

RHS Class Change Request

Exam Days: Visit the Guidance Office any hour with your teacher's permission.
Days 1-4 of a new term: Visit us at the beginning of the hour you wish to change.

**** Bring this completed form with you - it's your "ticket" to see your counselor. ****

STUDENT NAME: _____ GRADE: _____

- Every effort was made to schedule the courses you requested and to accommodate special requests. The ability to change will depend on class availability and the reason for the request.
- Changes must be requested by the fourth day of the term, except for academic misplacement.
- Changes in teacher or hour will be considered only in the case of a documented history of unresolved issues with the student and teacher.
- Changing classes may affect your graduation status, college admission status, or college athletic eligibility. Please consider these factors carefully.

Circle Term: T1 – T2 – T3

Circle Hour: 0 – 1 – 2 – 3 – 4 – 5

Circle Counselor: Eldersveld - Iwema - Longuski - Parker - Young

CLASS(ES) YOU WISH TO DROP: _____

REASON:

CLASS(ES) YOU WISH TO ADD: _____

The RHS Course Description Book is available online at www.rockfordschools.org.
Choose Schools/Secondary/Rockford High School; then see the menu on the left.

SENIORS ONLY..... This section must be completed by all SENIORS.

Colleges have informed us that admission is a contract based on your academic history, extracurriculars, testing record, and class schedule, and emphasize that any change can affect your admission status, even if you've already been admitted. In order for a schedule change to be considered, you must confirm one of the following:

- ☐ *I have contacted the admissions offices of the colleges to which I have applied, and have confirmed that this change will not affect my admission status.*
- ☐ *I have not yet applied for college.*

Student signature: _____

Parent signature: _____