

Equipment Inventory

End-of-the-Year Directions:

- 1) Complete the *Student Name, Date, Completed by, & Description of Equipment* sections ONLY!
- 2) Place equipment in a box, labeled with student's name & school
- 3) Place completed *Equipment Inventory* in the box
- 4) Deliver equipment or contact K. Foote, ISD : **NO LATER THAN MAY 27,2011**

Student Name: _____ **Date:** _____

Completed by: _____

Description of Equipment	Fall Check-in

Beginning-of-the-Year Directions:

- 1) Check to see that the items listed above are in your possession and check them in (section: *Fall Check-In*)
- 2) Sign below, date, and return this form to Kathy Foote, ISD-EC.

Checked-in by: _____ **Date:** _____