

K I S S I M M E E

CIVIC CENTER

TECHNICAL / EQUIPMENT REQUESTS

EVENT NAME: _____

EVENT LOCATION: _____

CONTACT ON SITE: _____

DATE REQUIRED: _____ DATE FINISHED: _____ TIME: _____

COMPANY NAME: _____

COMPANY ADDRESS: _____

Street

City

State

Zip

ORDERED BY: _____ TELEPHONE #: _____

EMAIL ADDRESS: _____ FAX #: _____

For Confirmation

QTY.	EQUIPMENT REQUIRED	DAILY RATE	# OF DAYS	TOTAL
LIGHTING				
	Par 64, (color gels by special request)	\$25 each		
	Spotlight: elipsoidals (color gels by special request)	\$25 each		
	LED wash lights, wireless	\$25 each		
	Follow spotlight, Lycian Super Arc 400	\$50		
	Dimmers: Leprecon or Anaconda	\$50 each		
	Light board, Leprecon (12 channel)	\$50		
	Truss (Arena)	\$100		
	Floor Truss Tripod	\$10		
VISUAL				
	Projector 1: Mitsubishi 5500 lumen data/video projector—with infrared remote	\$250		
	Projector 2: Mitsubishi 2500 lumen data/video projector—with infrared remote	\$125		
	Overhead projector	\$10		
	Television, 31" color	\$10 each		
Projection screens:				
	10' x 14' projection screen: front () rear ()	\$150		
	10' x 10' projection screen: floor () wall ()	\$150		
	60" x 60" projection screen tripod	\$150		
	70" x 70" projection screen tripod	\$150		
	96" x 96" ceiling screen	\$150		
	DVD/VCR player	\$10		

QTY.	EQUIPMENT REQUIRED	DAILY RATE	# OF DAYS	TOTAL
AUDIO / SOUND				
	Sound rack 1 or 2: Mackie 10 or 16 channel audio system CD/cassette player Two speakers	\$50		
	Sound system, DJ: 4 channel mixer with fader Dual CD player 2 channel equalizer 400 watt amp Cassette tape deck OAP speakers with stands	\$75		
Microphones:				
	Shure SM 58	\$25 each		
	Shure SM 58 wireless	\$25 each		
	Condenser microphone, gooseneck	\$25 each		
	Lavaliere	\$25 each		
PRODUCTION				
	Pipe N' Drape			
	Banjo cloth - vertical to 15', limit 100' - black (price per linear foot, tradeshow)	\$2/ft		
	Velour drape - vertical to 20', limit 100' - black (price per linear foot, performance)	\$3/ft		
DÉCOR				
	Podium: Lectern or Presidential	\$50		
EFFECTS				
	Confetti cannon (without load)	\$50 each		
	Confetti cannon (with requested load)	\$85		
	Service charge for confetti cannon set up	\$75 hour		
			sub-total	
			install & dismantle labor	
			7% sales tax (on equipment & labor)	
			TOTAL	

PAYMENT INFORMATION:

Make Checks payable to: CITY OF KISSIMMEE
201 E. Dakin Ave., Kissimmee, FL 34741

☐ Master Card ☐ Visa Credit Card Number: _____

☐ Check ☐ Other Please **Print** Name as it Appears on Card: _____

Authorized Signature: _____

I hereby authorize City of Kissimmee or its agents to install the service(s) described
above and agree to assume complete responsibility for all charges for service.