



## Registration Form (cheque/BACS payments only)\*

This form should be used for one registration only – please photocopy if required

**\*Please note this registration form can only be used for cheque/BACS payments. To make a payment by credit/debit card please visit [www.rcpsych.ac.uk/congress](http://www.rcpsych.ac.uk/congress)**

Please Return to CALC, Royal College of Psychiatrists, 21 Prescot St, London, E1 8BB  
 EMAIL: [congress@rcpsych.ac.uk](mailto:congress@rcpsych.ac.uk) TEL: 020 3701 2618 Fax: 020 3701 2761

### 1 Personal Details

\*This information will be used to print your delegate badge, please email [congress@rcpsych.ac.uk](mailto:congress@rcpsych.ac.uk) if you wish to make any changes

Membership number \_\_\_\_\_ or DoB \_\_\_\_\_

Title\* \_\_\_\_\_ First name\* \_\_\_\_\_ Surname\* \_\_\_\_\_

Place of work\* \_\_\_\_\_

Postal address \_\_\_\_\_

Town\* \_\_\_\_\_ Post code \_\_\_\_\_ Country\* \_\_\_\_\_

Email \_\_\_\_\_

Tel \_\_\_\_\_ Mobile \_\_\_\_\_

Special diets \_\_\_\_\_

Special requirements (disabled access...) \_\_\_\_\_

Please tick here if you do not wish to have your name and town appearing on the delegate list

The College's Data Protection Statement can be viewed at [www.rcpsych.ac.uk/dataprotection](http://www.rcpsych.ac.uk/dataprotection)

### 2 Registration Fees

Please firstly tick the days you are attending as a delegate and/or an invited speaker and then tick the applicable fee in the table below.

#### Days attending as a delegate

Monday 27 June  Tuesday 28 June  Wednesday 29 June  Thursday 30 June

#### Complimentary day(s) attending as invited speaker, facilitator or chair

List session / workshop number \_\_\_\_\_

Monday 27 June  Tuesday 28 June  Wednesday 29 June  Thursday 30 June

	Whole conference Early Bird†	Whole conference Standard Fee	Monday only Early Bird†	Monday only Standard Fee	Daily (Tue-Thu) Early Bird†	Daily (Tue-Thu) Standard Fee
<b>Non-member of RCPsych</b>	£790 <input type="checkbox"/>	£890 <input type="checkbox"/>	£180 <input type="checkbox"/>	£220 <input type="checkbox"/>	£230 <input type="checkbox"/>	£270 <input type="checkbox"/>
<b>Consultant or locum consultant*</b>	£595 <input type="checkbox"/>	£690 <input type="checkbox"/>	£140 <input type="checkbox"/>	£180 <input type="checkbox"/>	£195 <input type="checkbox"/>	£230 <input type="checkbox"/>
<b>SpR, ST4/5/6, Specialty Doctors, Associate Specialists and Staff Grades*</b>	£470 <input type="checkbox"/>	£540 <input type="checkbox"/>	£110 <input type="checkbox"/>	£130 <input type="checkbox"/>	£150 <input type="checkbox"/>	£180 <input type="checkbox"/>
<b>Subsidised**</b>	£365 <input type="checkbox"/>	£400 <input type="checkbox"/>	£90 <input type="checkbox"/>	£100 <input type="checkbox"/>	£120 <input type="checkbox"/>	£130 <input type="checkbox"/>
<b>CT1/2/3 &amp; student associates*</b>	£295 <input type="checkbox"/>	£330 <input type="checkbox"/>	£70 <input type="checkbox"/>	£80 <input type="checkbox"/>	£90 <input type="checkbox"/>	£100 <input type="checkbox"/>

\*Fee only available if member, fellow, PMPT, affiliate or student associate of RCPsych

\*\* Fee available to members of RCPsych on retired or reduced membership fees, inc. members residing in band C or D countries

† Early Bird fee available to registrations submitted with payment and received by the CALC Office by 29 February 2016. Standard fees will apply to ALL bookings received after 29 February and before 21 June 2016. Late fees will apply to ALL bookings received after 21 June 2016.

### 3 Social Events

	Price	Number of tickets	Total	
International Delegate Welcome Reception Sunday 26 June	£0	(max 2) -----	£0	Name of accompanying guest(s) (welcome reception and/or gala dinner only): _____
Welcome reception & inauguration of DGPPN's travelling exhibition Monday 27 June	£0	(max 1) -----	£0	
Trainees' BBQ Tuesday 28 June	£45	(max 1) -----	£	Guest's special diet (where applicable): _____
Gala Dinner Wednesday 29 June	£75	(max 4) -----	£	

### 4 Final Total

Please add totals for sections 2 and 3

FINAL TOTAL

### 6 Payment Details

Places can only be reserved when remittance is received with this form. The College is unable to invoice for registration fees.

**Cheque:** I enclose a cheque / postal order for £ ..... (please make payable to 'The Royal College of Psychiatrists' quoting reference E2F001 and the name of the delegate on reverse)

**BACS:** I enclose remittance advice form for £ .....  
Please include the name of the conference and participant in the bank transfer. Places can only be reserved when remittance is received with this form.

**Bank details:**

**Account name:** The Royal College of Psychiatrists **Account number:** 40201340 **Sort Code:** 20-06-05  
**IBAN:** GB31 BARC 2006 0540 2013 40 **Swift Code:** BARCGB22

Bank charges are the responsibility of the participant.

**Credit Card**

If you would like to make payment by card, please book online at [www.rcpsych.ac.uk/congress](http://www.rcpsych.ac.uk/congress)

### 6 Cancellation Policy

**Cancellation must be given in writing to [congress@rcpsych.ac.uk](mailto:congress@rcpsych.ac.uk)**

- 80% refund if written cancellation is received more than 1 month before the event
- 50% refund if written cancellation is received 2 weeks before the event
- No refund for cancellations received with less than 2 weeks' notice

Please contact a member of the CALC team if you need to cancel or amend your booking

RCPsych reserves the right to amend the programme or cancel an event. If an event has to be cancelled or date amendment made we will contact all registered delegates as soon as possible to notify them of the change. All delegates will be offered an alternative date or a full refund. We are not able to reimburse travel, accommodation or other costs related to the event.

RCPsych shall assume no liability if an event is cancelled, rescheduled or postponed due to a Force Majeure such as fire, strike, industrial action, extreme weather or any cause beyond our control.