



NOTICE

(Transcript)

1. This is to inform all students that the charge for the first set (Two copies) of transcript and recommendation letter will be **Rs. 1,000/-**, and the charge for every additional set of transcripts will be **Rs. 250/-** only if the request for such additional transcripts is made along with the first request of transcripts and recommendations.

For example, if a request for 5 sets of transcripts is made at the same time, the total charges will be:

Rs. 1000 (first 2 copies) + 250 x 3 copies = Rs 1,750/-.

2. These charges are applicable for requests made within two years of completion of degree program.
3. After 2 years of passing the charge for the first set (Two copies) of transcript and recommendation letter will be **Rs. 1,500/-**, and the charge for every additional set of transcripts will be **Rs. 350/-** only if the request for such additional transcripts is made along with the first request of transcripts and recommendations.

For example, if a request for 5 sets of transcripts is made at the same time, the total charges will be:

Rs. 1500 (first 2 copies) + 350 x 3 copies = Rs 2,550/-.

4. Any request for additional transcripts made later and separately than the original request will be liable for charges of **Rs. 350/-** per set provided this request is made within one year of the first request.
5. Recommendation letters charged Rs. 50/- per letter per original copy.

The charges will have to be paid by way of Cash or Demand Draft in favour of **"THE PRINCIPAL, VPCOE BARAMATI"**.

Date: 10/1/2012

PRINCIPAL
VPCOE Baramati

