

**TROOP 555 LEADERSHIP CONTRACT  
OA REPRESENTATIVE**

Scout Name: \_\_\_\_\_

Patrol: \_\_\_\_\_

Term Start: \_\_\_\_\_ Term End: \_\_\_\_\_

**Job Description:** The Troop Order of the Arrow Representative promotes the Order of the Arrow. He reports to the Scoutmaster.

**GENERAL EXPECTATIONS:**

1. Attendance: You are expected to attend most Troop meetings, outings and service projects.
2. Effort: You are expected to give this job your best effort. Do your advance work, to always Be Prepared.
3. Uniform: Set the example by wearing your uniform correctly and with pride at Scout activities. This means to wear the Class 'A' shirt, neckerchief with slide, BSA belt, and as many more uniform parts as possible; shirttail tucked in, with all required insignia in the correct locations. Wear Class 'B' shirt when Class 'A' is not appropriate. Wear your Merit Badge sash to all Courts of Honor, to Scout Mass, and other formal occasions.
4. Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.
5. Troop Growth: Welcome new Scouts into the Troop. Help them to fit in, and encourage their advancement.

**SPECIFIC RESPONSIBILITIES**

All requirements must be completed to receive full leadership credit; as approved by the Scoutmaster. Keep a folder with this contract and the required items listed below.

- |  | Date/Initial |
|--|--------------|
| > Within three weeks of the beginning of your term, update your uniform with the appropriate POR insignia.                             | _____        |
| > At the end of your term, remove the POR insignia from your uniform.  | _____        |
| > Attend Troop Leader Training during Term of service  | _____        |
| > Enthusiastically wear the Scout uniform as described above.  | _____        |
| > At a Troop meeting, explain the requirements for nomination and Election in the Order of the Arrow (separate from explanation of OA) | _____        |

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> At a Troop meeting, explain the Summer Camp OA activities and “Call-Out” ceremony \_\_\_\_\_

> Remind the Troop of upcoming OA activities, at Troop Meetings, for 4 weeks prior to the scheduled event. Encourage Scouts to attend. \_\_\_\_\_

Date	Event
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

> Publish OA events in the Troop newsletter. \_\_\_\_\_

Date	Event
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

> Attend at least one OA Conclave during term of service. \_\_\_\_\_

Date	Event
_____	_____
_____	_____
_____	_____

> If Summer Camp is during Term of Service, assist OA by finding Scouts to be OA “Ridge Runners” \_\_\_\_\_

> At end of your term, write 3 things you think you did well and 3 lessons you learned. Review this with Scoutmaster and with your successor in office: \_\_\_\_\_

Three things I did well:

1. \_\_\_\_\_  
\_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_

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\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

Three things I learned:

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

Reviewed with successor:

Date: \_\_\_\_\_ Scout: \_\_\_\_\_

What suggestions do you have to make this contract better?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**APPROVALS**

\_\_\_\_\_  
Scout's contract-acceptance signature

\_\_\_\_\_  
date (start of term)

\_\_\_\_\_  
Scoutmaster Signature

\_\_\_\_\_  
date (end of term)