



College of **Dental Hygienists** of Ontario  
L'Ordre des **hygiénistes dentaires** de l'Ontario  
*Protecting your health and your smile / Nous protégeons votre santé et votre sourire*

# CDHO

**ACADEMIC SELECTION 2014**

**NOMINATION PACKAGE**

**BECOME A PART OF  
DENTAL HYGIENE REGULATION**

**Step Up and Make a Difference  
in the Quality of Dental Hygiene Care  
in Ontario**

Nominations are due **Thursday, October 30, 2014**

# BECOME A PART OF DENTAL HYGIENE REGULATION

The College of Dental Hygienists of Ontario (CDHO) is now accepting nominations for **two** academic representatives to serve on the College Council. **The term of office for each academic position will be for three years (January 2015 – December 2017).** The election date for each academic position has been set for Wednesday, November 19, 2014.

## Step Up and Make a Difference in the Quality of Dental Hygiene Care in Ontario

Nominations for candidates must be submitted in accordance with the guidelines provided in the enclosed nomination package supplied by the College. Please read all information carefully and follow the instructions for nomination procedures.

## Why Get Involved?

Members of Council and committees act in the public interest and further the College's mandate of regulating the practice of dental hygiene. By participating in the election, either as a candidate or through voting, you are influencing the future of dental hygiene practice and regulation in Ontario. By standing for election, registrants have the opportunity to join a committed group of dental hygienists and government-appointed public members on Council working together to safeguard the public interest and to uphold the standard of care that dental hygienists provide to their clients.

## **Deadline for Submission:**

Original forms and supporting documentation must be received by the College **no later than 4:30 p.m. EST Thursday, October 30, 2014**

## **Mail Your Complete Submission to:**

Attn: Office of the Registrar  
College of Dental Hygienists of Ontario  
69 Bloor Street East, Suite 300  
Toronto, ON M4W 1A9

For more information regarding the academic selection process, eligibility to run/vote and/or nominations, please contact Natalie Dalcourt at the Office of the Registrar at 416-961-6234, ext. 223 or email [ndalcourt@cdho.org](mailto:ndalcourt@cdho.org).

## Nomination Procedures

A registrant is eligible for selection as an academic appointment to the Council if, on the date of the selection::

- (a) the registrant has a full-time faculty appointment, minimum 20 hours per week for the academic year with an accredited educational institution in Ontario that is authorized to grant diplomas or degrees in dental hygiene;
- (b) the registrant is not in default of payment of any fees required by the bylaw;
- (c) the registrant is not the subject of any disciplinary or incapacity proceeding;
- (d) a period of three years has elapsed since the registrant complied with all aspects of an order of the Discipline Committee or Fitness to Practise Committee;
- (e) the registrant's certificate of registration is not subject to a term, condition or limitation imposed by the Discipline Committee or Fitness to Practise Committee;
- (f) a period of one year has elapsed since the registrant has been an officer, director or employee of any association or organization representing the interests of dental hygienists;
- (g) the registrant is not an employee of the College; and
- (h) the registrant's name has been placed on the Elector List in accordance with Schedule IV.

**Note:** Nominations for candidates must be submitted in accordance with these guidelines and the criteria provided in the checklist below. Nomination forms and supporting documentation must be complete and returned to the College with all the required information. Incomplete submissions will not be accepted and applicants assume the risk that their nomination may not be considered if they are unable to meet the submission deadline.

**Please read all information carefully and follow the instructions for nomination procedures.**

## Checklist

- Nomination forms must be signed by the candidate who must be in good standing with the College and eligible for academic selection in accordance with the College's Elections Bylaw.
- Nomination forms must be accompanied by two recent passport-size photographs of the candidate and signed on the reverse. Photographs must have been taken **within six months** of the nomination deadline.
- Nomination forms must be accompanied by a statement of intent **not exceeding 200 words** using the biographical sketch template supplied by the College\*. The information provided in the biographical sketch, including the candidate's photograph, will be circulated to all faculty members who are eligible to vote in the academic selection and will be posted on the College's website at [www.cdho.org](http://www.cdho.org).

*\*A biographical sketch is intended to highlight the candidate's strengths, achievements, contributions and/or formative experience. As such, the statement of intent must not contain statements that are in support for, or opposition to, socially relevant, urgent, controversial, or complicated topics or issues. The statement must be consistent with the fact that Council members must act in the public interest. **Statements that either exceed 200 words or contain inappropriate statements will be returned to the candidate for revision.***

- Nomination forms must be accompanied by a current curriculum vitae **not exceeding four pages**. The information provided in the curriculum vitae may be shared with respective members of the profession and the public, and may also be used for publication in *Milestones* or on CDHO's website at [www.cdho.org](http://www.cdho.org).
- Original forms and supporting documentation must be received by the College no later than 4:30 p.m. EST Thursday, October 30, 2014.**

**Do not photocopy. Do not fax. Originals only are accepted.**

**Should you have any questions regarding the eligibility requirements for academic selection, please contact Natalie Dalcourt at the Office of the Registrar at 416-961-6234, ext. 223 or email [ndalcourt@cdho.org](mailto:ndalcourt@cdho.org).**

*Please print clearly*

## Candidate Consent

I, the undersigned, consent to my nomination as a candidate for academic selection to the Council of the College of Dental Hygienists of Ontario and affirm that all information contained in this nomination package is, to the best of my knowledge, complete and correct. By signing this form, I authorize CDHO to conduct a verification of the information provided in this nomination.

<b>Academic Institution:</b>	
<b>Name (LAST, FIRST):</b>	
<b>Home Address:</b>	
<b>Home City:</b>	
<b>Home Prov.:</b>	
<b>Home Postal Code:</b>	
<b>Home Tel.:</b>	
<b>Registration No.:</b>	
<b>Email:</b>	

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Original forms and supporting documentation must be received by the College  
no later than 4:30 p.m. EST Thursday, October 30, 2014**

*\*See Nomination Procedures for full details\**

## Biographical Sketch Template

Please note that this template must be followed.

**Name:** \_\_\_\_\_

**Employment Address:** (School Name and Location)

\_\_\_\_\_  
\_\_\_\_\_

**Telephone:** (Business) \_\_\_\_\_

**Email Address:** (Business) \_\_\_\_\_

**Academic Responsibilities:** \_\_\_\_\_

**Education:** (Dental hygiene school and year of graduation / Other relevant post secondary)

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**Statement of Intent\*:** (maximum 200 words)

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\*See Nomination Procedures for full details