

Staff Report

January 10, 2003

TO: City Council

FROM: Bob Weir, Public Works Director
Jacques DeBra, Senior Utility Resource Specialist

SUBJECT: Authorize City Manager to Execute Prop 13 Grant Funding Agreement

Recommendations

Adopt the attached resolution authorizing the City Manager to execute the Proposition 13 Water Conservation Capital Outlay grant funding agreement for the amount of \$377,844 to pay for costs associated with metering the El Macero (EM) service area.

Fiscal Impact

No impact. The \$377,844 project grant is expected to cover all project costs.

Background and Analysis

City, county and EM representatives have coordinated on the funding and implementation aspects of this project over the past two years. Cost, a fundamental concern of EM related to metering, has been mitigated with the availability of grant funds through Proposition 13. The city would be the lead agency for the project because the city water permit (Davis/EM) with the Department of Health Services allows the city to provide/manage water service to EM residents, and the city managed the meter retrofit project for city residents.

Project Highlights

- Proposed in city's 2000 Urban Water Management Plan to reduce unaccounted for water;
- California Department of Water Resources approved project grant funding October 8, 2002;
- EM advisory vote indicates majority accepting of grant-funded meter retrofit project;
- Approximately 440 meters to be installed in El Macero;
- Radio read meters to be installed to minimize reading/maintenance costs.

The other major concern of EM residents is the impact on landscaping from the installation of water meters on their property. The city would propose the same approach as was used in the city meter retrofit installation process in handling/mitigating this concern. The only difference would be the need for close communication during the project between EM/county/city

representatives involved in the project. Communication with EM residents as part of this project would be as follows:

- before/after digital meter location photos for each EM parcel to be metered;
- general letter to all residents upon contract award indicating general time frame for contract meter retrofit installations (start date, # work days, completion date);
- door hangers placed at premises 24-48 hours prior to actual meter installation date;
- contact information to key city/county staff involved to address special concerns.

General Project Schedule

- County Board of Supervisors approval of metering in EM (approved January 7, 2003)
- City execution of project grant funding agreement (January 2003)
- Bid/Award project meter retrofit installation contract (March-May 2003)
- Meters installed in EM (June-August 2003)
- Read meters on bi-monthly schedule (September 2003)

rw/jd/mb

Attachments: Resolution
Prop 13 Water Conservation Capital Outlay Grant Funding Agreement (copy)
Yolo County letter of support

c: Don Lemmon, Principal Engineer
Pat Fitzsimmons, City Engineer

RESOLUTION NO. _____, SERIES 2003
RESOLUTION AUTHORIZING THE CITY MANAGER
TO EXECUTE THE PROPOSITION 13 URBAN WATER CONSERVATION
CAPITAL OUTLAY GRANT FUNDING AGREEMENT WITH THE
CALIFORNIA DEPARTMENT OF WATER RESOURCES

WHEREAS, the city applied for and received approval by the California Department of Water Resources for grant funding to meter the El Macero water service area; and

WHEREAS, El Macero is the only unmetered portion of the City of Davis/El Macero water system operating under permit from the Department of Health Services; and

WHEREAS, the El Macero residents are aware of and generally support the installation of water meters with grant funding; and

WHEREAS, the Yolo County Board of Supervisors is in support of the El Macero water meter retrofit project as proposed and discussed at its January 7, 2003 meeting.

NOW THEREFORE, BE IT RESOLVED, that the City Manager is hereby authorized to execute the Proposition 13 Urban Water Conservation Capital Outlay Grant Funding Agreement between the City of Davis and the California Department of Water Resources, and ensure close communication and coordination between the city, county and El Macero during project implementation.

BE IT FURTHER RESOLVED, that all terms, conditions and covenants of said Agreement be, and the same are hereby approved, ratified, and confirmed.

PASSED AND ADOPTED by the City Council of the City of Davis this _____ day of _____, 2003, by the following vote:

AYES:

NOES:

ABSENT:

SUSIE BOYD
Mayor

ATTEST:

BETTE E. RACKI
City Clerk