

Civil Legal Aid Amendment to Grant

Use this form to request an amendment to a grant for any civil matter other than Family and Waitangi proceedings.

Name of aided person _____

Name of lead provider _____

Name of law firm _____

Forum category 1 2 3 4

Funding sought

Type of proceedings this amendment covers: _____

Please note: You must fill in the "Reasons" section over the page if you require hours in addition to the steps.

Provider name or number	Lead Provider					Listed Provider B						
	1	2	3	A	B	1	2	3	SUP	A	B	
Level of experience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provider rate (excl. GST)	\$ _____					\$ _____						

Step number	Activities	Hours	Total fee	Hours	Total fee
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$

Other (specify)

	\$		\$
	\$		\$

Disbursements (specify)	Total fees (excl. GST)	\$
		\$
		\$
		\$
	Total disbursements (excl. GST)*	\$
	*Total GST	\$
	Total amount (incl. GST)*	\$

*If you are not registered for GST, you will be paid the GST exclusive amount

LA office use only

Approve Further information Refuse

Name _____

Signature _____ Date _____
day month year

Comments _____

Status of case

This section only applies to grants approved on or after 1 March 2007

Have any of the matters for which aid is sought been disposed of by a court, tribunal or any other means?

No

Yes

Date of final disposition

<i>day</i>	<i>month</i>	<i>year</i>

Please outline reasons for delay in submitting this amendment (refer to section 28 of the Legal Services Act 2011)

continue on a separate sheet if necessary...

Reasons

Briefly describe what work is to be completed (refer to proceedings steps and activities) and provide a summary of the issues

continue on a separate sheet if necessary...

Grounds

Please comment and note reasons on the aided person's grounds for continuing these proceedings

continue on a separate sheet if necessary...

Lead provider

I confirm that:

- I have informed the aided person of this amendment to the grant and explained why it is necessary.
- I have explained to the aided person that this amendment may increase their repayments (if any).
- I have informed Legal Aid of any changes to the address, or any increase in the income or disposable capital of the aided person.

Signature of lead provider

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<i>day</i>	<i>month</i>	<i>year</i>		