Sample Transition Activities

Instructions

Each of the headings used in this document correspond to the areas noted in *Planning for the Future* and the post-high schools goals identified on the first page of the *Individual Transition Plan (ITP)*. Once you know the post high school goal in each area, you are to identify the related transition service need(s) and the activities to be accomplished during the year that help the student move towards attaining the identified goal. For example:

EMPLOYMENT POST HIGH SCHOOL GOAL: Unsubsidized full-time employment.

- <u>Statement of Needed Transition Services (Instruction</u>): *Learn job skills in an area of interest.*
- Activity (Instruction): By 11/99, Jim will enroll in an ROP program of his choice.
- <u>Statement of Needed Transition Services (Community Experiences)</u>: *Obtain work experience*.
- Activity (Community Experience): By 6/99, Jim will apply for Summer Youth Force.

This document contains sample <u>activities</u> that might be beneficial in addressing students' transition service needs and thereby assist students in reaching their post high school goals. The numbers in the parenthesis following each sample activity are <u>suggestions</u> of which category of transition services the activity encompasses (see key below). The transition activity is to be written on page two of the ITP. Additional instructions and ideas can be found in the <u>Instruction Manual</u>, San Diego Office of Education, pages 18 - 23 and the *Exzamples* section of this Individual Transition Plan notebook.

Key to Categories of Transition Services

- 1. Instruction
- 2. Community Experiences
- 3. Employment/Post School Living Objectives
- **4.** Daily Living Skills and/or Vocational Assessment (if appropriate)
- **5.** Interagency Responsibilities and/or Linkages

Example

By, , will sign up with Regional Center. (2, 3, 5)
This activity may address transition service needs in the areas of Community Experience
(2), Employment/Post School Living Objectives (3), or Interaging Responsibilities and/o
Linkage (5)

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TRANSITION ACTIVITIES -Sample-

RESIDENTIAL

Independent: By _____ will review a lease/rental agreement at _____ apartment/house setting(s). (2, 3) By _____, will visit two apartments/houses for rent. (2, 3) By _____, will look through ads and choose three possible living options. (3) By _____, will explore dorm possibilities on campus of choice. (2, 3) By _____, will be able to articulate 5 compromises necessary to live with a roommate. (3) By _____, ____ will receive instruction in preparing basic meals which do not require cooking. (1) By _____, will have obtained information on the cost and the location of an apartment/houseof his/her choice and discuss with family members the probability of affording this residence. (2,3) Semi-independent: By _____, will determine criteria for subsidized housing. (3) By ______, ____ will contact ______ for assistance. (2, 3, 4, 5) Residential Care Facilities: By $___$, $___$ will sign up with Regional Center. (2, 3, 5)By ______, _____ will visit a group home. (2, 3, 5) By _____, ___ will obtain names of possible living facilities from case worker or Regional Center. (2, 3, 5) By $\underline{\hspace{1cm}}$, $\underline{\hspace{1cm}}$ will call for appointments to tour facilities. (2, 3, 5)By _____, will visit residential care facilities. (2, 3, 5) By _____, will apply for the residential care facility chosen. (2, 3, 5) By _____, will apply for a variance from state licensing to remain in foster home after age 18 (parents). (3)

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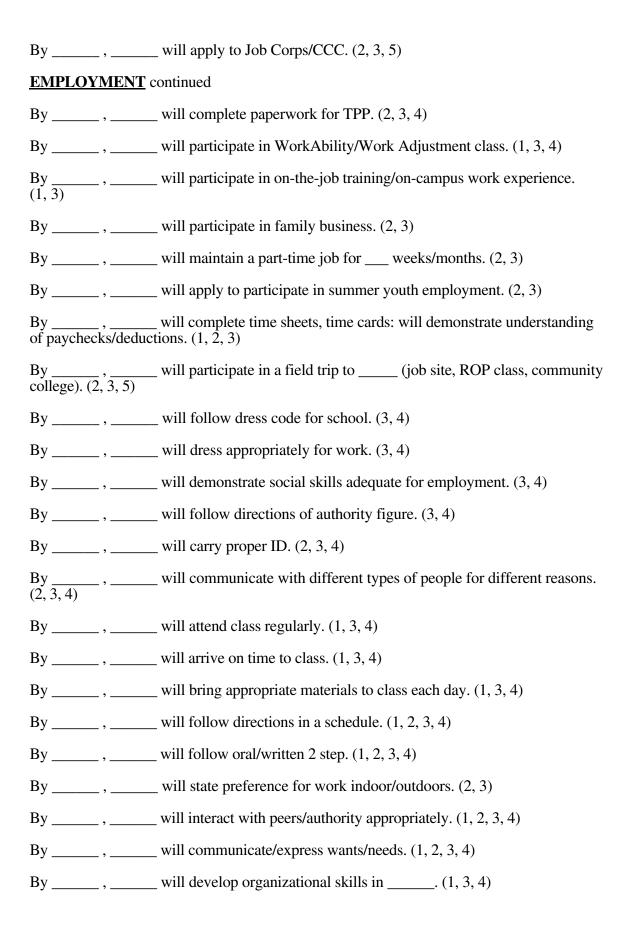
RESIDENTIAL/Residential Care Facilities continued

By, will provide inservice to new personnel on medical, communication and other support needs. (1, 4, 5)
Family/Relatives:
By, will ask how long present living arrangements can continue. (3)
By, will ask if can live with another family member. (3)
By, will identify equipment needs, funding source and staff-family training for needed adapted equipment. (3, 4, 5)
By, will investigate respite alternatives within community. (2, 5)
By, will investigate estate planning options (Power of Attorney, Conservatorship, Trusts, Wills) options for families/family members with disabilities. (Career Center has referrals). (2, 3)
By, will research and apply for conservatorship. (If Regional Center active, go through Regional Center). (3, 4, 5)
By, will discuss and finalize living arrangement after graduation. (3)
By, will discuss with family concerns and fears regarding transition issues. (3, 4)
□ No action needed: Student is 14 years of age and plans to continue residing at home after high school, no action needed for this next school year.
□ No action needed:and family agree that he/she will continue living at home after graduation.
□ No action needed:

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EMPLOYMENT

By, semester/quarter	will continue (Work Experience, On-the-Job Training) for
By,	will identify a vocational program that would meet personal vocational
By,	will take vocational aptitude test at (1, 4)
By,	will review vocational aptitude scores with instructor or counselor. (2,
By,	will participate in vocational training programs at (1, 2, 3, 5)
By,, samples. (3, 4)	will self-assess vocational abilities and interests after completing work
By,	will participate in high school vocational program of choice to improve (1, 3)
By,	will complete an interest inventory. (3, 4)
By,	will review interest inventory scores with instructor or counselor.
job leads. $(2, 3)$	will check with job search personnel one time per week for possible
By,adult program. (will identify pre-vocational skills/behaviors needed for employment or (3, 4)
By,	will obtain California ID. (2, 3)
By,	will obtain duplicate Social Security card. (2, 3)
By,	will fill out job applications/ personal data card/write resume.
By,	will use calculator and spell check to aid in completing work for job.
By,	will enroll in Life Management and take a career interest inventory.
By,	will participate in interview/career fairs/field trip to job site. (2, 3)
	will role play job interview skills. (1, 3)
By,	will read/use newspaper to identify jobs and call for application.
By,	will visit job sites and identify the pros and cons of a career in this



EMPLOYMENT continued

By, _	will develop career portfolio of skills and experiences. (1, 2, 3, 4)
By, _	will demonstrate appropriate behaviors in a variety of settings. (1, 2, 3,
	s thinking about exploring a career in computer science. By,, he Technology Discoveries class. (1, 3)
will receive in class. (1, 3)	s considering a career job in the field of graphic arts. By,, astruction in basic art skills and knowledge by enrolling in the 3-D Design
	will address the desire for a professional football career by trying out 's JV football team. (3)
By,	will participate in on-campus job exploration this school year.
By, _	will attend Career Day and evaluate possible career/job choices. (2, 3)
By, _student to the	will have completed the Life Management course, which introduces the world of work and community responsibility. (1, 3, 4)
By, _vocational/edu	will go to the Career Center and identify at least possible acational areas of interest. (1, 3, 4)
By, _screening. (3,	will have met with a SECC job coach and completed a vocational 4)
	will meet with a SECC job coach and be considered for (WorkAbility rk Experience Program). (3, 4)
	will have completed an employment application for practice or for loyment. (1, 2, 3)
By, _	will be allowed by parent to shadow them on certain work projects. (2,
By, _	will contact employers to seek employment. (2, 3, 5)
By,	will contact employer in career interest area and set up work site visit.
By, _	will explore careers in school career center. (3)
By, _	will research career(s) of interest. (2, 3)
By, _	will job shadow three businesses of interest. (2, 3)
By, _	will participate in two volunteer work experiences. (2, 3)
By, _	will interview worker in career area of interest. (2, 3)

EMPLOYMENT continued By _____, ____ will tour

Ву,	will tour supported employment programs. (2, 3, 5)
By, relatedclass assi	will enroll in Work Experience class through SECC and participate in
	will attend a "career days" seminar. (3)
By,	will check with job board once a week for job leads. (3)
By,	will contact career learning center to determine options. (2, 3)
By,	will meet with SECC to determine vocational areas of interest. (3, 4)
By,	will discuss results to determine career possibilities. (3, 4)
By,	will work to improve grooming and appearance. (1, 3, 4)
By,	will participate in training in preparing a resume. (1)
By,	will participate in training in job interview skills. (1)
By,	will participate in training to improve attendance and punctuality. (1)
By,	will take computer training. (1)
By,	will take job-related basic skills instruction in reading, writing, and
By,	will assist family with Department of Vocational Rehabilitation intake
By,	will see counselor to discuss sequence of classes related to job goal.
By,	will contact job developer. (3)
By,discuss possible	will meet with State Department of Vocational Rehabilitation to enrollment and provision of services. (2, 3, 5
By, Rehabilitation re	will meet with school vocational staff and State Vocational epresentative to discuss supported work placement. (2, 3, 5)
long-range plan	, with the help of, will attempt to make a decision regarding for: employment, education, living arrangements, community social and livement. (2, 3, 4, 5)
By,	will learn to use cash register (or point-of-sale computer). (1, 2, 3)
	reded: ars of age and family wants student to concentrate on his school work. No arthis next school year

EMPLOYMENT continued

☐ No action needed:		
See IEP goals	 	

EDUCATION/TRAINING

Full or part-time college or postsecondary training

By, will work with counselor/instructor to determine credits and make a plan to be able to graduate by (1, 3)
By, will contact school/training program of choice. (2, 3)
By, will have enrolled in a vocational class of his/her personal interest for one semester to expand his/her vocational knowledge and experience in the area of (1)
By, will attend a workshop pertaining to educational, vocational and community opportunities (college night, community college orientations/tour, financial aid, career day). (2, 3, 5)
By, will contact guidance counselor to determine high school classes needed to reach goal. (3)
By, will review three post-secondary catalogs or programs. (2, 3)
By, will take PSAT/SAT/ACT examination(s). (2, 3)
By, will assess student, identify needed vocational skills settings for future with accommodations and support requirements. (2, 3, 4, 5)
By, will identify learning needs and be able to verbalize to a teacher the accommodations needed for each class. (4)
By, will learn to access Internet to look up needed items for research. (1)
By, will utilize library for research and/or recreation. (1, 4)
By, will be able to use e-mail/Internet (computer knowledge). (1, 2, 4)
By, will maintain daily planner/calendar system. (4)
By, will have a long range goal of graduating from high school and entering a four year college will be enrolled in the following required 10th grade college-prep classes: (1)
By, will be preparing for college and will enroll in the following 9th grade courses required for (1)
By, will determine requirements necessary to enter an electronics trade school after high school will enroll in the Electrical/Physical Science class this school year. (1, 2, 3)
By, will explore options for post-secondary education and admission criteria with the school's guidance departments. (2, 3)

EDUCATION/TRAINING/Full or part-time college or postsecondary training continued

	will assist in determining whether the student will pursue a high schoo
	tificate path. Participation in academic classes required for a diploma will be arents and teacher by next annual review. (1, 3)
By, _ requirements.	will have enrolled in core classes that will meet graduation (1)
after the comp	will have attended a workshop pertaining to educational opportunities letion of high school. (Career Center, Career Day, Community college independent City, guest speakers). (2, 3, 5)
By, _	will have completed the application to attend college. (2)
By, _appropriate to	will enroll in and pass the course. (The vocational course student's grade level and goal. (1)
By, _vocational cert	will participate in vocational program leading toward a tificate from (community college, ROP class). (1)
By, _	will take computer training. (1)
By,	will take job-related basic skills instruction in reading, writing, and
By, _ review of serv	will meet with community college Disabled Student Services staff to ices. (2)
By, _	will plan a college course of study for next year. (2, 3)
By,	will enroll in post-secondary vocational training prior to May 30.
By, _	will plan a vocational course of study for next year. (3)
By, _	will participate in vocational exploration by visiting (2, 3)
By, _	will participate in an on-campus job, e.g. cafeteria, office, maintenance.
By, _	will see counselor to discuss sequence of classes related to job goal.
By, _	will participate in class focusing on (1, 3, 4)
Work Activity	or Adult Day Program:
By, _	will call Career Center to get the names of appropriate programs.
By, _ Rehabilitation.	will contact Career Center to determine eligibility for Department of $(3, 4, 5)$

EDUCATION TRAINING/Work Activity or Adult Day Program continued By , will apply for Regional Center services (2, 3, 4, 5) By $\underline{\hspace{1cm}}$, $\underline{\hspace{1cm}}$ will visit three appropriate adult programs. (2, 3, 5)By _____, will apply to choose adult program. (2, 3) By $__$, advocate will complete collateral packet for Regional Center to identify adult programs. (2,3,5)By _____, will complete Stranger Awareness Training. (1, 2, 3, 4) will have completed the TPP application and be considered for Department of Rehabilitation. (2, 3, 4, 5) By _____, will participate in training to improve attendance and punctuality. (1) By _____, will tutor other students. (1) By ______, will investigate possible services from ______. (2, 3) By _____, will sign up with Regional Center. (2, 3, 5) By _____, will assist family with Regional Center intake. (2, 3, 5) By _____, will tour facilities of possible service providers, (e.g. special education programs, Work Activity program, Adult Development program, college, vocational school, adult school, etc.). (2, 3, 5) By _____, ____ will sign up for Summer Youth Employment Training program (if available). (2, 3, 5) By _____, ____ will apply for ROP class in _____. (2, 3, 5) __ will participate in ROP class in _____ (e.g. landscape gardening, By _____, will janitorial, etc.). (1, 2, 3) By _____, will apply to participate in WorkAbility. (3, 4) By _____, will participate in Work Experience Education. (3, 4) By _____, will work with a job coach to improve work-related social behavior. (2, By , will participate in supported employment program. (2, 3, 5) By $\underline{\hspace{1cm}}$, $\underline{\hspace{1cm}}$ will investigate sources of occupational and training information. By , will contact a job developer. (3, 5)

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By _____, will write/update resume. (3)

EDUCATION TRAINING/Work Activity or Adult Day Program continued By ______, ____ will practice interview skills. (3) By _____, ____ will meet with State Department of Vocational Rehabilitation to discuss possible enrollment and provision of services. (2, 3, 5) By _____, ___ will meet with school vocational staff and State Vocational Rehabilitation representative to discuss supported work placement. (2, 3, 5) By ____, ___, with the help of _____, will attempt to make a decision regarding long-range plan for: employment, education, living arrangements, community, social and recreational involvement. (2, 3, 4, 5) By ____, ___ will participate in community survival curriculum. (1, 3, 4) By ____, ___ will assist family with Department of Vocational Rehabilitation intake. (2, 3, 5)

FINANCIAL/ECONOMIC

By,	will determine all possible financial resources available. (2, 3)
By,, requirements. (2)	will call (identified financial resources) to determine eligibility $(2, 3, 5)$
By,	will apply for S.S.I. (2, 3)
By, process. (2, 3, 5	will apply to the Department of Rehabilitation and complete the intake
By,	will investigate financial implications of estate plan. (3)
By,	will identify and participate in appropriate vocational program. (3, 5)
	to help meet long-range money management goals; will enroll in a class to learn budgeting. (1)
By, and business m	will have completed one year of math course work to improve personal ath skills. (1)
By, addresses and p	will have identified 3 personal references, and will have obtained their phone numbers to use in completing applications. (3)
By, Math, Math A,	will have completed one semester of (Accounting, Algebra, Consumer) to improve personal and business math skills. (1)
By,, potential emplo	will have completed an employment application for practice or for $\frac{1}{2}$ yment $(1, 2, 3)$
By, and business sk	will have established a savings/checking account to improve personal cills. (2, 3)
By,	will open a savings/checking account (2, 3)
By,	will maintain personal banking account (2, 3)
By,	will develop a personal budget. (3, 4)
By,	will complete and submit financial-aid packet to (2, 3)
By,	will contact school's guidance office to determine options available.
By,	will participate in money management training. (1)
By,	will investigate possible services from (2, 3)
By,	will learn to use cash register (or point-of-sale computer). (1, 2, 3)
☐ No action no See IFP goals	eeded:

INDEPENDENT LIVING

Transportation

By,	will obtain a drivers license. (2, 3, 4)
By,	will find co-worker with whom to ride. (2, 3, 4)
By,	will compare cost/purchase liability insurance. (1, 2, 3, 4)
By,	will complete Driver's Education/Training. (2, 3, 4)
By,	will call Rapid Transit to determine cost of services. (2, 3, 4, 5)
By,	will obtain Disabled ID card for Rapid Transit. (2, 3, 4, 5)
By,	will explore transportation option to nearest city. (2, 3, 4)
By,	will explore purchasing a car. (2, 3, 4)
By, and social activities	will explore transportation options for appointment, community access, $(2, 3, 4, 5)$
By,	will explore needed modifications to vehicles. (2, 3, 4)
By, transportation. (2, 3	will explore needed equipment (wheelchairs, walkers) for , 4)
By, increase mobility. (2	will identify needs equipment funding inservice of staff-family to 2, 3, 4)
By, wheelchair, public t	will receive mobility instruction (i.e. sighted guide, transferring to ransportation, staying with a group, etc.). (1, 2)
By,obtaining a license.	will call Department of Motor Vehicles to know the requirements for (2, 3, 4, 5)
By, transportation. (1, 2	_ will receive instruction on how to access and use public bus and trolley
By	_ will know how to use public transportation to access parks for
By,	will learn to ride/use city bus to and from (2, 3, 4)
By, public transportatio	_ will use bus schedules and public transportation schedules to access n. (2, 3, 4)
By,	will purchase and maintain a car. (2, 3, 4)
By, personal independe	will have enrolled in the driver education course to help develop nce. (1, 2)

INDEPENDENT LIVING/Transportation continued By _____, will provide transportation support. (2, 3, 4) By _____, will make a transportation plan for getting to and from work. (2, 3) By _____, ____ will meet with appropriate parties to consider transportation needs. (3, 4, 5)Domestic Activities By _____, will enroll in foods class/ROP Restaurant class. (1) By _____, will determine personal needs/limitations in a living situation. (4) By _____, will cook dinner one time a week. (4) By _____ , ____ will shadow maintenance person to learn basic home maintenance skills. (3) By _____, ____ will list strengths/weaknesses and achievements to determine needs for living arrangements. (3, 4) By $__$, $_$ will explore equipment needs, funding source and staff-family training for needed adapted equipment. (1, 2, 3, 4, 5)By $__$, $__$ will know how to call public utilities (cable, SDG&E, telephone, etc.) to request service/make complaint, etc. (2, 3, 4)By , will know what child care services are available. (2) By _____, will know how to comparison shop using advertisements. (1, 2) By _____, will be able to cook, mend, launder clothes, etc. (1, 4) By _____, will create meal plan for day/week. (1, 2, 3, 4)By _____, will create grocery lists for ____ shopping. (1, 2, 3, 4) By , will shop for food and necessities. (1, 2, 3, 4)____, ____ will enroll in the following class(es) to promote the development of independent living skills. Foods, Child Development, etc. (1) By _____, ____ will shop for personal needs. (1, 4) By $\underline{\hspace{1cm}}$, parents will assign and monitor chores for $\underline{\hspace{1cm}}$ at home to build vocational skills. (3,4)By _____, will do own laundry with parent supervision. (4) By _____, will plan, shop, cook, clean one family meal each week. (4)

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By _____, will participate in class focusing on _____. (1, 3, 4)

INDEPENDENT LIVING/Domestic Activities continued By _____, will participate in life skills curriculum. (1, 3, 4) **Health** Care By , will identify helping professionals in the medical field. (2) By _____, will contact/locate medical assistance agencies in area of need. (2) By _____, will apply for medical or other appropriate medical resource in the community. (2) By _____, will determine medical needs. (2, 3, 4) By _____, ____ will determine appropriate questions to ask medical professionals. (2, 3, 4)By _____, ____ will call medical professionals to compare services and costs. (2, 3, 4) By _____, ____ will visit/research local community health/mental health services. (2, 3, 4) By _____, will design a file with all pertinent medical information. (3, 4) By $___$, $__$ will explore equipment needs, funding source, and staff-family training for needed adapted equipment. (2,3,4)By _____, will identify needed insurance coverage (public or private). (2, 3) By _____, will know emergency procedures. (2, 3) By $\underline{\hspace{1cm}}$, $\underline{\hspace{1cm}}$ will access health services when needed. (2, 3, 4)By _____, will keep medical appointments (dental, vision, physical). (2, 3, 4) By $\underline{}$, $\underline{}$ will have passed the First Aid test demonstrating ability in emergency situations. (3,4)By $\underline{\hspace{0.5cm}}$, $\underline{\hspace{0.5cm}}$ will have completed one year of Physical Education to improve his/her personal health. (1) By ______, will investigate possible services from ______. (2, 3) By _____, ____ will participate in exercise or weight reduction program at _____. (3, 4) By $\underline{\hspace{1cm}}$, $\underline{\hspace{1cm}}$ will investigate extent of seizure activity and its effect on transition. (2, 3, 4)**Socialization** By _____, will identify counseling/support needs. (2, 3, 4)

INDEPENDENT LIVING/Socialization continued

By, will determine appropriate community resources to meet counseling/support needs. (2, 3, 4, 5)
By $\underline{\hspace{1cm}}$, $\underline{\hspace{1cm}}$ will contact potential professionals/groups to determine suitability. $(2, 3, 4)$
By, will participate in a mentor program/counseling. (3, 4)
By, will identify/target specific behaviors, and agreed upon plan needed for appropriate social interactions in a variety of environments. (2, 3, 4)
By, will identify needed community experiences, social activities, friendships, and relationships outside of school setting. (2, 3, 4)
By, will explore and develop communication skills and needed adapted equipment for socialization. (2, 3, 4)
By, will identify choices parents will give their student. (3, 4)
By, will register for the draft. (2)
By, will participate in Special Olympics for (2, 3, 4)
By, will find out, sign up, and participate in community activities. (2, 3)
By, will investigate possible services from County Department of Mental Health. (2, 3, 5)
By $\underline{\hspace{0.5cm}}$, $\underline{\hspace{0.5cm}}$ will participate in program to minimize poor attitude and maximize positive moods. $(1, 3, 4)$
By, will participate in social skills curriculum. (1, 3, 4)
To foster independence in the community, by, will participate in the Community class this school year. (2, 3, 4)
To increase community involvement and employment opportunities,, parent, and Speech and Language Specialist will investigate assistive technology tools by (2, 3, 4)
Recreation
By, will identify local recreation options. (2, 3, 4)
By, will visit/contact three recreation options. (2, 3, 4)
By, will list hobbies/interests. (3, 4)
By $\underline{\hspace{1cm}}$, $\underline{\hspace{1cm}}$ will determine cost, rules, and hours of recreation options of interest. $(2, 3, 4)$
By, will evaluate recreation/leisure options of interest. (2, 3, 40

By _____, will participate in a specific recreation activity. (2, 3, 4) By _____, will explore school activities/sports (3, 4) ____, _____ will identify equipment needs, possible funding sources, and training needed adapted equipment. (2, 3, 4, 5) By _____, will identify recreational activities outside of the school. (2, 3, 4) By _____, ____ will try out/sign up for _____. (2, 3, 4) By _____, will talk to the _____ coach about joining the team. (2, 3, 4) By $\underline{}$, $\underline{}$ will identify the skills the student has for partial participation and share this information with the home. (2, 3, 4)By ______, ____ will join a bowling league. (2, 3, 4) By _____, will explore where student can meet recreation/leisure needs. (2) **Community Experiences** By _____, will participate in Boys/Girl Scouts/ ____ club/ ____ sport. (2) By _____, ____ will attend one recreation program in the community (YMCA, Boys/Girls clubs, softball, Break The Barriers). (2) Other Independent Living Activities By _____, will receive instruction in IEP process, self-advocacy, and rights and responsibilities before turning 18. (1) By , will register for draft/to vote. (2) By _____, will complete rental/insurance forms for _____. (2, 3, 4) By _____, will utilize automatic teller machines. (2, 3, 4) By _____, will meet personal grooming needs. (4) By _____, will be able to state goals after high school. (3) By _____, will be able to groom and dress for the following ____. (2, 3, 4) By _____, will meet toileting needs independently. (4) By _____, will participate in the instructional unit on IEP self-advocacy to learn how to explain his disability to others, and obtain needed educational accommodations. (1) will acquire an identification care and participate in an instructional unit designed to help the student communicate personal information. (1)

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INDEPENDENT LIVING/Recreation continued

INDEPENDENT LIVING/Other Independent Living Activities continued

By, will develop independence. See IEP goals on asking for help, identifying person on campus to go to when a problem exists, and developing a system of organization, etc. (2, 3, 4)
By, will have met the Technology Competency graduation requirement and completed his/her own personal resume. (1, 3)
By, will participate in decision-making skills training. (1)
☐ No action needed: See IEP goals

INTERAGENCY RESPONSIBILITIES

(Do not write in any of these without agreement from the agency)

service provider. will participate in a two-day per work orientation with proposed adult service provider.
By, will find early transition to adult program.
By, will meet with, parent and Regional Center to develop an IPP (Individual Program Plan).
Department of Rehabilitation to fund
County Mental Health to
Regional Center to
California Children's Services to .

RELATED SERVICES

Transportation, Corrective and Supportive Services Speech and language services. Audiology services. Psychological services Physical therapy services. Occupational therapy services. Recreation facilities (including therapeutic recreation). Social work services. Counseling services (including rehabilitation counseling services). Orientation and mobility services. Medical services (except that such medical services shall be for diagnostic and evaluation purposes only) Services for instruction in the home or hospital. Adapted physical education services. Health and nursing services. Parent counseling and training services. Reader/transcriber services. Transportation services. Vision/hearing services.

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