

Middleton Police Department

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 Middleton, WI 53562
 608/824-7300 Fax/833-9990
police@ci.middleton.wi.us



Application for Employment Questionnaire

Please clearly print in ink

Name in Full (Last, First, Middle)			Social Security Number
Address (Apartment, Street, P.O. Box)			Email:
City	State	Zip Code	Telephone Numbers

1. Are you, or will you, be a United States citizen by September 7 2014? Yes No
2. Are you at least 18 years old? Yes No
3. Do you have or can you obtain a valid Wisconsin driver's license? Yes No
4. Do you have a valid driver's license from another state? Yes No
5. Will you have completed at least 60 college credits by September 7, 2014? Yes No
6. Have you ever been convicted of a felony or domestic violence offense? Yes No
7. Are you legally able to possess a firearm in the State of Wisconsin? Yes No
8. Do you have the ability to perform essential job functions? Yes No
9. Other than being laid off, have you been terminated or asked to resign from a full-time job in the past 4 years? Yes No
10. Will you have completed a Police Academy by September 7, 2014? Yes No
11. How many months work experience do you have as a patrol officer or patrol deputy, if any? _____
12. How many months work experience do you have in the criminal justice field, other than as a patrol officer? _____
13. How many months work experience do you have in the general workforce or military in full-time positions? _____
14. How many months work experience do you have in the general workforce or military in part-time positions? _____
15. What is your overall grade point average (GPA) for college credits earned? _____
16. As of September 7, 2014, will you have you been awarded a Bachelor's Degree? Yes No
17. Do you have the ability to speak Spanish? Yes No
18. If you have the ability to speak Spanish, please describe how you acquired this skill?

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19. Check the paragraph below which best describes your ability to speak and comprehend Spanish.

- No real functional ability in the language. Speech is characterized by a few memorized words or phrases. Unable to handle a typical "survival situation". Utterances rarely consist of more than two or three words with frequent long pauses. Understanding limited to occasional words, cognates, and short slowly spoken utterances. IN OTHER WORDS: *You know a few words and phrases, but would not be able to hold a basic survival situation type conversation (ordering food, asking for bus information, getting a hotel room price, etc.).*
- Speaking is limited to memorized words and phrases. Vocabulary is limited to expressing very basic needs and courtesies. Utterances are limited to a few words at a time with frequent pauses. Can understand simple commonly used phrases and questions. Requires native speaker to speak slowly and often repeat phrase before comprehension is achieved. IN OTHER WORDS: *You can introduce yourself and ask someone's name. You can ask and answer the questions, "How are you? Where are you from?". You can handle some basic survival situations such as ordering a meal.*
- Limited to simple conversation dealing with common everyday themes. Ability to operate in only a very limited capacity with difficulty constructing sentences properly in the present tense. Can ask and answer questions based on memorized utterances. Vocabulary is sufficient only for handling simple, elementary needs and expressing basic courtesies. Frequent repetition and slower speech is required for comprehension. Can read standardized messages, phrases, expressions, schedules, menus, and signs. Can supply information on simple forms and documents. IN OTHER WORDS: *You can have a basic conversation in the present tense. You can handle a basic survival situation such as making hotel reservations. Your speech is slow with frequent pauses. You can understand what is said if it is said slowly and repeated a few times. You can ask and tell time and the date. You can ask basic what and when questions. You can use possessive adjectives. You can talk about the weather. You are aware of when to use formal and informal 2nd person. You still sometimes require slow and repeated speech in order to understand what is being said.*
- Able to handle successfully only a limited number of interactive, task-oriented, and social situations. Capable of using simple structures and a general, limited vocabulary. Speaks with general ease in the present tense and can give simple commands. Can get by in restaurants, banks, asking directions, and discussing familiar topics. Can initiate and respond to simple statements. Able to understand sentence length utterances. Misunderstandings frequently arise but with repetition and slower speech can understand and be understood. Able to understand main ideas or some facts from simple texts. Capable of writing short messages. IN OTHER WORDS: *You feel comfortable speaking in the present tense. Your vocabulary is extended to include such topics as clothing, colors, foods, recreational activities, professions. You can express likes and dislikes. You can ask and understand directions. You can talk about clothing. Ask about cost. For Spanish, you are familiar with when to use "ser" and "estar". You know some irregular verbs like "tener" and "dar". You can use expressions with "tener".*
- Able to handle basic communicative tasks and social situations. Can ask and answer questions and participate in simple conversations on topics beyond basic needs such as leisure activities and personal history. Sentence length is increased, but still characterized by frequent pauses. Can understand sentence length utterances in face to face conversation as well as over the phone. IN OTHER WORDS: *You can identify most places in a town and give directions to them. You can request information, express opinions. Can ask and tell where someone is going, how they are getting there, what they will do and when. You have limited use of simple future tense and present progressive tenses.*
- Can understand and use tenses such as the simple present, present progressive, preterit and simple future. Have knowledge of the subjunctive in a limited capacity. Can talk easily about self and others. Ability to converse on topics beyond immediate needs such as personal history, leisure interests and work. Has frequent errors in grammar and vocabulary but uses more irregular verbs and has increased vocabulary. IN OTHER WORDS: *You can express surprise, emotion, certainty, and doubt. You can say what one can and can't do. You can give reasons for something. You can hold a telephone conversation. Can discuss simple health problems. You can ask and tell how long something lasts. You feel comfortable in most conversational contexts, but are still limited in how well you can express yourself.*
- Ability to speak the language with sufficient structural accuracy and vocabulary to participate effectively in most formal and informal contexts. Can handle unknown topics and situations, give supported opinions, hypothesize, provide complicated explanations, and can describe in detail with a great deal of precision any practical, social, professional, or abstract topic. Ability to use all tenses and usual idioms.

20. On separate paper, please respond to any of the following questions that apply to you. Please briefly describe any notable life experiences that may contribute to your ability to perform as a Middleton Police Officer. Please briefly describe any experience you have had in successfully interacting with culturally diverse groups (race, ethnicity, language, nationality, religion, etc.). Please briefly describe any extracurricular involvement you have had in school, work, or the community. Please briefly describe and give an example of the process you use to solve problems and make decisions. Please briefly describe an effective team you were involved with, and what you think makes an effective team. Please briefly describe the range of your use of computer technology and software in your school, work, or personal life. Please briefly list any honors awards or commendations you may have received. You may also use this space to explain any of your page one answers.

You need not respond to all questions, but all seven questions will be scored. Your responses are limited to no more than three total pages one-sided, and may be handwritten or typed. Concise responses are expected. Your responses should include your name, date, and signature. Pages should be stapled together.

In addition to the content of your application and responses, your ability to follow directions, organize, write and present your responses will be assessed. Personal accounts should be truthful and may be verified in a background investigation.

APPLICANT PLEASE READ CAREFULLY AND SIGN BELOW

Information provided and statements made as part of this application may be grounds for not employing you or for dismissing you after you begin work. All information provided and statements made are subject to verification.

CERTIFICATION

ALL INFORMATION PROVIDED AND STATEMENTS MADE BY ME AS PART OF THIS APPLICATION, OR AS PART OF ANY ADDITIONAL INFORMATION PROVIDED IN SUPPORT OF THIS APPLICATION, ARE COMPLETE, CORRECT, AND TRUE TO THE BEST OF MY KNOWLEDGE.

I UNDERSTAND THAT IF I AM EMPLOYED, FALSE INFORMATION PROVIDED OR FALSE STATEMENTS MADE AS PART OF THIS APPLICATION MAY BE CONSIDERED AS CAUSE FOR DISMISSAL.

Applicant's signature:

Date signed:

Under the provisions of section 19.36, Wisconsin Statutes, I request that my identity as an applicant for the position of police officer not be revealed without my consent or until required under law.

Applicant's signature:

Date signed: