

Girl Scouts of Gulfcoast Florida, Inc.
ANNUAL PATHWAY FINANCIAL REPORT
 (Due to headquarters by June 1)



The Annual Pathway Financial Report is kept by the treasurer, and is a detailed account of all the cash received (e.g. product sale proceeds, and troop dues) or paid out of the troop treasury (e.g. snacks, patches, equipment, transportation costs, and payment of membership dues). Please be prepared to produce receipts, cancelled checks, bank statements and any other back-up documents for the report. Receipts need to be available for one (1) calendar year.

Grade level:

- K-1 (Daisy) 2-3 (Brownie) 4-5 (Junior) 6-8 (Cadette) 9-10 (Senior) 11-12 (Ambassador)

Pathway # _____ Number of girls in troop _____ Service unit _____

Leader's Name _____ Phone # _____ Email _____

Address _____

Bank Name _____ Acct. # _____

CATEGORY KEY:	
Income I - 1 ----- Annual GSUSA Membership Registration I - 2 ----- Dues (amount collected) I - 3 ----- Individual Donation (specify source) I - 4 ----- Fall Product Sale Program I - 5 ----- Family Partnership Campaign I - 6 ----- Cookie Program I - 7 ----- Juliette Low Fund I - 8 ----- Program Fees (if collected in addition to dues, specify) I - 9 ----- Money Earning Project (Juniors, and girls 11-17 only, specify) I -10----- Other Income (specify source)	Expenses E - 1 ----- Annual GSUSA Membership Registration E - 2 ----- Recognitions (Try-Its, badges, patches, pins, etc.) E - 3 ----- Events (specify each) E - 4 ----- Permanent Supplies (e.g. flags, camping equipment) E - 5 ----- Program Supplies (craft supplies, etc.) E - 6 ----- Juliette Low Fund E - 7 ----- Service Projects (specify each)

Excel, Quicken, or any other format is accepted. This template is provided as a guide

Date	Item	Category	Income "I"	Expense "E"	Balance
8/24/14	Ending balance of previous year \$150				150
8/24/14	Target	E - 5		26.50	123.50
10/11/14	Dues	I - 2	15.00		138.50
	Ending balance of previous year \$				

Troop # _____

ANNUAL PATHWAY FINANCE REPORT

Year _____

Date	Item	Category	Income "I"	Expense "E"	Balance
End of Year Balance (Total income - Expenses)					

“Balance” includes bank balances as well as bills and coins.

Signature of Troop Treasurer _____ Date ___/___/___

Signature of Finance Coordinator _____ Date ___/___/___

- ★ Troops are encouraged to spend troop funds in the year earned. Troops may carry over balance to offset next year's expenditures or for long range program goals.
- ★ All troops must submit an annual troop financial report.

