

MINUTES

August 11, 2014

The Hopewell Township Board of Education met in regular session at the Hopewell Crest School, 122 Sewall Road, Bridgeton, NJ 08302 (7:15 p.m.).

Flag salute.

Mr. Freitag opened the meeting by reading the Sunshine Law – In accordance with the provisions of this Act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board in the lobby of the Crest School and in the South Jersey Times.

Roll call was taken and the following members were in attendance: Mr. Anthony Scafidi, Mr. James Homan, Mr. Edward Kennedy, Mr. Jeff Kellmyer, Mrs. Karen Johns, Mr. Arthur Marchand, Mr. Kenneth Freitag, Mrs. Meghan Price, Superintendent, Mr. John Ogbin, Vice Principal/Curriculum Coordinator, Mrs. Jane Capasso, Board Solicitor and Mrs. Stephanie A. Kuntz, Business Administrator/Board Secretary.

Members absent: Mr. Michael Gaimari and Mr. Todd Bowen

Mr. Homan made a motion to approve the minutes of June 9, 2014. Mr. Kennedy seconded the motion and it was carried. Seven – ayes

Mr. Homan made a motion to approve the closed session minutes of June 9, 2014. Mr. Scafidi seconded the motion and it was carried. Six – ayes and Mr. Arthur Marchand Abstained

On motion of Mr. Homan, seconded by Mr. Marchand and carried by unanimous vote, the Board accepted the following: Board Secretary's report in accordance with 18A:17-9 for the month of May and June, 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C.6A:23-2.11(a)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (attachment) Board of Education Certification – pursuant to N.J.A.C.6A:23-2.11(a)4, the Board of Education certifies that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge no major accounts or funds have been over expended in violation of N.J.A.C.6A:23-2.11(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. In summary the cash balances were in agreement with the Treasurer of School Monies report.

On motion of Mr. Homan, seconded by Mr. Marchand and carried by roll call unanimous vote, the board accepted the following: Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of May and June, 2014. The Treasurer's report and Secretary's report are in agreement for the month of May and June, 2014. In addition, the Board Secretary in accordance with N.J.A.C.6A:23-2.11(a)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board President

Business Administrator

CORRESPONDENCE – letter from zoning board, thank you letter from student, letter from church

PUBLIC COMMENTS – No public participation

ADMINISTRATOR’S REPORT –

No Administrator’s Report submitted for August. Meghan Price discussed scheduling, school opening for staff, new parent paid student requests, Spanish shared services, classroom supplies for year and kindergarten enrollment.

COMMITTEE REPORTS

ADMINISTRATIVE/PERSONNEL

Mr. Kennedy made a motion, upon the recommendation of the Superintendent and the Administrative/Personnel Committee, to approve items #1 up to 16 and table #15:

AGENDA ITEMS –

1. Staff Travel Requests as Per It accordance with District policy #3335, it is recommended that the Board of Education approve the staff travel requests, as submitted. Reimbursement for mileage shall be in accordance with District policy. Please see attached list of staff.
2. Special Education Director/School Psychologist revised job description.
3. Employment of Nicole Gandy as a 152 day per year instructional assistant for kindergarten, 2.5 hours per day \$6,273.80 (16.51/hr).
4. Shared Services Agreement with Maurice River Township Board of Education to provide Guidance Counselling Services for ten (10) hours per week for approx. sixteen (16) weeks during the 2014-2015 school year. Contract is effective September 8, 2014 through December 30, 2014. Total revenue would be \$8,960.00.
5. Approve Matt Hitchner as the co-advisor for Safety Patrol and coach for soccer.
6. Substitute teachers for the 2014-15 school year:
 - a. Lauren Newton \$85.00
 - b. Brittany Boscola \$85.00
 - c. Edwin Stewart Jr. \$85.00
 - d. Denise Lamanteer \$85.00

7. Approve the maternity leave and FMLA for Lauren Fischer effective October 1, 2014. The anticipated return date is approximately March 15, 2015.
8. Approve Ashley Reuter for the Middle School English/Language Arts position at Step 1 and Field Hockey Coach.
9. Motion to approve Hopewell Board Of Education and Bridgeton Public Schools to collaborate in to the McKinney-Vento Homeless Children and Youth Program. The "Applicant" (Bridgeton) will financially help serve Hopewell's homeless students in need supplemental instruction and/or support services as needed. (See attached)
10. Acceptance of the resignation for Barbara Esposito effective August 11, 2014.
11. Revision of policies on Second reading:
 - 6121 Nondiscrimination/Affirmative Action
12. Approve the revised 2014-2015 school calendar.
13. Approve one parent paid student (M.C.) for 6th grade and one parent paid student (H.C.) for Kindergarten for the 2014-2015 school year.
14. Approval of the following policies upon first reading:
 - a. 5111 Student Admission
 - b. 3333 Direct Deposit of Payroll
 - c. 9111 Qualifications of Board of Education Members
 - d. 3515 Smoking
- ~~15. Request for leave with pay from Mallory Heimlich.~~
16. General education teachers Kathleen Maloney to attend IEP meetings in the summer at a rate of \$50.00 per meeting.

Mr. Homan seconded the motion and a roll call vote was taken as follows:

Ayes: Mr. Scafidi, Mr. Homan, Mr. Kennedy, Mr. Kellmyer, Mrs. Johns (except #9), Mr. Marchand, Mr. Freitag

Nays: None

Abstention: Karen Johns on #9 only

Motion carried.

BUDGET AND FINANCE

Mr. Kellmyer made a motion upon the recommendation of the Superintendent and the Budget and Finance Committee, motion to approve agenda items #1-6:

1. Bills as submitted.
2. Transfers

FROM	TO	REASON
Please see separate transfer listing for May and June		

3. Submission of the No Child Left Behind Application for Fiscal Year 2015 and accept the grant award of the following funds:
 - Title I Part A \$89,938
 - Title II Part A \$11,987
 - \$101,925**
4. Approve the 2013-2014 Extraordinary Aid in the amount of **\$25,094**.
5. Submission of the IDEA Application for Fiscal Year 2015 and accept the grant award of the following funds:
 - Basic \$115,720
 - Preschool \$ 1,243
 - \$116,963**
6. Approve the 2013-2014 IDEA carryover in the amount of **\$47,033**.

Mr. Homan seconded the motion and a roll call vote was taken as follows:

Ayes: Mr. Scafidi, Mr. Homan, Mr. Kennedy, Mr. Kellmyer, Mrs. Johns, Mr. Marchand, Mr. Freitag

Nays: None

Abstention: None

Motion carried.

CURRICULUM/CURRICULUM POLICY

Report of the chairperson on committee business. Mr. Kennedy gave an update from meeting.

Mrs. Johns made the motion upon the recommendation of the Superintendent and the Curriculum/Curriculum Policy Committee, motion to approve the following agenda items #1-3:

1. Motion to approve the revised Algebra Curriculum for the 2014-15 school year.
2. Motion to approve the Professional Development Plan for the 2014-2015 school year.
3. Motion to approve Kathleen Maloney for 3 hours pay at \$ 35.00 (total \$105.00) for curriculum work.

Mr. Kennedy seconded the motion and a roll call vote was taken as follows:

Ayes: Mr. Scafidi, Mr. Homan, Mr. Kennedy, Mr. Kellmyer, Mrs. Johns, Mr. Marchand, Mr. Freitag

Nays: None

Abstention: None

Motion carried.

CAFETERIA/ ATHLETICS/TRANSPORTATION/ STUDENT ACTIVITIES

Mr. Homan made a motion upon the recommendation of the Superintendent and the Cafeteria/ Athletics/ Transportation/ Student Activities Committee, motion to approve agenda items #1-3:

1. Kindergarten Field Trips for 2014-2015

Hopewell Municipal Building

CRHS Read Across America

Discovery Museum

Possibility of a play at Washington Twp. or other venue

1st Grade Field Trips for 2014-2015

Creamy Acres hayride and pumpkin patch

Pitman Theater Play and lunch

Cape May Zoo

Wetlands Institute

Jerseymen Trips 2014-2015

Philadelphia, PA~Various sites & destinations~December 6, 2014

New York City, NY~Various sites & destinations~February 21, 2015

Baltimore, MD~Camden Yards & Inner Harbor~April 11, 2015

Jim Thorpe River Adventures~white water rafting~May 9, 2015

2. Jerseymen Fundraising 2014-2015

September 2014-June 2015~Alternative Tours~Anyone mentioning Jersey men when booking a tour or trip, Jersey men will receive a %.

September 2014-June 2015~Sale of snacks, drinks & related items in the hallway outside the gym, cafeteria, library during sporting events, school activities or just after school.

October 16-Tastefully Simple~receive 10% of sales

November 21-23~Hope Chest~receive 15%

November 24-December 1~Mayhew Farms Poinsettias/Wreaths

February 6~6-9pm~Rockin' With the Staff~sale of entrance tickets, refreshments, auction items~APR

Fundraising

Spirit Wear~profit will go toward Ref & Umpire fees for Hopewell home games. Fundraiser 9/5/14-5/2015

SchoolMall.com fundraiser~profits will go toward Ref & Umpire fees for HCS home games & a portion will go to the Hopewell Helps fund.

PTA~Bosco's Discount Pass~anticipated profit for PTA \$500-\$1000

PTA~Kids Stuff Coupon Books~cost of item \$12.50~profits will go towards Spooky Story Night and additional calendar events

PTA~Cherrydale Fundraiser~items being sold, cookies, pies and gifts~anticipated profit \$4000

PTA~7th Annual Holiday Vendor Fair~November, 22, 2014~anticipated profit \$2500.

3. Approval and Participation Resolution for the Upper Deerfield Joint Pupil Transportation Consortium for the 2014-2015 School Year:

CERTIFIED BOARD RESOLUTION

APPROVAL AND PARTICIPATION RESOLUTION FOR THE UPPER DEERFIELD JOINT PUPIL TRANSPORTATION CONSORTIUM FOR THE 2014-2015 SCHOOL YEAR

BE IT RESOLVED by the Board of Education of **Hopewell Township** as follows:

- That the Hopewell Township School District Board of Education approves formation of a jointure with and authorizes the Upper Deerfield Board of Education to award a contract to Sheppard Bus Service, Inc for student transportation for the 2014-2015 school year and,
- That the Hopewell Township School District Board of Education does hereby agree to pay the sum of \$262,217, plus any Hopewell Township mileage adjustments if assessed, due on the aforesaid contract for transportation, said sum to be paid in ten equal monthly installments to the "Upper Deerfield Township Board of Education - Joint Pupil

Transportation” account on or before the last day of the month prior to the month the same fall due and,

- That the Hopewell Township Board of Education hereby authorizes the Upper Deerfield Township Board of Education to incur expenses, as recommended and approved by the Jointure Committee for Pupil Transportation, as the LEA Board of this jointure, for the administration of the program, including expenses for accounting, auditing, legal, financial administration, printing, advertising, and other miscellaneous expenses not to exceed 13.86% of the total expense or \$14,273 and,
- That the Hopewell Township Board of Education will abide by the by-laws of the Upper Deerfield Township Joint Committee for Pupil Transportation and,
- That the Hopewell Township Board of Education will monitor and enforce district specific daily transportation needs including but not limited to student addition/deletion, discipline, route changes, bus arrival/departure times, and district specific contractor needs.

Mr. Marchand seconded the motion and a roll call vote was taken as follows:

Mr. Scafidi asked if the fund raising for field trip could be addressed. Meghan Price said she would form a committee to address the concern.

Ayes: Mr. Scafidi, Mr. Homan, Mr. Kennedy, Mr. Kellmyer, Mrs. Johns, Mr. Marchand, Mr. Freitag

Nays: None

Abstention: None

Motion carried.

FACILITIES

Mr. Homan made a motion upon the recommendation of the Superintendent and the Facilities Committee, motion to approve agenda items #1-3 (#3 from the addendum):

1. Approval of the NJSIG/ERIC South Sub Fund 2014 Safety Grant Program Award in the amount of \$3,297.00.
2. Approval of Room Requests:
 - Girl Scout Troop #51004, Dana Davis~Every other Thursday 6:30-7:45pm~APR for the 2014-2015 year.
 - Proof of Insurance is on file and will be updated for the 2015 year.
 - Honor Society Dances~10/17/14, 12/3/14, 1/9/15, 2/20/15,4/10/15
 - New Student Orientation~LIB~August 28, 2014~10-11:30am
 - Drama Club Auditions for Spring Musical~January 7 & 8, 2015

- Drama Production Tech Week & Production~ March 9-14 (shows 12,13,14)~2:15-9pm
- PTA 7th Annual Holiday Vendor Fair~APR7am-7pm

3. Pursuant to N.J.S.A. § 18A:20-4.1.(b) the Board resolves to enter into an option agreement with Fellowship of Fundamental Bible Churches to purchase the real property located at Block 35, Lot 1 96 Sewall Road, Bridgeton, NJ 08302 for the purchase price of \$250,000.00. This option may only be exercised if approved by the legal voters of the District at the next regular election to be held on November 4, 2014.

Mr. Scafidi seconded the motion and a roll call vote was taken as follows:

Ayes: Mr. Kellmyer, Mr. Scafidi, Mr. Homan, Mr. Kennedy (except #1), Mrs. Johns, Mr. Marchand, Mr. Freitag

Nays: None

Abstention: Mr. Kennedy on #1 only

Motion carried.

Mr. Homan made a motion upon the recommendation of the Superintendent and the Facilities Committee, motion to approve agenda items #3A:

- 3A. Resolution for the November 4, 2014 election ballot public question will be revised to include the estimated \$100,000 for demolition and the \$250,000 purchase price for the property.

Mr. Marchand seconded the motion and a roll call vote was taken as follows:

Ayes: Mr. Scafidi, Mr. Homan, Mr. Kennedy, Mr. Kellmyer, Mrs. Johns, Mr. Marchand, Mr. Freitag

Nays: None

Abstention: None

Motion carried.

OTHER BUSINESS - None

EXECUTIVE SESSION – Enter 8:25 p.m. –

Mr. Homan made a motion to enter into Executive Session for a litigation update, negotiations and personnel. Mr. Kennedy seconded the motion and it was carried. Seven - ayes

Mr. Marchand left the meeting at 8:59 pm.

Mr. Kennedy made a motion to exit Executive Session at 9:00 p.m. Mr. Homan seconded the motion and it was carried. Six – ayes

Mr. Kennedy made a motion to adjourn the meeting at 9:01 pm. Mr. Homan seconded the motion and it was carried. Six- ayes

Respectfully submitted,

Stephanie A. Kuntz
Business Administrator/Board Secretary