

Name(s):

Address:

I/We solemnly and sincerely declare that:

1. I/We am/are the owner(s)/occupier(s) of the property situated at:

Valuation Reference:

2. **For a small scale business**

I/We hereby declare that the rating unit is occupied by a small scale business and the scale of the business does not constitute a separate part.

**The following supporting documentation is required for small scale businesses:**

- Formal Lease or Agreement
- Business hours
- Type of business
- Income
- Any other information regarding the business that supports your declaration statement above

Please note that Council retains the discretion to determine the number of separately used of occupied parts of any given rating unit and the rates charged.

I/we make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

**Note: A Statutory Declaration must be made by 31 May to be effective for the rating year beginning 1 July.**

**DECLARED at:**

Dated: This

day of

20

Name (please print):

Signature:

Before me,

Justice of the Peace: