

THE CITY OF
POMONA

Finance Department

Paula Chamberlain
Finance Director



March 19, 2012

Addendum #1 Request for Quotation

The attached Addendum letter revises the Purchasing Specification for:

“MODULAR BUILDING (WATER YARD) PER CITY OF POMONA BID SPECIFICATION # 1300.11”

Please incorporate the revisions into your proposal.

- 1) The due date has been extended. All bids must be received before the time of 4:00p.m., Thursday March 29, 2012.
- 2) Scope or Work: Size of modular building: 24' x 40'
- 3) The City also requests pricing for rental of this modular building. The City expects to rent this unit for a minimum of 2 years, however pricing shall be month-to-month until termination date. Include prices (if additional) for complete delivery and installation upon arrival; and knockdown and pick up of the unit upon termination of the rental contract. An amended price sheet has been provided. (See attached).
- 4) The last day for sending questions to Tim_Hampton@ci.pomona.ca.us is 4:30p.m., March 26, 2012.
- 5) ANSWERS TO QUESTIONS POSED SO FAR:
 1. Will this be public opening and read aloud?
Yes
 2. Who is responsible for permit process and fee's if any?
**Supplier is responsible for permit process.
All City permit fees will be waived.**
 3. What years are the existing buildings?
Both buildings were purchased used and City estimates that they are in excess of 10 years old.

4. Does the City have original documentation of existing buildings?
No
5. When is the last day to ask RFI's?
Wednesday March 26, 2012 @ 4:30pm
All answers will be posted on the City's website.
6. Please provide detail and definition on cement block underpinning?
A perimeter cement block wall foundation used to support the mobile office.
7. What is the basis of award? Base bid + OPTION or Base bid only?
Base bid
8. Is the 59 calendar day's occupancy also?
Yes
9. Where does the permits shows or in-line with calendar days?
All permits must be received/approved at the time of transfer to City within 59 calendar days.
10. Will the evaluation process include the completion dates or duration?
No, the apparent lowest responsible responsive bidder must demonstrate that it can meet the deliver date.
11. Would you accept alternate roof in lieu of composition shingle?
The Supplier must submit supporting data for any proposed alternate items that validates that it equals or exceeds the specified item. The City shall be the sole determiner as to where the proposed alternative is equivalent.
12. What code do you require for the new or existing building 1991 UBC code or April 1st 2010 UBC? 1991 UBC is good until March 31, 2012, and effective April 1st 2012 the new 2010 CBC will be in effect.
1991 UBC
13. If a used refurbished building is considered in the evaluation of award, all alterations/modifications should be 2010 CBC.
Yes

END OF TEXT

Questions pertaining to the Scope of Work should be directed to Timotheus Hampton, Sr. Water Resources Engineer at (909) 802-7420. Questions pertaining to the proposal process should be directed to Kennie Nicomede at (909) 620-2381.

Sincerely,

Kennie Nicomede
Purchasing Manager

Attachment

**Amended Schedule of Prices for
Modular Building (Water Yard)
Per City of Pomona Specification # 1300.11 (Page 1 of 2)**

Company Name _____

Company Address _____

Contact Name _____ Phone _____

E-mail address for future bid notification _____

PURCHASE PRICES

BASE UNIT:

Item	Bid Price
1) Removal and disposal	\$
2) Building delivery	\$
3) Building installation	\$
4) Installation of two (2) sets of stairs on site	\$
Sales Tax (8.75%)	\$
Total Cost	\$

OPTIONAL UPGRADES PRICES:

Item	Bid Price
1) Vinyl Covered Wall Paper applied to gypsum	\$
2) Solid core pre-finished wood grain interior doors	\$
3) Cement Block Underpinning	\$
Sales Tax (8.75%)	\$
Total Cost	\$

The cost listed on this Schedule of Prices Form shall contain complete lump-sum amounts for furnishing all material, labor, engineering, and installation required to complete each item as indicated in this Request for Proposal. The quoted price shall be considered by the City as a "Not To Exceed" fee upon which the City's purchase order will be issued.

Time to complete this project upon receipt of purchase order will be _____ Weeks.

**Amended Schedule of Prices for
Modular Building (Water Yard)
Per City of Pomona Specification # 1300.11 (Page 2 of 2)**

RENTAL PRICES

- 1) Monthly price for rental of the Base Unit as described above: \$_____ / mo.
 2) Rentals costs for optional items

a. Vinyl Covered Wall Paper applied to gypsum	\$	/mo.
b. Solid core pre-finished wood grain interior doors	\$	/mo.
c. Cement Block Underpinning	\$	/mo.

- 3) Additional Costs related to delivery, installation, breakdown, removal of the above unit that are not included in the monthly rental price (All related costs must be listed).

_____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____

The undersigned has checked carefully all figures inserted in the Schedule of Prices form and acknowledges receipt of all Bid Documents.

I _____,

(Print Full Name)

(Title)

am duly authorized to commit my company to sell/ perform the products and/or services described herein. I understand by signing this quotation, I am not obligating the City to make this purchase, nor am I signing a contract to sell or perform this purchase. By signing this document, I agree to comply with all specifications described herein, unless specifically noted.

Dated _____

Proposer Signature _____