

Personalized Learning Coach (School Level)

The Personalized Learning Coach is directly responsible to the Assistant Superintendent for Learning and Leadership and/or his/her designee. The Personalized Learning Coach must be able to perform tasks involving prolonged periods of standing, walking, bending, and sitting, and lift/push/pull up to 20 pounds. Vision, hearing, written, and verbal communications are essential functions in performing required tasks, duties and responsibilities. This is a 190-day position paid off the Teacher Salary Schedule.

The Personalized Learning Coach shall work with school and district staff to:

1. Design and deliver meaningful and effective professional development opportunities necessary to build capacity in personalized learning.
2. Assist teachers with locating and applying current research-based methodologies with a primary focus on personalized learning, specifically, competency-based learning, project-based learning, and the use of technology to support classroom instruction.
3. Serve as the point of contact between the district and the school as relates to personalized learning professional development.
4. Collaboratively work with all departments and continuously review data to evaluate the effectiveness of personalized learning programs for the purpose of modifying instructional goals and methods to enhance student achievement.
5. Assist teachers with development and monitoring of student Personalized Learning Plans (PLPs).
6. Model and coach research-based effective instructional strategies in classrooms.
7. Collaboratively work with school leadership to engage in effective change management practice.
8. Represent the school at meetings, programs, conferences, and conventions.
9. Serve on the school leadership teams as appropriate.
10. Maintain records and make reports as directed.
11. Be responsible for any other administrative duties or responsibilities as assigned.

Qualifications:

- 1) Hold or be eligible for a minimum of a T-4 Georgia Certificate.
- 2) Minimum of five years of successful teaching experience.
- 3) Ability to work well with students, parents, staff, and the community.
- 4) High integrity, excellent character, and good professional reputation.
- 5) Ability to be regularly, predictably, and reliably at work.

Signature

Date

FLSA Status: Exempt