

MINUTES

The Town of Manteo Planning and Zoning Board met in Regular Session on Tuesday, December 11, 2012 6:00 pm. at the Manteo Town Hall, 407 Budleigh Street

The following members were present:

- Chairman Bill Parker
- Member Phil Scarborough
- Member Jack Gregory
- Member Bebe Woody
- Member Grizelle Fearing

The following members were absent:

Also present at the meeting: Erin Burke, Planner and Becky Breiholz, Town Clerk

Chairman Bill Parker called the meeting to order at 6:01 pm

SUBJECT: Adoption of Agenda as presented or amended

MOTION: Member Fearing seconded by Member Scarborough to adopt the agenda as presented was approved by the following vote: Ayes: Member Parker, Scarborough, Woody, Fearing and Gregory. Noes: None. Absent:

SUBJECT: Approval of minute's regular meeting November 13, 2012-

MOTION: Member Gregory seconded by Member Woody to approve the minutes as presented was approved by the following vote: Ayes: Member Parker, Scarborough, Woody, Fearing and Gregory. Noes: None. Absent: None

PUBLIC COMMENTS – None

SUBJECT: Review and Discussion of Town of Manteo Plan Update. Projects outlined in the 2003 Plan Update. This document was drafted as a result of a cooperative effort with the North Carolina State University College of Design. There are approximately 56 projects listed in this document. The Town has made substantial steps to completing 35 of these projects. The list will be made a part of these minutes. Planner Erin Burke reviewed the list informing Board members where each project stands.

Ms. Burke took a summary of the list from page 18 of the Manteo Plan Update book starting with the waterfront. The planned and controlled burn was discussed and we have had two frosts and the window for the burn is now open until March. The Forestry

Department will be doing some other marsh burns beside the ones located in the Town. The Maritime Village museum was discussed and we are in the early stages of a Maritime History Trail; point identified and mapped. The net shed building was discussed and it was suggested possibly charging visitors to learn how to make and make nets and could be a source of revenue. The Town obtained a screw pile from the original screw pile lighthouse and has plans to clean it up and display that on the waterfront. The Dare County Courthouse was discussed and there were concerns from the Veterans about them moving the HVAC to the side of the building. It was commented that the County needs to maintain their sidewalks and buildings downtown as they are in terrible condition and it was suggested that we send the County a letter asking them to maintain and keep those areas in compliance. Planting of trees downtown discussed and Member Gregory gave the Board a list of trees that could be used without cracking the sidewalks and roads. Location/relocation of the Post Office was discussed and the Board commented that they were not sure of the feasibility of this happening. Member Woody suggested figuring out a way to have another group come in and update the plan.

Salty Dawg is completed but for one item. The Board used the master plan for the College of the Albemarle and everything that was on it was addressed well. The Commercial area was discussed and the Commissioners changed the setbacks in the commercial area in 2008.

Sport Park on the list was discussed with having it located out by the water and sewer plant, nothing has been done and the County does a good job with their parks and recreation in the Town. The Board will re-evaluate this item.

West Side improvements discussed and some of the items on the list are not in the Town limits. The Town has worked with the County before and possibly we could put lighting at existing basketball court. There is already a senior center at Dare County.

Traffic discussed and a re-design has not been proposed or submitted to NCDOT. Discussion of round-about took place and most of them are initiated by municipalities not by NCDOT.

Member Woody would like to take the updated list that Ms. Burke has prepared and include it in the plan and try to figure a way to have the whole plan updated since things have changed.

Member Fearing apologized to the Board for not being at the last two meetings.

MOTION: Member Gregory seconded by Member Woody to adjourn at 7:32 pm was approved by the following vote: Ayes: Member Parker, Woody, Fearing Scarborough and Gregory. Noes: None. Absent: None

This 11th of December 2012

Bill Parker, Chairman

ATTEST:

Becky Breiholz, Town Clerk