

ADVERTISEMENT NO. HWB / 01 / 2014

(Last Date for receipt of Applications - 28.02.2014)

Applications are invited for the following posts:

POST NO. 01 : **SCIENTIFIC OFFICER/C (MEDICAL - GENERAL MEDICINE)**
NO.OF POSTS : **01 (OBC) for Heavy Water Plant (Manuguru), Andhra Pradesh**
01 (UR) Anticipated vacancy at HWP (Manuguru), Andhra Pradesh
01 (OBC) Anticipated vacancy at HWP (Baroda), Gujarat

QUALIFICATION : M.B.B.S. + relevant Post Graduate Diploma including D.R.M or equivalent.

OR

M.B.B.S. with One Year Experience.

Age limit : 30 years as on 01.01.2014.

NOTE :

- 1) Mandatory Internship will not be counted as experience.
- 2) Candidates with Institutional experience after obtaining registration as Medical Officer will be given preference **(Not applicable for MBBS+ Post Graduate Diploma Candidates)**.
- 3) In case of M.B.B.S., the candidates with one year experience may be considered for an additional increment at the time of recruitment.

MODE OF SELECTION : Selection will be on the basis of performance in the Personal Interview.

POST NO. 02 : **Scientific Assistant/B (Lab Technician).**
NO.OF POSTS : **02 (UR-1 & ST-1) for Heavy Water Plant (Manuguru), Andhra Pradesh**

QUALIFICATION : B.Sc. + One Year Diploma in Medical Lab Tech. (DMLT).

OR

B.Sc. in Medical Lab. Tech. (MLT).
(Minimum 50% Marks in B.Sc. + 60% Marks in DMLT/MLT)

Age limit : 30 years as on 01.01.2014.

MODE OF SELECTION : Selection will be on the basis of performance in the Personal Interview.

GENERAL INSTRUCTIONS :

1 PAY BAND :

| Post No. | Name of the Post | Pay Band | Entry Pay | | |
|----------|---|---|---------------------|-----------|-------|
| | | | Pay in the Pay Band | Grade Pay | Total |
| 01. | SO/C (Medical - General Medicine) | Pay Band of Rs. 15600-39100 with Grade Pay of Rs. 5400 (PB-3). (Medical Officers are eligible for Non-practicing Allowance) | 15600 | 5400 | 21000 |
| 02. | Scientific Assistant/B (Lab Technician) | Pay Band of Rs. 9300-34800 with Grade Pay of Rs. 4200 (PB-2). | 9300 | 4200 | 13500 |

Plus allowances such as DA, HRA, Transport Allowance etc. and NPA for Medical Officers as admissible under Central Government Rules.

2. ADDITIONAL FINANCIAL BENEFITS :

In addition to the normal pay and allowances as admissible under Rules, the employees of the Department of Atomic Energy are entitled to attractive financial benefits under various incentive schemes. These benefits are provided in view of special S&T status of the Department and reviewed by the Government from time to time.

3. AGE RELAXATION :

- (a) Relaxation upto 5 years against reserved posts for STs.
- (b) Relaxation upto 3 years against reserved posts for OBCs.
- (c) Relaxation for Ex-servicemen will be provided as per rules.

- (d) Age relaxation as admissible under rules will be extended to persons with physical disabilities. **(The candidates applying against the reserved vacancies with Orthopaedically Handicapped should have a minimum of 40 percent disability (moderate) certified by the appropriate Medical Board).**
- (e) Departmental candidates who have rendered not less than 03 years continuous and regular services in the same line or allied cadre as on 01.01.2014 are eligible for relaxation in upper age limit as per Government orders.
- (f) Relaxation in the upper age limit of 5 years shall be admissible to persons who had ordinarily been domiciled in Kashmir division of the state of Jammu & Kashmir during the period from 1st day of January 1980 to 31st day of December, 1989 provided that the relaxation in the upper age limit for appearing at any examination shall be subject to the maximum number of chances permissible under the relevant rules.

Certificate regarding proof of residence – Any person intending to avail of this relaxation of age limit admissible under rule 3 (e) shall submit a certificate from:

- (a) the district magistrate in the Kashmir division within whose jurisdiction he had ordinarily resided; or
 (b) any other authority designated in this behalf by the government of Jammu & Kashmir to the effect that he had ordinarily been domiciled in the Kashmir division of the state of Jammu & Kashmir during the period from the 1st day of January, 1980 to the 31st day of December, 1989.

- (g) Relaxation in the upper age limit of 5 Years shall be admissible to children / Family members of those who died in the 1984 Riots. Proof of the effect that they have been affected by 1984 Riots should be furnished.

Note : Age relaxation will be admissible only for the posts which fall in the Reserved Category.

4. **TRAVELLING ALLOWANCE :**

For SO/C (Medical-Gen. Medicine) : The Outstation Candidates called for Interview will be eligible for to and fro rail fare for IInd Class or actual fare by the shortest route whichever is less, subject to the production of tickets /ticket numbers etc.

For Scientific Assistant/B (Lab Technician) : Only outstation SC/ST Candidates will be eligible for to and fro rail fare for IInd Class or actual fare (**GENERAL CLASS**) by the shortest route whichever is less, subject to the production of tickets/ticket numbers etc.

However, Traveling Allowance is not admissible to those SC/ST candidates who are already in Central/State Government services, Central/State Government Corporation, Public Undertakings, Local Government Institutions and Panchayats.

5. Candidates selected against this advertisement are likely to be posted in Heavy Water Board / any of the Heavy Water Plants, but are also liable to serve in any part of India and in any constituent units of the Department of Atomic Energy as may be required in public interest.
6. The number of vacancies and places of posting shown above are provisional and liable to vary. In case the vacancy position for any category is reduced or even made nil, HWB is not liable to compensate the applicant for consequential damage/loss.
7. The nature of duties to be performed by the above categories may involve working in round the clock shift duties, in operational plants located at various parts of the country.
8. The candidates appointed will be governed by New Contributory Pension Scheme.
9. While all candidates irrespective of community/group will be considered against UR vacancies, against community/group quota vacancies, only candidates belonging to that community /group will be considered. For this purpose, SC/ST/OBC candidates should furnish Caste Certificate from Competent Authorities. In case of OBC, the certificate should specially indicate that the candidate does not belong to the persons/sections (creamy layer) mentioned in Col.3 of the Schedule of the Government of India, Department of Personnel and Training OM No.36012/22/93-Estt(SCT) dated 08.09.1993 and modified vide GOI DoPT OM No. 36033/3/2004-Estt. (Res) dated 09.03.2004 & OM No. 36033/3/2004-Estt (Res) dated 14.10.2008 and the certificate should be in the prescribed form with validity period of one year circulated by Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, Government of India.
 The candidate belonging to SC/ST/OBC should clearly indicate the same in the application **(even when applying for UR vacancy)** and should attach proof of the same in the specified format failing which they will be treated as unreserved and subsequently representations for change of community status will not be entertained.
10. In case the response is more, the screening will be restricted to those with higher percentage of marks in the requisite qualification and / or to more no. of years of relevant experience required. **Further, if more number of candidates are Screened-in, the candidates needs to appear for Written Examination before Interview.** However, the decision of Heavy Water Board will be final and binding.

11. Before applying for the post, the candidates should ensure that he/she fulfill all the eligibility norms. The candidates should have the requisite Educational/Technical qualifications from recognized University/Institute as on the date of submission of the application and should enclose with their application attested copies, certificates, mark sheets in support of having the requisite qualification.
12. Period of experience as prescribed in the advertisement will be determined with reference to the last date for receipt of applications.
13. Persons working under Central / State Government / Public Sector Undertakings / Autonomous Bodies etc. should submit their applications through proper channel. They may, however, send advance copy of the application along with enclosures as detailed above to the address given below. But the advance copy will not be processed unless the original application is received through proper channel.
14. Application which is illegible, incomplete, unsigned, not in prescribed format, without photo of candidate, not having attested photo copy of certificates is liable to be rejected. If the post applied for is not indicated on the top of the envelope & the application, the same will not be entertained.

HOW TO APPLY

1. Application should be made on good quality white A-4 size plain paper and should be in conformity with the format prescribed in proforma given overleaf. Candidates are advised to ensure that the application is legible, preferably typed in English or Hindi only.
2. The Candidate's Name, Address with Pin Code, Date of Birth should be written legibly in English in bold capital letters, even if a Candidate fills-in application form in Hindi.
3. The Application and the outer cover should be super scribed as "**Post No. _____ Name of the Post _____ against Advertisement No. HWB/01/2014**".
4. Only one application should be submitted for one post. Separate application should be submitted for each post if a candidate wishes to apply for more than one post.
5. **PHOTOGRAPH:** A recent passport size photograph should be affixed on the right hand top corner of the application. One additional copy of passport size photograph with name of the candidate written on its back side, should also be sent along with the application.
6. **ATTESTED COPIES OF CERTIFICATES OF :**
 - i) Educational / Technical qualification (supported by appropriate mark sheets indicating the subjects offered at the examinations).
 - ii) Date of birth proof.
 - iii) Experience Certificates specifically stating the kind of work done should accompany the application.
 - iv) Certificates issued by the Competent Authority regarding the claim that the candidate belongs to SC, ST or OBC **[i) Non-Creamy Layer ii) Validity certificate should have been issued within one year]** in the prescribed proforma.
 - v) Certificate from Appropriate Authority regarding physical disability (applicable to physically disabled persons only).
 - vi) Discharge from Defence Service (applicable to ex-defence personnel only).
 - vii) Proof if affected by 1984 Riots.
 - viii) Certificate regarding domiciled in Kashmir Division from 01.01.1980 to 31.12.1989 (if claiming age relaxation for Kashmir Division).

7. Completed application should be sent to :

Administrative Officer-III
Government of India
Department of Atomic Energy
HEAVY WATER BOARD, Vikram Sarabhai Bhavan,
4th Floor, Anushaktinagar, Mumbai – 400 094.

WARNING:

Applications which are not in conformity with the requirements indicated and which are not in the prescribed form or are not accompanied by the attested copies of certificates and photograph will be rejected. Mere fulfilling of requirements as laid down in the advertisement does not qualify a candidate for Interview.

No correspondence will be entertained with the candidates not called for Interview / Appointment.

“ GOVERNMENT STRIVES TO HAVE A WORKFORCE WHICH REFLECTS GENDER BALANCE AND WOMEN CANDIDATES ARE ENCOURAGED TO APPLY ”

CANVASSING IN ANY FORM SHALL BE A DISQUALIFICATION

PROFORMA FOR APPLICATION

| | |
|-----------------------------------|----------------------|
| <u>FOR OFFICE USE ONLY</u> | |
| Application No. : | <input type="text"/> |
| Date of Receipt : | ___ / ___ / ___ |

**Affix recent
Passport size
Photograph**

ADVT NO. : HWB / 01 / 2014

1. Post No. : _____ Name of the Post : _____

2. Name in full :
(In BLOCK LETTERS)

| | | | | | | | | | | | | | | | | | | | |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

3. Date of birth :

| | | | | | | | | | |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| D | D | | M | M | | Y | Y | Y | Y |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

(in Christian era)

Age as on 01.01.2014 :

| | | | | | | | | |
|----------------------|----------------------|-----|----------------------|----------------------|--------|----------------------|----------------------|------|
| <input type="text"/> | <input type="text"/> | Yrs | <input type="text"/> | <input type="text"/> | Months | <input type="text"/> | <input type="text"/> | Days |
|----------------------|----------------------|-----|----------------------|----------------------|--------|----------------------|----------------------|------|

4. Sex : Male Female

5. Marital Status : Married Un-married

6. Religion : _____

7. Nationality : _____

8. i) Address in block letters :
for correspondence
(with State, Pin code,
Telephone No.
with STD codes)

| | | | | | | | | | | | | | | | | | | | |
|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | | | | | | | | | | PIN | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| TEL/ MOB | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Nearest Railway Station : _____

ii) Permanent Address (with :
State, Pin code,
Telephone No.
with STD codes)

| | | | | | | | | | | | | | | | | | | | |
|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | | | | | | | | | | PIN | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| TEL/ MOB | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

9. E-mail ID : _____

10. (a) Whether the applicant belongs to :
General / Other Backward Class
Scheduled Caste/Scheduled Tribe

GEN OBC SC ST

(b) Please mention the name of the Caste/Tribe : _____
(if applicable)

11. Whether belongs to Minority Community : _____
[Muslim/Christian/Sikh/Any Other(Please Specify)]

12. Are you domiciled in Jammu & Kashmir during the period from 01.01.1980 to 31.12.1989 ?
(If YES, please attach the relevant documents) Yes No

13. Are you a family member of those who died in 1984 Riots (if yes, please attach the relevant documents) Yes No

14. Are you a Central Govt. Civilian Employee ?
If YES, please attach necessary certificate (s) Yes No

15. Are you an Ex-serviceman ?
(If YES, enclose relevant certificate) Yes No

16. Whether applying against Physically Handicapped (Say YES or NO) Yes No

Indicate the type of disability (OH, HH)

(i) Nature of disability, indicate the category as OL/PD :
(Please enclose relevant certificate)

(ii) Mention the percentage of disability
(As certified by the Competent Medical Authority in the PH Certificate)

17. Educational and Professional Qualifications : (Fill in the applicable columns with reference to the post applied for. Additional columns may be added if required.)

| Examination | University / Board / Institution | Year Of Passing/ Appearing | Stream/ Subjects | Medium | Details Of Marks | | |
|-----------------|----------------------------------|----------------------------|------------------|--------|------------------|----------------|---------|
| | | | | | Max Marks | Marks Obtained | % Marks |
| SSC | | | | | | | |
| HSC | | | | | | | |
| Graduation | | | | | | | |
| Post Graduation | | | | | | | |

18. Indicate the course of study if any you are continuing presently:

| Course | University / Board / Institution | Full Time/ Part Time | Duration of Course | No. of Semester / Subjects completed | Marks Obtained |
|--------|----------------------------------|----------------------|--------------------|--------------------------------------|----------------|
| | | | | | |
| | | | | | |

19. Experience (particulars of all previous and present employment are to be furnished)

| Post Held | Whether Central or a State Govt. / PSUs/ Autonomous Bodies / Private | Period | | Name of the Organisation | Nature of Work | TEMP. / PMT. |
|-----------|--|--------|----|--------------------------|----------------|--------------|
| | | From | To | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

20. Option to answer at the time of Written Exam / Interview: Hindi English
(Wherever applicable)

21. Details of relatives if any, employed in DAE or its Constituent Units :-

| Sr. No. | Name | Relationship | Unit | Post |
|---------|------|--------------|------|------|
| | | | | |
| | | | | |

22. Are you under any contractual obligation to serve the Central/State Government /any other Public Sector Undertaking/Autonomous bodies? If yes, please furnish full details :

22. Whether the applicant has ever served in Central Government (including Defence) / State Government/ Public Sector Undertaking/Autonomous Bodies and received / is in receipt of any pension, gratuity or employer's share to the Provident Fund? If yes, please furnish full details.

23. List of documents (as per check list to be attached to the application) : _____

CHECK LIST FOR THE CANDIDATES
Put '√' in the boxes applicable

| | | | |
|---|--|--|--|
| 1. Copy of the application completed and attached. | | 2. Photograph affixed on the application and an additional copy of photograph attached with application. | |
| 3. Application signed | | | |
| 4. An attested copy of each of the following certificate is attached : | | | |
| a) Date of Birth certificate | | b) Caste certificate (if applicable) | |
| c) Physical disability certificate (if applicable) | | d) Educational & Technical qualification | |
| e) Experience certificate | | f) Discharge Certificate from Defence Services (if applicable) | |
| g) Domiciled in Kashmir (if applicable) | | H) Family member of those died in 1984 Riots (if applicable) | |

DECLARATION:

I hereby certify that the above stated information is factually correct to the best of my knowledge and belief. I have not suppressed any information and in case I have given wrong information or suppressed any fact, then my services are liable to be terminated without giving any notice or reasons thereof. I am not aware of any circumstances which might impair my fitness for the above assignment.

Place : _____

Date : _____

Signature of the Candidate

Name : _____