



LOWER MERION SOCCER CLUB

Box 360 Bryn Mawr, PA 19010 610-527-3940
soccer@lmsc.net www.lmsc.net

LMSC PAYMENT VOUCHER FORM

This form must be submitted by travel teams whenever a person is to be paid for services such as coaching, administrative help, etc. Teams are NOT permitted to pay people directly for services. Instead, teams are to pay the club who in turn will pay the coaches.

This form should NOT be used for reimbursement (i.e., money for travel, hotels, air fare, etc.). Payment vouchers must be received by the 20th of the month or they will be held until the following month. Checks will be written on the 21st of each month.

Please print this form, fill it out completely and mail it to: LMSC, Box 360, Bryn Mawr, PA 19010.

Name of Travel Team: _____

Age Group: U-9 U-10 U-11 U-12 U-13 U-14 U-15 U-16 U-17 U-18 Boys / Girls

Name Of Person Submitting Payment Request:

Date Submitted:

Amount of Money Submitted For Compensation:

Check Number:

Please itemize which coaches are to receive what amounts:

NAME OF PERSON TO BE COMPENSATED	AMOUNT TO BE PAID	WHAT PAYMENT IS FOR

Please include the address of any person who is owed money if we do not already have their address. Payments will not be made by LMSC unless the receiving party has a completed W-9 form on file with the club.

Date Received by LMSC: