

College of Arts Masters Thesis Student Progress Report

The student must report on progress to the HOD/HOS* via the Senior Supervisor, every 6 months, the first report being due 6 months after the due date of the research proposal. The HOD/HOS should send the student's progress report to the Academic Manager of the appropriate College, accompanied by the following Supervisor's Report.

**The HOD/HOS may delegate to a programme director or other suitable person, and in the case of a student enrolled in a Research Centre, the Director of the Centre should act as HOD/HOS.*

Supervisor to complete

This form is to be completed by the Senior Supervisor and given to the candidate and then the Head of Department/School for their comments and signatures.

Candidate's Family Name: _____ Given Name(s): _____

Department/School: _____

Thesis Start/Registration Date: _____

Senior Supervisor: _____

SENIOR SUPERVISOR'S COMMENTS:

Signature _____ **Date** / /

CANDIDATE'S COMMENTS: (the candidate can comment here on the Supervisor's comments about progress. **The actual candidate's progress report should be attached to this form**).

Signature _____ **Date** / /

UC Student Number: _____ Email address: _____

Residential address: _____

COMMENTS OF THE HEAD OF DEPARTMENT/SCHOOL:

Signature _____ **Date** / /

Please now forward this form to the Academic Manager of the College of Arts.

Dean of Creative Arts / Humanities & Social Sciences (delete as applicable)

APPROVED / NOT APPROVED

Signature:

DATE:

COMMENTS:

Next progress report will be due: _____
(Assistant Academic Manager to complete)