

Name _____

Date _____

Editing a Short Letter of Complaint

There are 7 errors below. See if you can find them all.

298 Pineview Drive
Cambridge, MA 02141

Ms. Ashley Libby
Mayer, City Hall
556 Chicago Avenue
Fresno, CA 93721

Dear Ms. Libby

I am writeing to you because I can no longer deel with the potholes on my street. Already I break an axle on my car, and I had to spend a lot of money to fix it. Is City Hall going to give me back that money?

Pleese do what the taxpayors pay you to do, which is fix the roads when they get potholes. I hope to see a rorad cru on my street soon.

Yours truly,

Donna Giordano

Name _____

Date _____

Answer Key

298 Pineview Drive
Cambridge, MA 02141

Ms. Ashley Libby
Mayor, City Hall
556 Chicago Avenue
Fresno, CA 93721

Dear Ms. Libby

I am **writing** to you because I can no longer **deal** with the potholes on my street. Already I **broke** an axle on my car, and I had to spend a lot of money to fix it. Is City Hall going to give me back that money?

Please do what the **taxpayers** pay you to do, which is fix the roads when they get potholes. I hope to see a **road crew** on my street soon.

Yours truly,

Donna Giordano