

Direct Debit Request & Authority

Please return to:

Sandhurst Club Limited

75 Sandhurst Boulevard, Sandhurst Vic 3977

Phone 03 8787 7011 Fax: 03 8787 7033

Email: club@sandhurst.com



**HEALTH.
GOLF.
LIFESTYLE.**

**HEALTH.
GOLF**

A \$70 delayed payment plan fee applies to each membership which is included in a direct debit payment arrangement. This charge is applied in full upon setting up a direct debit. The total value of the delayed payment plan fee will be applied in full to your first direct debit payment.

This form is for new direct debits commencing 15 March 2016, or updates to existing direct debit details. All existing direct debit arrangements will be automatically rolled over unless cancellation is received in writing by 1 March 2016. Existing direct debit arrangements rolled over will have the total value of the delayed payment plan fee applied in full to your first direct debit payment.

Part A - Your Details

Membership no. _____

I / We / Company _____

Surname / Company or Business Name _____

Given Name(s) / Company ACN _____

Contact Phone (mobile preferred) _____

Email address _____

Address _____

Request and authorise Sandhurst Club Limited (Direct Debit User Identification Number 260286) to debit through the Bulk Electronic Clearing System from the account held at the financial institution identified below, subject to the terms and conditions of the direct debit service agreement and in accordance with Part C of this authority.

Part B – Authorisation & Acknowledgement

Print Name _____

Capacity for signing (if Company or Business) _____

By signing this direct debit authority I acknowledge having read and understood the terms and conditions of the direct debit service agreement governing the direct debit agreements between myself and Sandhurst Club Limited as set out in this request. I also understand that failure to attach the remittance advices for all invoices to be paid by via this authority may delay the processing of my direct debit request.

Signature _____

Date _____

Part C – Payment Details

Total Amount Payable \$ _____

These fees will be debited in equal monthly amounts on the 15th day of each month or following business day, commencing in March and ending in February of the next calendar year. This direct debit authority will continue until such time as Sandhurst is notified in writing that the details provided in this authority are to be changed or cancelled, pursuant to section 3.3 of the service agreement. In the event this authority is received after the initial due date, all overdue amounts will be processed in the first instalment, and subsequent instalments will be made in accordance with the normal schedule.

Part D – Account Details

Bank Account

Name of Bank of Financial Institution _____

Name of Account _____

BSB _____

Account Number _____

OR

Credit Card

Please note a 2.5% surcharge for Amex and 1% surcharge for Visa/Mastercard applies

Mastercard Visa Amex

Name on Card _____

Card Number _____

Expiry Date _____



**SANDHURST
CLUB**

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Definitions

Account means the account held at your financial institution from which we are authorised to arrange for funds to be debited.

Agreement means this direct debit request & authority and service agreement between yourself and Sandhurst Club Ltd.

Business day means a day other than a Saturday or a Sunday or a public holiday listed throughout Australia.

Debit day means the day that payment to Sandhurst Club Ltd is due.

Direct debit request & authority means the request and authority made by yourself to Sandhurst Club Ltd

Us or we means Sandhurst Club Limited.

You means the customer who has signed the direct debit request & authority.

Your financial institution is the financial institution where you hold the account that you have authorised us to arrange to debit.

1. Debiting your account

1.1 By signing a direct debit request, you have authorised us to arrange for funds to be debited from your account. You should refer to the direct debit request & authority and this agreement for the terms of the arrangement between you and us.

1.2 We will only arrange for funds to be debited from your account as authorised in Part C of the direct debit request & authority.

1.3 If the debit day falls on a day that is not a business day, we will direct your financial institution to debit your account on the following business day.

2. Changes by us

2.1 We may vary any details of this agreement or a direct debit request & authority at any time by giving you at least fourteen (14) days written notice.

3. Changes by you

3.1 subject to 3.2 and 3.3, you may change certain arrangements of your direct debit request & authority by contacting us in writing at:
Sandhurst Club Limited
75 Sandhurst Boulevard SANDHURST VIC 3977
club@sandhurst.com

3.2 If you wish to stop or defer a debit payment you must notify us in writing at least fourteen (14) days before the next debit day. This notice should be given to us in the first instance.

3.3 You may also cancel your authority for us to debit your account at any time by giving us fourteen (14) days notice in writing before the next debit day. This notice should be given to us in the first instance.

4. Your obligations

4.1 It is your responsibility to ensure that there are sufficient clear funds available in your account to allow a debit payment to be made in accordance with the direct debit request & authority.

4.2 If there are insufficient clear funds in your account to meet a debit payment:

- (a) You may be charged a fee and/or interest by your financial institution;
- (b) You may incur fees or charges imposed or incurred by us; and
- (c) You must arrange for the debit payment to be made by another method or arrange for sufficient clear funds to be available in your account by an agreed time so that we can process the debit payment.

4.3 You should check your account statement to verify that the amounts debited from your account are correct.

4.4 If Sandhurst Club Limited is liable to pay goods and services tax ("GST") on a supply made in connection with this agreement, then you agree to pay Sandhurst Club Limited on demand an amount equal to the consideration payable for the supply multiplied by the prevailing GST rate.

5. Dispute

5.1 If you believe there has been an error in debiting your account, you should notify us in writing directly at:
Sandhurst Club Limited

75 Sandhurst Boulevard SANDHURST VIC 3977
club@sandhurst.com

5.2 If we conclude as a result of our investigation that your account has been incorrectly debited we will respond to your query by arranging for your financial institution to adjust your account (including interest and charges) accordingly. We will also notify you in writing of the amount by which your account has been adjusted.

5.3 If we conclude as a result of our investigations that your account has not been incorrectly debited we will respond to your query by providing you with reason and any evidence for this finding.

5.4 Any queries you may have about an error made in debiting your account should be directed to us in the first instance so that we can attempt to resolve the matter between you and us. If we cannot resolve the matter you can still refer it to your financial institution which will obtain details from you of the disputed transaction and may lodge a claim on your behalf.

6. Accounts

6.1 You should check:

- (a) With your financial institution whether direct debiting is available from your account as direct debiting is not available on all accounts offered by financial institutions;
- (b) If your account details which you have provided to us are correct by checking them against a recent account statement;
- (c) With your financial institution before completing the direct debit request if you have any queries about how to complete the direct debit request.

7. Confidentiality

7.1 We will keep any information (including your account details) in your direct debit request & authority confidential. We will make reasonable efforts to keep any such information that we have about you secure and to ensure that any of our employees or agents who have access to information about you do not make any unauthorised use, modification, reproduction or disclosure of that information.

7.2 We will disclose information that we have about you:

- (a) To the extent specifically required by law; and
- (b) For the purposes of this agreement (including disclosing information in connection with any query or claim).

8. Notice

8.1 If you wish to notify us in writing about anything relating to this agreement you should write to:

Sandhurst Club Limited
75 Sandhurst Boulevard SANDHURST VIC 3977
club@sandhurst.com

8.2 We will notify you by sending a notice in the ordinary post to the address you have provided to us most recently.

8.3 Any notice will be deemed to have been received two business days after it is posted.