



Government of India  
Department of Telecommunications  
**O/o Pr. Controller of Communication Accounts, A.P Circle,**  
3<sup>rd</sup> floor, Triveni Complex, Abids, Hyderabad – 500 001.  
Tele 040-24761447; Fax 040-24762666

No: Pr. CCA/Admn/Consultants-Gr.'B & C'/2012-13

Dated: 05/05/2014

**NOTIFICATION**

Sub: Vacancy circular for engaging retired personnel as Consultants against existing vacancy in Group 'B' & 'C' cadres in the O/o Pr. CCA, AP Circle, Hyderabad on short-term contract basis from the retired personnel from Dept. of Telecom/Posts, other organized Accounts services of Govt. and BSNL/MTNL – regarding.

Pr. Controller of Communication Accounts, AP Circle, Hyderabad proposes to engage 07 (seven) Consultants against the 10% of existing vacancies in Group 'B' & 'C' cadres in the O/o Pr. CCA, AP Circle, Hyderabad on short-term contract basis from the retired personnel from Dept. of Telecom/Posts, other organized Accounts services of Govt. and BSNL/MTNL.

2. Eligibility criteria, remuneration and other terms and conditions are furnished in the attached Appendix 'A'. Similarly, application format is attached at Appendix 'B'. The eligible candidates may apply for the above posts.

3. The willing and eligible retired personnel may send their applications to the undersigned so as to reach this office on or before 30/05/2014. Belated / incomplete applications will be rejected. **The vacancy position is likely to vary based on actual requirement.**

4. This has the approval of competent authority.

Sd/-  
(N. GURUMOORTHY)  
**Dy. Controller of Communication Accounts (Admn.)**  
O/o Pr. CCA, AP Circle, Hyderabad

**Appendix `A'**

**Terms and Conditions for engagement of retired personnel on short term contract basis as Consultants against the existing vacancies in Group 'B & C'**

- A) Applications are invited from the retired personnel from Department of Telecom/Posts, other Organized Accounts Services of Govt. and BSNL/MTNL to work as consultants in the O/o Pr.CCA.
- B) The tenure of short term contract will be initially for a period of six months. Based on his/her performance and requirement of his/her services the contract can be further extended up to a maximum of Six Terms (06 months each) or 65 years of age whichever is earlier. The assessment of Heads of CCAs shall be final in this regard.
- C) Candidate should not be more than 64 years of age as on 01/01/2014.
- D) Candidate should know computer literacy.
- E) The consolidated fee / remuneration payable to the retired persons engaged on short term contract basis shall be restricted to the difference between last pay drawn (as per 6<sup>th</sup> CPC) by the retired official/ officer and basic pension plus DA at the rate applicable for Central Govt. employees from time to time. The person so engaged shall not be eligible for other allowances and benefits. The payment will be paid on monthly basis.
- F) The Income Tax or any other Tax liable to be deducted as per the prevailing rules will be deducted at source before effecting the payment for which the Department will issue TDS certificates. Service Tax as applicable shall be payable extra at the prevailing rates.
- G) The engagement of the retired personnel on short term contract basis can be terminated by either of the party with prior notice of 30 days.

Sd/-

**(N. GURUMOORTHY)**

**DY. CCA (ADMN.)**

**O/o the Pr. CCA, AP Circle, Hyderabad.**

**APPLICATION FORMAT FOR THE POST OF CONSULTANT**

1.	Name	:		
2.	Father's name	:		
3.	Present residential address	:		
4.	Date of Birth (dd/mm/yyyy)	:		
5.	e-mail address with Telephone No.	:		
6.	Date of entry in the Govt. Service	:		
7.	Date of Retirement	:		
8.	Educational qualifications	:		
9.	Last Pay drawn as per 6 <sup>th</sup> CPC	:		
10.	Basic pension	:		
11.	Brief particulars of service with nature of duties performed (from starting to last appointment).			
<b>Sl. NO.</b>	<b>Name of Ministry / Department</b>	<b>Period (MM/YYYY)</b> <b>From</b> <b>To</b>	<b>Post held</b>	<b>Nature of work</b>
1				
2				
3				

12. Knowledge of Computers : a) MS Word : \_\_\_\_\_  
b) MS Excel : \_\_\_\_\_  
c) Power Point Presentation: \_\_\_\_\_

13. Additional information if any, in support of your suitability for the post: \_\_\_\_\_

This is to certify that no disciplinary proceedings were pending against me on the date of application and the information given above is true to the best of my knowledge and belief. The supporting documents would be made available on demand.

Yours faithfully,

(\_\_\_\_\_)

Place:

Date: