



Lynnette T. Riley  
Commissioner

State of Georgia  
Department of Revenue

Staci Guest  
Chief Tax Officer

## MISCELLANEOUS SALES EVENT

### INSTRUCTIONS:

- 1) Complete seller's information.
- 2) Complete event information.
- 3) Report the amount of taxable sales. If no taxable sales are made, a zero should be entered on this line.
- 4) Collect Georgia sales tax at the rate of the county in which the event is held. Report the amount of taxable sales made and sales tax collected.
- 5) Pay to the GEORGIA DEPARTMENT OF REVENUE, by check or money order, the amount of sales tax collected.  
**DO NOT SEND CASH.**
- 6) If you are registered with the STATE OF GEORGIA for SALES AND USE TAX and will include these sales on your regular return, please provide your sales tax number: \_\_\_\_\_ -- \_\_\_\_\_.

<b>1. SELLER'S NAME</b>	
<b>SELLER'S ADDRESS</b>	
<b>SELLER'S TELEPHONE NUMBER</b>	<b>SELLER'S E-MAIL ADDRESS</b>
<b>2. NAME OF EVENT (IF APPLICABLE)</b>	<b>DATE OF EVENT</b>

<b>COUNTY OF EVENT</b>		<b>TAX RATE OF COUNTY OF EVENT. Sales tax rate charts are available on the Department's website, <a href="http://www.dor.georgia.gov">www.dor.georgia.gov</a></b>	
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<b>3. TAXABLE SALES</b>		<b>4. TAX COLLECTED</b>	
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<b>5. AT THE CLOSE OF THE EVENT, THIS FORM AND ALL TAXES COLLECTED MUST BE:</b> <div style="display: flex; justify-content: space-around; align-items: center;"> <span><input type="checkbox"/> Returned to the Revenue Agent on duty.</span> <span><input type="checkbox"/> Mailed within 3 days to the address below.</span> </div>	
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Should you have any questions, please contact: <b>Georgia Department of Revenue</b>          <div style="border-top: 1px solid black; margin-top: 10px; padding-top: 5px;">           _____            Authorized Agent for State Revenue Commissioner         </div>
<b>TELEPHONE NUMBER:</b>
<b>DATE:</b>