISPATCHERS - UNIFORM/PROTECTIVE GEAR FTE's9. @ ...\$550 Per FTE\$4,950 Training and Subs.....3,500 Total.....\$8,450	\$4,408.61	\$8,450.00	\$2,003.65	\$8,450.00	\$8,450.00	
012402-558011	DISPATCHERS - OPERATING SUPPLIES Increase of 10% Requested.....(\$278)	\$6,475.61	\$2,782.00	\$2,808.09	\$3,060.00	\$3,060.00	
012402-558012	DISPATCHERS - BOOKS/REFERENCES Level Funding Requested		\$557.00		\$557.00	\$557.00	
012402-573100	DISPATCHERS - PROF DEVELOPMENT Level Funding Requested		\$1,113.00	\$1,162.00	\$1,113.00	\$1,113.00	
EXPENSES Total:		\$12,395.76	\$19,023.00	\$9,321.01	\$19,301.00	\$19,301.00	

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240 - DISPATCHERS						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req
012405-585002	DISPATCHERS - NON-VEHCLR EQPMNT		\$1,113.00	\$1,100.00	\$1,600.00	\$1,600.00
	Powerphone Support Contract.....\$1,600					
CAPITAL OUTLAY Total:			\$1,113.00	\$1,100.00	\$1,600.00	\$1,600.00
DISPATCHERS Total:		\$820,117.36	\$872,690.00	\$633,846.29	\$890,528.00	\$893,985.00

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241 - DISPATCHERS - ENCUMBRANCES		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
012411-517000	DISPATCHERS - EMPLOYEE BENEFITS	\$95.00					
PERSONAL SERVICES Total:		\$95.00					
DISPATCHERS - ENCUMBRANCES		\$95.00					

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251 - REGULATORY & INSPECTIONS							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
012511-511001	BLDG INSPCTR - MANAGEMENT SALARIES FY 2014 level funded Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows: Nicholas Riccio Supervisory union Grade J-11 J11 = \$1866.76 per week = \$97,071.69 annual + 1 day accrual \$373.35 = \$97,445.04	\$93,307.76	\$95,535.00	\$73,010.99	\$97,446.00	\$97,446.00	
012511-511003	BLDG INSPCTR - TECHNICAL SUPPORT FY 2014 level funded Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows: Lee Day Non Supervisory union Grade D-2 D2 = \$1,081.03 per week = \$56,213.72 annual + 1 day accrual \$216.23 = \$56,429.95.	\$35,423.63	\$55,324.00	\$42,446.52	\$56,430.00	\$56,430.00	
012511-511004	BLDG INSPCTR - SECRETARIAL/CLERICAL Michelle Proulx - B6 plus 1% Jennifer Crotty Davis - B6 plus 1% Jane Doucette - Step increase to B5 Part time clerk position added at 19 hours per week to balance work load. Calculated using starting step C1. Fee revenue will support the postion. Permit fee review to be conducted to confirm that fee revenue will offset any increase to department operational expenses. Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows: Michelle Proulx - B6 (3) plus 1% - \$54,909.82 annual, \$1,055.96 weekly plus 1 day accrual of \$211.20 = \$55,121.02 Jennifer Crotty Davis - B6 plus 1% - \$55,458.92 annual, \$1,066.52 weekly plus 1 day accrual of \$213.30 = \$55,672.22 Jane Doucette - Step increase to B5 - \$51,765.72 annual, \$995.49 weekly plus 1 day accrual of \$199.13 = \$51,964.85 Part time clerk position added at 19 hours per week to balance work load. Calculated using starting step C1. Fee revenue will support the postion. Permit fee review to be conducted to confirm that fee revenue will offset any increase to department operational expenses. New Part-time Clerk - \$19,384.56 annual + 1 day accrual of \$372.78 = \$19,757.34 Total = \$182,515.43 Town Manager's further comment: The part-time clerk position has been removed from this budget.	\$152,303.20	\$156,502.00	\$120,019.64	\$182,516.00	\$162,758.00	

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251 - REGULATORY & INSPECTIONS						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
012511-511005	BLDG INSPCTR - TECH SPPRT-BLDG INSP Secretarial support staff for night meetings for all boards and committees. Overtime hours as needed for office operations.	\$3,018.29	\$5,000.00	\$2,472.55	\$5,000.00	\$5,000.00
012511-517000	BLDG INSPCTR - EMPLOYEE BENEFITS Estimated benefits for active and retired employees of this department	\$145,678.78	\$151,162.00	\$129,374.90	\$153,000.00	\$145,000.00
012511-512001	BLDG INSPCTR - SEASONAL SERVICE Consistent with Comcast licensing agreement. Money allocated to the building department for overtime associated with the monitoring of Xfinity Center operations as they relate to public safety and zoning compliance.		\$2,500.00		\$2,500.00	\$2,500.00
012511-513030	BLDG INSPCTR - UNSCHEDULED OVERTIME Emergency call outs for plumbing and gas, electrical and mechanical inspectors as needed to support public safety departments.		\$3,000.00		\$3,500.00	\$3,500.00
012511-514006	BLDG INSPCTR - LONGEVITY Riccio - \$600. Proulx - \$500. Davis - \$600. Doucette - \$450.	\$1,925.00	\$2,150.00	\$2,075.00	\$2,150.00	\$2,150.00
012511-514007	BLDG INSPCTR - SICK LEAVE INCENTIVE Riccio - \$2,196.19 Proulx - \$1,217.82 Davis - \$1,242.30 Doucette - \$1,137.65 In accordance with CBA.	\$4,298.00	\$5,794.00		\$5,796.00	\$5,796.00
012511-519005	BLDG INSPECTR-RETIRE SICK LEAVE BB no anticipated retirements.					
012511-519011	BLDG INSPECTR-RETIRE VAC BUYBACK no anticipated retirements.					
PERSONAL SERVICES Total:		\$435,954.66	\$476,967.00	\$369,399.60	\$508,338.00	\$480,580.00
012512-524007	BLDG INSPCTR - REPAIR & MAINT EQUIP Date stamp machine maintenance and repairs.	\$29.00	\$100.00	\$29.00	\$100.00	\$100.00
012512-524019	BLDG INSPCTR - FUEL DEPOT					
012512-530008	BLDG INSPCTR - TRAINING SEMINARS Training and seminars for all inspectors to maintain required certifications.	\$1,490.00	\$3,000.00	\$1,468.92	\$3,000.00	\$3,000.00
012512-530000	BLDG INSPCTR - PROF/TECH Service of process expenses.	\$832.00	\$500.00	\$359.00	\$500.00	\$500.00

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251 - REGULATORY & INSPECTIONS						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req
012512-530001	BLDG INSPCTR - DEMO MAINT PROF/TECH Fund to secure abandoned structures.		\$1,000.00		\$1,000.00	\$1,000.00
012512-534001	BLDG INSPCTR - TELEPHONE Smart phones for two inspectors. Town Manager's comment: This budget has been reduced due to the lower cost of maintaining these phones.	\$1,269.64	\$1,000.00	\$831.02	\$2,000.00	\$1,300.00
012512-534005	BLDG INSPCTR - PRINTING Business cards		\$300.00		\$300.00	\$300.00
012512-542000	BLDG INSPCTR - OFFICE SUPPLIES Office supplies for entire regulatory department, including supplement to various departments within.	\$1,802.53	\$2,500.00	\$477.47	\$2,500.00	\$2,500.00
012512-548000	BLDG INSPCTR - VEHICULAR SUPPLIES Aging fleet will require additional maintenance to keep cars on the road.	\$1,206.94	\$1,500.00	\$496.73	\$2,000.00	\$2,000.00
012512-548001	BLDG INSPCTR - MOTOR FUEL Fluctuating gas prices.	\$1,308.90	\$1,500.00	\$1,042.97	\$2,000.00	\$2,000.00
012512-558006	BLDG INSPCTR - UNFRM/PROTCTVE GEAR Per CBA.	\$93.59	\$650.00	\$120.56	\$650.00	\$650.00
012512-558012	BLDG INSPCTR - BOOKS/REFERENCES Train and parking and related travel to Boston expenses, associated with code hearings and administrative appeals, etc.	\$380.14	\$1,500.00	\$423.94	\$1,000.00	\$1,000.00
012512-571000	BLDG INSPCTR - TRANSPORTATION		\$100.00	\$17.50	\$100.00	\$100.00
012512-573100	BLDG INSPCTR - PROF DEVELOPMENT Membership and association dues for all inspectors.	\$425.00	\$800.00	\$665.00	\$1,000.00	\$1,000.00
EXPENSES Total:		\$8,837.74	\$14,450.00	\$5,932.11	\$16,150.00	\$15,450.00
REGULATORY & INSPECTIONS Total:		\$444,792.40	\$491,417.00	\$375,331.71	\$524,488.00	\$496,030.00

Town of Mansfield

Expenditure Budget Report

FY15 OPERATING BUDGET

291 - EMERGENCY MNGT						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
012911-511001	EMER MNGMNT - MANAGEMENT SALARIES	\$3,498.00	\$3,498.00	\$2,623.50	\$3,498.00	\$3,498.00
No increase has been requested for this year. This budget line was last increased in FY2009.						
PERSONAL SERVICES Total:		\$3,498.00	\$3,498.00	\$2,623.50	\$3,498.00	\$3,498.00
012912-521001	EMER MNGMNT - ELECTRICITY	\$3,353.30	\$4,000.00	\$2,393.42	\$4,000.00	\$4,000.00
This account covers electricity for our County St. facility. It includes the main building and a 5 bay storage building which came on line in September of 2011.						
012912-523001	EMER MNGMNT - SEWER/WATER CHARGES	\$42.13	\$200.00	\$22.64	\$200.00	\$200.00
This account covers water and sewer charges for our County St. Facility.						
012912-524007	EMER MNGMNT - REPAIR & MAINT EQPMNT	\$5,591.03	\$6,000.00	\$4,179.49	\$6,000.00	\$6,000.00
This account covers the cost for repair and maintenance of all of our equipment including vehicles, generators, lighting towers, service contracts for our copy machine and AED.						
Two older vehicles were replaced in 2011 with donated, used vehicles. A used military vehicle from the federal government has been requested as a donation to replace our 1977 pickup. We will need to have this vehicle repainted and the equipment changed over before we can place it into service.						
012912-524019	EMER MNGMNT- FUEL DEPOT					
012912-527000	EMER MNGMNT - RENTALS AND LEASES	\$330.00	\$900.00	\$330.00	\$900.00	\$900.00
This account covers the lease of our oxygen and gas tanks and the oxygen and gas we use.						
As a cost saving move, the pagers for our members were eliminated during FY 2012.						
012912-530008	EMER MNGMNT - TRAINING SEMINARS	\$430.00	\$3,450.00	\$250.00	\$3,450.00	\$3,450.00
This account covers the training costs for all of our members in areas such as CPR, First Aid, Emergency Medical Technician, continuing education, amateur radio operator training, and the training for our community based Citizens Emergency Response Team (CERT).						
012912-530011	EMER MNGMNT - ADVERTISING		\$100.00		\$100.00	\$100.00
This account covers Mansfield's share of the costs for advertising the SARA Title III Regional Emergency Planning Committee hazardous materials meetings						
Expenses for this were covered by federal grant in FY14						
012912-534001	EMER MNGMNT - TELEPHONE	\$1,033.61	\$2,000.00	\$818.50	\$2,000.00	\$2,000.00
This account covers the cost of the telephone and FAX systems at our County St. Facility. It also covers the costs of the secure internet connection that we use to be able to tie into the Town's computer network.						
012912-534005	EMER MNGMNT - PRINTING	\$715.04	\$1,200.00	\$563.19	\$1,200.00	\$1,200.00
This account covers the costs of printing of our forms, the reprinting of the Town's Emergency Operations Plan, a yearly requirement, the printing of CERT Training supplies, and other training supplies.						

Town of Mansfield

Expenditure Budget Report

FY15 OPERATING BUDGET

291 - EMERGENCY MNGT						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
012912-538009	EMER MNGMNT - SPECIALIZED SERVICES This account covers the costs of cleaning sheets and blankets used on the ambulance and shelters, as well as the uniforms that are returned.	\$28.10	\$50.00		\$50.00	\$50.00
012912-542000	EMER MNGMNT - OFFICE SUPPLIES This account covers the costs of general office supplies, copy paper, etc.	\$477.05	\$800.00	\$52.99	\$800.00	\$800.00
012912-543000	EMER MNGMNT - BLDG/EQPMNT SUPPLIES This account covers the costs of cleaning and maintenance of our County St. Facility. Most of the ceiling tiles on the first floor are in need of replacement. Also, parts of the first floor flooring tiles will have to be replaced as well.	\$7,384.44	\$2,500.00	\$2,483.78	\$2,500.00	\$2,500.00
012912-545000	EMER MNGMNT - CSTD/L/HOUSEKEEPING SUPPL This account covers the cleaning supplies used at the County St. Facility. Our membership do the majority of the cleaning.		\$200.00		\$200.00	\$200.00
012912-548000	EMER MNGMNT - VEHICULAR SUPPLIES This account covers the costs of material used in the repair and maintenance of all of our equipment, vehicles, generators, light towers, etc. which is used by either the DPW or our membership.	\$1,051.28	\$2,600.00	\$55.82	\$2,600.00	\$2,600.00
012912-548001	EMER MNGMNT - MOTOR FUEL This account covers the costs of fuel used by all of our vehicles, generators, and light towers	\$2,049.04	\$2,500.00	\$1,292.85	\$2,500.00	\$2,500.00
012912-558006	EMER MNGMNT - UNIFORM/PROTECT GEAR This account covers all of the costs of uniforms, protective, and safety equipment.	\$1,294.82	\$3,280.00	\$2,661.75	\$3,280.00	\$3,280.00
012912-558011	EMER MNGMNT - OPERATING SUPPLIES This account covers the costs of the misc. operating supplies for the agency including batteries, first aid equipment and supplies, and other misc. operating supplies	\$5,651.04	\$2,500.00	\$662.15	\$2,500.00	\$2,500.00
012912-558012	EMER MNGMNT - BOOKS/REFERENCES This account covers the costs of reference books for our agency.		\$100.00		\$100.00	\$100.00
012912-558013	EMER MNGMNT - TRAINING SUPPLIES This account covers the costs of training supplies for the training courses we conduct in house. We will continue to replace the old CPR Manikins and AED Trainers. This account also covers the costs of the books and materials as we change over to the new American Heart Association and DOT CPR standards.	\$3,512.71	\$5,600.00	\$1,325.96	\$5,600.00	\$5,600.00
012912-578008	EMER MNGMNT - RECRUIT & DEVELOP This account covers the costs of memberships and the expenses at training seminars and instructor recertifications. We provide active EMT's with cost effective memberships in a state EMT Association which enables them to take recertification/coned courses at little or no cost for those that we are unable to supply in house.	\$232.00	\$500.00	\$457.00	\$500.00	\$500.00
EXPENSES Total:		\$33,175.59	\$38,480.00	\$17,549.54	\$38,480.00	\$38,480.00
012915-585000	EMER MNGMNT - NON-VEHICULAR EQPMNT We will be replacing our 1996 Konica model copy machine. Replacement parts are no longer available and the automatic feed unit is not working. We plan to purchase a used, reconditioned unit. We also need to continue replacing the old canvas cots which have to be finally replaced because of rot and mold.	\$5,000.00	\$5,000.00		\$5,000.00	\$5,000.00

Town of Mansfield
Expenditure Budget Report
FY15 OPERATING BUDGET

291 - EMERGENCY MNGT						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req
CAPITAL OUTLAY Total:		\$5,000.00	\$5,000.00		\$5,000.00	\$5,000.00
EMERGENCY MNGT Total:		\$41,673.59	\$46,978.00	\$20,173.04	\$46,978.00	\$46,978.00

Town of Mansfield

Expenditure Budget Report

FY15 OPERATING BUDGET

300 - EDUCATION						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
013001-510000	EDUCATION - SCHOOL SALARIES	\$30,570,871.80	\$35,198,147.00	\$21,991,472.47	\$37,204,412.00	\$36,226,412.00
The School Superintendent and School Director of Finance and Operations have submitted an FY15 Budget summary schedule to the School Committee explaining these expenses. That FY15 Budget summary schedule has been included in this Budget Message for reference purposes.						
Town Manager's comment: The latest budget proposals discussed at the budget subcommittee meetings have been added to this budget. These budgets have been added as placeholders only and have not been voted on by the School Committee as of today.						
Town Manager's further comment: This updated budget amount has been approved by the School Committee.						
PERSONAL SERVICES Total:		\$30,570,871.80	\$35,198,147.00	\$21,991,472.47	\$37,204,412.00	\$36,226,412.00
013002-520000	EDUCATION - SCHOOL PURCHSD SRVCS	\$6,758,542.27	\$7,375,891.00	\$5,011,743.19	\$8,182,705.00	\$8,013,345.00
The School Superintendent and Director of Finance and Operations have submitted an FY15 Budget summary schedule to the School Committee explaining these expenses. That FY15 Budget summary schedule has been included in this Budget Message for reference purposes.						
Town Manager's comment: The latest budget proposals discussed at the budget subcommittee meetings have been added to this budget. These budgets have been added as placeholders only and have not been voted on by the School Committee as of today.						
Town Manager's further comment: This updated budget amount has been approved by the School Committee.						
EXPENSES Total:		\$6,758,542.27	\$7,375,891.00	\$5,011,743.19	\$8,182,705.00	\$8,013,345.00
013005-580000	EDUCATION - CAPITAL OUTLAY					
CAPITAL OUTLAY Total:						
013008-520000	EDUCATION - PY SCHOOL PURCHSD SRVCS					
PRIOR YEAR BILLS Total:						
013099-580026	SCHOOLS-MHS STAGE VENT A#16 5/13		\$50,000.00	\$9,600.00		
013099-580027	SCHOOLS-QMS STAGE VENT A#16 5/13		\$50,000.00	\$685.00		
013099-580028	SCHOOLS-MHS GYM FLOOR A#16 5/13		\$270,000.00	\$15,075.00		
013099-580030	SCHOOLS-ROBINSON WINDOWS A#16 5/13					
ARTICLES Total:			\$370,000.00	\$25,360.00		
EDUCATION Total:		\$37,329,414.07	\$42,944,038.00	\$27,028,575.66	\$45,387,117.00	\$44,239,757.00

Town of Mansfield
Expenditure Budget Report
FY15 OPERATING BUDGET

301 - EDUCATION-PRIOR YR ENCUMBRANCE		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
013011-510000	EDUCATION-ENCUMBERED PERS SERV	\$2,544,888.78	\$2,950,366.54	\$2,939,833.59			
PERSONAL SERVICES Total:		\$2,544,888.78	\$2,950,366.54	\$2,939,833.59			
013012-520000	EDUCATION-ENCUMBERED OTHER EXPENSES	\$424,138.30	\$528,523.54	\$390,002.00			
EXPENSES Total:		\$424,138.30	\$528,523.54	\$390,002.00			
EDUCATION-PRIOR YR		\$2,969,027.08	\$3,478,890.08	\$3,329,835.59			

Town of Mansfield
Expenditure Budget Report
FY15 OPERATING BUDGET

350 - ED EMPLOYEE BENEFITS		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
013502-517010	ED EMPLOYEE BNFTS - HEALTH INS						
013502-517011	ED EMPLOYEE BNFTS - HLTH INS - MTGTN						
013502-517012	ED EMPLOYEE BNFTS - MEDICAID						
013502-517030	ED EMPLOYEE BNFTS - UNEMPLYMNT COMP						
013502-517060	ED EMPLOYEE BNFTS - DENTAL INS						
013502-574001	EDUCATION-PROPERTY INSURANCE	\$167,555.95	\$175,000.00	\$149,481.64	\$192,500.00	\$192,500.00	
	No cost estimates have been received as of today. A preliminary placeholder budget increase of 10% has been forecasted for FY15.						
013502-574004	EDUCATION-WORKERS COMP	\$360,588.93	\$400,000.00	\$341,332.20	\$440,000.00	\$250,000.00	
	No cost estimates have been received as of today. A preliminary placeholder budget increase of 10% has been forecasted for FY15.						
	Town Manager's comment: A preliminary FY15 cost estimate has been received.						
EXPENSES Total:		\$528,144.88	\$575,000.00	\$490,813.84	\$632,500.00	\$442,500.00	
013504-517000	EDUCATION - EMPLOYEE BENEFITS	\$7,694,522.90	\$7,908,641.00	\$6,679,412.25	\$8,493,000.00	\$7,902,000.00	
	Estimated benefits for active and retired employees of this department						
ALLOCATED EMP BENEFITS Total:		\$7,694,522.90	\$7,908,641.00	\$6,679,412.25	\$8,493,000.00	\$7,902,000.00	
013508-517011	ED EMPLOYEE BNFTS - HEALTH INS - MTG						
013508-517000	EDUCATION EMP BENEFITS - PRIOR YR	\$3,050.10					
PRIOR YEAR BILLS Total:		\$3,050.10					
ED EMPLOYEE BENEFITS Total:		\$8,225,717.88	\$8,483,641.00	\$7,170,226.09	\$9,125,500.00	\$8,344,500.00	

Town of Mansfield
Expenditure Budget Report
FY15 OPERATING BUDGET

351 - ED EMP BENEFITS-ENCUMBRANCES		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
013514-517000	EDUCATION - EMPLOYEE BENEFITS	\$10,555.00	\$9,500.00	\$395.00			
ALLOCATED EMP BENEFITS Total:		\$10,555.00	\$9,500.00	\$395.00			
ED EMP BENEFITS-ENCUMBRANCES		\$10,555.00	\$9,500.00	\$395.00			

Town of Mansfield
Expenditure Budget Report
FY15 OPERATING BUDGET

390 - TOWN EX FOR ED							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
013901-511003	TOWN EXPEND FOR ED - TECH SUPPORT	\$32,619.00	\$33,272.00	\$29,300.68	\$50,000.00	\$41,000.00	
	This is to pay a school employee to process any Medicare and/or Medicaid forms and request any reimbursements due to the School. FY15's amount is an estimate requested by the Schools.						
	Town Manager's comment: The School Department has agreed to fund a portion of this budget.						
PERSONAL SERVICES Total:		\$32,619.00	\$33,272.00	\$29,300.68	\$50,000.00	\$41,000.00	
013902-565000	SE REGIONAL SCHOOL DISTRICT ASSESS.	\$445,303.00	\$518,845.00	\$389,133.75	\$570,730.00	\$666,699.00	
	This is the Town's assessment for students that attend Southeastern Regional Vocational Technical High School. No FY15 budget has been received from Southeastern as of today. A 10% increase in FY15 has been forecast for budgetary purposes pending an official budget from Southeastern.						
	Town Manager's comment: The FY15 preliminary budget has been received.						
EXPENSES Total:		\$445,303.00	\$518,845.00	\$389,133.75	\$570,730.00	\$666,699.00	
TOWN EX FOR ED Total:		\$477,922.00	\$552,117.00	\$418,434.43	\$620,730.00	\$707,699.00	

Town of Mansfield
Expenditure Budget Report
FY15 OPERATING BUDGET

410 - ENGINEERING		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
014101-511001	ENGINEERING - MANAGEMENT SALARIES	\$51,159.64					
014101-511003	ENGINEERING - TECHNICAL SUPPORT	\$11,720.00					
014101-511004	ENGINEERING - SECRETARIAL/CLERICAL						
014101-517000	ENGINEERING - EMPLOYEE BENEFITS	\$36,722.13					
014101-514006	ENGINEERING - LONGEVITY	\$375.00					
014101-514007	ENGINEERING - SICK LEAVE INCENTIVE	\$1,948.95					
PERSONAL SERVICES Total:		\$101,925.72					
014102-524007	ENGINEERING - REPAIR & MAINT EQPMNT	\$1,080.00					
014102-530006	ENGINEERING - PROF/TECH SRVCS	\$5,830.00					
014102-530011	ENGINEERING - ADVERTISING	\$587.18					
014102-534001	ENGINEERING - TELEPHONE	\$815.24					
014102-534005	ENGINEERING - PRINTING						
014102-538009	ENGINEERING - SPECIALIZED SERVICES						
014102-542000	ENGINEERING - OFFICE SUPPLIES	\$326.68					
014102-548000	ENGINEERING - VEHICULAR SUPPLIES	\$29.00					
014102-548001	ENGINEERING - MOTOR FUEL	\$777.26					
014102-558006	ENGINEERING - UNIFRM/PROTCT GEAR	\$259.97					
014102-558011	ENGINEERING - OPERATING SUPPLIES	\$1,170.70					
014102-558012	ENGINEERING - BOOKS/REFERENCES						
014102-571000	ENGINEERING - TRANSPORTATION	\$36.00					
014102-573100	ENGINEERING - PROF DEVELOPMENT	\$908.00					
EXPENSES Total:		\$11,820.03					
014109-584001	CANOE RVR DAM IMPR.-A#37 ATM 5/10		\$34,500.73	\$89.86			
ARTICLES Total:			\$34,500.73	\$89.86			
ENGINEERING Total:		\$113,745.75	\$34,500.73	\$89.86			

Town of Mansfield
Expenditure Budget Report
FY15 OPERATING BUDGET

411 - ENGINEERING - ENCUMBRANCES		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
014111-517000	ENGINEERING - EMPLOYEE BENEFITS	\$30.00					
PERSONAL SERVICES Total:		\$30.00					
014112-530006	ENGINEERING - PROF/TECH SERVICES		\$3,825.00	\$1,845.00			
EXPENSES Total:			\$3,825.00	\$1,845.00			
ENGINEERING - ENCUMBRANCES		\$30.00	\$3,825.00	\$1,845.00			

Town of Mansfield
Expenditure Budget Report
FY15 OPERATING BUDGET

418 - HIGHWAY - ENCUMBRANCES		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
014182-524011	HIGHWAY - REPAIRS & MAINT EQUIPMENT		\$4,500.00	\$4,500.00			
014182-546000	GROUNDSKEEPING SUPPLIES		\$9,514.00	\$9,514.00			
014182-548008	VEHICULAR SUPPLIES		\$4,700.00	\$4,700.00			
EXPENSES Total:			\$18,714.00	\$18,714.00			
HIGHWAY - ENCUMBRANCES Total:			\$18,714.00	\$18,714.00			

Town of Mansfield
Expenditure Budget Report
FY15 OPERATING BUDGET

419 - DPW ADMIN. - ENCUMBRANCES		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
014192-530006	DPW ADMIN - ENGINEER/ARCHITECT		\$2,818.52	\$2,810.58			
EXPENSES Total:			\$2,818.52	\$2,810.58			
DPW ADMIN. - ENCUMBRANCES Total:			\$2,818.52	\$2,810.58			

Town of Mansfield
Expenditure Budget Report
FY15 OPERATING BUDGET

420 - DPW ADMINISTRATION		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
014201-511001	DPW ADMIN - MANAGEMENT SALARIES	\$64,589.73	\$120,692.00	\$91,952.08	\$123,018.00	\$123,018.00	
	Azinheira Director \$ 128,825.63						
	Car Allowance: \$6000.00						
	Total: \$ 134,825.63						
	50% DPW Admin \$ 67,412.81						
	25% Water \$ 33,706.41						
	25% WWTP \$ 33,706.41						
	 Richard C. Alves Jr Town Engineer/Deputy DPW Director						
	Supervisory Unit Grade K Step 5						
	Total Salary: \$ 90,509.63						
	60% in DPW Admin \$ 54,305.78						
	15% in Water \$ 13,576.44						
	25% in the WWTP \$ 22,627.41						
	Accrual: \$866.67						
	Total: \$121,718.59						
	 Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows:						
	 Richard C. Alves Jr Town Engineer/Deputy DPW Director						
	Supervisory Unit Grade K Step 5						
	Total Salary: \$ 92,319.83						
	60% in DPW Admin \$ 55,391.90						
	15% in Water \$ 13,847.97						
	25% in the WWTP \$ 23,079.96						
	Accrual: \$213.05 for General Fund						
	Total General Fund: \$55,604.95						
014201-511002	DPW ADMIN - SUPERVISORY SALARIES	\$33,668.41	\$35,579.00	\$23,564.41	\$29,811.00	\$29,811.00	
	Collins -DPW Office Manager						
	Base						

Last Expenditure Update: 04/16/2014

Town of Mansfield
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420 - DPW ADMINISTRATION						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
	Total Salary:	\$ 58,227.52				
	50% DPW Admin	\$ 29,113.76				
	25% Water	\$ 14,556.88				
	25% WWTP	\$ 14,556.88				
	Accrual:	\$223.95				
	F T E =1.0					
	Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows:					
	Christina Collins -DPW Office Manager Supervisory Union G-1 Base					
	Total Salary:	\$ 59,391.83				
	50% DPW Admin	\$ 29,695.91				
	25% Water	\$ 14,847.96				
	25% WWTP	\$ 14,847.96				
	Accrual:	\$223.95 in General Fund = \$114.22				
	Total General Fund =	\$29,810.13				
014201-511004	DPW ADMIN - SECRETARIAL/CLERICAL	\$31,802.05	\$35,851.00	\$28,101.59	\$37,826.00	\$37,826.00
	Renee Gauthier -Administrative Secretary Grade B Step 6	\$ 60,957.00	\$ 1,172.25/wk	\$31.26/hr		
	DPW Admin 20%	\$ 12,191.40				
	Water 55%					
	WWTP 25%					
	Jo-Anne Cutillo-Bookkeeper	Step 9	\$ 49,664.79/year	\$ 955.09/week	\$25.47	
	DPW Admin 50%	\$24,832.40				
	Water 25%					
	WWTP 25%					
	Accrual:	\$143.00				

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420 - DPW ADMINISTRATION						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
	Total : \$ 37,166.80					
	F.T.E. : .070					
	Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows:					
	Renee Gauthier -Administrative Secretary Grade C Step 6-7	\$ 62,204.35	\$ 1,196.24/wk	\$31.90/hr		
	DPW Admin 20%	\$ 12,440.87+\$47.85	1 day accrual	General Fund = \$12,488.72.		
	Water 55%					
	WWTP 25%					
	Jo-Anne Cutillo-Bookkeeper	Grade B-9	\$50,658.04/year	\$974.19/week	\$29.90/hr	
	DPW Admin 50%	\$25,239.02 + \$97.43	1 day accrual	General Fund = \$25,336.45		
	Water 25%					
	WWTP 25%					
	Total : \$ 37,825.17					
	F.T.E. : .070					
014201-517000	DPW ADMIN - EMPLOYEE BENEFITS	\$27,453.07	\$97,634.00	\$74,125.40	\$102,000.00	\$104,000.00
	Estimated benefits for active and retired employees of this department (combined with Engineering line item)					
014201-511003	DPW ADMIN - TECHNICAL SALARIES		\$17,556.00	\$13,224.75	\$20,060.00	\$20,060.00
	Technical Support:					
	Temporary surveyor with experience in the field who is currently on the tax break program with the Town. The pay rate will be based on \$21.00/hr x 19hours per week x 44 weeks per year = \$17,556 Seasonal Help = \$2,500 Total = \$20,056					
	This will help the Engineering Department complete surveys that need to be performed to get the jobs designed and permitted as necessary. With this support, we would be able to respond to DPW road/sewer/water projects needed without the use of their own personnel. By performing more work in house cost can be minimized, and better overall consistency can be maintained.					
014201-512001	DPW ADMIN - SEASONAL SERVICES					\$8,000.00
	Town Manager's comment: This budget has been added at the request of the DPW Director.					
014201-514006	DPW ADMIN - LONGEVITY	\$2,250.00	\$2,025.00	\$2,025.00	\$2,050.00	\$2,050.00
	Azinheira 19 years	\$400.00				
	Alves 10 years	\$425.00				
	Gauthier 28 years	\$700.00				
	Cutillo 19 years	\$525.00				

Town of Mansfield

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420 - DPW ADMINISTRATION		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
	Total:	\$ 2,050.00					
014201-514007	DPW ADMIN - SICK LEAVE INCENTIVE		\$2,089.00		\$2,089.00	\$2,089.00	
	Sick Leave Incentive:						
	Union contract provides work incentive for compensation based on sick days taken during the prior 12 months. Town Engineer (\$46.42 at 6 days (7.5 hrs/day) = \$2,088.90						
014201-519005	DPW ADMIN-UNUSED SICK LEAVE BUYBACK			\$1,525.35			
014201-519011	DPW ADMIN - UNUSED VAC BUYBACK			\$2,222.91			
PERSONAL SERVICES Total:		\$159,763.26	\$311,426.00	\$236,741.49	\$316,854.00	\$326,854.00	
014202-524007	DPW ADMIN - REPAIR & MAINT EQPMNT	\$120.00	\$3,500.00		\$3,500.00	\$3,500.00	
	Cost for telephone repairs in lieu of a maintenance contract.						
	Repairs & Maint. Equipment:						
	Repair and maintenance of engineering and survey equipment and a Service Agreement for the Oce TDS300/320 Plot/Copy/Scan Series at \$90.00/Month..						
014202-524017	DPW ADMIN - ANNUAL MAINTENANCE CONT						
014202-524019	HIGHWAY- FUEL DEPOT						
014202-529006	DPW ADMIN - REFUSE DISPOSAL	\$380,053.48	\$400,150.00	\$236,183.43	\$400,150.00	\$402,429.00	
	Using the following information we are estimating the cost for solid waste disposal for FY 2015 as follows:						
	Cost per ton is adjusted each year by .75% of the CPI for the twelve previous months.						
	Tonnage for FY 2009:	5134.43					
	Tonnage for FY 2010:	5200.00	Cost per ton	\$69.20			
	Tonnage for FY 2011:	5224.00	Cost per ton	\$70.87			
	Tonnage for FY 2012	5203.00	Cost per ton	\$72.48			
	Tonnage for FY 2013	5096.00	Cost per ton	\$74.01			
	Estimated Tonnage for FY 2014	5300.00	Cost per ton	\$74.81			
	Estimated Tonnage for FY 2015	5300.00	Cost per ton	\$75.93			
			(Estimate based on a 2% CPI increase)				
	5300 x \$75.93 =	\$ 402,429.00					
	Town Manager's comment: Due to a clerical error, this budget total was initially erroneously reported.						
014202-529007	DPW ADMIN - REFUSE COLLECTION	\$690,150.37	\$709,993.00	\$461,424.36	\$757,525.00	\$757,525.00	
	Refuse Collection: Refuse collection and transportation contract with WM		\$	644,435.98			
	Additional carts(\$97.64/cart)		\$	13,181.64			
	Municipal Pick Up		\$	28,626.00			
				(38,169.00 less \$9,543.00 for Water, WWTP & Electric)			
	Bulky Item Pick Up: \$ 27.34/ items	\$	42,650.00				

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420 - DPW ADMINISTRATION						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
	(Approximately 150 items per month)					
	Total	\$ 757,519.62				
014202-529008	DPW ADMIN - RECYCLING	\$572,830.26	\$588,203.00	\$387,489.95	\$621,165.00	\$621,165.00
	Curbside Recycling Contract	\$ 530,089.67				
	Recycling Tonnage:					
	Processing charge of \$40.00 per ton for single stream recyclables. Mansfield will receive a rebate on all recyclable tonnage based on the value of the High New England price #6 News from the OMB Yellow sheet index. Rebate will be 100% of the index value from \$1.00 per ton to \$40.00 per ton and 60% of the value in excess of \$50.00 per ton. Example: An index value of \$25.00 per ton would result in a net charge to Mansfield of \$15.00 per ton. The price fluctuates with the market. Last November, the Yellow Sheet price was \$60-\$70 this year we are currently at \$25.00 per ton.					
	2400 x 15.00 = \$36,000.00					
	Recycling Tonnage	\$ 36,000.00				
	Municipal Recycling	\$ 9,035.00				
	White Goods \$34.25					
	Approximately 6-8 items per month	\$ 2,500.00				
	ORS -CRT Removal \$350/month	\$ 4,200.00				
	Fuel Surcharge-Based on \$3.60/gal	\$ 18,527.07				
	Extra Carts 250 @ \$80.32/cart	\$ 20,080.00				
	Miller Recycling	\$ 0				
	We are in a contract with Miller Recycling at the Mansfield Green for the rental of two compactors (\$350.00/mo) and the hauling and collection of steel, mixed papers, plastics, and styrofoam. Hauling fees are \$50-\$85 per haul. We are currently running a credit with them as the rebates we receive from the steel containers more than covers the cost of the rental and hauling of the other materials.					
	Miscellaneous expenses for the Green	\$ 1,000.00				
	Total:	\$ 621,161.74				
014202-530006	DPW ADMIN - ENGNRNG/ARCHITECT	\$19,194.43	\$52,000.00	\$9,142.44	\$52,000.00	\$52,000.00
	Landfill Monitoring Contract -Required quarterly testing at the East St landfill					
	Testing and monitoring ground water at the Highway Garage: This will be required until we can get four clean quarters and then a final report will be submitted to DEP					

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420 - DPW ADMINISTRATION						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
	For surveying, structural, traffic or other special consultants, which need to be hired to support Town projects and perform annual inspections. Included for the needed inspections of dams, as required by State Regs 302CMR10.00 & MGL CH. 253; outfall testing for NPDES stormwater permitting requirements; and includes annual inspection of Town-owned bridges.					
014202-530008	DPW ADMIN - TRAINING SEMINARS		\$100.00		\$500.00	\$500.00
	Training Seminars					
014202-530011	DPW ADMIN - ADVERTISING	\$2,979.92	\$2,150.00	\$1,846.33	\$2,150.00	\$2,150.00
	Legal ad and display ads, wetland permits, bids, etc.					
014202-534001	DPW ADMIN - TELEPHONE	\$12,841.50	\$15,800.00	\$8,069.56	\$15,800.00	\$15,800.00
	Telephone charges for the Town Hall local and long distance.					
014202-534003	DPW ADMIN - POSTAGE/DELIVERY	\$59,633.53	\$54,000.00	\$36,963.28	\$60,200.00	\$60,200.00
	Costs for all department postage (less water, sewer and electric). Includes postage needs for real estate bills, excise bills, census (outside and inside return postage) weekly accounts payable, miscellaneous correspondence.					
	\$13,000 tax bills					
	\$2,200 excise tax bills					
	\$45,000 per year average postage machine					
	Increase based on last year's expenditures and increase in postage rates					
014202-534005	DPW ADMIN - PRINTING	\$903.10	\$1,200.00	\$610.00	\$1,200.00	\$1,200.00
	Printing:					
	Stickers for the Green	\$ 1, 100				
	Street and Trench Opening Permits	\$ 100				
	Recycling Item Stickers	\$ 300				
	Plans, Spec, Miscellaneous	\$ 100				
014202-538009	DPW ADMIN - SPECIALIZED SERVICES		\$500.00		\$500.00	\$500.00
	Engineering software to upgrade existing programs and to purchase additional software to support CADD and design of small sewers and municipal drainage systems					
014202-542000	DPW ADMIN - OFFICE SUPPLIES	\$4,617.88	\$7,700.00	\$4,709.65	\$7,700.00	\$7,700.00
	Office Supplies					
	Supplies for the DPW Office, Highway Garage. This also includes all of the copy paper, letterhead paper, envelopes, copier toners and staples, postage meter ink cartridges and labels, chips for the postage scale when the postage changes and any other misc supplies needed for general Town Hall use.					
014202-548000	DPW ADMIN - VEHICULAR SUPPLIES		\$1,000.00	\$898.81	\$1,000.00	\$1,000.00
	Engineer's vehicle					
014202-548001	DPW ADMIN - MOTOR FUEL		\$1,000.00	\$641.32	\$1,000.00	\$1,000.00
	Motor Fuel and fluids for Engineer's vehicle					

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420 - DPW ADMINISTRATION		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
014202-558012	DPW ADMIN - BOOKS/REFERENCES Various trade manuals, professional reference books and updated construction cost data.		\$300.00		\$300.00	\$300.00	
014202-558006	DPW ADMIN-UNIFORMS & PROTECT GEAR \$300 uniform allowance for the Town Engineer		\$300.00		\$300.00	\$300.00	
014202-571000	DPW ADMIN - TRANSPORTATION Parking fee reimbursements		\$150.00	\$13.00	\$150.00	\$150.00	
014202-573100	DPW ADMIN - PROF DEVELOPMENT Dues for professional affiliations for the DPW Director and Town Engineer.	\$581.34	\$1,000.00	\$1,040.42	\$1,000.00	\$1,000.00	
EXPENSES Total:		\$1,743,905.81	\$1,839,046.00	\$1,149,032.55	\$1,926,140.00	\$1,928,419.00	
014208-529007	DPW ADMIN-REFUSE COLLECT. PY BILLS						
014208-534001	DPW ADMIN - TELEPHONE						
014208-548000	DPW ADMIN - VEHICULAR SUPPLIES						
PRIOR YEAR BILLS Total:							
014209-586005	STORMWATER PHASE II MGT A#16 4/01						
ARTICLES Total:							
DPW ADMINISTRATION Total:		\$1,903,669.07	\$2,150,472.00	\$1,385,774.04	\$2,242,994.00	\$2,255,273.00	

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421 - HIGHWAY						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req
014211-511001	HIGHWAY - MANAGEMENT SALARIES	\$78,685.38	\$82,568.00	\$61,428.91	\$82,180.00	\$82,180.00
	Cook-Operations Manager \$80,258.95 \$ 1,543.44/week					
	Grade H Step 11					
	Accrual: \$308.69					
	FTE: 1.0					
	Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows:					
	Cook-Operations Manager \$81,864.13 \$ 1,574.31/week					
	Grade H Step 11					
	Accrual: \$314.88					
	FTE: 1.0					
014211-511002	HIGHWAY - SUPERVISORY SALARIES	\$115,650.97	\$119,595.00	\$92,924.03	\$124,911.00	\$124,911.00
	Littig- Senior Foreman Step 7 \$63,923.81/yr \$1,229.30/week \$30.73/hour					
	Waite-Mechanic Foreman Step 7 \$ 60,508.03/yr \$1,163.62/week \$29.09/hour					
	Accrual: \$479.00					
	Total: \$ \$124,911.00					
	FTE 2.0					
014211-511004	HIGHWAY - SECRETARIAL/CLERICAL					
014211-511005	HIGHWAY - PUBLIC WORKS SERVICE	\$413,084.98	\$484,735.00	\$341,116.71	\$496,688.00	\$496,688.00
	DPW Support Staff:					
	Pereira- Construction Foreman Step 7 \$60,508.03/yr \$1,163.62/wk \$29.09/hr					
	Beckett-Grounds Maint Leadman Step 7 \$56,455.78/yr \$1,085.69/wk \$27.14/hr					
	Green- Auto Equipment Tech Step 7 \$55,649.57/yr \$1,070.18/wk \$26.75/hr					
	Oliver-Traffic Technician Step 7 \$55,649.57/year \$1,070.18/wk \$ 26.75/hr					
	Copparini-HEO Step 7 \$55,649.57/year \$1,070.18/wk \$ 26.75/hr					
	Kuplast-Skilled Laborer Step 7 \$49,263.55/year \$ 947.38/wk \$ 23.68/hr					
	Mahoney-Skilled Laborer Step 1 \$41,265.12/year \$793.56/wk \$19.84/hr (Early Step Increase)					
	Ramanko-Skilled Laborer Step 1 \$41,265.12/year \$793.56/wk \$19.84/hr (Early Step Increase)					
	Sloan -Skilled Laborer Base \$39,461.76/year \$758.88/wk \$18.97/hr					
	Jillson -Skilled Laborer Base \$39,461.76/year \$758.88/wk \$18.97/hr					
	New Position -Skilled Laborer Base \$39,461.76/year \$758.88/wk \$18.97/hr					

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421 - HIGHWAY						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
	Accrual: \$2,054.00					
	Total: \$536,150.00					
	FTE= 11.0					
	Town Manager's comment: the New Position - Skilled Laborer position has been removed from this budget.					
014211-517000	HIGHWAY - EMPLOYEE BENEFITS	\$379,183.79	\$369,251.00	\$351,666.97	\$426,000.00	\$416,000.00
	Estimated benefits for active and retired employees of this department					
014211-512001	HIGHWAY - SEASONAL SERVICE	\$48,157.50	\$31,040.00	\$16,094.00	\$33,000.00	\$33,000.00
	Seasonal Help as needed. The typical seasonal employee would assist in mowing and maintenance of the public grounds, commons, roadway shoulders, cemeteries, and islands and would also assist the construction crew with various projects such as roadway paving and reclamation, sidewalk construction and repairs.					
	Part time Automotive Heavy Equipment Technician to work 960 hours per year at \$23.00 per hour (This position will replace the budgeted Full Time Automotive Heavy Equipment Technician)				\$22,080.00	
014211-513002	HIGHWAY - UNSCHEDULED OVERTIME	\$73,367.38	\$40,400.00	\$27,953.81	\$40,400.00	\$40,400.00
	Costs associated with emergency responses after hours and work that cannot be done during the normal scheduled hours. The typical emergency response would be sewer back ups, motor vehicle accidents, roadway hazards, flooded streets, clogged drains, fallen limbs or trees due to wind and rain, animals struck by vehicles. Typical work that cannot be done during normal work hours would be roadway repairs on heavily traveled roads. Also, because of the lack of manpower we are sometimes forced to use overtime to complete our regular daily duties.					
014211-514006	HIGHWAY - LONGEVITY	\$5,575.00	\$5,000.00	\$5,200.00	\$4,150.00	\$4,150.00
	Cook 26 years \$ 675.00					
	Pereira 20 years 625.00					
	Littig 19 years 525.00					
	Kuplast 17 years 525.00					
	Copparini 15 years 525.00					
	Beckett 14 years 475.00					
	Oliver 14 years 475.00					
	Waite 9 years 425.00					
	Green 8 years 425.00					
	Total \$ 4,150					

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421 - HIGHWAY						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
014211-514007	HIGHWAY - SICK LEAVE INCENTIVE	\$6,113.69	\$3,700.00		\$5,000.00	\$5,000.00
	Sick time buy back					
	History: FY 2007	3,371.63				
	FY 2008	4,582.00				
	FY 2009	5,818.79				
	FY 2010	4,630.40				
	FY 2011	6,003.31				
	FY 2012	7,537.00				
	FY 2013	6,113.69				
014211-514008	HIGHWAY - OUT OF GRADE PAY	\$2,766.60	\$3,050.00	\$4,140.90	\$3,050.00	\$3,050.00
	This is for working out of class. The majority of out of class work is for heavy equipment operators. Others are for night work, pesticide spraying, Class A driving duties, and vacation and sick time coverages.					
014211-519010	HIGHWAY - CERTIFICATION STIPEND	\$2,451.21	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
	Certification stipends for mechanics for welding certificate					
	Waite	\$1,500				
	Green	\$1,500				
PERSONAL SERVICES Total:		\$1,125,036.50	\$1,142,339.00	\$903,525.33	\$1,218,379.00	\$1,208,379.00
014212-521001	HIGHWAY - ELECTRICITY	\$18,684.13	\$25,000.00	\$13,703.97	\$22,000.00	\$22,000.00
	Cost for electric at the Highway Garage, Recreation Areas and the Underpass Pumps at Copeland and North Main Sts.					
014212-521003	HIGHWAY - HEAT	\$8,520.64	\$13,000.00	\$9,231.60	\$13,000.00	\$13,000.00
	Heat					
014212-521004	HIGHWAY - STREET LIGHTS	\$99,960.35	\$127,000.00	\$68,783.85	\$127,000.00	\$110,000.00
	Street Lights Town-wide.					
	Town Manager's comment: This budget has been lowered to match past year's expenses.					
014212-521005	HIGHWAY - TRAFFIC SIGNALS	\$4,516.16	\$11,000.00	\$2,941.98	\$6,000.00	\$6,000.00
	Traffic signal electricity					
014212-523001	HIGHWAY - SEWER/WATER CHARGES	\$1,093.72	\$2,000.00	\$1,394.71	\$2,000.00	\$2,000.00
	Water and Sewer Charges for the Highway Garage, Memorial Park, Plymouth St, and Community Garden on Essex St.					
014212-524001	HIGHWAY - REPAIR & MAINT BLDG/GRNDS	\$22,262.87	\$9,500.00	\$8,817.30	\$9,500.00	\$9,500.00
	This line item covers services provided by outside vendors for the repairs of buildings and grounds including approximately twenty two acres of athletic sports fields. Also tree and stump removal for damaged trees caused by weather or insects which pose a threat to public safety.					

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421 - HIGHWAY						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
014212-524011	HIGHWAY - REPAIR & MAINT EQPMNT Costs associated with the repairs and maintenance to vehicles and equipment including heavy equipment, trucks, vehicle radio systems, lawn maintenance equipment, small engine repairs and any other repairs that are done by outside vendors. The cost for the repairs and replacement parts for traffic lights is also included in this line item.	\$51,704.12	\$40,000.00	\$43,717.96	\$40,000.00	\$40,000.00
014212-524017	HIGHWAY - ANNUAL MAINT CONTRACTS Fleet maintenance software, fire extinguishers maintenance , Gas Boy Veeder Route software, parts washer monthly maintenance	\$4,051.24	\$3,000.00	\$906.94	\$3,000.00	\$3,000.00
014212-524019	HIGHWAY - FUEL DEPOT MAINTENANCE This line item is to cover the costs associated with the fuel depot which is used by all the departments that have vehicles. Currently each department is charged .05 cents per gallon of gasoline/diesel fuel used. This was begun in FY 2007 with .04 being charged per gallon and increased it based on expenditures to .05 in FY 2010. Town Manager's comment: The \$.05 per gallon charge will be eliminated in FY15 and any maintenance expenses will be charged to the appropriate departments on a pro-rata basis based on fuel usage.	\$6,555.44		\$9,032.96		\$1,000.00
014212-524012	DPW ADMIN - R&M EQUIPMENT - OTHER					
014212-527000	HIGHWAY - RENTALS AND LEASES Oxygen and mapp cylinders Mechanics Uniforms Miscellaneous specialty tool and equipment such as sod cutters, berm machines, power thatchers, etc.	\$41,491.19	\$14,000.00	\$11,856.15	\$14,000.00	\$14,000.00
014212-529009	HIGHWAY-CONTRACT SERVICE SUPPORT Mowing and maintenance: Bike path, East Mansfield Cemetery, East Common, Elm St , Fisher Richardson Cemetery, Fisher Richardson House, Fulton's Pond, Gilbert St. cemetery, Highway garage, Jewell St cemetery, Keach Memorial, North Common, Oak St Cemetery, Hall St, Old Elm St, Otis St, Pine Needle Lane, Police Station, Public Parking, Recycling Park, Route 106, Shawmut Ave House, Sleepy Hollow Cemetery, South Common, Town Hall Cemetery, Town Hall , North Main St underpass, Chauncy St Underpass, West Common. Catch Basin Cleaning: Cleaning and disposal of debris in 1,000 catch basins Town wide : \$25,000 (+/-) in accordance with DEP requirements Line Painting: Street Lines, crosswalks, fog lines, parking spaces etc \$ 26,000. Tree & Stump Removal: The current bid for this tree work is \$168.00 per hour for machine and labor. 1 days work =\$1,344.00 Increase in line item to include preventive tree maintenance tree trimming. \$ 38,000 Total: \$ 129,000	\$137,996.47	\$143,000.00	\$55,634.00	\$129,000.00	\$129,000.00
014212-530000	HIGHWAY - PROF/TECH SERVICES Police Details for various road and construction projects. There is a minimum of four (4) hours for each detail	\$32,398.10	\$15,000.00	\$33,330.57	\$15,000.00	\$15,000.00
014212-530006	HIGHWAY - ENGNRNG/ARCHITECT For survey assistance, replacing bounds, locating rights-of-way to aid in tree removal and general construction work. The Engineering Department does not have a registered land surveyor and as such cannot install bounds or set property lines.	\$8,628.90	\$2,000.00	\$1,915.00	\$2,000.00	\$2,000.00

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421 - HIGHWAY							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
014212-530008	HIGHWAY - TRAINING SEMINARS OSHA Safety Training Recertification, Confined Space Training, Excavation Safety Training	\$1,443.55	\$2,000.00		\$2,000.00	\$2,000.00	
014212-534001	HIGHWAY - TELEPHONE Cell phones, land lines, and fax line.	\$4,066.64	\$3,240.00	\$3,246.68	\$3,240.00	\$3,240.00	
014212-546000	HIGHWAY - GROUNDKEEPING SUPPLIES Cost associated with maintaining approximately 1.5 million square feet of grounds. Includes fertilizer, lime, insect control, sod, seed, trash bags, sand for playgrounds, mulch, loam, shrubs, flowers, trees, and parts and supplies for the groundskeeping machines and equipment.	\$26,872.16	\$28,257.00	\$11,144.74	\$28,257.00	\$28,257.00	
014212-548000	HIGHWAY - VEHICULAR SUPPLIES This line item reflects the payments made to vendors for parts and supplies used by the Motor Pool in performing the repairs and preventative maintenance to all vehicles and equipment in each department but the Highway Each vehicle the Motor Pool works on produces an invoice which lists the nature of the problem, the parts and/or outside vendor costs incurred for the repairs. At the end of the month these invoices are tallied onto a spreadsheet which is given to the Accounting Office and a General Ledger entry is made to debit each "other" department and credit this line item .	\$-4,198.73		\$6,491.89			
014212-548001	HIGHWAY - MOTOR FUEL/HWY DIV Charges for the purchase of gasoline, diesel fuel, propane, motor oil, hydraulic fluids, gear oil, transmission fluid, and grease for the Highway fleet	\$49,242.45	\$53,000.00	\$58,637.20	\$53,000.00	\$53,000.00	
014212-548007	HIGHWAY- MOTOR FUEL-OTHER DEPTS Charges for the purchase of gasoline, diesel fuel, propane, motor oil, hydraulic fluids, gear oil, transmission fluid, grease and waste oil removal. This is off set by the amounts charged off to the other departments monthly for motor fuel and lubricants.	\$26,493.96		\$-21,439.48			
014212-548008	HIGHWAY - VEH SUPPLIES-HIGHWAY Costs of supplies and materials for the Highway Fleet and equipment. Most of these vehicles are used on a daily basis and many are used 24 hours per day in the winter.	\$102,028.71	\$65,000.00	\$74,598.26	\$65,000.00	\$65,000.00	
014212-553001	HIGHWAY - CONSTRUCTION MATERIALS This line item includes the costs for: cold patch, hot top, concrete, stone, manholes, frames and covers, sewer pipe, drain pipe, catch basins, etc. for the general repairs to roads and the installation, maintenance and repairs to the sewer and drainage system throughout the Town.	\$196,508.37	\$348,947.00	\$116,383.77	\$300,000.00	\$300,000.00	
014212-553002	HIGHWAY - TRAFFIC CONTROL SUPPLIES Cost for all traffic signs, road signs, street signs, construction signs, barrels, flashers, posts, breakaway nuts and bolts and replacement parts for traffic signals. We are in the fourth year of our street sign replacement program. This line item also includes the cost for all the line painting material.	\$46,586.25	\$39,500.00	\$34,761.95	\$39,500.00	\$39,500.00	
014212-553003	HIGHWAY - TOOLS Various tools used by the Highway and Motor Pool personnel. These include hammers, picks, sledgehammers, wrenches, sockets, impact tools, diagnostic tools, levels, grease guns, shovels, rakes, brooms and specialized tools for the mechanics.	\$24,221.01	\$12,000.00	\$8,122.34	\$12,000.00	\$12,000.00	

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421 - HIGHWAY						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
014212-558006	HIGHWAY - UNIFORM/PROTECTIVE GEAR Managers clothing allowance, boot allowance x 12 Clothing allowance for 12 employees which includes tee shirts, sweatshirts, jackets, rain suits, safety vests, goggles, back belts, and any other miscellaneous safety apparel.	\$17,013.68	\$18,350.00	\$7,286.48	\$18,350.00	\$18,350.00
014212-558011	HIGHWAY - OPERATING SUPPLIES Various operating supplies not specified elsewhere such as American, POW and decorative flags, batteries, chain saw chains asphalt cutting blades (\$350.00 each), keys locks, caution tape, gas cans, etc.	\$29,875.19	\$13,000.00	\$17,706.43	\$20,000.00	\$20,000.00
014212-558012	HIGHWAY - BOOKS/REFERENCES	\$767.00	\$200.00	\$2,349.00	\$200.00	\$200.00
014212-573100	HIGHWAY - PROF DEVELOPMENT	\$2,180.00	\$100.00	\$1,153.95	\$100.00	\$100.00
EXPENSES Total:		\$960,963.57	\$988,094.00	\$581,710.20	\$924,147.00	\$908,147.00
014215-585000	HIGHWAY - NON-VEHICULAR EQUIP Repair/Upgrade of Keach Memorial Message Board Portable Message Sign for Roadwork Replacement Line Painting Machine	\$ 7,500 \$14,500 \$14,000			\$36,000.00	\$36,000.00
	TOTAL	\$36,000				
014215-585001	HIGHWAY - VEHICULAR EQUIP					
CAPITAL OUTLAY Total:					\$36,000.00	\$36,000.00
014218-513030	HIGHWAY - UNSCHEDULED OVERTIME					
014218-530008	HW - TRAINING SEMINARS PRIOR YEAR					
014218-530006	HWY- ENGINEER/ARCHITECT PRIOR YR	\$3,148.44				
014218-546000	HWY-GROUNDSKEEPING SUPP PRIOR YR	\$165.00				
014218-553003	HIGHWAY - TOOLS PRIOR YEAR					
014218-558006	HIGHWAY - UNIFORMS					
PRIOR YEAR BILLS Total:		\$3,313.44				
014219-580009	CAP OUT-ROAD/BRIDGE MAINT A#11 4/12		\$24,219.00	\$24,219.00		
014219-580019	SIDEWALK SNOWBLOWER-A#16 5/13		\$165,000.00	\$154,528.00		
014219-580020	MEM PK TENNIS COURTS-A#16 5/13		\$30,000.00			
014219-580021	4X4 SUV/PICKUP - A#16 5/13		\$32,000.00	\$32,000.00		
014219-580022	4X4 SRW PICKUP/PLOW- A#16 5/13		\$36,000.00	\$36,000.00		
014219-580023	4X4 DRW PICKUP/PLOW- A#16 5/13		\$55,000.00	\$28,013.00		
014219-580024	BRUSH TRACTOR - A#16 5/13		\$125,000.00	\$107,012.25		
014219-580025	ROAD/BRIDGE MAINT-A#16 5/13		\$150,000.00			
ARTICLES Total:			\$617,219.00	\$381,772.25		

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421 - HIGHWAY						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req
HIGHWAY Total:		\$2,089,313.51	\$2,747,652.00	\$1,867,007.78	\$2,178,526.00	\$2,152,526.00

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423 - SNOW & ICE							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
014231-513030	SNOW & ICE - UNSCHEDULED OVERTIME Force labor	\$132,012.88	\$154,360.00	\$154,943.18	\$154,360.00	\$154,360.00	
PERSONAL SERVICES Total:		\$132,012.88	\$154,360.00	\$154,943.18	\$154,360.00	\$154,360.00	
014232-524003	SNOW & ICE - REPAIR & MAINT EQPMNT Repairs to plows, trucks, sanders and snow fighting equipment done by outside vendors	\$8,447.67	\$1,000.00	\$148.01	\$1,000.00	\$1,000.00	
014232-524017	SNOW & ICE - ANNUAL MAINT CONTRACTS Weather Station		\$1,395.00		\$1,395.00	\$1,395.00	
014232-524019	SNOW & ICE - FUEL DEPOT						
014232-529002	SNOW & ICE - SNOW REMOVAL CONTRACTS Costs for hiring outside vendors for snow plowing and hauling	\$200,218.95	\$70,798.00	\$122,965.35	\$70,798.00	\$70,798.00	
014232-530000	SNOW & ICE - PROF/TECH SERVICES Police details for snow removal operations	\$4,905.88	\$500.00	\$774.96	\$500.00	\$500.00	
014232-534001	SNOW & ICE - TELEPHONE		\$1,000.00		\$1,000.00	\$1,000.00	
014232-542000	SNOW & ICE - SUPPLIES & MATERIALS Mailbox replacements	\$3,576.46	\$1,000.00	\$1,248.57	\$1,000.00	\$1,000.00	
014232-548000	SNOW & ICE - VEHICULAR SUPPLIES Parts and materials for repairing vehicles and equipment	\$43,726.43	\$9,000.00	\$61,317.44	\$9,000.00	\$9,000.00	
014232-548001	SNOW & ICE - MOTOR FUEL Fuel and lubricants	\$27,141.60	\$7,000.00	\$23,377.41	\$7,000.00	\$7,000.00	
014232-549000	SNOW & ICE - FOOD/FOOD SRVC SUPPLIE	\$328.47	\$200.00	\$933.93	\$200.00	\$200.00	
014232-553004	SNOW & ICE - SAND AND GRAVEL	\$4,407.91	\$22,605.00	\$2,442.28	\$22,605.00	\$22,605.00	
014232-553005	SNOW & ICE - SALT AND CALCIUM	\$136,224.78	\$119,630.00	\$190,691.10	\$119,630.00	\$119,630.00	
014232-558011	SNOW & ICE - OPERATING SUPPLIES Miscellaneous items	\$1,395.00	\$950.00	\$3,822.25	\$950.00	\$950.00	
014232-585001	SNOW & ICE - VEH/VEHICULAR EQPMNT		\$1.00		\$1.00	\$1.00	
014232-585013	SNOW & ICE - NON-VEHICULAR EQPMNT	\$28,426.97	\$1.00		\$1.00	\$1.00	
EXPENSES Total:		\$458,800.12	\$235,080.00	\$407,721.30	\$235,080.00	\$235,080.00	
014238-529002	S&I - SNOW RML CONTRACTS PRIOR YEAR						
014238-553005	SNOW & ICE - SALT AND CALCIUM						
PRIOR YEAR BILLS Total:							
SNOW & ICE Total:		\$590,813.00	\$389,440.00	\$562,664.48	\$389,440.00	\$389,440.00	

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424 - SNOW & ICE - ENCUMBRANCES		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
014242-585013	SNOW & ICE - SNOW & ICE EQUIPMENT	\$15,077.67					
EXPENSES Total:		\$15,077.67					
SNOW & ICE - ENCUMBRANCES Total:		\$15,077.67					

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512 - BOARD OF HEALTH						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
015121-511001	BOH - MANAGEMENT SALARIES Supervisory Step J6	\$83,468.18	\$85,466.00	\$65,294.32	\$87,175.00	\$87,175.00
<p>Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows:</p> <p>Scott Leite - Supervisory Union Grade J6 Board of Health Agent \$86,840.63 annual, \$1,670.01 weekly and a 1 day accrual of \$333.98 = \$87,174.61</p>						
015121-511004	BOH - SECRETARIAL/CLERICAL					
015121-517000	BOH - EMPLOYEE BENEFITS Estimated benefits for active and retired employees of this department	\$22,498.46	\$22,112.00	\$18,148.59	\$25,000.00	\$22,000.00
015121-514006	BOH - LONGEVITY Longevity by contract, over 25 years.	\$675.00	\$675.00	\$675.00	\$675.00	\$675.00
PERSONAL SERVICES Total:		\$106,641.64	\$108,253.00	\$84,117.91	\$112,850.00	\$109,850.00
015122-529013	HEALTH - HAZARDOUS WASTE COLLECTION A Household Hazardous Waste Collection Day is planned for FY15. Town Manager's comment: The next Household Hazardous Waste Collection Day will be held in FY16.					
015122-530000	BOH - PROF/TECH SERVI					
015122-530008	BOH - TRAINING SEMINARS					
015122-530011	BOH - ADVERTISING Board of Health regulation changes must be advertised in legal notices.	\$31.08	\$100.00	\$56.98	\$200.00	\$200.00
015122-534001	BOH - TELEPHONE For 3G service to Ipad (purchased with grant money).	\$255.51	\$180.00	\$119.92	\$180.00	\$180.00
015122-534005	BOH - PRINTING Various printing needs.	\$8.95	\$100.00		\$180.00	\$180.00
015122-534008	BOH - COMMUNITY HEALTH Contracted nursing service to fulfill Massachusetts Department of Public Health requirements. Request increase of 2% (\$493.00)	\$24,656.00	\$24,656.00	\$18,492.03	\$25,149.00	\$25,149.00
015122-542000	BOH - OFFICE SUPPLIES Various office and printer supplies.	\$110.63	\$200.00	\$206.80	\$200.00	\$200.00

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512 - BOARD OF HEALTH		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
015122-548000	BOH - VEHICULAR SUPPLIES						
015122-548001	BOH - MOTOR FUEL						
015122-558006	BOH - UNIFORM/PROTECTIVE GEAR	\$34.96	\$400.00	\$238.79	\$400.00	\$400.00	
	Seasonal outerwear and shoes.						
015122-558011	BOH - OPERATING SUPPLIES	\$12.72	\$150.00	\$26.22	\$150.00	\$150.00	
	Field supplies and equipment.						
015122-571000	BOH - TRANSPORTATION	\$373.00	\$500.00		\$500.00	\$500.00	
	Mileage reimbursement for use of personal automobile. Department car returned.						
015122-573100	BOH - PROF DEVELOPMENT	\$75.00					
EXPENSES Total:		\$25,557.85	\$26,286.00	\$19,140.74	\$26,959.00	\$26,959.00	
015128-542000	BOH - OFFICE SUPPLIES						
PRIOR YEAR BILLS Total:							
015129-529013	HAZ WASTE COLLECTION- A#21 ATM 5/11		\$10,000.00	\$150.95	\$12,000.00		
	A Household Hazardous Waste Collection Day is planned for FY15.						
	Town Manager's comment: This amount has been moved to the Board of Health Other Expenses budget grouping.						
ARTICLES Total:			\$10,000.00	\$150.95	\$12,000.00		
BOARD OF HEALTH Total:		\$132,199.49	\$144,539.00	\$103,409.60	\$151,809.00	\$136,809.00	

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519 - RIGHT TO KNOW							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
015191-511001	RIGHT TO KNOW - MNGMNT SALARIES	\$2,999.88	\$3,000.00	\$2,307.60	\$3,000.00	\$3,000.00	
	Level funded for FY15.						
PERSONAL SERVICES Total:		\$2,999.88	\$3,000.00	\$2,307.60	\$3,000.00	\$3,000.00	
015192-534005	RIGHT TO KNOW - PRINTING						
015192-538009	RIGHT TO KNOW - SPECIALIZED SRVCS						
015192-542000	RIGHT TO KNOW - OFFICE SUPPLIES						
015192-558012	RIGHT TO KNOW - BOOKS/REFERENCES						
EXPENSES Total:							
RIGHT TO KNOW Total:		\$2,999.88	\$3,000.00	\$2,307.60	\$3,000.00	\$3,000.00	

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541 - SENIOR CITIZENS						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
015411-511001	SR CITIZENS - MNGMNT SALARIES COA DIRECTOR SUPERVISORY UNION POSITION GRAD G-STEP 11 - \$73,712/YR. - \$1,417.53 - \$37.80/HR. (NO STEP) MAX STEP ACCRUAL - \$283.50 Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows: COA DIRECTOR SUPERVISORY UNION POSITION GRAD G-STEP 11 - \$75,185.73/YR. - \$1,445.88 - \$38.56/HR. (NO STEP) MAX STEP ACCRUAL - \$298.20 Total = \$75,483.93	\$72,268.00	\$73,995.00	\$56,417.64	\$75,484.00	\$75,484.00
015411-511002	SR CITIZENS - SUPERVISORY SALARIES COA ASS'T. DIRECTOR NON-SUPERVISORY UNION POSITION GRAD C, STEP 6+1 (STEP INC.) \$57,450/YR. - \$1,104.81 - \$29.46/HR. ACCRUAL - \$220.95 F/T Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows: COA ASS'T. DIRECTOR NON-SUPERVISORY UNION POSITION GRAD C, STEP 6+1 (STEP INC.) \$58,599.32/YR. - \$1,126.91 - \$30.05/HR. ACCRUAL - \$225.38 F/T Total = \$58,824.70	\$55,766.39	\$57,100.00	\$43,536.01	\$58,825.00	\$58,825.00
015411-511003	SR CITIZENS - TECH SUPPORT (1) OUTREACH WORKER NON-SUPERVISORY UNION POSITION GRADE A, STEP 6+3 (STEP) P/T - 20 HRS./WK. - \$26,385.00/YR. - \$507.40/WK. - \$25.37HR	\$95,847.52	\$98,954.00	\$75,738.94	\$102,121.00	\$102,121.00

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541 - SENIOR CITIZENS		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
	(1) OUTREACH WORKER NON-SUPERVISORY UNION POSITION GRADE A, STEP 6+1 (STEP.) F/T - \$48,489.00/YR. - \$932.49/WK. - \$24.87/HR.						
	(1) OUTREACH WORKER - NON-SUPERVISORY UNION POSITION GRADE A, STEP 5 (NO STEP.) P/T - 20 HRS./WK. -\$24,866/YR. - \$478.20/WK - \$23.91/HR.						
	ACCRUAL - \$409.02 (INC. ALL THREE POSITIONS)						
	THE OUTREACH WORKERS DEAL SPECIFICALLY WITH HOME-BOUND ELDERS WHO MAY NEED ASSISTANCE FOR HOME DELIVERED MEALS - HOME CARE SERVICES - FUEL ASSISTANCE - MEDICARE - SSI - SOCIAL SECURITY - PRESCRIPTION ADVANTAGE FOOD PANTRY NEEDS - TWO ARE CERTIFIED SHINE COUNSELORS WHO WORK SPECIFICALLY WITH THE SERVING HEALTH INFORMATION NEEDS FOR ELDERS PROGRAM (THE SHINE PROG.).						
	Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows:						
	(1) OUTREACH WORKER NON-SUPERVISORY UNION POSITION GRADE A, STEP 6+3 (STEP) P/T - 20 HRS./WK. - \$26,904.80/YR. - \$517.40/WK. - \$25.87HR						
	(1) OUTREACH WORKER NON-SUPERVISORY UNION POSITION GRADE A, STEP 6+1 (STEP.) F/T - \$49,459.03/YR. - \$951.14/WK. - \$25.37/HR.						
	(1) OUTREACH WORKER - NON-SUPERVISORY UNION POSITION GRADE A, STEP 5 (NO STEP.) P/T - 20 HRS./WK. -\$25,365.60/YR. - \$487.80/WK - \$24.39/HR.						
	ACCRUAL - \$391.24 (INC. ALL THREE POSITIONS) Total = \$102,120.67						
015411-511004	SR CITIZENS - SECRETARIAL/CLERICAL SEC./CLERK -	\$23,850.32	\$24,419.00	\$18,637.34	\$25,158.00	\$25,158.00	

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541 - SENIOR CITIZENS						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
	NON-SUPERVISORY UNION POSITION GRADE A, STEP 6 +1 (STEP) P/T \$24,572YR. - \$472.53/WK. - \$24.87/HR. ACCRUAL - \$99.48 Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows: SEC./CLERK - NON-SUPERVISORY UNION POSITION GRADE A, STEP 6 +1 (STEP) P/T \$25,055.68YR. - \$481.84/WK. - \$25.36/HR. ACCRUAL - \$99.48 Total = \$25,157.12					
015411-517000	SR CITIZENS - EMPLOYEE BENEFITS Estimated benefits for active and retired employees of this department	\$62,279.13	\$59,611.00	\$47,796.85	\$69,000.00	\$62,000.00
015411-512001	SR CITIZENS - TEMPORARY SUPPORT MEALS DRIVER - NON-UNION POSITION - 20 HRS./WK. P/T \$14,092YR. - \$271.02 - \$13.55/WK. DELIVERS MEALS WITH OWN VEHICLE 5 DAYS A WEEK FOR APPROX. 35 - 40 CLIENT MEALS DAILY REIMBURSEMENT FOR USE OF OWN VEHICLE - \$1800/YR. BACK-UP MEALS DRIVER - \$9.00/HR. - \$1,350/YR. FILLS IN ON VAC./SICK/PERS. WHEN REG. MEALS WHEN DRIVER IS NOT ABLE TO DELIVER MEALS ESCORT DRIVER - MEDICAL TRANSPORT FOR ELDERS USES OWN VEHICLE TO TRANSP. ELDERS TO MEDICAL APPTS. 10-15/HR. - \$9.00/HR. - \$90.00/WK. - \$4,680/YR. NUTRITION COORD. - MEALS PROGRAM NON-UNION POSITION 10-12HRS./WK. - \$5,928 - \$9.50/HR. - \$114.00/WK.	\$21,735.35	\$26,652.00	\$16,524.75	\$27,969.00	\$27,969.00

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541 - SENIOR CITIZENS						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
	TOTAL ALL ACCRUALS - \$119.20					
015411-514006	SR CITIZENS - LONGEVITY	\$2,858.00	\$2,861.00	\$2,911.00	\$2,911.00	\$3,650.00
	THE FOLLOWING PERSONNEL ARE INCLUDED IN THE LONGEVITY AS OUTLINED IN THE UNION CONTRACTS AND NON-UNION PERSONNEL POLICY:					
	DIRECTOR - 33 YEARS OF SERVICE	\$725				
	ASS'T DIRECTOR - 19 YEARS OF SERVICE	500				
	SEC/CLERK 18 YEARS OF SERVICE	525				
	OUTREACH WORKER 21YEARS OF SERVICE	600				
	OUTREACH WORKER 10 YEARS OF SERVICE	450				
	OUTREACH WORKER 9 YEARS OF SERVICE	400				
	SOCIAL WORKER 13 YEARS SERV.	450				
	Town Manager's comment: This budget has been recalculated due to a clerical error.					
015411-514007	SR CITIZENS - SICK LEAVE INCENTIVE	\$2,228.47	\$4,000.00		\$4,000.00	\$4,000.00
	THIS LINE ITEM SUPPORTS UNION & NON-UNION SICK BUY-BACK DAYS AS OUTLINED IN THE UNION CONTRACT AND THE TOWN'S NON-UNION PERSONNEL POLICIES.					
PERSONAL SERVICES Total:		\$336,833.18	\$347,592.00	\$261,562.53	\$365,468.00	\$359,207.00
015412-521001	SR CITIZENS - ELECTRICITY	\$8,830.32	\$12,115.00	\$6,061.38	\$12,115.00	\$12,115.00
	COA SPLITS ELECTRIC BILL WITH THE LIBRARY COA'S PORTION IS 1/3 OF THE MONTHLY BILL.					
015412-521003	SR CITIZENS - HEAT	\$3,121.17	\$4,200.00	\$2,792.72	\$4,200.00	\$4,200.00
	COA & LIBRARY SPLITS MONTHLY BILL LIBRARY PAYS 2/3 AND COA PAYS THE BALANCE.					
015412-523001	SR CITIZENS - SEWER/WATER CHARGES	\$2,286.21	\$2,205.00	\$1,076.14	\$2,205.00	\$2,205.00
	COA & LIBRARY SPLIT THE WATER BILL THE COA PAYS A LARGER PERCENTAGE DUE TO KITCHEN USE FOR MEALS PROGRAM.					

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541 - SENIOR CITIZENS						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
015412-527000	SR CITIZENS - RENTALS AND LEASES NEW COA COPY MACHINE INCLUDES NEW SERVICE AGREEMENT FOR THREE YEARS \$336 PER MONTH	\$3,974.04	\$4,200.00	\$2,653.48	\$4,488.00	\$4,488.00
015412-534001	SR CITIZENS - TELEPHONE USAGE OF COA PHONES BILL IS PROCESSED THROUGH THE DPW OFFICE	\$393.86	\$650.00	\$174.64	\$650.00	\$650.00
015412-534003	SR CITIZENS - POSTAGE/DELIVERY USE OF BOOKS OF STAMPS FOR THE YR.	\$272.88	\$576.00		\$576.00	\$576.00
015412-538009	SR CITIZENS - SPECIALIZED SERVICES THIS LINE ITEM SUPPORTS THE FOLLOWING PROGRAMS & SERVICES AT THE COA FACILITY FOR ELDERS: WELLNESS PROGRAMS - EXERCISE - WALKING CLUB YOGA & ARTHRITIS, WII CLASSES COMPUTER INST. SOCIAL PROGRAMS, MUSIC, CRAFTS PAINTING CLASSES & EDUCATIONAL CLASSES SPECIAL EVENTS & LUNCHEONS MISC. INSPECTIONS & MISC. SERV.	\$17,915.26	\$18,000.00	\$12,676.32	\$18,000.00	\$18,000.00
				\$5,040		
				4,560		
				3,840		
				1,960		
				1,500		
				1,100		
015412-542000	SR CITIZENS - OFFICE SUPPLIES USED FOR ALL OFFICE/COMPUTER SUPPLIES FOR COA.	\$3,193.80	\$3,900.00	\$1,739.31	\$3,900.00	\$3,900.00
015412-549000	SR CITIZENS - FOOD/FOOD SRVC SUPPLS USED FOR THE COA FOOD PROGAM FOR THE ELDERLY INCLUDING SPECIAL LUNCHEONS FOR OUR SOCIAL PROGRAMS THAT SERVES UP TO 100 PER LUNCHEON. THIS ACCOUNT ALSO IS USED FOR FOOD SUPPLY ITEMS FOR THE DAILY MEALS PROGRAM. ALSO USED FOR THE VOLUNTEER RECOGNITION BRUNCH OR LUNCH ONCE A YEAR. COST OF FOOD & FOOD SUPPLIES CONTINUES TO INCREASE.	\$2,332.32	\$2,900.00	\$735.21	\$2,900.00	\$2,900.00
015412-558011	SR CITIZENS - MISC. EXPENSES					
015412-571000	SR CITIZENS - TRANSPORTATION THIS LINE ITEM IS USED FOR TRAVEL RELATING TO THE DELIVERY OF MEALS, OUTREACH SERVICES AND MEDICAL TRANSPORTATION MILEAGE VIA ESCORT FOR ELDERS. TRANSPORTATION REIMBURSEMENT FOR (3) OUTREACH WORKERS MILEAGE FOR HOME VISITS TO FRAIL ELDERS, FOOD PANTRY ITEMS DELIVERY AND VARIOUS MISC. HELP TO ELDERS.	\$1,555.49	\$3,800.00	\$1,040.21	\$3,800.00	\$3,800.00

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541 - SENIOR CITIZENS						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req
015412-573100	SR CITIZENS - PROF DEVELOPMENT	\$260.00	\$900.00	\$420.00	\$900.00	\$900.00
	THIS LINE ITEM IS USED FOR DUES TO ORGANIZATIONS RELATED TO ELDER ISSUES AND INFORMATIONAL SERVICES. THE COA IS A MEMBER OF MCOA (MASS COUNCIL ON AGING ASSOC.) AREA COMMUNITY COUNCIL - AOA - MAOA - NCOA. AIRS, ORGANIZATIONAL MEMBERSHIP ALLOWS THE COA TO BE UP-DATED ON NEW LEGISLATION ISSUES/PROGRAMS/NEW SERVICES WITHIN THE STATE RELATIVE TO THE EXECUTIVE OFFICE OF ELDER AFFAIRS.					
EXPENSES Total:		\$44,135.35	\$53,446.00	\$29,369.41	\$53,734.00	\$53,734.00
SENIOR CITIZENS Total:		\$380,968.53	\$401,038.00	\$290,931.94	\$419,202.00	\$412,941.00

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543 - VETERANS		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
015431-511001	VETERANS - MANAGEMENT SALARIES	\$53,681.82	\$55,000.00	\$39,131.04	\$53,423.00	\$56,546.00	
	Non supervisory Grade D step 2 x 2%						
	55,111.49 x .02						
	56,213.72 + 1 day						
	216.17						
	56,429.89						
	Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows:						
	Heath Hobson - Veterans Agent - Non-supervisory union Grade D step 1						
	\$53,217.96 annual, \$1,023.42 per week						
	\$204.68 = 1 day accrual						
	Total = \$53,422.64						
	Town Manager's further comment: This budget has been changed to the following:						
	Heath Hobson - Veterans Agent - Non-supervisory union Grade D step 2						
	\$56,213.72 annual, \$1,031.03 per week						
	\$331.55 = 1 day accrual						
	Total = \$56,545.27						
015431-511003	VETERANS - TECHNICAL SUPPORT	\$48,343.26	\$60,000.00	\$1,996.49	\$60,000.00	\$5,000.00	
	Town Manager's comment: This budget line item's purpose was to pay for Veterans District-related costs. The Veterans District has been dissolved, but some unpaid costs may remain in FY15.						
015431-517000	VETERANS - EMPLOYEE BENEFITS	\$32,000.61	\$42,794.00	\$28,755.36	\$37,000.00	\$31,000.00	
	Estimated benefits for active and retired employees of this department						
015431-514006	VETERANS - LONGEVITY	\$300.00					
015431-519005	VETERANS - UNUSED SICK BUYBACK						
015431-519011	VETERANS - UNUSED VAC BUYBACK	\$11,194.66					
PERSONAL SERVICES Total:		\$145,520.35	\$157,794.00	\$69,882.89	\$150,423.00	\$92,546.00	
015432-530008	VETERANS - TRAINING SEMINARS						
015432-534005	VETERANS - PRINTING		\$100.00		\$100.00	\$100.00	
015432-534001	VETERANS - TELEPHONE	\$579.29	\$600.00	\$107.21	\$600.00	\$600.00	

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543 - VETERANS		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
015432-542000	VETERANS - OFFICE SUPPLIES		\$100.00	\$45.00	\$150.00	\$150.00	
015432-558012	VETERANS - BOOKS/REFERENCES						
015432-573100	VETERANS - PROF DEVELOPMENT	\$777.22	\$1,500.00		\$1,500.00	\$1,500.00	
015432-577000	VETERANS - VETERANS BENEFITS	\$145,137.05	\$170,000.00	\$120,376.20	\$200,000.00	\$180,000.00	
	Expecting a slight increase in chpt. 115 cases						
	Town Manager's comment: this budget has been lowered based on projected case workload.						
015432-578010	VETERANS - CARE OF SOLDIERS GRAVES		\$2,500.00		\$2,500.00	\$2,500.00	
015432-578011	VETERANS - PATRIOTIC HOLIDAYS	\$3,296.71	\$3,500.00		\$3,500.00	\$3,500.00	
EXPENSES Total:		\$149,790.27	\$178,300.00	\$120,528.41	\$208,350.00	\$188,350.00	
VETERANS Total:		\$295,310.62	\$336,094.00	\$190,411.30	\$358,773.00	\$280,896.00	

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549 - SOCIAL SERVICES							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
015491-511002	SOCIAL SRVCS - SUPRVSRY SALARIES LICENSED SOCIAL WORKER POSITION NON SUPERVISORY UNION POSITION GRADE C, STEP 4 (NO STEP) \$53,661 - \$1,031.94 - \$27.52 F/T ACCRUAL - \$206.40 Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows: LICENSED SOCIAL WORKER POSITION NON SUPERVISORY UNION POSITION GRADE C, STEP 4 (NO STEP) \$54,734.06 annual, \$1,052.58 weekly, \$28.07 hourly F/T ACCRUAL - \$210.53 Total = \$54,944.59	\$51,097.64	\$53,867.00	\$41,071.28	\$54,945.00	\$54,945.00	
015491-511004	SOCIAL SRVCS - SECRETARIAL/CLERICAL						
015491-517000	SOCIAL SRVCS - EMPLOYEE BENEFITS Estimated benefits for active and retired employees of this department	\$20,714.90	\$17,208.00	\$17,980.47	\$25,000.00	\$20,000.00	
015491-512001	SOCIAL SRVCS - TEMPORARY SUPPORT FUEL ASSISTANCE COORD. - P/T - 15-19 HRS./WK. \$10,118YR. - \$307.99/WK. - \$16.21/HR. NON UNION POSITION THIS POSITION WORKS WITH NEEDY CLIENTS AND CONTINUES TO SERVE MORE CLIENTELE EACH YEAR DUE TO THE DOWNTURN OF THE ECONOMY. THIS POSITION DEALS WITH CONFIDENTIAL/INCOME SENSITIVE INFORMATION AND ISSUES RELATED TO APPLICATION PROCESS FOR FUEL ASSISTANCE, MANSF. ELECTRIC ASSIST./HEATING ASSISTANCE PROGRAMS INCLUDING SELF-HELP INC. THIS POSITION NORMALLY WORKS FROM OCT. TO MAY OF EACH YEAR. HE/SHE WORKS EXTRA HOURS WHEN THE FUEL ASSISTANCE PROGRAM IS IN HIGH DEMAND MONTHS. THE FUEL ASSIST. COORD. ALSO FILLS IN WHEN THE SOCIAL WORKER IS ON VAC./SICK/ETC. & DURING THE SUMMER. ACCRUAL - \$81.05	\$8,390.31	\$10,199.00	\$5,312.85	\$10,199.00	\$10,199.00	

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549 - SOCIAL SERVICES						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
015491-514007	SOCIAL SRVCS - SICK LEAVE INCENTIVE FOR UNION CONTRACTED PERSONNEL FOR BUY-BACK SICK TIME.		\$100.00		\$100.00	\$100.00
015491-519006	SOCIAL SRVCS - STIPENDS STIPEND FOR THE MANAGEMENT OF THE SOCIAL SERV. DEPT. UNDER THE DIRECTION OF THE COA DIRECTOR. PREVIOUSLY WORKED WITH THE COMMUNITY DEVELOPMENT OFFICE & OVERSEES ALL OF THE SOCIAL SERV. DEPT FUNCTIONS AND POLICIES THAT HAVE A HIGH DEGREE OF CONFIDENTIALITY.	\$3,999.84	\$4,000.00	\$3,076.80	\$4,000.00	\$4,000.00
PERSONAL SERVICES Total:		\$84,202.69	\$85,374.00	\$67,441.40	\$94,244.00	\$89,244.00
015492-530008	SOCIAL SRVCS - TRAINING SEMINARS USED FOR CEU'S FOR LSWA LICENSURE & SEMINAR TRAINING.		\$135.00		\$135.00	\$135.00
015492-538009	SOCIAL SRVCS - SPECIALIZED SRVCS USED FOR CLIENT NEEDS IN RELATIONSHIP TO FOOD VOUCHERS AND MISC. NEEDS UNDER SOCIAL SERV.	\$331.86	\$200.00		\$200.00	\$200.00
015492-542000	SOCIAL SRVCS - OFFICE SUPPLIES USED FOR OFFICE SUPPLY NEEDS IN SOCIAL SERVICES	\$64.63	\$500.00		\$500.00	\$500.00
015492-571000	SOCIAL SRVCS - TRANSPORTATION USED FOR MILEAGE REIMB. FOR TRAVEL FOR SEMINARS FOR CEU'S (EACH YEAR) RELATED TO LICENSURE FOR SOCIAL WORKER, HOME VISITS TO DISABLED OR HOME-BOUND INDIVIDUALS AND FOR FUEL ASSISTANCE WORKSHOPS, ETC.					
015492-573100	SOCIAL SRVCS - PROF DEVELOPMENT USED FOR MEMBERSHIP TO ORGANIZATIONS AFFILIATED WITH HUMAN SERVICES FOR INFO. RELATIVE TO WORKING WITH CLIENTS NEEDING ASSISTANCE. AIRS (INFO/REFERRAL ORGANIZATIONS), LOHSC (LOCAL OFFICE OF HUMAN SERV. COUNCIL - AFFILIATED WITH MMA).		\$100.00		\$100.00	\$100.00
EXPENSES Total:		\$396.49	\$935.00		\$935.00	\$935.00
SOCIAL SERVICES Total:		\$84,599.18	\$86,309.00	\$67,441.40	\$95,179.00	\$90,179.00

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550 - MUNICIPAL BLDG COMMITTEE		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
015501-511004	MUNIC BLD CMMTEE - SECRTAL/CLERICAL				\$4,000.00	\$4,000.00	
	This budget is for clerical personnel to attend Municipal Building Committee (MBC) meetings, take minutes, post agendas, and assist MBC members as needed.						
PERSONAL SERVICES Total:					\$4,000.00	\$4,000.00	
015502-530008	MUNIC BLD CMMTEE - TRAINING SEMINAR						
015502-534005	MUNIC BLD CMMTEE - PRINTING	\$78.95	\$100.00		\$100.00	\$100.00	
	Level funded for FY15.						
015502-542000	MUNIC BLD CMMTEE - OFFICE SUPPLIES	\$46.44	\$100.00		\$100.00	\$100.00	
	Level funded for FY15.						
015502-573100	MUNIC BLD CMMTEE - PROF DEVELOPMENT						
EXPENSES Total:		\$125.39	\$200.00		\$200.00	\$200.00	
MUNICIPAL BLDG COMMITTEE Total:		\$125.39	\$200.00		\$4,200.00	\$4,200.00	

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610 - LIBRARY						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
016101-511001	LIBRARY - MANAGEMENT SALARIES New library director, Steelworks Supervisory Unit I/2 * This does not include upcoming contract negotiations and will increase. Town Manager's comment: a 2% estimate has been included in this budget line item pending union contract negotiations and/or settlements. The proposed new rates are as follows: Catherine Coyne Library Director \$71,813.05 annual, \$1381.02 weekly + 1 day accrual of \$287.71 = \$72,100.76	\$74,113.25	\$76,345.00	\$53,894.35	\$72,101.00	\$72,101.00
016101-511002	LIBRARY - SUPERVISORY SALARIES Includes step raises and COLA for 2 librarians Includes level per hour salary with Saturday hours Katherine Schacht, Youth Librarian: 63,273.60 includes accrual, step and COLA, 33.80 per hour Cassandra Ormonde, Reference Librarian: 44,984.16 includes accrual, step and COLA, 25.05 per hour Town Manager's comments: a 2% estimate has been included in this budget line. Proposed reates are as follows: Katherine Schacht, Youth Librarian: 63,536 includes accrual Step 9 Cassandra Ormonde, Reference Librarian: 49,800.00 includes accrual Step 4 \$113,336.00	\$104,355.95	\$101,477.00	\$77,161.08	\$110,411.00	\$110,411.00
016101-511003	LIBRARY - TECH SUPPORT Includes step raises and COLA for technical staff and COLA for library pages Barbara Sheffield, Senior Lib. Tech, Circulation: 28.09 per hour, \$52,921.23per year. Fran O'Buchon, Senior Lib. Tech, Technical Services: 25.01 per hour, \$47,082.79 per year. Darcy Bramley, 16.15 per hour, 16,987.67 per year Nancy Holske, 18.54 per hour, 19,487.87 per year. Cathy Hellard, 14.92 per hour, no step raise, 14,148.59 per year Kimberly Semedo, 16.15 per hour, 17,071.67 per year Elizabeth Watkins, 14.71 per hour, 15,480.47 per year Deborah Koppy, 22.51 per hour, 24,906.49 per year Kate Zaccardi, 19.46 per hour, 9,664.48 per year Kristen Lyle, Part Time Reference Librarian, 26.64 per hour, 15,070.08 per year Pages: Grace Watson, 10.08 per hour, 8,513.81 per year no step Dan O'Connell, 9.51 per hour, 9,279.81 per year no step Avery Ross, 9.21 per hour, 7,301.85 per year no step All figures include differential for Saturday hours, accruals, and funds for substitutes when staff is out.	\$236,375.99	\$256,617.00	\$185,782.60	\$272,373.00	\$265,317.00

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610 - LIBRARY						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req
	Additional:					
	Re-establish the technical page position, 9.00 per hour, 7,056.00 per year					
	Town Manager's comment: the technical page position has been removed from this budget.					
016101-517000	LIBRARY - EMPLOYEE BENEFITS	\$95,207.09	\$96,864.00	\$68,223.48	\$92,000.00	\$97,000.00
	Estimated benefits for active and retired employees of this department					
016101-514006	LIBRARY - LONGEVITY	\$2,225.00	\$1,550.00	\$1,500.00	\$1,550.00	\$1,550.00
	3 staff members					
016101-514007	LIBRARY - SICK LEAVE INCENTIVE	\$7,730.19	\$1,370.00			
	No one is eligible this year					
016101-519011	LIBRARY - UNUSED VAC BUYBACK	\$16,784.29				
016101-519005	LIBRARY - UNUSED SICK BUYBACK	\$13,935.00				
PERSONAL SERVICES Total:		\$550,726.76	\$534,223.00	\$386,561.51	\$548,435.00	\$546,379.00
016102-521001	LIBRARY - ELECTRICITY	\$18,339.96	\$25,200.00	\$12,589.03	\$25,400.00	\$25,400.00
	Electricity added \$200 for cost increases.					
016102-521003	LIBRARY - HEAT	\$5,892.33	\$9,500.00	\$5,800.27	\$10,000.00	\$10,000.00
	Added 5% for increased heating costs					
016102-523001	LIBRARY - SEWER/WATER CHARGES	\$1,100.78	\$1,300.00	\$518.13	\$1,500.00	\$1,500.00
	Added for cost increases					
016102-524001	LIBRARY - REPAIR & MAINT EQPMNT	\$2,500.07	\$3,000.00	\$3,879.85	\$10,000.00	\$8,000.00
	For purchase of new coin change machine and computer licenses and wiring, data drops for additional public internet computers.					
	Town Manager's comment: The coin machine has been repaired. This budgegt has been reduced to reflect that decreased cost.					
016102-530000	LIBRARY - PROF/TECH SERVICES	\$12,585.65	\$18,000.00	\$11,584.23	\$25,000.00	\$25,000.00
	The line covers the newly added electronic resources - Zinio, Fregal, e-books and other online databases.					
016102-530012	LIBRARY - DATA PROCESSING	\$25,826.00	\$26,729.00	\$27,189.50	\$27,532.00	\$27,532.00
	SAILS membership fee for FY2015					
016102-534001	LIBRARY - TELEPHONE	\$716.19	\$800.00	\$322.83	\$800.00	\$800.00
	Level funded					
016102-534003	LIBRARY - POSTAGE/DELIVERY	\$492.82	\$700.00	\$573.69	\$700.00	\$700.00
	Level funded					

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610 - LIBRARY		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
016102-542000	LIBRARY - OFFICE SUPPLIES	\$10,230.53	\$9,500.00	\$5,388.01	\$10,000.00	\$10,000.00	
	Reflects a projected 4.8% increase in paper costs						
016102-542001	LIBRARY- COPIER SUPPLIES & MAINT.						
016102-558012	LIBRARY - BOOKS/REFERENCES	\$120,726.92	\$125,000.00	\$96,137.90	\$135,000.00	\$135,000.00	
	Reflects and increase for rising cost of books, cost of addition of laminated covers on paperbacks to extend life of books, cost of covering and cataloging adult fiction books.						
016102-558017	LIBRARY-LOST MATERIALS REPLACEMENT						
016102-573100	LIBRARY - PROF DEVELOPMENT	\$582.24	\$900.00	\$380.20	\$900.00	\$900.00	
	Reflects professional affiliations for 3 librarians - ALA (American Library Assoc.) and PLA (Public Library Association)						
EXPENSES Total:		\$198,993.49	\$220,629.00	\$164,363.64	\$246,832.00	\$244,832.00	
LIBRARY Total:		\$749,720.25	\$754,852.00	\$550,925.15	\$795,267.00	\$791,211.00	

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611 - LIBRARY - ENCUMBRANCES		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
016111-517000	LIBRARY - EMPLOYEE BENEFITS	\$140.00					
PERSONAL SERVICES Total:		\$140.00					
LIBRARY - ENCUMBRANCES Total:		\$140.00					

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620 - PARKS & RECREATION							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
016201-511001	PARKS & REC - MNGMNT SALARIES	\$26,055.76	\$41,915.00	\$31,004.31	\$71,143.00	\$39,747.00	
	Director Sherri Gurnon FY15 Salary with a 2% Cost of Living Adjustment included- \$39,598						
	Assistant to the Director \$24,285.04						
	Program Director \$7,260 (\$11 per hour, 15 hours per week, 44 weeks per year)						
	1. Assist with additional programs/events						
	2. Support current programs						
	3. Cover office during Director/Assistant Director vacations						
	Town Manager's comment: The Program Director position has been removed from this budget. Also, the following adjustments were made to this budget:						
	Director Sherri Gurnon FY15 Supervisory Union G-1, 25 hours per week, \$761.43 per week, \$39,594.55 per year + 1 day accrual of \$152.25 = \$39,746.80						
	Assistant to the Director Mary Sellner Non-Supervisory Union C-1, 19 hours per week, \$476.33 per week, \$24,769.16 per year + 1 day accrual of \$95.27 = \$24,864.43						
	Total = \$64,611.23 with 2% potential increase included.						
016201-511003	PARKS & REC - TECH SUPPORT			\$15,878.68		\$24,865.00	
016201-517000	PARKS & REC - EMPLOYEE BENEFITS	\$25,968.49	\$66,822.00	\$51,623.81	\$60,000.00	\$55,000.00	
	Estimated benefits for active and retired employees of this department						
016201-512001	PARKS & REC - SEASONAL SERVICE	\$21,643.61	\$22,437.00	\$6,633.90	\$22,500.00	\$22,500.00	
	1. Assist with program/event preparations, Memorial Park evening staffing.						
016201-513001	PARKS & REC - SCHEDULED OVERTIME						
016201-514006	PARKS & REC - LONGEVITY			\$375.00	\$375.00	\$375.00	
016201-514007	PARKS & REC - SICK LEAVE INCENTIVE						
PERSONAL SERVICES Total:		\$73,667.86	\$131,174.00	\$105,515.70	\$154,018.00	\$142,487.00	
016202-524017	PARKS & REC - ANNUAL MAINT CONTRCTS		\$1,536.00	\$1,636.00	\$1,600.00	\$1,600.00	
	1. Vermont Systems, Recreation software, annual fee.						
016202-530008	PARKS & REC - TRAINING SEMINARS	\$60.00		\$40.00			
016202-530011	PARKS & REC - ADVERTISING	\$5,269.27	\$1,500.00	\$3,844.39	\$2,000.00	\$2,000.00	
	1. Anticipate additional costs related to added program/events.						

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620 - PARKS & RECREATION						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req
016202-534003	PARKS & REC - POSTAGE/DELIVERY 1. Marketing/soliciting for programs/events	\$1,388.21	\$1,389.00		\$1,500.00	\$1,500.00
016202-534005	PARKS & REC - PRINTING 1. Anticipate additional costs related to added programs/events.	\$1,527.99	\$3,000.00	\$3,694.50	\$4,000.00	\$4,000.00
016202-535000	PARKS & REC - CULTURAL/REC SUPPOR 1. Anticipate adding 2 performances annually.	\$6,047.84	\$7,500.00	\$4,775.00	\$8,200.00	\$8,200.00
016202-542000	PARKS & REC - OFFICE SUPPLIES 1. Maintaining office/program needs.	\$525.30	\$1,000.00	\$217.48	\$1,000.00	\$1,000.00
016202-548000	PARKS & REC - VEHICULAR SUPPLIES					
016202-558006	PARKS & REC - UNIFORM/PROTECT GEAR 1. Would like to purchase Recreation shirts to identify staff during sponsored programs/events.	\$238.88	\$350.00		\$350.00	\$350.00
016202-558011	PARKS & REC - OPERATING SUPPLIES 1. Annual Tree Lighting Ceremony program associated costs.	\$785.41	\$1,000.00	\$814.36	\$1,000.00	\$1,000.00
016202-558012	PARKS & REC - BOOKS/REFERENCES	\$88.58				
016202-573100	PARKS & REC - PROF DEVELOPMENT 1. Would like staff to attend recreation seminars/annual trade show.	\$110.88	\$200.00	\$234.00	\$500.00	\$500.00
EXPENSES Total:		\$16,042.36	\$17,475.00	\$15,255.73	\$20,150.00	\$20,150.00
PARKS & RECREATION Total:		\$89,710.22	\$148,649.00	\$120,771.43	\$174,168.00	\$162,637.00

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650 - HISTORICAL COMMISSION						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req FY15 Adopted
016502-524001	HISTRL CMMSSN - REPR/MAINT BLDG/GRN Historical Commission: Repairs and Maintenance - Buildings and Grounds \$859.	\$377.98	\$859.00	\$338.19	\$859.00	\$859.00
016502-543000	HISTRL CMMSSN - BLDG/EQUIP SUPPLS Historical Commission - Building/Equipment Repairs & Maintenance \$441. Used for the repair, renovation and/or replacement of items such as signs and plaques at Town-owned properties.	\$34.00	\$441.00		\$441.00	\$441.00
EXPENSES Total:		\$411.98	\$1,300.00	\$338.19	\$1,300.00	\$1,300.00
HISTORICAL COMMISSION Total:		\$411.98	\$1,300.00	\$338.19	\$1,300.00	\$1,300.00

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690 - ARTS CULTURAL COUNCIL		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
016902-578012	ARTS COUNCIL-ARTS CULTURAL FUNDING	\$2,600.00	\$2,600.00	\$2,600.00	\$2,700.00	\$2,700.00	
EXPENSES Total:		\$2,600.00	\$2,600.00	\$2,600.00	\$2,700.00	\$2,700.00	
ARTS CULTURAL COUNCIL Total:		\$2,600.00	\$2,600.00	\$2,600.00	\$2,700.00	\$2,700.00	

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710 - DEBT PRINCIPAL-NON-EXCLUDED		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
017102-591001	DBT SRVC - IND PK IMPV-PBLC WY11/9						
017102-591002	DBT SRVC - PUBLC WRKS EQUIP 9/1/05	\$81,500.00	\$81,500.00	\$81,500.00	\$81,500.00	\$81,500.00	
017102-591003	DBT SRVC - FIRE EQUIPMENT 9/1/05	\$51,500.00	\$51,500.00	\$51,500.00	\$51,500.00	\$51,500.00	
017102-591004	DBT SRVC - ENGINEERNG EQUIP 9/1/05						
017102-591005	DBT SRVC - ROADWAYS 9/1/05						
017102-591006	DBT SRVC - ESSEX STREET 8/18/03	\$65,000.00	\$65,000.00	\$65,000.00	\$65,000.00	\$65,000.00	
017102-591007	DBT SRVC - PC'S/SOFTWARE 9/1/05						
017102-591008	DBT SRVC - W MANSFLD FIRE ST 8/21						
017102-591009	DBT SRVC - MUNICPL BLDNGS 8/21/97						
017102-591010	DBT SRVC - STRM WTR PHII SRF CW1-32	\$36,016.47	\$38,221.00	\$38,220.43	\$37,410.00	\$37,410.00	
017102-591011	DBT SRVC - FIRE STN REMODEL 9/1/05						
017102-591012	DBT SRVC - BRIDGE RECNSTRCTN 9/1/5						
017102-591013	DBT SRVC - TOWN CLERK EQUIP 9/1/05						
017102-591014	DBT SRVC - JRDN JCKSN SCHL11/1/91R						
017102-591015	DBT SRVC - ROBINSON SCHL 8/21/97						
017102-591016	DBT SRVC - MDDLE & HGH SCL 4/15/00						
017102-591017	DBT SRVC - FLD CONSTRCTN 8/18/03	\$75,000.00	\$75,000.00	\$75,000.00	\$70,000.00	\$70,000.00	
017102-591018	DBT SRVC - SCHL EQUIP 9/1/05	\$27,000.00	\$27,000.00	\$27,000.00	\$27,000.00	\$27,000.00	
017102-591019	DBT SRVC - SCHL EQUIP 9/1/05						
017102-591020	DBT SRVC - SCHL REMODELING 9/1/05						
017102-591021	DBT SRVC - ROAD 5/2008						
017102-591052	DBT SRVC-FIREVEH07						
017102-591051	DBT SRVC-SCHLRMDL07						
017102-591049	DBT SRVC-HWYGRGIMPR	\$5,000.00					
017102-591048	DBT SRVC-DPWTRREHAB	\$5,000.00					
017102-591047	DBT SRVC-POLRADIO07						
017102-591046	DBT SRVC-POL EXH07						
017102-591045	DBT SRVC-DAMRECSTRN	\$16,140.35					
017102-591044	DBT SRVC-HGHWYGAR07						
017102-591043	DBT SRVC-SCHLREM08	\$5,000.00					
017102-591039	DBT SRVC-FIRESWDRAI	\$10,000.00					
017102-591037	DBT SRVC-POLVEH08	\$5,000.00					
017102-591036	DBT SRVC-MUNISUPGRA						

Town of Mansfield
Expenditure Budget Report
FY15 OPERATING BUDGET

710 - DEBT PRINCIPAL-NON-EXCLUDED		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
017102-591035	DBT SRVC-ENG EQUIP	\$3,859.65					
017102-591034	DBT SRVC-SCLPLN5/06	\$10,000.00					
017102-591033	DBT SRVC-SPDBUS5/08						
017102-591032	DBT SRVC-SCHTWR5/08						
017102-591031	DBT SRVC-MHS5/08						
017102-591030	DBT SRVC-MODCLS5/08						
017102-591029	DBT SRVC-POLEQP5/08						
017102-591022	DBT SRVC - DAM 5/08						
017102-591028	DBT SRVC-FIRTRK5/08						
017102-591023	DBT SRVC - POLSEC 5/08						
017102-591027	DBT SRVC-FIREEQ5/08						
017102-591024	DBT SRVC - POLVID5/08						
017102-591026	DBT SRVC-TYLER5/08						
017102-591025	DBT SRVC - RECYCL 5/08						
017102-591053	PRINCIPAL- ROADS A#9 5/11		\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00	
017102-591054	PRINCIPAL-SCHOOL TRACK A#10 5/11		\$23,000.00	\$23,000.00	\$20,000.00	\$20,000.00	
017102-591055	PRINCIPAL-ROBINSON WINDOW A#10 5/11		\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	
017102-591056	PRINCIPAL-ROL GRN REPOINT A#10 5/11		\$6,800.00	\$6,800.00	\$5,000.00	\$5,000.00	
017102-591057	PRINCIPAL-J/J CHILL RETRO A#10 5/11		\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	
017102-591058	PRINICIPAL-POLICE TRAN VEH A#9 5/11		\$16,000.00	\$16,000.00	\$10,000.00	\$10,000.00	
017102-591059	PRINCIPAL-DPW SNOWBLOWER A#9 5/11		\$30,000.00	\$30,000.00	\$25,000.00	\$25,000.00	
017102-591060	PRINCIPAL-DPW DUMPTRUCK A#9 5/11		\$50,000.00	\$50,000.00	\$45,000.00	\$45,000.00	
017102-591061	PRINCIPAL-1 TON P/U TRUCK A#9 5/11		\$16,000.00	\$16,000.00	\$10,000.00	\$10,000.00	
017102-591062	PRINCIPAL-DPW SALT SHED A#9 5/11		\$11,000.00	\$11,000.00	\$10,000.00	\$10,000.00	
017102-591063	PRINCIPAL-DPW FAC DESIGN A#9 5/11		\$12,000.00	\$12,000.00	\$10,000.00	\$10,000.00	
017102-591064	PRINCIPAL-MEM HALL ARCH A#9 5/11		\$14,000.00	\$14,000.00	\$5,000.00	\$5,000.00	
017102-591065	PRINCIPAL-ROAD IMPROVES A#11 4/12		\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	
017102-591066	PRINCIPAL-SCHOOL GYM WALL A#12 4/12		\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	
EXPENSES Total:		\$396,016.47	\$672,021.00	\$672,020.43	\$622,410.00	\$622,410.00	
DEBT PRINCIPAL-NON-EXCLUDED		\$396,016.47	\$672,021.00	\$672,020.43	\$622,410.00	\$622,410.00	

Town of Mansfield
Expenditure Budget Report
FY15 OPERATING BUDGET

711 - LONG TERM INT. - NON EXCLUDED		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
017112-591501	LT INTRST - IND PK IMPV-PBLC WY11/9						
017112-591502	LT INTRST - PUBLIC WRKS EQUIP 9/1/0	\$12,072.19	\$8,762.00	\$8,761.25	\$5,094.00	\$5,094.00	
017112-591503	LT INTRST - FIRE EQUIPMENT 9/1/05	\$7,628.44	\$5,537.00	\$5,536.25	\$3,219.00	\$3,219.00	
017112-591504	LT INTRST - ENGINEERING EQUIP 9/1/0						
017112-591505	LT INTRST - ROADWAYS 9/1/05						
017112-591506	LT INTRST - ESSEX STREET 8/18/03	\$11,500.00	\$8,900.00	\$8,900.00	\$6,300.00	\$6,300.00	
017112-591507	LT INTRST - PC'S/SOFTWARE 9/1/05						
017112-591508	LT INTRST - W MANSFLD FIRE ST 8/21						
017112-591509	LT INTRST - MUNICPL BLDNGS 8/21/97						
017112-591510	LT INTRST - STRM WTR PHII SRF CW1-3	\$8,047.57	\$6,885.00	\$6,884.68	\$6,113.00	\$6,113.00	
017112-591511	LT INTRST - FIRE STN REMODEL 9/1/05						
017112-591512	LT INTRST - BRIDGE RECNSTRCTN 9/1/5						
017112-591513	LT INTRST - TOWN CLERK EQUIP 9/1/05						
017112-591514	LT INTRST - JRDN JCKSN SCHL11/1/91R						
017112-591515	LT INTRST - ROBINSON SCHOOL 8/21/97						
017112-591516	LT INTRST - MDDLE & HGH SCL 4/15/00						
017112-591517	LT INTRST - FLD CONSTRCTN 8/18/03	\$12,900.00	\$9,900.00	\$9,900.00	\$7,000.00	\$7,000.00	
017112-591518	LT INTRST - SCHL EQUIP 9/1/05	\$3,999.38	\$2,903.00	\$2,902.50	\$1,688.00	\$1,688.00	
017112-591519	LT INTRST - SCHL EQUIP 9/1/05						
017112-591520	LT INTRST - SCHL REMODELING 9/1/05						
017112-591521	LT INTRST - ROAD 5/2008						
017112-591522	LT INTRST - DAM CONSTRCTN 5/2008						
017112-591523	LT INTRST - POLICE SECURITY 5/2008						
017112-591524	LT INTRST - POLICE VIDEO 5/2008						
017112-591525	LT INTRST - RECYCLER 5/2008						
017112-591526	LT INTRST - TYLER FORMS 5/2008						
017112-591527	LT INTRST - FIRE EQUIPMENT 5/2008						
017112-591528	LT INTRST - FIRE TRUCKS 5/2008						
017112-591529	LT INTRST - POLICE EQUIP 5/2008						
017112-591530	LT INTRST - MODULAR CLSSRMS 5/2008						
017112-591531	LT INTRST - SCHOOL MHS 5/2008						
017112-591532	LT INTRST - SCHL COOLING TOWER 5/08						
017112-591533	LT INTRST - SCHL SPED BUS 5/2008						

Town of Mansfield
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FY15 OPERATING BUDGET

711 - LONG TERM INT. - NON EXCLUDED		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
017112-591534	LT INTRST - SCHL PLANNING 5/2006	\$162.50					
017112-591535	LT INTRST - ENGNRNG PRINT/SCNNR	\$62.72					
017112-591536	LT INTRST - MUNIS SOFTWARE UPGRADE						
017112-591537	LT INTRST - POLICE VEHICLES08	\$81.25					
017112-591538	LT INTRST - POLICE STATION REMODEL						
017112-591539	LT INTRST - FIRE DPT SEWER DRAIN	\$162.50					
017112-591540	LT INTRST - CAMPBELL ST LAND 07						
017112-591541	LT INTRST - DPW SWEEPER 07						
017112-591542	LT INTRST - FIRE EQUIPMENT 07						
017112-591543	LT INTRST - SCHL REMDL HS SCI 08	\$81.25					
017112-591544	LT INTRST - HIGHWAY GARAGE 07						
017112-591545	LT INTRST - DAM RECONSTRUCTION	\$262.28					
017112-591546	LT INTRST - POL STATION EXHAUST 07						
017112-591547	LT INTRST - POL RADIO SYSTEM 07						
017112-591548	LT INTRST - DPW TRUCK REHAB	\$81.25					
017112-591549	LT INTRST - HGHWY GARAGE IMPRVMENTS	\$81.25					
017112-591550	LT INTRST - SCHL ROOF REMODELING 07						
017112-591551	LT INTRST - SCHL REMODEL QMS 07						
017112-591552	LT INTRST - FIRE VEHICLES 07						
017112-591553	INTEREST-ROADS A#9 5/11		\$11,695.00	\$11,695.00	\$10,870.00	\$10,870.00	
017112-591554	INTEREST-SCHOOL TRACK A#10 5/11		\$4,438.00	\$4,437.50	\$4,093.00	\$4,093.00	
017112-591555	INTEREST-ROBINSON WINDOWS A#10 5/11		\$5,610.00	\$5,610.00	\$5,310.00	\$5,310.00	
017112-591556	INTEREST-ROL GRN REPOINT A#10 5/11		\$277.00	\$277.00	\$175.00	\$175.00	
017112-591557	INTEREST-J/J CHILL RETRO A#10 5/11		\$325.00	\$325.00	\$175.00	\$175.00	
017112-591558	INTEREST-POLICE TRANS VEH A#9 5/11		\$590.00	\$590.00	\$350.00	\$350.00	
017112-591559	INTEREST-DPW SNOWBLOWER-A#9 5/11		\$1,325.00	\$1,325.00	\$875.00	\$875.00	
017112-591560	INTEREST-DPW DUMPTRUCK A#9 5/11		\$2,325.00	\$2,325.00	\$1,575.00	\$1,575.00	
017112-591561	INTEREST-1 TON P/U TRUCK A#9 5/11		\$590.00	\$590.00	\$350.00	\$350.00	
017112-591562	INTEREST-DPW SALT SHED A#9 5/11		\$628.00	\$627.50	\$463.00	\$463.00	
017112-591563	INTEREST-DPW FAC DESIGN A#9 5/11		\$530.00	\$530.00	\$350.00	\$350.00	
017112-591564	INTEREST-MEM HALL ARCH A#9 5/11		\$385.00	\$385.00	\$175.00	\$175.00	
017112-591565	INTEREST-ROAD IMPROVES A#11 4/12		\$9,290.00	\$9,290.00	\$8,765.00	\$8,765.00	
017112-591566	INTEREST-SCHOOL GYM WALL A#12 4/12		\$9,290.00	\$9,290.00	\$8,765.00	\$8,765.00	

Town of Mansfield
Expenditure Budget Report
FY15 OPERATING BUDGET

711 - LONG TERM INT. - NON EXCLUDED						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req
EXPENSES Total:						FY15 Adopted
		\$57,122.58	\$90,185.00	\$90,181.68	\$71,705.00	\$71,705.00
LONG TERM INT. - NON EXCLUDED		\$57,122.58	\$90,185.00	\$90,181.68	\$71,705.00	\$71,705.00

Town of Mansfield
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FY15 OPERATING BUDGET

712 - SHORT TERM INTEREST		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
017122-592501	ST INTRST - MISC BORROWINGS	\$415,767.72			\$126,000.00	\$126,000.00	
017122-592502	ST INTRST - REG/CERTIF FEES	\$37,212.19	\$50,000.00	\$11,265.06	\$50,000.00	\$50,000.00	
017122-592503	ST INTRST - MISC BORROWING-CAPITAL						
EXPENSES Total:		\$452,979.91	\$50,000.00	\$11,265.06	\$176,000.00	\$176,000.00	
SHORT TERM INTEREST Total:		\$452,979.91	\$50,000.00	\$11,265.06	\$176,000.00	\$176,000.00	

Town of Mansfield
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FY15 OPERATING BUDGET

760 - DEBT PRINCIPAL-EXCLUDED		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
017602-591008	DEBT SVC - W MANSFIELD FIRE ST 8/21	\$34,700.00	\$34,300.00	\$34,300.00	\$34,100.00	\$34,100.00	
017602-591009	DEBT SVC - MUNI BLDGS 8/21/97	\$204,400.00	\$202,100.00	\$202,100.00	\$203,300.00	\$203,300.00	
017602-591015	DEBT SVC - ROBINSON SCHL 8/21/97	\$279,200.00	\$277,500.00	\$277,500.00	\$274,100.00	\$274,100.00	
017602-591016	DEBT SVC - MIDDLE & HS 4/15/00	\$1,387,200.00	\$1,360,400.00	\$1,360,400.00	\$1,345,300.00	\$1,345,300.00	
017602-591021	DEBT SVC - ROADS 5/08	\$110,000.00	\$110,000.00	\$110,000.00			
017602-591022	DEBT SVC - DAM CONST 5/08	\$100,000.00	\$100,000.00	\$100,000.00			
017602-591023	DEBT SVC - POLICE SECURITY 5/08	\$4,000.00					
017602-591024	DEBT SVC - POLICE VIDEO 5/08	\$6,000.00	\$6,000.00	\$6,000.00			
017602-591025	DEBT SVC - RECYCLER 5/08	\$10,000.00	\$10,000.00	\$10,000.00			
017602-591026	DEBT SVC - TYLER FORMS 5/08	\$3,000.00	\$3,000.00	\$3,000.00			
017602-591027	DEBT SVC - FIRE EQUIPMENT 5/08	\$9,000.00	\$9,000.00	\$9,000.00			
017602-591028	DEBT SVC - FIRE TRUCKS 5/08	\$216,000.00	\$213,000.00	\$213,000.00			
017602-591029	DEBT SVC - POLICE EQUIPMENT 05/08	\$8,000.00	\$8,000.00	\$8,000.00			
017602-591030	DEBT SVC - SCH MOD CLASSRMS 5/08	\$150,000.00	\$150,000.00	\$150,000.00			
017602-591031	DEBT SVC - SCHOOL MHS 05/08	\$8,000.00	\$5,000.00	\$5,000.00			
017602-591032	DEBT SVC - SCHOOL COOLING TWR 5/08	\$15,000.00	\$15,000.00	\$15,000.00			
017602-591033	DEBT SVC - SCHOOL SPED BUS 5/08	\$11,000.00	\$11,000.00	\$11,000.00			
EXPENSES Total:		\$2,555,500.00	\$2,514,300.00	\$2,514,300.00	\$1,856,800.00	\$1,856,800.00	
DEBT PRINCIPAL-EXCLUDED Total:		\$2,555,500.00	\$2,514,300.00	\$2,514,300.00	\$1,856,800.00	\$1,856,800.00	

Town of Mansfield
Expenditure Budget Report
FY15 OPERATING BUDGET

770 - DEBT INTEREST-EXCLUDED		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
017702-591508	LT INT-W MANSFIELD FIRE ST 8/21	\$4,682.94	\$3,283.00	\$3,282.25	\$1,744.00	\$1,744.00	
017702-591509	LT INT - MUNI BLDGS 8/21/97	\$39,600.75	\$31,349.00	\$31,348.75	\$22,228.00	\$22,228.00	
017702-591515	LT INT - ROBINSON SCHOOL 8/21/97	\$67,633.50	\$56,330.00	\$56,329.25	\$43,919.00	\$43,919.00	
017702-591516	LT INT - MS & HS 4/15/00	\$347,950.50	\$292,199.00	\$292,198.50	\$231,321.00	\$231,321.00	
017702-591521	LT INT - ROADS 5/08	\$5,362.50	\$1,788.00	\$1,787.50			
017702-591522	LT INT - DAM CONSTRUCTION 5/08	\$4,875.00	\$1,625.00	\$1,625.00			
017702-591523	LT INT - POLICE SECURITY 5/08	\$65.00					
017702-591524	LT INT - POLICE VIDEO 5/08	\$292.50	\$98.00	\$97.50			
017702-591525	LT INT - RECYCLER 5/08	\$487.50	\$163.00	\$162.50			
017702-591526	LT INT - TYLER FORMS 5/08	\$146.25	\$49.00	\$48.75			
017702-591527	LT INT - FIRE EQUIPMENT 5/08	\$438.75	\$147.00	\$146.25			
017702-591528	LT INT - FIRE TRUCKS 5/08	\$10,432.50	\$3,462.00	\$3,461.25			
017702-591529	LT INT - POLICE EQUIPMENT 5/08	\$390.00	\$130.00	\$130.00			
017702-591530	LT IN T- SCH MOD CLASSRMS 5/08	\$7,312.50	\$2,438.00	\$2,437.50			
017702-591531	LT INT - SCHOOL MHS 05/08	\$292.50	\$82.00	\$81.25			
017702-591532	LT INT - SCH COOLING TOWER 5/08	\$731.25	\$244.00	\$243.75			
017702-591533	LT INT - SCH SPED BUS 5/08	\$536.25	\$179.00	\$178.75			
EXPENSES Total:		\$491,230.19	\$393,566.00	\$393,558.75	\$299,212.00	\$299,212.00	
DEBT INTEREST-EXCLUDED Total:		\$491,230.19	\$393,566.00	\$393,558.75	\$299,212.00	\$299,212.00	

Town of Mansfield

Expenditure Budget Report

FY15 OPERATING BUDGET

810 - STATE & COUNTY ASSESSMENTS						
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req
018102-562100	ST & CNTY - COUNTY TAX CH35	\$325,522.03	\$333,411.00	\$166,705.26	\$350,082.00	\$341,746.00
	This is a County Assessment that is charged to the Town on the State Aid "Cherry Sheet". A 5% increase is forecasted for FY15.					
	Town Manager's comment: The FY15 assessments as per the House budget have been included in this budget line item.					
018102-563100	ST & CNTY - SPECIAL EDUCATION	\$40,537.00	\$41,348.00	\$31,013.00	\$43,416.00	\$31,154.00
	This is a State Assessment that is charged to the Town on the State Aid "Cherry Sheet". A 5% increase is forecasted for FY15.					
	Town Manager's comment: The FY15 assessments as per the House budget have been included in this budget line item.					
018102-563900	ST & CNTY - MOSQUITO CTRL PROJECT	\$59,673.00	\$62,766.00	\$47,073.00	\$61,511.00	\$64,541.00
	This is a State Assessment that is charged to the Town on the State Aid "Cherry Sheet". This is the actual FY15 estimate from Bristol County Mosquito Control.					
	Town Manager's comment: The FY15 assessments as per the House budget have been included in this budget line item.					
018102-564000	ST & CNTY - AIR POLLUTION CONTROL	\$7,210.00	\$7,255.00	\$5,443.00	\$7,618.00	\$7,236.00
	This is a State Assessment that is charged to the Town on the State Aid "Cherry Sheet". A 5% increase is forecasted for FY15.					
	Town Manager's comment: The FY15 assessments as per the House budget have been included in this budget line item.					
018102-564600	ST & CNTY - RMV NON-RENEW SURCHARGE	\$26,820.00	\$26,820.00	\$20,927.00	\$28,161.00	\$27,980.00
	This is a State Assessment that is charged to the Town on the State Aid "Cherry Sheet". A 5% increase is forecasted for FY15.					
	Town Manager's comment: The FY15 assessments as per the House budget have been included in this budget line item.					
018102-565001	ST & CNTY - SCHL CHOICE ASSESSMENT	\$17,800.00	\$17,800.00	\$19,323.00	\$18,690.00	\$28,250.00
	This is a State Assessment that is charged to the Town on the State Aid "Cherry Sheet". A 5% increase is forecasted for FY15.					
	Town Manager's comment: The FY15 assessments as per the House budget have been included in this budget line item.					
018102-565002	ST & CNTY - CHARTER SCHL ASSESMEN	\$1,593,942.00	\$1,792,368.00	\$967,264.00	\$1,971,605.00	\$1,640,948.00
	This is a State Assessment that is charged to the Town on the State Aid "Cherry Sheet". A 10% increase is forecasted for FY15.					
	Town Manager's comment: The FY15 assessments as per the House budget have been included in this budget line item.					
018102-566100	ST & CNTY - MBTA ASSESSMENT		\$252.00	\$189.00	\$265.00	
	This is a State Assessment that is charged to the Town on the State Aid "Cherry Sheet". A 5% increase is forecasted for FY15.					
	Town Manager's comment: The FY15 assessments as per the House budget have been included in this budget line item.					
018102-566300	ST & CNTY - REGNL TRANSIT AUTHORIT	\$49,247.00	\$151,553.00	\$113,666.00	\$159,131.00	\$155,342.00
	This is a State Assessment that is charged to the Town on the State Aid "Cherry Sheet". A 5% increase is forecasted for FY15.					
	Town Manager's comment: The FY15 assessments as per the House budget have been included in this budget line item.					

Last Expenditure Update: 04/16/2014

Town of Mansfield
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810 - STATE & COUNTY ASSESSMENTS							
Account Number	Account Description	FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
018102-566400	ST & CNTY - SRPEDD	\$3,744.91	\$3,745.00	\$3,744.91	\$3,932.00	\$3,932.00	
	This is the Town's assessment for being a member of the Southeastern Regional Planning and Economic Development District (SRPEDD). A 5% increase is forecast for FY15.						
EXPENSES Total:		\$2,124,495.94	\$2,437,318.00	\$1,375,348.17	\$2,644,411.00	\$2,301,129.00	
STATE & COUNTY ASSESSMENTS Total:		\$2,124,495.94	\$2,437,318.00	\$1,375,348.17	\$2,644,411.00	\$2,301,129.00	

Town of Mansfield
Expenditure Budget Report
FY15 OPERATING BUDGET

910 - EMPLOYEE BENEFITS		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
019142-517010	EMPL BNFTS - HEALTH INSURANCE For enrollments that were not budgeted in other departments.				\$52,500.00	\$52,500.00	
019102-517011	EMPL BNFTS - HEALTH INS-MITIGTN For enrollments that were not budgeted in other departments.				\$15,750.00	\$15,750.00	
019202-517012	EMPL BNFTS - MEDICAID For enrollments that were not budgeted in other departments.				\$7,745.00	\$7,745.00	
019112-517021	EMPL BNFTS - FUNDED PENSION						
019132-517030	EMPL BNFTS - UNEMPLYMT COMP For unemployment claims that were not budgeted in other departments.				\$26,250.00	\$26,250.00	
019152-517035	EMPL BNFTS - LIFE INSURANCE For enrollments that were not budgeted in other departments.				\$1,050.00	\$1,050.00	
019212-517060	EMPL BNFTS - DENTAL INSURANCE For enrollments that were not budgeted in other departments.				\$5,250.00	\$5,250.00	
019222-517061	EMPL BNFTS - DENTAL INS RETIREES For enrollments that were not budgeted in other departments.				\$5,250.00	\$5,250.00	
019242-517013	EMPL BNFTS - MEDICAID ADMIN SERVICE This is a new budget line item for FY15 as per the Town auditors. In previous years, the costs associated with this Medicaid administrative service were paid directly from the Medicaid revenue reimbursed by the Commonwealth.				\$25,000.00	\$25,000.00	
019192-519001	EMPL BNFTS - TUITION REIMBURSE For enrollments that were not budgeted in other departments.				\$3,675.00	\$3,675.00	
019232-519008	EMPL BNFTS - PHYSICAL FITNESS For costs that were not budgeted in other departments				\$4,200.00	\$4,200.00	
EXPENSES Total:					\$146,670.00	\$146,670.00	
EMPLOYEE BENEFITS Total:					\$146,670.00	\$146,670.00	

Town of Mansfield
Expenditure Budget Report
FY15 OPERATING BUDGET

940 - MISCELLANEOUS		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
019409-579010	MISC - ALLOW A&E FY10						
019409-579009	MISC - ALLOW A&E FY09						
019409-579011	ALLOWS FOR ABATES & EXEMPTS FY11						
019409-579012	ALLOWS FOR ABATES & EXEMPTS FY12						
019409-579013	ALLOWS FOR ABATES & EXEMPTS FY13			\$170.08			
019409-579014	ALLOWS FOR ABATES & EXEMPTS FY14			\$1,756.00			
019409-596501	MISC - TRNSFR TO SEWER EXCLUDED D	\$59,458.00					
019409-596502	MISC - TRNSFR TO WATER-EXCLUDED D	\$6,211.00	\$5,911.00	\$5,911.00	\$5,691.00	\$5,691.00	
NONE Total:		\$65,669.00	\$5,911.00	\$7,837.08	\$5,691.00	\$5,691.00	
MISCELLANEOUS Total:		\$65,669.00	\$5,911.00	\$7,837.08	\$5,691.00	\$5,691.00	

Town of Mansfield
Expenditure Budget Report
FY15 OPERATING BUDGET

990 - INTERFUND TRANSFERS		FY2013 Exp	FY2014 Budgeted	FY2014 Exp	FY2015 Dept Requested	FY15 Town Mgr Req	FY15 Adopted
Account Number	Account Description						
01990-596000	INTERFUND TRANSFERS OUT						
01990-596002	TRANSFERS TO SPEC REV FUNDS						
01990-596003	TRANSFERS TO CAPITAL PROJ FUNDS						
01990-596006	TRANSFER TO PROPRIETARY FUND						
01990-596008	TRANSFER TO TRUST FUNDS	\$400,000.00	\$900,000.00	\$900,000.00	\$400,000.00	\$400,000.00	
This is for a General Fund transfer to the Other Post-Employment Benefits (OPEB) General Fund Trust Fund. The total Town OPEB unfunded liability is estimated at \$85.3 million as of the end of FY14. The General Fund portion of this liability is estimated to be \$79.3 million at the end of FY14.							
NONE Total:		\$400,000.00	\$900,000.00	\$900,000.00	\$400,000.00	\$400,000.00	
INTERFUND TRANSFERS Total:		\$400,000.00	\$900,000.00	\$900,000.00	\$400,000.00	\$400,000.00	
GENERAL FUND Total:		\$77,223,782.51	\$87,312,966.75	\$61,544,466.67	\$85,481,249.00	\$82,904,636.00	
Grand Total:		\$77,223,782.51	\$87,312,966.75	\$61,544,466.67	\$85,481,249.00	\$82,904,636.00	