



Item	Requirement	Comments
2.	Add sufficient notes to the cover sheet to explain the revision.	
3.	<p>The following City standard notes must be updates on the plans:</p> <ul style="list-style-type: none"> <li>A. General Notes</li> <li>B. Grading and Drainage Notes</li> <li>C. Paving Notes</li> <li>D. Water Notes</li> <li>E. Sewer Notes</li> <li>F. Street Light Notes</li> <li>G. Signing and Striping Notes</li> <li>H. Reclaimed Water Notes</li> </ul>	
4.	Update the quantity tabulation on the plans; see the Certificate of Offsite Quantities for the required items.	
5.	<p>The development is adjacent to a current City project/Improvement District. Coordinate your plans with the City Project/Improvement District Engineer. Add the following approval block to the cover sheet and acquire the engineer's signature.</p> <hr/> <p>APPROVED FOR COORDINATION                      DATE (Project name and number)</p>	
6.	Updated drainage calculations are required.	
7.	<p>A street cut application must be submitted to the City, and approved by the City Engineer prior to plan approval. The status of your application is:</p> <ul style="list-style-type: none"> <li>A. Please submit application.</li> <li>B. Application is currently under review.</li> <li>C. Application has been denied.</li> <li>D. Application has been approved.</li> </ul>	
8.	<p>Complete and submit the following forms:</p> <ul style="list-style-type: none"> <li>A. Right-of-Way/Easement Dedication forms. Please provide the following exhibits and/or information along with the easement document: <ul style="list-style-type: none"> <li>1) Subdivision name.</li> <li>2) Type of easement/right-of-way.</li> <li>3) Reason or purpose of the easement/right-of-way.</li> <li>4) Vicinity map showing major cross streets.</li> <li>5) Legal description with RLS certification.</li> <li>6) Detail map showing the easement/right-of-</li> </ul> </li> </ul>	

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	way alignment with dimensions and bearings, true point of beginning, section, township and range. 7) Current title report (6 months old maximum). 8) CD containing complete revised improvement base file(s) in AutoCad DWG format and scanned TIF images of revised plan package, 8 x 11 minor revision sheet, etc.	

**Please return this checklist with the next plan submittal**

<b>City Use Only</b>	
1.	Traffic Engineer review?