

# ACCOUNT APPLICATION

Firm Name \_\_\_\_\_

Firm Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Office Phone \_\_\_\_\_

Accounting email: \_\_\_\_\_ Purchasing email: \_\_\_\_\_

In Business Since \_\_\_\_\_ Type of Business: \_\_\_\_\_ Incorporated? \_\_\_\_\_

## PRINCIPALS OF FIRM

INFORMATION BELOW SHOULD APPLY TO PERSONAL GUARANTOR

<u>NAME</u>	<u>TITLE</u>	<u>HOME ADDRESS</u>	<u>TELEPHONE</u>	<u>SSN#</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

## FIRM BANK REFERENCE

<u>NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PHONE NUMBER</u>
_____	_____	_____

## BUSINESS REFERENCES - AT LEAST THREE (3)

<u>NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PHONE NUMBER</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

SHOULD IT BE NECESSARY TO PLACE THIS ACCOUNT WITH AN ATTORNEY OR COLLECTION AGENCY FOR COLLECTIONS, SUIT OR OTHER LEGAL ACTION, I/WE HEREBY AGREE TO PAY ALL COSTS OF SUCH COLLECTIONS, SUITS OR OTHER LEGAL ACTIONS INCLUDING ATTORNEY'S FEES OF THE SUM OWED. TERMS: NET 15TH OF THE MONTH FOLLOWING PUBLICATION. ACCOUNT NOT SETTLED IN FULL BY THE 15TH WILL BE CONSIDERED DELINQUENT AND CREDIT PRIVILEGES WILL BE SUBJECT TO SUSPENSION OR REVOCATION AT THE DISCRETION OF COMMUNITY NEWSPAPERS, INC.

Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

## PERSONAL GUARANTEE

TO: COMMUNITY NEWSPAPERS, INC.

Please sell and extend credit for the purpose of advertising to the herein named corporation or business having employees requesting advertising named below on your usual credit terms of sale being: 15th day of the month. Such advertisement as ordered and requested by the named representative(s) stated herein and in consideration thereof I/we hereby fully GUARANTEE and hold myself/ourselves personally responsible for the payment at maturity of the price of advertisement sold, bargained for, and delivered by said Community Newspapers, Inc., whether evidenced by open account, acceptance, note or otherwise. I/we hereby waive notice of acceptance hereof, amounts of sales, dates of advertisements notice of default in payment and legal proceedings against said purchaser.

Now should it become necessary to place this GUARANTY with any attorney FOR COLLECTION, SUIT OR OTHER LEGAL ACTION, I/we hereby agree to pay all cost of such collections, suite or other legal action including attorney's fee of the sum owed.

\_\_\_\_\_  
Legal signature

\_\_\_\_\_  
Legal signature

\_\_\_\_\_  
Legal signature

FOR OFFICE USE ONLY

\_\_\_\_\_  
Advertising Representative