

# **NSA EASTERN REGION WINTER FAIR 2014 Friday 5th February 2016**

MELTON MOWBRAY LIVESTOCK MARKET

Scalford Road, Melton Mowbray, Leicestershire, LE13 1JY

By kind permission of Melton Mowbray Market

Bookings to be received by Monday 7th December 2015

## **EXHIBITOR APPLICATION FORM**

Company name \_\_\_\_\_

\_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_

Contact Name \_\_\_\_\_

Tel No \_\_\_\_\_ Fax No \_\_\_\_\_

E mail address \_\_\_\_\_

Type of business/ products

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# APPLICATION FORM

## OUTDOOR TRADE STANDS - ON CONCRETE

LOCATION	FRONTAGE	DEPTH	COST	TICK REQUIREMENT	OFFICE USE
OUTDOOR	10 feet 3 metres	10 feet 3 metres	£132		
OUTDOOR	20 feet 6 metres	20 feet 6 metres	£264		
BANNER			£35		

**FOR OTHER SIZES OF OUTSIDE STAND SPACE, PLEASE CONTACT THE ORGANISER.**

**Electricity** is available for indoor stands. Will you be using \* Kettle Computer Lights (Delete)  
Electricity required **YES / NO** **Total wattage** \_\_\_\_\_

## UNDERCOVER TRADE STANDS

LOCATION	FRONTAGE	DEPTH	COST	TICK REQUIREMENT	OFFICE USE
INDOOR	10 feet 3 metres	5 feet 1.5 metres	£160		
INDOOR	10 feet 3 metres	10 feet 3 metres	£215		
INDOOR	20 feet 6 metres	10 feet 3 metres	£400		
BANNER	1 SPACE		£35		
ELECTRIC SUPPLY	1 SOCKET		£80		

**ARE YOU EXHIBITING SHEEP ON YOUR STAND - PLEASE STATE YES / NO**  
**MV ACCREDITED OR NON MV ACCREDITED - PLEASE DELETE AS APPLICABLE**

I wish to apply for stand space as indicated above subject to the conditions affecting  
NSA EASTERN REGION WINTER FAIR 2016.

**Signed :** \_\_\_\_\_ **Date :** \_\_\_\_\_

**WE WOULD PREFER PAYMENT BY EBANK**  
TO : NSA Eastern Region  
Sort Code : 20-99-08  
Account No : 30661813  
PLEASE ENSURE YOU PAY THE CORRECT  
NSA ACCOUNT.

NSA Eastern Region  
Crogham Offices  
Youngman's Road  
Wymondham  
Norfolk NR18 0RR

	£	p
<b>COST OF STAND</b>		
<b>SPONSORSHIP</b>		
<b>ELECTRICITY</b>		
<b>BANNER SPACE</b>		
<b>3 ENTRY TICKETS @ £5</b>		
<b>VAT @ 20%</b>		
<b>TOTAL COST</b>		

**Before: 7th December 2015**

**Telephone queries to Carroll Barber, NSA Eastern Region Tel : 01953 607860  
or email [carroll@ceressolutions.co.uk](mailto:carroll@ceressolutions.co.uk)**

# **NSA EASTERN REGION WINTER FAIR 2016**

## **FRIDAY 5TH FEBRUARY 2016**

**AT MELTON MOWBRAY LIVESTOCK MARKET**

### **TRADE STANDS – INFORMATION AND CONDITIONS**

1. Stand charges are listed on the application form. Please indicate clearly the size of stand required.
2. The closing date for stand applications is MONDAY 7TH DECEMBER 2015. Applications received after this date will be subject to space availability.
3. Each company shall exhibit only or mainly materials and products of relevance to agriculture and related industries.
4. No exhibitors shall be permitted to arrange their stand or to place their sign in such a manner as to obstruct the light or to inconvenience or disadvantageously affect the display of any other exhibitor. No form of intrusion into neighbouring sites will be permitted.
5. Electricity can only be provided for inside stands as indicated on the application form. Water standpipes will be available on site.
6. All indoor stand space is on clean, flat concrete or hardcore. Outdoor space is available on hardstanding. Exhibitors with marquees must provide the organiser with a fire resistant certificate. All ground must be completely restored on removal of stands.
7. Exhibitors shall furnish their stand with a fire extinguisher. Exhibitors shall be responsible for the removal of refuse from their stand.
8. Stand Holders will be sent two exhibitor passes free up to 10 feet frontage and four free passes over 20 feet frontage booked. Three extra passes can be obtained for a total of £5 plus vat at time of booking space. Two vehicle passes will be issued to allow access.
9. Access for erection of stands will be from 11am to 6.30 pm on Thursday 4TH FEBRUARY 2016 and from 8.00 am and 9.30 am on Friday 5TH FEBRUARY 2016, All non-exhibition items and cars must be off site by 9.45 am on the day of the event. All articulated vehicles unloading stand equipment for indoor stands must be unloaded on THURSDAY 4TH FEBRUARY. Stands can be removed after 5.00 pm on the day of the event and must be cleared no later than 8.00 pm on the event day. NOTE: ALL STOCK FOR DISPLAY ON STANDS MUST BE DELIVERED TO EVENT BY FRIDAY 5TH FEBRUARY BY 9.00 AM, NO ACCESS FOR STOCK AFTER THIS TIME.
10. Staffing of stands must be at all times between 10.00 am and 5.00 pm on Friday 5th February.
11. No person other than an exhibitor who has applied for and been allocated space will be allowed to sell or display articles of any description on the site. Sub-letting of stands is not permitted.
12. The sole catering and bar rights have been granted.
13. The National Sheep Association (The Association) will not be responsible for any accident, damage or loss however caused, which may occur to any exhibitor or to his animals, articles or property brought onto the site. The Association will not be responsible for any actions or expenses on account of or in respect of any such damage or injury caused. All exhibitors must have Full Third Party Liability insurance and, if requested, will supply proof of current policy to The Association. All exhibitors indemnify The Association from any claims made in connection with the exhibitor's staff, equipment, display, animals or vehicles.
14. The decision of the Organising Committee about the interpretation of these conditions will be final.

### FREE ENTRY (deadline 7th DECEMBER 2015)

The name and address entered here will be the one printed in the event brochure.

Exhibitor Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Post Code: \_\_\_\_\_ Tel: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

To ensure a free listing in the official event brochure, describe your exhibit or services here in not more than 20 words. Please write your entry using capital letters only or attach a typed entry to this form.

[illegible]

\* YES/ NO (\* Please Circle)

Contact Name:

# Sponsorship Opportunities at NSA Eastern Region Winter Fair 2016

## **Mainline Sponsorship**

A number of categories within this sponsorship package are still available –  
Please contact the organiser for further details.

## **National Sponsorship - The National Sponsors package includes**

- ◆ Reductions on stand fees of 20%.
- ◆ Prominent stand space position indoor or outside.
- ◆ The rights to display two banners round the site.
- ◆ The right to have your company name printed in the NSA Eastern Region Winter Fair promotional flyers, and the event programme as a national sponsor.
- ◆ Inclusion on the Sponsors' Page of the Event Website.
- ◆ Five admission tickets.
- ◆ Two lunch tickets to the VIP lunch at the event.

The overall charge for national sponsorship of NSA Eastern Region Winter Fair 2014 Event is £550 plus vat. (stand space fee -20% still to be booked).

## **Local Sponsorship - The local sponsorship package includes: -**

- ◆ Prominent stand space indoor or outdoor
- ◆ The rights to display two banners round the site.
- ◆ The right to have your company name printed in the NSA Eastern Region Winter Fair 2014 event programme
- ◆ Inclusion on the Sponsors' Page of the Event Website.
- ◆ Two admission tickets.

The overall charge for local sponsorship of NSA Eastern Region Winter Fair 2016 Event is £275 plus VAT. (stand space fee -20% still to be booked).

Company name \_\_\_\_\_

Address \_\_\_\_\_

Contact Name \_\_\_\_\_ Tel No \_\_\_\_\_

E mail address \_\_\_\_\_