

## REQUEST FOR QUOTATION

**TO,**  
GAIL WEBSITE VENDOR  
India  
**Vendor Code - 101019938**

**RFQ No.:**  
GAIL/NOIDA/9092/3300035221/AMC-ELECT-GV  
**Dated : 22.02.2010**

**Kind Attn : Mr/Ms**

Dear Sir/Madam,  
GAIL (India) Ltd. invites you to submit your offer in sealed envelope superscribing RFQ No. & Due date for the following services in complete accordance with enquiry documents/attachments:

**Name of work** : AMC-OPERATION AND MAINTENANCE OF ELECTRICAL SYSTEM INSTALLED AT GAIL VIHAR ,SECTOR-23,NOIDA

**Bid Due Date & Time** : 16.03.2010 at 14:00 Hrs

**Opening of Bids on** : 16.03.2010 at 15:00 Hrs (In case of Two Bid system tender,unpriced bids shall be opened.)

**Validity of Offer Upto** : 16.06.2010

**Date of Pre Bid Conference** : at \_\_\_\_\_Hrs

**Earnest Money:**

EMD of Rs. 91,700/- in the form of DD/BG in favor of GAIL (India) Ltd., payable at NOIDA is to be submitted along with offer failing which their offer shall be rejected.

**Instruction to Bidders :**

Attached as Annexure-II.

**Delivery/Completion Schedule :**

2 years from the date of LOI/LOA.

**Terms of Payment :**

As per clause no. 1.33 of Section-4.

**Price Reduction Schedule :**

As per clause no. 1.32 of Section-4.

GAIL/NOIDA/9092/3300035221/AMC-ELECT-GV

**RFQ No.:**

**Dated** : 22.02.2010

**Performance Bank Gaurantee :**

As per clause no. 1.18 of Section-4.

**Detailed Description/ Drg./Samples etc. :**

complete Tender document.

**General Conditions of Contract :**

Enclosed at section-3

**Special Conditions of Contract :**

Enclosed at section-4

**Bid Evaluation Criterion:**

As per RFQ.

**Agreed upon Terms & Conditions:**

As per Format-XI.

Bids complete in all respects should reach office of Incharge (C&P), GAIL (India) Ltd., at the above address on or before 14.00 hrs of the scheduled date. Bids received after the due date and time are liable to be rejected.

GAIL reserves the right to accept or reject any or all tenders received at its absolute discretion without assigning any reason whatsoever.

Thanking You,

Yours truly,

For & on behalf of

**GAIL (India) Ltd.**

**(Authorised Signatory)**

# **GAIL (India) Limited**

**(A Govt. of India Undertaking)**

**(A Navratna Company)**



## **ANNUAL MAINTENENACE CONTRACT (AMC) CONTRACT FOR ELECTRICAL EQUIPMENTS INSTALLED AT GAIL VIHAR, NOIDA**

**TENDER/BID DOCUMENT NO:  
GAIL/NOIDA/C&P/9092**

**INVITATION FOR BIDS (IFB)**

Ref.: GAIL/NOIDA/C&P/9092

22.02.2010

To

**Sub.: ANNUAL MAINTENANCE CONTRACT(AMC) CONTRACT  
FOR ELECTRICAL EQUIPMENTS INSTALLED AT GAIL  
VIHAR, NOIDA**

- |      |  |   |   |
|------|--|---|---|
| i)   | Due date and time for submission of bids | : | 16.03.2010 (14:00 hrs.)                               |
| ii)  | Date and time for opening of bids        | : | 16.03.2010 (15:00 hrs.)                               |
| iii) | EMD/Bid Security/Bid bond                | : | Rs.91,700.00 in the form of<br>BG/DD payable at Noida |
| iv)  | Contract/Completion period               | : | 24 months.  |

Dear Sirs,

M/s. GAIL (India) Limited, Noida, invites you to submit your bid for the captioned work in complete accordance with enquiry documents and attachments.

**MODE OF SUBMISSION OF OFFER**

Bid is to be submitted in three part as follows:-

• **PART – A- UNPRICED BID**

Complete with all technical and commercial details other than price (i.e. including price schedule WITH PRICES BLANKED OUT), Agreed Terms and Conditions as per Form F-XI to the tender documents (duly filled in) all other documents as mentioned in the Instruction to bidders and elsewhere in the

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Regd. Office : GAIL ( India) Limited, 16, Bhikaiji Cama Place, New Delhi – 110 066;  
Ph: +91-11-26172580; Fax: +91-11-26185941 ; Visit us at <http://www.gailonline.com>

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tender document and a copy of bid document duly signed and stamped on each page.

- **PART- B- PRICED BID**

It should contain only prices and no conditions whatsoever.

- **PART- C- BID SECURITY / EARNEST MONEY DEPOSIT (EMD)**

It should contain the bid security in original in the prescribed form and for requisite value and validity.

Bidder shall ensure that Bid Security of **Rs. 91,700.00 (Rupees Ninety One Thousand Seven Hundred only)** having a validity of two months beyond the offer validity i.e. validity of 5 months from the bid due date, must accompany the offer in the format made available in the Bid Document. Offer if unaccompanied with Bid Security will be rejected.

This shall be in the form of Crossed Demand Draft/Banker's Cheque or Bank Guarantee in favour of GAIL (India) Limited payable at NOIDA. Bank Guarantee shall be from any Indian scheduled bank or a branch of an International bank situated in India and registered with Reserve Bank of India as scheduled foreign bank in case of Indian bidder and from any reputed International bank or Indian scheduled bank in case of foreign bidder. However, other than the Nationalized Indian Bank, the bank whose BG are furnished, must be commercial banks having net worth in excess of Rs.100 crores and a declaration to this effect should be made by such commercial bank either in the bank guarantee itself or separately on a letter head, as per proforma enclosed in the Tender Document.

Bid is to be submitted separately in three parts (Part-A, B & C), each part in a sealed envelope, superscribed with the above Tender no., due date, item and nature of bid (Priced or Un-priced or Bid Security) as per details given in section-2 (Instruction to Bidder) of the tender document.

The three envelopes containing Part- A, Part -B and Part -C of the bid separately should be enclosed in larger envelope duly sealed and pasted with the Enclosed CUT OUT slip and superscribed with enquiry number, due date and time.

The offers should be submitted to the IN-CHARGE (C&P) GAIL(INDIA) LIMITED, B-35 & 36, Sector-1, Noida-201301 (U.P)

**BID EVALUATION CRITERIA:**

Bidder should furnish along with the unpriced bid the documents (duly notarized by Notary Public) in support of the following criteria, failing which the offer shall not be considered for further evaluation:

The Bidder must be a reputed company/ agency and have an experience of execution of similar work in Govt. dept/PSU/reputed Private Company/MNC in a single order valuing minimum Rs. 11.45 Lacs in any of the previous 07(seven) years period , to be reckoned from the due date of submission of bid .

Duly notarized Work order copy along with work completion /execution certificate copies must be submitted along with Un-priced / technical bid to meet the above BEC criteria

**2. Bid Evaluation Methodology**

Evaluation of bid shall be done on the total cost basis inclusive of all taxes and duties( as quoted by the bidder in SOR). Any error in quoting taxes & duties by the bidder shall be to bidders account and the price break up has been sought for payment of statutory variations of taxes & duties if any during contract period .

**GAIL will not be issuing Form-C or any other forms for availing concessional rate of sales tax.**

**GAIL ASSUMES NO RESPONSIBILITY ON ANY ACCOUNT SINCE THE EVALUATION WILL BE DONE ON THE TOTAL COST BASIS INCLUSIVE OF ALL TAXES AND DUTIES AS QUOTED BY THE BIDDER.**

The bidder is requested to fill up the Form F-VIII to confirm meeting technical/financial criteria. Only the documents referred to in Form F-VIII will be considered for evaluation.

Bidders are advised to quote strictly as per terms and conditions of the tender documents and not to stipulate any deviations/exceptions. Once quoted, the bidder shall not make any subsequent price change whether resulting or arising out of any technical/commercial clarifications sought regarding the bid, even if any deviation or exception may be specifically stated in the bid. Such price changes shall render the offer liable for rejection.

The offers submitted by the bidders who are on Holiday list of GAIL and / or are blacklisted by any Government Department/Public Sector on the due date of submission shall not be considered for evaluation.

AMC OF ELECTRICAL EQUIPMENTS AT GAIL VIHAR NOIDA  
Bid Document No: GAIL/NOIDA/C&P/9092

Further, bidders may please note that GAIL may not seek any technical or commercial clarifications /confirmations after opening of bids i.e. neither addition of new information/documents nor withdrawals of deviations shall be permitted. Bids would be evaluated on the basis of information provided with the bid. Hence, BIDDERS are requested to ensure that complete bid is submitted alongwith required details / documents as mentioned in bid document failing which bid may be rejected during evaluation.

GAIL reserves the right to accept or reject any or all tenders received at its absolute discretion without assigning any reason whatsoever.

This Invitation for Bid (IFB) is an integral and inseparable part of the enclosed Bid Document.

THIS IS NOT AN ORDER.

FOR & ON BEHALF OF  
GAIL (India) Limited,

**Ashish Dadel**  
**Sr. Manager (C&P)**

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Regd. Office : GAIL ( India) Limited, 16, Bhikaiji Cama Place, New Delhi – 110 066;  
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# Section - 1

# Cut-out Slips

**DO NOT OPEN- THIS IS A QUOTATION**

**Bid Document No. : GAIL/NOIDA/C&P/9092**

**Item : ANNUAL MAINTENANCE CONTRACT  
FOR ELECTRICAL EQUIPMENTS  
INSTALLED AT GAIL VIHAR, NOIDA**

**Due date & time : 16.03.2010 - 1400 HRS. (IST)**

**From:**

**To:**

**In-charge (C&P)  
GAIL (India) Limited,  
B-35&36, Sector-1  
Noida-201301**

**(To be pasted on the outer envelope containing offer)**

**PART- A (UNPRICED BID)**

**Bid Document No. : GAIL/NOIDA/C&P/9092**

**Item : ANNUAL MAINTENENACE CONTRACT  
FOR ELECTRICAL EQUIPMENTS  
INSTALLED AT GAIL VIHAR, NOIDA**

**Due date & time : 16.03.2010 - 1400 HRS. (IST)**

**From:**

**To:**

**In-Charge (C&P)  
GAIL (India) Limited,  
B-35&36, Sector-1  
Noida-201301**

**(To be pasted on the outer envelope containing offer)**

**PART- B (PRICE BID)**

**Bid Document No. : GAIL/NOIDA/C&P/9092**

**Item : ANNUAL MAINTENENACE CONTRACT  
FOR ELECTRICAL EQUIPMENTS  
INSTALLED AT GAIL VIHAR, NOIDA**

**Due date & time : 16.03.2010 - 1400 HRS. (IST)**

**From:**

**To:**

**In-Charge (C&P)  
GAIL (India) Limited,  
B-35&36, Sector-1  
Noida-201301**

**(To be pasted on the outer envelope containing offer)**

**PART-C (EMD)**

**Bid Document No. : GAIL/NOIDA/C&P/9092**

**Item : ANNUAL MAINTENENACE CONTRACT  
FOR ELECTRICAL EQUIPMENTS  
INSTALLED AT GAIL VIHAR, NOIDA**

**Due date & time : 16.03.2010 - 1400 HRS. (IST)**

**From:**

**To:**

**In-Charge (C&P)  
GAIL (India) Limited,  
B-35&36, Sector-1  
Noida-201301**

**(To be pasted on the outer envelope containing offer)**

# **Section 2**

# **Instructions to**

# **Bidders**

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## **A. General**

### **1. Scope of Bid**

The Employer, as defined in the General Conditions of Contract, hereinafter "the Employer", wishes to receive bids for the Work as described in Section 5 i.e. 'Scope of work' hereinafter referred to as "the Works."

The successful bidder will be expected to complete the Works within the period stated in Special Conditions of Contract.

Throughout these bidding documents, the terms "bid" and "tender" and their derivatives ("bidder/ tenderer", "bid/ tendered", "bidding/ tendering", etc.) are synonymous, and day means calendar day. Singular also means plural.

The bidder should submit all the relevant documents **duly notarized by Notary Public** along with the UN-PRICED BID for meeting BEC, failing which their bid shall not be considered for further evaluation and shall be rejected and on demand by GAIL, Bidder should produce the originals to GAIL for verification

### **2. Eligible Bidders**

Bidders shall, as part of their bid, submit duly executed power of attorney authorizing the signatory of the bid to bind the bidder.

This invitation for bid is open to any bidder and to pre-qualified bidders.

A bidder shall not be affiliated with a firm or entity

- (i) That has provided consulting services related to the Works to the Employer during the preparatory stages of the Works or of the Project of which the works form a part, or
- (ii) That has been hired (or is proposed to be hired) by the Employer as Engineer/ Consultant for the contract.

The bidder shall not be under a declaration of ineligibility by Employer for corrupt or fraudulent practices.

The bidder or any member of the Consortium is not put on holiday by GAIL or black listed by any Government Department / Public Sector.

Bidders shall submit proposals of work methods and schedule in sufficient detail to demonstrate the adequacy of the bidders' proposals to meet the technical specifications and the completion time referred to in Clause 1 above.

### **3. One Bid per Bidder**

A firm shall submit only one bid in the same bidding process. No firm can be a subcontractor while submitting a bid individually in the same bidding process. A firm, if acting in the capacity of



subcontractor in any bid, may participate in more than one bid, but only in that capacity. A bidder who submits or participates in more than one bid will cause all the proposals in which the bidder has participated to be disqualified.

#### **4. Cost of Bidding**

The bidder shall bear all costs associated with the preparation and submission of the bid, and GAIL will in no case, be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

#### **5. Site Visit**

5.1 The bidder is advised to visit and examine the Site of Works and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the bid and entering into a contract for construction of the Works. The costs of visiting the Site shall be at the bidder's own expense.

The bidder and any of its personnel or agents will be granted permission by the Employer to enter upon its premises and lands for the purpose of such visit, but only upon the express condition that the bidder, its personnel, and agents will release and indemnify the Employer and its personnel and agents from and against all liability in respect thereof, and will be responsible for death or personal injury, loss of or damage to property, and any other loss, damage, costs, and expenses incurred as a result of the inspection.

The Employer may conduct a Site visit concurrently with the pre-bid meeting.

### **B. Bidding Documents**

#### **6. Content of Bidding Document**

The Bidding Documents/Tender Documents are those stated below and should be read in conjunction with any addenda issued in accordance with ITB Clause 10.

Section 1	Cut-out slips
Section 2	Instructions to Bidders
Section 3	General Conditions of Contract
Section 4	Special Conditions of Contract
Section 5	Scope of Work
Section 6	Bid form & Schedule of Rates
Section 7	Proforma of Performance Security
Section 8	Format I to XI
Section 9	Disclaimer

The bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. The Request for Quotation (RFQ) together with all its attachments thereto, shall be considered to be read, understood and accepted by the bidders. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at bidder's risk and may result in the rejection of his bid.

## **7. Clarification of Bidding Documents**

7.1 A prospective bidder requiring any clarification (s) of the bidding Documents may notify M/s GAIL (India) Limited in writing or by fax at GAIL's mailing address indicated in the Request for quotation not later than 08 days prior to the deadline. GAIL may, if deem appropriate, respond in writing to the request for clarification. Written copies of GAIL's response (including an explanation of the query but without identifying the source of the query) will be sent to all prospective bidders who have received the bidding documents. Any Clarification or information required by the bidder but same not received by the Employer, fifteen days prior to the bid due date, the same is liable to be considered as no clarification / information required.

### **7.2 Pre-bid meeting: Not applicable in this case.**

- The bidders or their designated representatives are invited to attend the pre bid meeting at the date and place.
- The bidder is requested, as far as possible, to submit any query by courier or fax/Email to reach GAIL not later than one week before the meeting. It may not be practicable at the meeting to answer queries received late but queries and responses/ clarifications will be transmitted in accordance with the following sub-clause.
- The text of queries raised and responses prepared after pre bid meeting will be transmitted to all the purchasers of the bidding documents and will also be hosted at GAIL' website prior to the bid due date . Any modifications of the bidding documents listed in clause 6 of ITB that may become necessary as a result of the pre bid meeting shall be made by the Employer exclusively through the issue of an Addendum pursuant to clause no 8 of ITB and not through the minutes of Pre bid meeting.

## **8. Amendment of Bidding Documents**

At any time prior to the bid due date, GAIL may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents.

The amendment will be notified in writing or by fax or e-mail to all prospective bidders, at the address, fax numbers, e-mail id provided by the bidder, who have received the Bidding Documents and will be binding on them.

In order to afford prospective bidders, reasonable time in which to take the amendment into account in preparing their bids, GAIL may, at its discretion, extend the bid due date.

## **C. Preparation of Bids**

9. Language of Bid

9.1 The bid prepared by the bidder and all correspondence/drawings and documents relating to the bid exchanged by bidder and GAIL shall be written in English language. Any printed literature furnished by the bidder may be written in another language so long as accompanied by an ENGLISH translation duly authenticated by the chamber of commerce of Bidders country, in which case, for the purpose of interpretation of the bid, the ENGLISH translation shall govern. Metric measurement system shall be applied.

## 10. Documents Comprising the Bid

The bid prepared by the bidder shall comprise the following components:

### Envelope -1: Super scribing Techno-Commercial Un priced Bids (PART-I)

Part-I: Techno-commercial /Un-priced Bid (to be furnished in original ) and shall contain the following:

Covering Letter mentioning details of submission of tender alongwith enclosed documents:-

- ✓ Bidder's general details/information as per format F-I.
- ✓ Power of Attorney in favour of person(s) signing the bid that such person (s) is/are authorized to sign the bid on behalf of the bidder and any consequence resulting due to such signing shall be binding on the bidder.
- ✓ Copies of annual Turn over as required in format F-II.
- ✓ Copies of documents as required in F-III
- ✓ A confirmation that prices in requisite formats, strictly complying with the requirement, are in envelope number II "Price Bid".
- ✓ Documents establishing the eligibility and conformity to the Bid Documents of all Goods and services, which the bidder proposes to supply under the award. Such document may be, literature, drawing or data and shall also include (a) the detailed description of the Good's essential technical and performance characteristics; (b) a clause by clause commentary on Employer's technical specification and demonstrating supplies substantial responsiveness to the specifications.
- ✓ Bid security for amount specified in IFB and in accordance with Clause 14 of ITB to be furnished either in the form of Cashier's / Banker's cheque / Bank Draft payable to GAIL (India) Ltd. at NOIDA (UP) / Bank guarantee as per format F-IV
- ✓ Certificate as per format F-V
- ✓ Current commitments strictly as per form F-VI.
- ✓ Checklist for bidder as per format F-VII
- ✓ Information duly filled in Format F-VIII

- ✓ Confirmation of no deviation as per Format F-IX.
- ✓ Letter of authority in favour of any one or two of bidder's executives having authority to attend the un-priced and price bid opening on specified dates and venue as per Format F-X.
- ✓ Agreed Terms & Conditions duly filled-in Format F-XI.
- ✓ Bidders are also required to submit copies of latest valid Employees Provident Fund registration certificate, ESIC and service tax registration.

Bidder's declaration that they are not under liquidation, court receivership or similar proceedings.

Any other information/details required as per bid document.

Note: All pages of the bid to be signed and sealed by authorized person of the bidder.

**Envelope II : Super scribing "Price Bid- Not to Open with Techno- Commercial Un priced Bid" – PART-II**

**Part-II price Bid**

- (i) Part-II shall contain one original and one copies of Schedule of Rates duly filled in, in separate sealed envelopes duly signed and stamped on each page super scribing on the sealed envelope "Price – Do Not Open". In case of any correction, the bidders shall put his signature and his stamp.

**Envelope III ; Super scribing " Bid Security"- PART-III**

Part-III shall contain original Bid security in separate sealed envelope.

**11. Bid Prices**

- 11.1 Unless stated otherwise in the Bidding Documents, the Contract shall be for the whole works as described in Bidding Document, based on the unit rates and prices submitted by the Bidder and accepted by the EMPLOYER. Bidder shall quote all inclusive prices for entire scope of work as specified in bid document with single point responsibility basis.
- 11.2 Prices must be filled in format for 'Schedule of Rates' enclosed as part of Bidding Document. If quoted in separate typed sheets and any variation in item description, unit or quantity is noticed; the bid is liable to be rejected.

Bidder shall quote for all the items of Schedule of Rates after careful analysis of cost involved for the performance of the completed item considering all parts of the Bidding Document. In case any activity though specifically not covered in description of item under 'Schedule of Rates' but is required to complete the works as per Scope of Work, Scope of supply, Specifications, Standards, Drawings, General Conditions of Contract, Special Condition of

Contract or any other part of Bidding Document, the prices quoted shall be deemed to be inclusive of cost incurred for such activity. Items against which no rate or price is entered by the bidder will not be paid for by the Employer when executed and shall be deemed covered by the rates for other items and prices in the SOR.

- 11.4 All duties and taxes including, Works Contract tax and other levies payable by the Contractor under the Contract, or for any other cause, shall be included in the rates and prices and the total bid price submitted by the bidder. Service tax is to be quoted separately.
- 11.5 Prices quoted by the bidder, shall remain firm and fixed and valid until completion of the Contract and will not be subject to variation on any account except as provided for elsewhere in this tender document.
- 11.6 The Bidder shall quote the prices both in figures as well as in words. There should not be any discrepancies between the price indicated in figures and the price indicated in words.
- 11.7 Alternative bids shall not be considered.
- 11.8 Discount/rebate if any, must be included in the quoted price and only discounted price is to be quoted in SOR.

In case any bidder offer discount/rebate separately, the same will not be considered for comparative evaluation of their bid vis-à-vis other bid but such discount/rebate will be considered at the time of ordering, if such a bidder still get the order based on the price quoted without discount.

## 12. Bid Currencies

Bidders may submit bid in Indian Rupees only.

## 13. Bid Validity

- 13.1 Bids shall be kept valid for **90 days** from the final bid due date. A bid valid for a shorter period may be rejected by GAIL as non-responsive.
- 13.2 In exceptional circumstances, prior to expiry of the original bid validity period, the Employer may request that the bidders extend the period of validity for a specified additional period. The request and the responses thereto shall be made in writing or by fax / e-mail. A bidder may refuse the request without forfeiture of his bid security. A bidder agreeing to the request will not be required or permitted to modify his bid, but will be required to extend the validity of its bid security for the period of the extension and in accordance with tender in all respects.

## 14. Bid Security

- 14.1 Pursuant to Clause-10, the bidder shall furnish, as part of his bid, bid security in the amount specified in the Request for Quotation (RFQ)/IFB.

14.2 The bid security is required to protect GAIL against the risk of bidder's conduct which would warrant the security's forfeiture, pursuant to Clause-14.6

GAIL shall not be liable to pay any bank charges, commission or interest on the amount of Bid Security. In case Bid Security is in the form of a Bank Guarantee or irrevocable Letter of Credit, the same shall be from any Indian scheduled bank or a branch of an International bank situated in India and registered with Reserve bank of India as scheduled foreign bank in case of Indian bidder and from any reputed International bank or Indian scheduled bank in case of foreign bidder. However, in case of Bank Guarantee from banks other than the Nationalised Indian banks, the bank must be commercial bank having net worth in excess of Rs 100 crores and a declaration to this effect should be made by such commercial bank either in the Bank Guarantee itself or separately on its letterhead. Bid Security shall be valid for 2 months beyond the validity of the Bid.

14.3 Any bid not secured in accordance with Clause-14.1 and 14.2 may be rejected by GAIL as non-responsive.

14.4 Unsuccessful bidder's bid security will be discharged/returned as promptly as possible, but not later than 30 days after the expiration of the period of bid validity prescribed by GAIL, pursuant to ITB Clause-13.

14.5 The successful bidder's bid security will be discharged upon the bidder's accepting the award & signing the Agreement, pursuant to Clause-34 and furnishing the Contract Performance Security pursuant to Clause-35.

**14.6 The bid security may be forfeited:**

- i) If a bidder withdraws his bid during the period of bid validity.
- ii) in the case of a successful bidder, if the bidder fails:
- iii) to accept the Notification of Award/Fax of Intent (FOI) or
- iv) to furnish Contract Performance Security in accordance with Clause-35.
- v) to accept arithmetical corrections.

14.7 Bid Security should be in favour of GAIL (India) Limited and addressed to GAIL. In case Bid Security is in the form of Bank Guarantee or Letter of Credit, the same must indicate the Bid Document and the work for which the bidder is quoting. This is essential to have proper co-relation at a later date. The Bid Security shall be in the form provided at F-4 (Bank Guarantee).

14.8 For Indian Bidders : Central Public Sector Undertakings and firms registered with NSIC are exempted from furnishing bid security provided they are registered for the quoted items upto the monetary limit they intend to quote and subject to their enclosing with their bid a copy of the latest and current Registration Certificate.

**15. Format and Signing of Bid**

15.1 The original and all copies of the bid shall be typed or written in indelible ink (in the case of copies, photocopies are also acceptable) and shall be signed by a person or persons duly authorized to sign on behalf of the bidder. The name and position held by each person

signing, must be typed or printed below the signature. All pages of the bid except for unamended printed literature where entries or amendments have been made shall be initialed by the person or persons signing the bid.

- 15.2 The bid shall contain no alterations, omissions, or additions, unless such corrections are initialed by the person or persons signing the bid.

## 16. Zero Deviation

Bidders to note that this is a ZERO DEVIATION TENDER. GAIL will appreciate submission of offer based on the terms and conditions in the enclosed General Conditions of Contract (GCC), Special Conditions of Contract (SCC), Instructions to Bidders (ITB), Scope of Work, technical specifications etc. to avoid wastage of time and money in seeking clarifications on technical/commercial aspects of the offer. Bidder may note that no technical and commercial clarifications will be sought for after the receipt of the bids. Bids with any deviation to the bid conditions shall be liable for rejection.

### Following is the BID REJECTION CRITERIA:

Any deviation to the following clauses will lead to rejection of bid as the bid will be considered as Non-responsive. No technical and commercial clarifications will be sought for such bids.

1. Firm Price
2. EMD/Bid Bond
3. Scope of Work
4. Specification
5. Price Schedule
6. Delivery/ Completion Schedule
7. Period of Validity of bid
8. Price Reduction Schedule
9. Performance Bank Guarantee / Security Deposit
10. Guarantee
11. Arbitration / Resolution of Disputes.
12. Force Majure
13. Applicable Laws
14. EPF , ESIC and Service tax Registration in case of Domestic bidder.
15. Any other condition specifically mentioned in the tender documents elsewhere that non-compliance of the clause lead to rejection of bid.

## 17. E-Payment

All payments against the contract shall be released by **Sr. MANAGER(F&A) GAIL, Noida, India**. The invoices must be addressed to:

**Sr. MANAGER(F&A)  
GAIL (India) Limited,  
B-35&36, Sector-1  
Noida-201301**

Bidders have to furnish details of their bank account (HDFC/ICICI/SBI) in the following format:

- a. Account no.
- b. Account Type
- c. Bank Name
- d. Branch Name and Address
- e. Branch Code
- f. MICR Code
- g. PAN

GAIL (India) Limited has initiated payments to suppliers and contractors electronically and to facilitate the payments electronically, the bidder should have an account with **HDFC Bank or ICICI Bank or State Bank of India** so that the payment through e-banking be made to the bidder, in case work is awarded to him. Further, the bidder should give the details of his bank account in any one of the above banks to facilitate payment through e-banking in case of award of work on him.

#### **D. Submission of Bids**

##### **18. Sealing and Marking of Bids**

18.1 a) Bid shall be submitted in the following manner in separately sealed envelopes duly superscribed as below as headings of envelope:

- Part I - Techno-commercial/ unpriced Bid
- Part II - Priced Bid
- Part III – Original Bid Security

b) Bid must bear the Bid Document No., and the words 'DO NOT OPEN BEFORE 1500 HRS. ON \_\_\_\_\_'. In addition to the information required in sub-clause (a) and (b) above, the inner envelopes shall also indicate the name and address of the Contractor.

18.2 Part 'I' shall contain original and one copies of UNPRICED BID complete with all technical and commercial details other than price (with prices blanked out and copies of bid security). All the unpriced bids shall be completely identical in all respects including enclosures and shall be enclosed in separately sealed envelopes duly pasted with the corresponding cut-out slip enclosed. In the event of any discrepancy between them, the original shall govern. The envelope shall also indicate the name of the bidder.

18.3 Part 'II' PRICED BID shall be submitted in one original and one copies with duly filled in Price schedule sealed in a separate envelope duly pasted with the corresponding cut-out slip enclosed. All the priced bids shall be completely identical in all respects. In the event of any discrepancy between them, the original shall govern.

Part 'III' – BID SECURITY in original shall be submitted sealed in a separate envelope duly pasted with the corresponding cut-out slip enclosed.



18.4 The three envelopes containing PART 'I', PART 'II' and PART 'III' should be enclosed in a larger envelope duly sealed and marked pasted with corresponding CUT OUT SLIP enclosed and also bear the name and address of the Bidder.

If the outer envelope is not sealed and pasted with the corresponding cut-out slip, GAIL will assume no responsibility for the Bid's misplacement or premature opening.

18.5 Each bidder shall submit only one bid. A bidder who submits more than one bid will be rejected.

**19. Deadline for Submission of Bids**

19.1 Bids must be received by GAIL at the address specified in the Request for Quotation (RFQ) not later than the date and time stipulated in the RFQ.

19.2 GAIL may, in exceptional circumstances and at its discretion, on giving reasonable notice by fax or any written communication to all prospective bidders who have been issued the bid documents, extend the deadline for submission of bids, in which case all rights and obligations of GAIL and the bidders, previously subject to the original deadline will thereafter be subject to the deadline as extended.

**20. Late Bids**

Any bid received by GAIL after the deadline for submission of bids prescribed on main body of RFQ will be rejected and returned unopened to the bidder.

**21. Modification and Withdrawal of Bids**

21.1 The bidder may modify or withdraw his bid after the bid submission but before the due date for submission, provided that written notice of the modification/withdrawal is received by GAIL prior to the deadline for submission of bids.

21.2 The modification shall also be prepared, sealed, marked and dispatched in accordance with the provisions of Clause 18, with the outer and inner envelopes additionally marked "modification" or "withdrawal", as appropriate. A withdrawal notice may also be sent by telex or cable, but followed by a signed confirmation copy post marked not later than the deadline for submission of bids.

21.3 No bid shall be modified after the deadline for submission of bids.

21.4 No bid shall be allowed to be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the bidder on the Bid Form. Withdrawal of a bid during this interval shall result in the bidder's forfeiture of his bid security pursuant to Sub-Clause 14.6.

**E. Bid Opening and Evaluation**

**22. Bid Opening**

**22.1 Unpriced Bid Opening:**

GAIL will open bids, including withdrawals and modifications made pursuant to Clause 21, in the presence of bidders' designated representatives who choose to attend, at date, time and location stipulated in the RFQ. The bidders' representatives, who are present shall sign a bid opening register evidencing their attendance.

**22.2 Priced Bid Opening:**

22.2.1 GAIL will open the price bids of those bidders who meet the qualification requirement and whose bids is determined to be technically and commercially responsive. Bidders selected for opening of their price bids shall be informed about the date of price bid opening. Bidders may depute their authorized representative to attend the opening. The bidders' representatives, who are present shall sign a register evidencing their attendance.

22.2.2 The price bids of those bidders who were not found to be techno-commercially responsive shall be returned unopened after opening of the price bids of techno-commercially responsive bidders.

**23. Process to be Confidential**

23.1 Information relating to the examination, clarification, evaluation, and comparison of bids, and recommendations for the award of a contract, shall not be disclosed to bidders or any other persons officially concerned with such process. Any effort by a bidder to influence the Employer's processing of bids or award decisions may result in the rejection of the bidder's bid.

**24. Contacting the Employer**

From the time of bid opening to the time of Contract award, if any bidder wishes to contact the Employer on any matter related to the bid, it should do so in writing.

Any effort by the bidder to influence the Employer in the Employer's bid evaluation, bid comparison, or Contract award decisions may result in the rejection of the bidder's bid.

**25. Examination of bids and Determination of Responsiveness**

Prior to the detailed evaluation of bids, the Employer will determine

- i) whether each bid has been properly signed;
- ii) is accompanied by the required securities
- iii) is substantially responsive to the requirements of the bidding documents;
- iv) and Provides any clarification and/or substantiation that the Employer may require to determine responsiveness pursuant to Sub-Clause 25.2.

25.2 A substantially responsive bid is one which conforms to all the terms, conditions and specifications of the bidding documents without material deviations or reservations. A material deviation or reservation is one

- (a) that affects in any substantial way the scope, quality, or performance of the Works;
- (b) that limits in any substantial way, inconsistent with the bidding documents, the Employer's rights or the bidder's obligations under the contract; or
- (c) whose rectification would affect unfairly the competitive position of other bidders presenting substantially responsive bids.

25.3 If a bid is not substantially responsive, it will be rejected by the Employer and may not subsequently be made responsive by correction or withdrawal of the nonconforming deviation or reservation.

## **26. Correction of Errors**

26.1 Bids determined to be substantially responsive will be checked by the Employer for any arithmetic errors. Errors will be corrected by the Employer as follows:

- (a) Where there is a discrepancy between the amounts in words and in figures, the amount in words will govern; and
- (b) Where there is a discrepancy between the unit rate and the total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.

26.2 The amount stated in the bid will be adjusted by the Employer in accordance with the above procedure for the correction of errors and, with the concurrence of the bidder, shall be considered as binding upon the bidder. If the bidder does not accept the corrected amount of bid, its bid will be rejected, and the bid security shall be forfeited.

27. Evaluation and comparison of prices of previously determined substantially responsive bids shall take into account stipulations given in Article 32.

## **28. Evaluation and Comparison of Bids**

28.1 The evaluation and comparison of bids will be done as per the provisions of the bid evaluation criteria as stated in the RFQ/IFB.

28.2 Bids shall be evaluated on the basis of over all amount quoted to complete the job in all respect. . Applicable Rate of Service Tax shall be mentioned separately in SOR.

28.3 The award of work shall be based on overall evaluated cost including Service Tax quoted by the bidder”.

29. *In case of work contract involving supply of materials, domestic Bidder shall furnish details of equipment/ Items, applicable Central Sales Tax rate without Form-C along with the corresponding amount.*

30. *The Sales Tax amount indicated by the Bidder as included in the prices shall be paid by GAIL against documentary evidence only. In case the Bidder is not able to produce documentary evidence for full value of the sales tax, the payment shall be limited to the value for which documentary evidence is furnished.*

**31. Purchase Preference**

31.1 Purchase Preference to Central Government Public Sector Undertakings shall be allowed as per government guidelines in vogue.

**F. Award of Contract**

**32. Award**

32.1 Subject to Clause 25, GAIL will award the contract to the successful bidder whose bid has been determined to be substantially responsive and has been determined as the lowest, is determined to be qualified to satisfactorily perform the contract.

**33. Employer's Right to Accept Any Bid and to reject any or All Bids**

33.1 GAIL reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligations to inform the affected bidder or bidders of the ground for GAIL'S ACTION.

**34. Notification of Award**

Prior to the expiration of period of bid validity GAIL will notify the successful bidder in writing by fax, cable or telex to be confirmed in writing, that his bid has been accepted. The notification of award / Fax of Intent will constitute the formation of the Contract.

Delivery shall be counted from the date of notification of award / Fax of Intent.

The notification of award will constitute the formation of a Contract, until the Contract has been affected pursuant to signing of Contract as per Clause 35 of ITB. Upon the successful bidder's furnishing of contract performance security, pursuant to Clause 36 of ITB, GAIL will promptly notify each unsuccessful bidder and will discharge his bid security, pursuant to Clause 14 of ITB.

**35. Signing of Agreement**

GAIL will award the Contract to the successful bidder, who, within 15 days of receipt of the same, shall sign and return the acceptance copy to GAIL.

The successful bidder shall be required to execute an AGREEMENT in the proforma given in of this standard bidding document on non-judicial paper of appropriate value (the cost of stamp paper shall be borne by the Contractor), within 15 days of the receipt by him of the Notification of Acceptance of Tender. In the event of failure on the part of the successful bidder to sign the AGREEMENT within the above stipulated period, the Bid Security shall be forfeited and the acceptance of the tender shall be considered as cancelled.

**36. Contract Performance Security**

Within 15 days of the receipt of the notification of award / Fax of Intent from GAIL, the successful bidder shall furnish the contract performance security in accordance with Article 24 of General Conditions of The Contract in the form provided in the bidding documents. The Contract Performance Security shall be in the form of either Banker's Cheque or Demand Draft or Bank Guarantee or Letter of Credit and shall be in the currency of the Contract.

The contract performance security shall be for an amount equal to 7.5% of the value of the contract towards faithful performance of the contractual obligations and performance of equipment. Initial amount of the contract Performance Security/Security deposited will be equal to 2.5% of the value of the the contract and remaining 5% will be recovered from the RA bills in equal manner. This Bank Guarantee/DD/Letter of Credit shall be from any Indian scheduled bank or a branch of an International bank situated in India and registered with Reserve bank of India as scheduled foreign bank. However, in case of bank guarantees from banks other than the Nationalized Indian banks, the bank must be a commercial bank having net worth in excess of Rs 100 crores and a declaration to this effect should be made by such commercial bank either in the Bank Guarantee itself or separately on its letterhead. This bank guarantee shall be valid for a period as stated in Article-24 of General Conditions of The Contract.

Failure of the successful bidder to comply with the requirements of this article shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event GAIL may award the order to the next lowest evaluated bidder or call for new bids.

### **37. Corrupt or Fraudulent Practices**

37.1 GAIL requires that bidders/contractors observe the highest standard of ethics during the execution of contracts. In pursuance of this policy, the Employer :

a) defines, for the purposes of this provision, the terms set forth below as follows :

“corrupt practice” means the offering, giving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and

“fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Employer, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Employer of the benefits of free and open competition;

b) will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;

c) will declare a firm ineligible and put on holiday, either indefinitely or a for a stated period of time if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing a contract.

### **38.0 TAXES & DUTIES:**

#### **EXCISE DUTY / CENVAT**

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Regd. Office : GAIL ( India) Limited, 16, Bhikaiji Cama Place, New Delhi – 110 066;  
Ph: +91-11-26172580; Fax: +91-11-26185941 ; Visit us at <http://www.gailonline.com>

“ हिन्दी में पत्राचार करके देश का गौरव बढ़ाएं”

GAIL can avail the benefit of CENVAT on the supplies, subject to fulfillment of certain conditions.

- (i) The contractor will prepare excise invoice and the same will accompany the material from his work to GAIL, NOIDA Consignee name "GAIL (India) Limited, NOIDA" should be mentioned in all excise invoice of the supply items. The following excise particulars of GAIL, NOIDA (Consignee) should be mentioned on the Excise Invoiced.

Consignee: GAIL (India) Limited, NOIDA District: GAUTAM BUDHA NAGAR (U.P.) – 201301.

Range: 6

Division: 1 (SERVICE TAX ) NOIDA

Consignee's ECC: No. AAACG1209JST002

- (ii) In case the contractor has procured the duty paid material from a vendor / sub vendor, the name of the contractor may appear as buyer and the name & address of GAIL (India ) Limited, NOIDA shall be appear as "Consignee". The contractor will ensure that in the invoices and other duty paying documents raised by the vendor / supplier, the name & ECC no. of GAIL (India) Limited, NOIDA, as mentioned above, must appear.
- (iii) In case the contractor has imported the equipments / materials in his name, he will endorse the Bill of Entry giving complete address of GAIL (India) Limited, NOIDA along with ECC no. The endorsement will be made by him at the port of entry on the back side of the bill of entry and the material will accompany endorsed Bill of Entry from the Port to GAIL, NOIDA.
- (iv) All the excise invoices / Bill of pertaining to the supply portion shall be handed over to GAIL, NOIDA.
- (v) The bidders are required to confirm at the appropriate place in the tender whether they will submit cenvetable invoice against the excise duty for the supply portion quoted in the tender.

### **38.2 SALES TAX :**

GAIL shall not issue concessional sales tax forms (Form C / Form 3B).

### **38.3 Works Contract Tax (WCT) :**

*Since in case of work contract involving supply of materials the contractor / supplier shall be charging sales tax on the supply of material, no TDS on WCT shall be applicable on SOR on supply Part i. e. supply part of the tender.*

*However WCT shall be applicable on the balance portion of the contract amount which shall be deducted at source (TDS on WCT as applicable) and TDS certificate will be issued to the contractor.*

**38.4 INCOME TAX :**

- I. Income Tax deduction shall be made from all payments of the contractor as per rules and regulation in force in accordance with the Income Tax Act prevailing from time to time.
- II. As per the provisions of the income Tax Act, 1961, Permanent Account No. (PAN) is compulsorily required to be mentioned in Tax Deduction at Source (TDS) certificate issued to the payee. Therefore, the contractor must submit the details of PAN / the copy of application filed for allotment of PAN (if PAN no. not available) to finance immediately on receipt of order, failing which, TDS certificate will not be issued.

**38.5 FORM – 38 (ROAD PERMIT)**

Form – 38 (Road permit) will be issued only for items consigned and invoiced to GAIL against the request of the contractor. Such items must appear in the schedule of rate as supply items separately and distinctly.

**39.0 SERVICE TAX :**

The Quoted Rates should be inclusive of all taxes and duties but excluding Service Tax and Education Cess thereon. The bidder is required to mention the applicable rate of Service Tax and cess thereon as on the final due date of bid submission. Service Tax and Cess thereon shall be paid as per the rate mentioned by the bidder in their offer on submission of documentary evidence/invoice(s) as per rule 4 of service tax rule. In the event of statutory variation on account of service tax and cess thereon within the contract period (except on account of variation in the turnover of contractor), the same shall be paid by GAIL.

The bidder shall mention the amount and rate of Service Tax, if applicable, in the price bid separately and clearly. If the same is not mentioned in the price bid, the quoted price shall be deemed to include the applicable Service Tax (as on the date of bid submission).

The bidder shall indicate in its bid the Service Tax registration no. and in case the Service Tax registration no. is not available, the bidder will give confirmation for obtaining registration with a copy of application for registration.

The Contractors liable to pay Service Tax for the work / services rendered to GAIL, shall specifically mention the Service Tax registration No. in their Invoice(s). Further, the amount and rate of Service Tax shall be separately and distinctly specified in the Invoice(s). The service provider shall submit proper invoice as required under the Service Tax Law. At present Rule 4 A of service tax Rules provides the relevant provisions for issuance of proper invoice by the service providers. In case any other particulars of GAIL, NOIDA as receiver of services are required to be mentioned, if any, under Service Tax Law and / or/ CENVAT Credit Rules, on the date of providing of Services to GAIL, the same shall also be mentioned on the invoice.

For payment of service tax, serially numbered invoice / bill shall be issued by the service provider and should also specify following:

- (i) The name, address and registration number of the service provider

- (ii) The name and address of the recipient of the taxable service
- (iii) Description, classification and value of taxable service provided and
- (iv) The service tax payable on such services

The above details are required to enable GAIL to avail Cenvat credit for the service tax payments.

It shall be the responsibility of the contractor to pass on the CENVAT Credit benefit to GAIL, wherever applicable. In case GAIL loses any benefit / amount of CENVAT Credit, due to any fault of the bidder (i.e. non submission of proper invoice timely), which could otherwise have been availed by GAIL as per rules, the same shall be recoverable from the contractor / not paid to the contractor

The rate of service tax as stipulated in offer/schedule of rates shall be considered as the prevailing present rate on the due date of submission of the bid and same shall be considered for price comparison as well as for ordering. Any error of judgment on part of the bidder in identifying the present applicable rate shall not be admitted by owner. The present rate of service tax as indicated by the bidders shall be considered as the maximum payable by owner in the event no statutory variations take place and any remainder/balance service tax, if payable, beyond that indicated rates shall be borne by the bidder.

However, in the event of any statutory variations in the service tax, if the quoted rates are found erroneous then the base rates for calculation of statutory variation for the purpose of reimbursement of service tax shall take into account either the rate actually prevalent on the due date of submission of bid or the erroneous rates indicated by the bidders whichever is beneficial to owner. Consequently, any difference in service tax if it becomes payable to the authorities shall be borne by the bidder.

#### **40.0 E-PAYMENT :**

GAIL shall release all payment compulsorily thru Electronic media (i.e. E-banking), hence bidder are advised to open their account with "SBI/HDFC/ICICI Bank" immediately if not opened and inform GAIL, so that bill payments can be credited directly to their respective account.

#### **41.0 CONTRACT VALUE:**

The above contract value shall remain firm and fixed and valid till completion of the contract. No escalation on any account except, as provided for elsewhere in this tender document, shall be payable, whatsoever may be the reason thereof.

The above prices include all costs as defined and required in the Tender document and all taxes, duties and levies as applicable & payable by you under the contract or for any other cause as per provision of the contract document.



# **Section - 3**

## **General Conditions of Contract**

**SECTION - 3**

**SECTION- I**  
**DEFINITIONS**

**1. Definition of Terms:**

- 1.1 In this CONTRACT (as here-in-after defined) the following words and expressions shall have the meanings hereby assigned to them except where the context otherwise required.
- 1.1.1 The EMPLOYER/COMPANY/GAIL means GAIL (INDIA) LTD., a public limited company, incorporated under the Company's act 1956 and having its Registered office at 16, Bhikaji Cama Place, New Delhi 110066 and includes its successors and assigns.
- 1.1.2 The "CONTRACTOR" means the person or the persons, firm or Company or corporation whose tender has been accepted by the EMPLOYER and includes the CONTRACTOR's legal Representatives his successors and permitted assigns.
- 1.1.3 The "ENGINEER/ENGINEER-IN-CHARGE" shall mean the person designated from time to time by the GAIL and shall include those who are expressly authorized by him to act for and on his behalf for operation of this CONTRACT.
- 1.1.4 The "WORK" shall mean and include all items and things to be supplied/ done and services and activities to be performed by the CONTRACTOR in pursuant to and in accordance with CONTRACT or part thereof as the case may be and shall include all extra, additional, altered or substituted works as required for purpose of the CONTRACT.
- 1.1.5 The "PERMANENT WORK" means and includes works which will be incorporated in and form a part of the work to be handed over to the EMPLOYER by the CONTRACTOR on completion of the CONTRACT.
- 1.1.6 "CONSTRUCTION EQUIPMENT" means all appliances/equipment and things whatsoever nature for the use in or for the execution, completion, operation, or maintenance of the work or temporary works (as hereinafter defined) but does not include materials or other things intended to form or to be incorporated into the WORK, or camping facilities.
- 1.1.7 "CONTRACT DOCUMENTS" means collectively the Tender Documents, Designs, Drawings, Specification, Schedule of Quantities and Rates, Letter of Acceptance and agreed variations if any, and such other documents constituting the tender and acceptance thereof.
- 1.1.8 CONSULTANT: means ----- who are the consulting engineer to the Employer for this project and having registered office at -----  
-----
- 1.1.9 The "SUB-CONTRACTOR" means any person or firm or Company (other than the CONTRACTOR) to whom any part of the work has been entrusted by the CONTRACTOR, with the written consent of the ENGINEER-IN-CHARGE, and the legal representatives, successors and permitted assigns of such person, firm or company. 1
- 1.1.10 The "CONTRACT" shall mean the Agreement between the EMPLOYER and the CONTRACTOR for the execution of the works including therein all contract documents.

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*Bid Document No: GAIL/NOIDA/C&P/9092*

- 1.1.11 The "SPECIFICATION" shall mean all directions the various technical specifications, provisions attached and referred to the Tender Documents which pertain to the method and manner of performing the work or works to the quantities and qualities of the work or works and the materials to be furnished under the CONTRACT for the work or works, as may be amplified or modified by the GAIL or ENGINEER-IN-CHARGE during the performance of CONTRACT in order to provide the unforeseen conditions or in the best interests of the work or works. It shall also include the latest edition of relevant Standard Specifications including all addenda/corrigenda published before entering into CONTRACT.
- 1.1.12 The "DRAWINGS" shall include maps, plans and tracings or prints or sketches thereof with any modifications approved in writing by the ENGINEER- IN-CHARGE and such other drawing as may, from time to time, be furnished or approved in writing by the ENGINEER-IN-CHARGE.
- 1.1.13 The "TENDER" means the proposal along with supporting documents submitted by the CONTRACTOR for consideration by the EMPLOYER.
- 1.1.14 The "CHANGE ORDER" means an order given in writing by the ENGINEER-IN-CHARGE to effect additions to or deletion from and alteration in the works.
- 1.1.15 The "COMPLETION CERTIFICATE" shall mean the certificate to be issued by the ENGINEER-IN-CHARGE when the works have been completed entirely in accordance with CONTRACT DOCUMENT to his satisfaction.
- 1.1.16 The "FINAL CERTIFICATE" in relation to a work means the certificate regarding the satisfactory compliance of various provision of the CONTRACT by the CONTRACTOR issued by the ENGINEER-IN-CHARGE/EMPLOYER after the period of liability is over.
- 1.1.17 "DEFECT LIABILITY PERIOD" in relation to a work means the specified period from the date of COMPLETION CERTIFICATE upto the date of issue of FINAL CERTIFICATE during which the CONTRACTOR stands responsible for rectifying all defects that may appear in the works executed by the CONTRACTOR in pursuance of the CONTRACT and includes warranties against Manufacturing/Fabrication/ Erection/Construction defects covering all materials plants, equipment, components, and the like supplied by the CONTRACTOR, works executed against workmanship defects.
- 1.1.18 The "APPOINTING AUTHORITY" for the purpose of arbitration shall be the CHAIRMAN and MANAGING DIRECTOR or any other person so designated by the EMPLOYER.
- 1.1.19 "TEMPORARY WORKS" shall mean all temporary works of every kind required in or about the execution, completion or maintenance of works.
- 1.1.20 "PLANS" shall mean all maps, sketches and layouts as are incorporated in the CONTRACT in order to define broadly the scope and specifications of the work or works, and all reproductions thereof.
- 1.1.21 "SITE" shall mean the lands and other places on, under, in or through which the permanent works are to be carried out and any other lands or places provided by the EMPLOYER for the purpose of the CONTRACT.
- 1.1.22 "NOTICE IN WRITING OR WRITTEN NOTICE" shall mean a notice in written, typed or printed characters sent (unless delivered personally or otherwise proved to have been received by the addressee) by registered post to the latest known private or business address or registered office of the addressee and shall be deemed to have been received in the ordinary course of post it would have been delivered.
- 1.1.23 "APPROVED" shall mean approved in writing including subsequent written confirmation of previous verbal approval and "APPROVAL" means approval in writing including as aforesaid. 1.1.24 "LETTER OF

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- INTENT/FAX OF INTENT" shall mean intimation by a Fax/Letter to Tenderer(s) that the tender has been accepted in accordance with the provisions contained in the letter.
- 1.1.25 "DAY" means a day of 24 hours from midnight to midnight irrespective of the number of hours worked in that day.
- 1.1.26 "WORKING DAY" means any day which is not declared to be holiday or rest day by the EMPLOYER.
- 1.1.27 "WEEK" means a period of any consecutive seven days.
- 1.1.28 "METRIC SYSTEM" - All technical documents regarding the construction of works are given in the metric system and all work in the project should be carried out according to the metric system. All documents concerning the work shall also be maintained in the metric system.
- 1.1.29 "VALUE OF CONTRACT" or "TOTAL CONTRACT PRICE" shall mean the sum accepted or the sum calculated in accordance with the prices accepted in tender and/or the CONTRACT rates as payable to the CONTRACTOR for the entire execution and full completion of the work, including change order.
- 1.1.30 "LANGUAGE FOR DRAWINGS AND INSTRUCTION" All the drawings, titles, notes, instruction, dimensions, etc. shall be in English Language.
- 1.1.31 "MOBILIZATION" shall mean establishment of sufficiently adequate infrastructure by the CONTRACTOR at "SITE" comprising of construction equipments, aids, tools tackles including setting of site offices with facilities such as power, water, communication etc. establishing manpower organisation comprising of Resident Engineers, Supervising personnel and an adequate strength of skilled, semi-skilled and unskilled workers, who with the so established infrastructure shall be in a position to commence execution of work at site(s), in accordance with the agreed Time Schedule of Completion of Work. "MOBILISATION" shall be considered to have been achieved, if the CONTRACTOR is able to establish infrastructure as per Time Schedule, where so warranted in accordance with agreed schedule of work implementation to the satisfaction of ENGINEER-IN-CHARGE/ EMPLOYER.
- 1.1.32 "COMMISSIONING" shall mean pressing into service of the system including the plant(s), equipment(s), vessel(s), pipeline, machinery(ies), or any other section or sub-section of installation(s) pertaining to the work of the CONTRACTOR after successful testing and trial runs of the same. "COMMISSIONING" can be either for a completed system or a part of system of a combination of systems or sub-systems and can be performed in any sequence as desired by EMPLOYER and in a manner established to be made suited according to availability of pre-requisites. Any such readjustments made by EMPLOYER in performance of "COMMISSIONING" activity will not be construed to be violating CONTRACT provisions and CONTRACTOR shall be deemed to have provided for the same.

**SECTION-II**  
**GENERAL INFORMATION**

**2. General Information**

2.1 a) Location of Site: The proposed location of Project site is defined in the Special Conditions of Contract.

b) Access by Road: CONTRACTOR, if necessary, shall build other temporary access roads to the actual site of construction for his own work at his own cost. The CONTRACTOR shall be required to permit the use of the roads so constructed by him for vehicles of any other parties who may be engaged on the project site. The CONTRACTOR shall also facilitate the construction of the permanent roads should the construction there of start while he is engaged on this work. He shall make allowance in his tender for any inconvenience he anticipates on such account. Non-availability of access roads, railway siding and railway wagons for the use of the CONTRACTOR shall in no case condone any delay in the execution of WORK nor be the cause for any claim for compensation against the EMPLOYER.

2.2 Scope of Work: The scope of WORK is defined in the Technical Part of the tender document. The CONTRACTOR shall provide all necessary materials, equipment, labour etc. for the execution and maintenance of the WORK till completion unless otherwise mentioned in the Tender Document.

2.3 Water Supply: Contractor will have to make his own arrangements for supply of water to his labour camps and for works. All pumping installations, pipe net work and distribution system will have to be carried out by the Contractor at his own risk and cost. Alternatively the Employer at his discretion may endeavour to provide water to the Contractor at the Employer's source of supply provided the Contractor makes his own arrangement for the water METERS which shall be in custody of the Employer and other pipe net works from source of supply and such distribution pipe network shall have prior approval of the Engineer-in-Charge so as not to interfere with the layout and progress of the other construction works. In such case, the rate for water shall be deducted from the running account bills. However, the Employer does not guarantee the supply of water and this does not relieve the Contractor of his responsibility in making his own arrangement and for the timely completion of the various works as stipulated.

**2.4 Power Supply:**

2.4.1 Subject to availability, EMPLOYER will supply power at 400/440 V at only one point at the nearest sub-station, from where the CONTRACTOR will make his own arrangement for temporary distribution. The point of supply will not be more than 500 m away from the CONTRACTOR'S premises. All the works will be done as per the applicable regulations and passed by the ENGINEER-IN-CHARGE. The temporary line will be removed forthwith after the completion of work or if there is any hindrance caused to the other works due to the alignment of these lines, the CONTRACTOR will re-route or remove the temporary lines at his own cost. The CONTRACTOR at his cost will also provide suitable electric METERSs, fuses, switches, etc. for purposes of payment to the EMPLOYER which should be in the custody and control of the EMPLOYER. The cost of power supply shall be payable to the EMPLOYER every month for Construction Works power which would be deducted from the running account bills. The EMPLOYER shall not, however, guarantee the supply of electricity nor have any liability in respect thereof. No claim for compensation for any failure or short supply of electricity will be admissible.

2.4.2 It shall be the responsibility of the CONTRACTOR to provide and maintain the complete installation on the load side of the supply with due regard to safety requirement at site. All cabling, equipment, installations etc. shall comply in all respects with the latest statutory requirements and safety provisions i.e., as per the Central/State Electricity Acts and Rules etc. The CONTRACTOR will ensure that his equipment and Electrical Wiring etc., are installed, modified, maintained by a licensed Electrician/Supervisor. A test certificate is to be produced to the ENGINEER-IN-CHARGE for his approval, before power is made available.

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- 2.4.3 At all times, IEA regulations shall be followed failing which the EMPLOYER has a right to disconnect the power supply without any reference to the CONTRACTOR. No claim shall be entertained for such disconnection by the ENGINEER-IN-CHARGE. Power supply will be reconnected only after production of fresh certificate from authorized electrical supervisors.
- 2.4.4 The EMPLOYER is not liable for any loss or damage to the CONTRACTOR's equipment as a result of variation in voltage or frequency or interruption in power supply or other loss to the CONTRACTOR arising therefrom.
- 2.4.5 The CONTRACTOR shall ensure that the Electrical equipment installed by him are such that average power factors does not fall below 0.90 at his premises. In case power factor falls below 0.90 in any month, he will reimburse to the EMPLOYER at the penal rate determined by the EMPLOYER for all units consumed during the month.
- 2.4.6 The power supply required for CONTRACTOR's colony near the plant site will be determined by the EMPLOYER and shall be as per State Electricity Board's Rules and other statutory provisions applicable for such installations from time to time. In case of power supply to CONTRACTOR's colony, the power will be made available at a single point and the CONTRACTOR shall make his own arrangement at his own cost for distribution to the occupants of the colony as per Electricity Rules and Acts. The site and colony shall be sufficiently illuminated to avoid accidents.
- 2.4.7 The CONTRACTOR will have to provide and install his own lights and power METERSs which will be governed as per Central/State Government Electricity Rules. The metres shall be sealed by the EMPLOYER.
- 2.4.8 In case of damage of any of the EMPLOYER's equipment on account of fault, intentional or unintentional on the part of the CONTRACTOR, the EMPLOYER reserves the right to recover the cost of such damage from the CONTRACTOR's bill. Cost of HRC Fuses replaced at the EMPLOYER's terminals due to any fault in the CONTRACTOR's installation shall be to CONTRACTOR's account at the rates decided by the ENGINEER-IN-CHARGE.
- 2.4.9 Only motors upto 3 HP will be allowed to be started direct on line. For motors above 3 HP and upto 100 HP a suitable Starting device approved by the ENGINEER- IN-CHARGE shall be provided by the CONTRACTOR. For motors above 100 HP slipping induction motors with suitable starting devices as approved by the ENGINEER- IN-CHARGE shall be provided by the CONTRACTOR.
- 2.4.10 The CONTRACTOR shall ensure at his cost that all electrical lines and equipment and all installations are approved by the State Electricity Inspector before power can be supplied to the EMPLOYER.
- 2.4.11 The total requirement of power shall be indicated by the tenderer alongwith his tender. 2.5 Land for Contractor's Field Office, Godown and Workshop: The EMPLOYER will, at his own discretion and convenience and for the duration of the execution of the work make available near the site, land for construction of CONTRACTOR's Temporary Field Office, godowns workshops and assembly yard required for the execution of the CONTRACT. The CONTRACTOR shall at his own cost construct all these temporary buildings and provide suitable water supply and sanitary arrangement and get the same approved by the ENGINEER-IN-CHARGE. On completion of the works undertaken by the CONTRACTOR, he shall remove all temporary works erected by him and have the SITE cleaned as directed by ENGINEER-IN-CHARGE. If the CONTRACTOR shall fail to comply with these requirements, the ENGINEER-IN-CHARGE may at he expenses of the CONTRACTOR remove such surplus, and rubbish materials and dispose off the same as he deems fit and get the site cleared as aforesaid; and CONTRACTOR shall forthwith pay the amount of all expenses so incurred and shall have no claim in respect of any such surplus materials disposed off as aforesaid. But the EMPLOYER reserves the right to ask the CONTRACTOR any time during the pendency of the CONTRACT to vacate the land by giving 7

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days notice on security reasons or on national interest or otherwise. Rent may be charged for the land so occupied from contractor by the Employer. The CONTRACTOR shall put up temporary structures as required by them for their office, fabrication shop and construction stores only in the area allocated to them on the project site by the EMPLOYER or his authorised representative. No tea stalls/canteens should be put up or allowed to be put up by any CONTRACTOR in the allotted land or complex area without written permission of the EMPLOYER. No unauthorised buildings, constructions or structures should be put up by the CONTRACTOR anywhere on the project site. For uninterrupted fabrication work, the CONTRACTOR shall put up temporary covered structures at his cost within Area in the location allocated to them in the project site by the EMPLOYER or his authorised representative. No person except for authorised watchman shall be allowed to stay in the plant area/CONTRACTOR's area after completion of the day's job without prior written permission from ENGINEER-IN-CHARGE. 2.6 Land for Residential Accommodation:-:No Land shall be made available for residential accommodation for staff and labour of CONTRACTOR.

**SECTION-III**  
**GENERAL INSTRUCTIONS TO TENDERERS**

**3. Submission of Tender:**

- 3.1 TENDER must be submitted without making any additions, alterations, and as per details given in other clauses hereunder. The requisite details shall be filled in by the TENDERER at space provided under "Submission of Tender at the beginning of GCC of Tender Document. The rate shall be filled only in the schedule given in this Tender Document.
- 3.2 Addenda/Corrigenda to this Tender Document, if issued, must be signed, submitted alongwith the Tender Document. the tenderer should write clearly the revised quantities in Schedule of Rates of Tender Document and should price the WORK based on revised quantities when amendments of quantities are issued in addenda.
- 3.3 Covering letter alongwith its enclosures accompanying the Tender Document and all further correspondence shall be submitted in duplicate.
- 3.4 Tenderers are advised to submit quotations based strictly on the terms and conditions and specifications contained in the Tender Documents and not to stipulate any deviations.
- 3.5 Tenders should always be placed in double sealed covers, superscribing ["QUOTATION DO NOT OPEN" Tender for \_\_\_\_\_ Project of GAIL (India) Limited due for opening on \_\_\_\_\_]. The *Full Name, Address and Telegraphic Address, Fax No. of the Tenderers* shall be written on the bottom left hand corner of the sealed cover.

**4. Documents:**

- 4.1 General: The tenders as submitted, will consist of the following:
- i) Complete set of Tender Documents (Original) as sold duly filled in and signed by the tenderer as prescribed in different clauses of the Tender Documents.
  - ii) Earnest money in the manner specified in Clause 6 hereof.
  - iii) Power of Attorney or a true copy thereof duly attested by a Gazetted Officer in case an authorised representative has signed the tender, as required by Clause 14 hereof.
  - iv) Information regarding tenderers in the proforma enclosed.
  - v) Details of work of similar type and magnitude carried out by the Tenderer in the proforma provided in the tender document.
  - vi) Organisation chart giving details of field management at site, the tenderer proposes to have for this job.
  - vii) Details of construction plant and equipments available with the tenderer for using in this work.
  - viii) Solvency Certificate from Scheduled Bank to prove the financial ability to carry out the work tendered for.
  - ix) Latest Balance Sheet and Profit & Loss Account duly audited.
  - x) Details of present commitment as per proforma enclosed to tender.
  - xi) Data required regarding SUB-CONTRACTOR(s)/ Supplier/ Manufacturers and other technical informations the tenderer wish to furnish.
  - xii) Provident fund registration certificate
  - xiii) List showing all enclosures to tender.
- 4.2 All pages are to be Initialed: All signatures in Tender Documents shall be dated, as well as, all the pages of all sections of Tender Documents shall be initialed at the lower right hand corner and signed



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- wherever required in the tender papers by the TENDERER or by a person holding power of attorney authorising him to sign on behalf of the tenderer before submission of tender.
- 4.3 Rates to be in Figures and Words: The tender should quote in English both in figures as well as in words the rates and amounts tendered by him in the Schedule of Rates of Tender submitted by the CONTRACTOR for each item and in such a way that interpolation is not possible. The amount for each item should be worked out and entered and requisite total given of all items, both in figures and in words. The tendered amount for the work shall be entered in the tender and duly signed by the Tenderer. If some discrepancies are found between the RATES in FIGURES and WORDS or the AMOUNT shown in the tender, the following procedure shall be followed: a) When there is difference between the rates in figures and words, the rate which corresponds to the amount worked out by the tenderer shall be taken as correct. b) When the rate quoted by the tenderer in figures and words tally but the amount is incorrect the rate quoted by the tenderer shall be taken as correct. c) When it is not possible to ascertain the correct rate by either of above methods, the rate quoted in words shall be taken as correct.
- 4.4 Corrections and Erasures: All correction(s) and alteration(s) in the entries of tender paper shall be signed in full by the TENDERER with date. No erasure or over writing is permissible.
- 4.5 Signature of Tenderer:
- 4.5.1 The TENDERER shall contain the name, residence and place of business of person or persons making the tender and shall be signed by the TENDERER with his usual signature. Partnership firms shall furnish the full names of all partners in the tender. It should be signed in the partnership's name by all the partners or by duly authorised representatives followed by the name and designation of the person signing. Tender by a corporation shall be signed by an authorised representative, and a Power of Attorney in that behalf shall accompany the tender. A copy of the constitution of the firm with names of all partners shall be furnished.
- 4.5.2 When a tenderer signs a tender in a language other than English, the total amount tendered should, in addition, be written in the same language. The signature should be attested by at least one witness.
- 4.6 Witness: Witness and sureties shall be persons of status and property and their names, occupation and address shall be stated below their signature.
- 4.7 Details of Experience: The tenderer should furnish, alongwith his tender, details of previous experience in having successfully completed in the recent past works of this nature, together with the names of Employers, location of sites and value of contract, of commencement and completion of work, delays if any, reasons of delay and other details alongwith documentary evidence(s).
- 4.8 Liability of Government of India: It is expressly understood and agreed by and between Bidder or/Contractor and M/s GAIL (India) Limited, and that M/s GAIL (India) Ltd., is entering into this agreement solely on its own behalf and not on behalf of any other person or entity. In particular, it is expressly understood and agreed that the Government of India is not a party to this agreement and has no liabilities, obligations or rights hereunder. It is expressly understood and agreed that M/s GAIL (India) Ltd. is an independent legal entity with power and authority to enter into contracts solely on its own behalf under the applicable Laws of India and general principles of Contract Law. The Bidder/Contractor expressly agrees, acknowledges and understands that M/s GAIL (India) Ltd. is not an agent, representative or delegate of the Government of India. It is further understood and agreed that the Government of India is not and shall not be liable for any acts, omissions, commissions, breaches or other wrongs arising out of the contract. Accordingly, Bidder/Contractor hereby expressly waives, releases and foregoes any and all actions or claims, including cross claims, impleader claims or counter claims against the Government of India arising out of this contract and covenants not to sue to

Government of India as to any manner, claim, cause of action or thing whatsoever arising of or under this agreement.

**5. Transfer of Tender Documents:**

5.1 Transfer of Tender Documents purchased by one intending tenderer to another is not permissible.

**6. Earnest Money:**

6.1 The bidder must pay Earnest Money as given in the letter /notice inviting tenders and attach the official receipt with the tender failing which the tender is liable to be rejected and representatives of such tenderers will not be allowed to attend the tender opening. Earnest Money can be paid in Demand Drafts or Bank Guarantee or Banker's Cheque or Letter of Credit from any Indian scheduled bank or a branch of an International bank situated in India and registered with Reserve Bank of India as scheduled foreign bank. However, other than the Nationalised Indian Banks, the banks whose BGs are furnished, must be commercial banks having net worth in excess of Rs. 100 crores and a declaration to this effect should be made by such commercial bank either in the bank guarantee itself or separately on a letter head. The bid guarantee shall be submitted in the prescribed format . Note: The Bank Guarantee so furnished by the tenderer shall be in the proforma prescribed by the EMPLOYER. No interest shall be paid by the EMPLOYER on the Earnest Money deposited by the tenderer. The Bank Guarantee furnished in lieu of Earnest Money shall be kept valid for a period of "SIX MONTHS" from the date of opening of tender.(TWO MONTHS beyond the bid validity). The Earnest Money deposited by successful tenderer shall be forfeited if the Contractor fails to furnish the requisite Contract Performance Security as per clause 24 hereof and /or fails to start work within a period of 15 days or fails to execute the AGREEMENT within 15 days of the receipt by him of the Notification of Acceptance of Tender.

Note: The Earnest Money of the unsuccessful bidder will be returned by EMPLOYER /CONSULTANT, directly to the tenderer (s), within a reasonable period of time but not later than 30 days after the expiration of the period of bid validity prescribed by EMPLOYER.

**7 Validity:**

7.1 Tender submitted by tenderers shall remain valid for acceptance for a period of "4 MONTHS" from the date of opening of the tender. The tenderers shall not be entitled during the said period of 4 months, without the consent in writing of the EMPLOYER, to revoke or cancel his tender or to vary the tender given or any term thereof. In case of tender revoking or canceling his tender or varying any term in regard thereof without the consent of EMPLOYER in writing, the EMPLOYER shall forfeit Earnest Money paid by him alongwith tender.

**8 Addenda/Corrigenda**

8.1 Addenda/ Corrigenda to the Tender Documents will be issued in duplicate prior to the date of opening of the tenders to clarify documents or to reflect modification in design or CONTRACT terms. 8.2 Each addenda/ corrigendum issued will be issued in duplicate to each person or organisation to whom set of Tender Documents has been issued. Recipient will retain tenderer's copy of each Addendum/Corrigendum and attach original copy duly signed along with his offer. All Addenda/Corrigenda issued shall become part of Tender Documents.

**9 Right of Employer to Accept or Reject Tender:**

9.1 The right to accept the tender will rest with the EMPLOYER. The EMPLOYER, however, does not bind himself to accept the lowest tender, and reserves to itself the authority to reject any or all the tenders received without assigning any reason whatsoever. At the option of the Employer, the work for which the tender had been invited, may be awarded to one Contractor or split between more than one

bidders, in which case the award will be made for only that part of the work, in respect of which the bid has been accepted. The quoted rates should hold good for such eventualities. Tenders in which any of the particulars and prescribed information are missing or are incomplete in any respect and/or the prescribed conditions are not fulfilled are liable to be rejected. The Tender containing uncalled for remarks or any additional conditions are liable to be rejected. Canvassing in connection with tenders is strictly prohibited and tenders submitted by the Tenderers who resort to canvassing will be liable to rejection.

## **10 Time Schedule**

- 10.1 The WORK shall be executed strictly as per the TIME SCHEDULE specified in TENDER/CONTRACT Document. The period of construction given in Time Schedule includes the time required for mobilisation as well as testing, rectifications if any, retesting and completion in all respects to the entire satisfaction of the ENGINEER-IN- CHARGE.
- 10.2 A joint programme of execution of the WORK will be prepared by the ENGINEER-IN-CHARGE and CONTRACTOR based on priority requirement of this project. This programme will take into account the time of completion mentioned in 10.1 above and the time allowed for the priority works by the ENGINEER-IN-CHARGE.
- 10.3 Monthly/Weekly construction programme will; be drawn up by the ENGINEER-IN-CHARGE jointly with the CONTRACTOR, based on availability of work fronts and the joint construction programme as per 10.2 above. The CONTRACTOR shall scrupulously adhere to these targets /programmes by deploying adequate personnel, construction tools and tackles and he shall also supply himself all materials of his scope of supply in good time to achieve the targets/programmes. In all matters concerning the extent of targets set out in the weekly and monthly programmes and the degree of achievements the decision of the ENGINEER-IN-CHARGE will be final and binding on the CONTRACTOR.

## **11 Tenderer's Responsibility**

- 11.1 The intending tenderers shall be deemed to have visited the SITE and familiarised submitting the tender. Non-familiarity with the site conditions will not be considered a reason either for extra claims or for not carrying out the works in strict conformity with the DRAWINGS and SPECIFICATIONS or for any delay in performance.

## **12 Retired Government or Company Officers**

- 12.1 No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the States/ Central Government or of the EMPLOYER is allowed to work as a CONTRACTOR for a period of two years after his retirement from Government Service, or from the employment of the EMPLOYER without the previous permission of the EMPLOYER. The CONTRACT, if awarded, is liable to be cancelled if either the CONTRACTOR or any of his employees is found at any time to be such a person, who has not obtained the permission of the State/Central Government or of the EMPLOYER as aforesaid before submission of tender, or engagement in the CONTRACTOR'S service as the case may be.

## **13 Signing of the Contract:**

- 13.1 The successful tenderer shall be required to execute an AGREEMENT in the proforma attached with TENDER DOCUMENT within 15 days of the receipt by him of the Notification of Acceptance of Tender. In the event of failure on the part of the successful tenderer to sign the AGREEMENT within the above stipulated period, the Earnest Money or his initial deposit will be forfeited and the acceptance of the tender shall be considered as cancelled.

**14 Field Management & Controlling/Coordinating Authority:**

- 14.1 The field management will be the responsibility of the ENGINEER-IN-CHARGE, who will be nominated by the EMPLOYER. The ENGINEER-IN-CHARGE may also authorise his representatives to assist in performing his duties and functions.
- 14.2 The ENGINEER-IN-CHARGE shall coordinate the works of various agencies engaged at site to ensure minimum disruption of work carried out by different agencies. It shall be the responsibility of the CONTRACTOR to plan and execute the work strictly in accordance with site instructions to avoid hindrance to the work being executed by other agencies.

**15 Note to Schedule of Rates:**

- 15.1 The Schedule of Rates should be read in conjunction with all the other sections of the tender.
- 15.2 The tenderer shall be deemed to have studied the DRAWINGS, SPECIFICATIONS and details of work to be done within TIME SCHEDULE and to have acquainted himself of the condition prevailing at site.
- 15.3 Rates must be filled in the Schedule of Rates of original Tender Documents. If quoted in separate typed sheets no variation in item description or specification shall be accepted. Any exceptions taken by the tenderer to the Schedule of Rates shall be brought out in the terms and conditions of the offer.
- 15.4 The quantities shown against the various items are only approximate. Any increase or decrease in the quantities shall not form the basis of alteration of the rates quoted and accepted.
- 15.5 The EMPLOYER reserves the right to interpolate the rates for such items of work falling between similar items of lower and higher magnitude.

**16 Policy for Tenders Under Consideration:**

- 16.1 Only Those Tenders which are complete in all respects and are strictly in accordance with the Terms and Conditions and Technical Specifications of Tender Document, shall be considered for evaluation. Such Tenders shall be deemed to be under consideration immediately after opening of Tender and until such time an official intimation of acceptance /rejection of Tender is made by GAIL to the Bidder.
- 16.2 Zero Deviation: Bidders to note that this is a ZERO DEVIATION TENDER. GAIL will appreciate submission of offer based on the terms and conditions in the enclosed General Conditions of Contract (GCC), Special Conditions of Contract (SCC), Instructions to Bidders (ITB), Scope of Work, technical specifications etc. to avoid wastage of time and money in seeking clarifications on technical/ commercial aspects of the offer. Bidder may note that no technical and commercial clarifications will be sought for after the receipt of the bids. In case of any deviation/nonconformity observed in the bid, it will be liable for rejection.

**17 Award of Contract:**

- 17.1 The Acceptance of Tender will be intimated to the successful Tenderer by GAIL either by Telex/ Telegram/ Fax or by Letter or like means-defined as LETTER OF ACCEPTANCE OF TENDER.
- 17.2 GAIL will be the sole judge in the matter of award of CONTRACT and the decision of GAIL shall be final and binding.

**18 Clarification of Tender Document:**

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- 18.1 The Tender is required to carefully examine the Technical Specifications, Conditions of Contract, Drawings and other details relating to WORK and given in Tender Document and fully inform himself as to all conditions and matters which may in any way affect the WORK or the cost thereof. In case the Tenderer is in doubt about the completeness or correctness of any of the contents of the Tender Documents he should request in writing for an interpretation/clarification to GAIL in triplicate. GAIL will then issue interpretation/clarification to Tenderer in writing. Such clarifications and or interpretations shall form part of the Specifications and Documents and shall accompany the tender which shall be submitted by tenderer within time and date as specified in invitations to tender.
- 18.2 Verbal clarification and information given by GAIL or its employee(s) or its representatives shall not in any way be binding on GAIL.

**19 Local Conditions:**

- 19.1 It will be imperative on each tenderer to inform himself of all local conditions and factors which may have any effect on the execution of WORK covered under the Tender Document. In their own interest, the tenderer are requested to familiarise themselves with the Indian Income Tax Act 1961, Indian Companies Act 1956, Indian Customs Act 1962 and other related Acts and Laws and Regulations of India with their latest amendments, as applicable GAIL shall not entertain any requests for clarifications from the tenderer regarding such local conditions.
- 19.2 It must be understood and agreed that such factors have properly been investigated and considered while submitting the tender. No claim for financial or any other adjustments to VALUE OF CONTRACT, on lack of clarity of such factors shall be entertained.

**20 Abnormal Rates:**

- 20.1 The tenderer is expected to quote rate for each item after careful analysis of cost involved for the performance of the completed item considering all specifications and Conditions of Contract. This will avoid loss of profit or gain in case of curtailment or change of specification for any item. In case it is noticed that the rates quoted by the tenderer for any item are unusually high or unusually low, it will be sufficient cause for the rejection of the tender unless the EMPLOYER is convinced about the reasonableness after scrutiny of the analysis for such rate(s) to be furnished by the tenderer (on demand).

**SECTION-IV**

**GENERAL OBLIGATIONS**

**21 Priority of Contract Documents**

21.1 Except if and the extent otherwise provided by the Contract, the provisions of the General Conditions of Contract and Special Conditions shall prevail over those of any other documents forming part of the CONTRACT. Several documents forming the CONTRACT are to be taken as mutually explanatory of one another, but in case of ambiguities or discrepancies the same shall be explained and adjusted by the ENGINEER-IN-CHARGE who shall thereupon issue to the Contractor instructions thereon and in such event, unless otherwise provided in the Contract, the priority of the documents forming the Contract shall be as follows :

- 1) The Contract Agreement ;
- 2) The Letter of Acceptance;
- 3) The (Instructions to Bidders)ITB;
- 4) Special Conditions of Contract (SCC);
- 5) General Conditions of Contract (GCC)
- 6) Any other document forming part of the Contract. Works shown in the DRAWING but not mentioned in the SPECIFICATIONS OR described in the SPECIFICATIONS without being shown in the DRAWINGS shall nevertheless be deemed to be included in the same manner as if they had been specifically shown upon the DRAWINGS and described in the SPECIFICATIONS.

21.2 Headings and Marginal Notes: All headings and marginal notes to the clauses of these General Conditions of Contract or to the SPECIFICATIONS or to any other Tender Document are solely for the purpose of giving a concise indication and not a summary of the contents thereof, and they shall never be deemed to be part thereof or be used in the interpretation or construction thereof the CONTRACT.

21.3 Singular and Plural: In CONTRACT DOCUMENTS unless otherwise stated specifically, the singular shall include the plural and vice versa wherever the context so requires.

21.4 Interpretation: Words implying `Persons' shall include relevant `Corporate Companies / Registered Associations/ Body of Individuals/ Firm of Partnership' as the case may be.

**22 Special Conditions of Contract:**

22.1 Special Conditions of Contract shall be read in conjunction with the General Conditions of Contract, specification of Work, Drawings and any other documents forming part of this CONTRACT wherever the context so requires.

22.2 Notwithstanding the sub-division of the documents into these separate sections and volumes every part of each shall be deemed to be supplementary to and complementary of every other part and shall be read with and into the CONTRACT so far as it may be practicable to do so.

22.3 Where any portion of the General Condition of Contract is repugnant to or at variance with any provisions of the Special Conditions of Contract, unless a different intention appears the provisions of the Special Conditions of Contract shall be deemed to over-ride the provisions of the General Conditions of Contract and shall to the extent of such repugnancy, or variations, prevail.

22.4 Wherever it is mentioned in the specifications that the CONTRACTOR shall perform certain WORK or provide certain facilities, it is understood that the CONTRACTOR shall do so at his cost and the VALUE

OF CONTRACT shall be deemed to have included cost of such performance and provisions, so mentioned.

- 22.5 The materials, design and workmanship shall satisfy the relevant INDIAN STANDARDS, the JOB SPECIFICATIONS contained herein and CODES referred to. Where the job specification stipulate requirements in addition to those contained in the standard codes and specifications, these additional requirements shall also be satisfied.

**23 Contractor to obtain his own Information:**

- 23.1 The CONTRACTOR in fixing his rate shall for all purpose whatsoever reason may be, deemed to have himself independently obtained all necessary information for the purpose of preparing his tender and his tender as accepted shall be deemed to have taken into account all contingencies as may arise due to such information or lack of same. The correctness of the details, given in the Tender Document to help the CONTRACTOR to make up the tender is not guaranteed. The CONTRACTOR shall be deemed to have examined the CONTRACT DOCUMENTS, to have generally obtained his own information in all matters whatsoever that might affect the carrying out of the works at the schedules rates and to have satisfied himself to the sufficiency of his tender. Any error in description of quantity or omission therefrom shall not vitiate the CONTRACT or release the CONTRACTOR from executing the work comprised in the CONTRACT according to DRAWINGS and SPECIFICATIONS at the scheduled rates. He is deemed to have known the scope, nature and magnitude of the WORKS and the requirements of materials and labour involved etc., and as to what all works he has to complete in accordance with the CONTRACT documents whatever be the defects, omissions or errors that may be found in the DOCUMENTS. The CONTRACTOR shall be deemed to have visited surroundings, to have satisfied himself to the nature of all existing structures, if any, and also as to the nature and the conditions of the Railways, Roads, Bridges and Culverts, means of transport and communication, whether by land, water or air, and as to possible interruptions thereto and the access and egress from the site, to have made enquiries, examined and satisfied himself as to the sites for obtaining sand, stones, bricks and other materials, the sites for disposal of surplus materials, the available accommodation as to whatever required, depots and such other buildings as may be necessary for executing and completing the works, to have made local independent enquiries as to the sub-soil, subsoil water and variations thereof, storms, prevailing winds, climatic conditions and all other similar matters effecting these works. He is deemed to have acquainted himself as to his liability of payment of Government Taxes, Customs duty and other charges, levies etc. Any neglect or omission or failure on the part of the CONTRACTOR in obtaining necessary and reliable information upon the foregoing or any other matters affecting the CONTRACT shall not relieve him from any risks or liabilities or the entire responsibility from completion of the works at the scheduled rates and times in strict accordance with the CONTRACT. It is, therefore, expected that should the CONTRACTOR have any doubt as to the meaning of any portion of the CONTRACT DOCUMENT he shall set forth the particulars thereof in writing to EMPLOYER in duplicate, before submission of tender. The EMPLOYER may provide such clarification as may be necessary in writing to CONTRACT, such clarifications as provided by EMPLOYER shall form part of CONTRACT DOCUMENTS. No verbal agreement or inference from conversation with any effect or employee of the EMPLOYER either before, during or after the execution of the CONTRACT agreement shall in any way affect or modify and of the terms or obligations herein contained. Any change in layout due to site conditions or technological requirement shall be binding on the CONTRACTOR and no extra claim on this account shall be entertained.

**24 Contract Performance Security:**

- 24.1 The CONTRACTOR shall furnish to the EMPLOYER, within 15 days from the date of notification of award, a security in the sum of 10% of the accepted value of the tender or the actual value of work to be done whichever is applicable due to any additional work or any other reasons, in the form of a Bank draft/Banker's cheque or Bank Guarantee or irrevocable Letter of credit (as per proforma enclosed) as

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Contract Performance Security with the EMPLOYER which will be refunded after the expiry of DEFECTS LIABILITY PERIOD.

- 24.2 CONTRACTOR can furnish the Contract Performance Security in the form of Demand Draft or through a Bank Guarantee or through an irrevocable Letter of Credit from any Indian scheduled bank or a branch of an International bank situated in India and registered with Reserve Bank of India as scheduled foreign bank. However, other than the Nationalised Indian Banks, the banks whose BGs are furnished, must be commercial banks having net worth in excess of Rs. 100 crores and a declaration to this effect should be made by such commercial bank either in the bank guarantee itself or separately on a letter head. The bank guarantee or the Letter of Credit shall be submitted in the prescribed format.
- 24.3 If the CONTRACTOR/SUB-CONTRACTOR or their employees or the CONTRACTOR's agents and representatives shall damage, break, deface or destroy any property belonging to the EMPLOYER or others during the execution of the CONTRACT, the same shall be made good by the CONTRACTOR at his own expenses and in default thereof, the ENGINEER-IN-CHARGE may cause the same to be made good by other agencies and recover expenses from the CONTRACTOR (for which the certificate of the ENGINEER- IN-CHARGE shall be final).
- 24.4 All compensation or other sums of money payable by the CONTRACTOR to the EMPLOYER under terms of this CONTRACT may be deducted from or paid by the encashment or sale of a sufficient part of his Contract Performance Security or from any sums which may be due or may become due to the CONTRACTOR by the EMPLOYER of any account whatsoever and in the event of his Contract Performance Security being reduced by reasons of any such deductions or sale of aforesaid, the CONTRACTOR shall within ten days thereafter make good in cash, bank drafts as aforesaid any sum or sums which may have been deducted from or realised by sale of his Contract Performance Security, or any part thereof. No interest shall be payable by the EMPLOYER for sum deposited as Contract Performance Security. 24.5 Failure of the successful bidder to comply with the requirements of this Clause shall constitute sufficient grounds for the annulment of the award and the forfeiture of bid security.

**25 Time of Performance:**

- 25.1 Time for Mobilisation The work covered by this CONTRACT shall be commenced within fifteen (15) days, the date of letter/Fax of Intent and be completed in stages on or before the dates as mentioned in the TIME SCHEDULE OF COMPLETION OF WORK. The CONTRACTOR should bear in mind that time is the essence of this agreement. Request for revision of construction time after tenders are opened will not receive consideration. The above period of fifteen (15) days is included within the overall COMPLETION SCHEDULE, not over and above the completion time to any additional work or any other reasons.

**25.2 Time Schedule of Construction:**

- 25.2.1 The general Time Schedule of construction is given in the TENDER DOCUMENT. CONTRACTOR should prepare a detailed monthly or weekly construction program jointly with the ENGINEER-IN-CHARGE within 15 days of receipt of LETTER/FAX OF INTENT or ACCEPTANCE OF TENDER. The WORK shall be executed strictly as per the Time Schedule given in the CONTRACT DOCUMENT. The period of construction given includes the time required for mobilisation testing, rectifications, if any, retesting and completion in all respects in accordance with CONTRACT DOCUMENT to the entire satisfaction of the ENGINEER-IN-CHARGE.
- 25.2.2 The CONTRACTOR shall submit a detailed PERT network within the time frame agreed above consisting of adequate number of activities covering various key phases of the WORK such as design, procurement, manufacturing, shipment and field erection activities within fifteen (15) days from the



date of LETTER/FAX OF INTENT. This network shall also indicate the interface facilities to be provided by the EMPLOYER and the dates by which such facilities are needed.

- 25.2.3 CONTRACTOR shall discuss the network so submitted with the EMPLOYER and the agreed network which may be in the form as submitted with the EMPLOYER or in revised form in line with the outcome of discussions shall form part of the CONTRACT, to be signed within fifteen (15) days from the date of LETTER OF ACCEPTANCE OF TENDER. During the performance of the CONTRACT, if in the opinion of the EMPLOYER proper progress is not maintained suitable changes shall be made in the CONTRACTOR's operation to ensure proper progress. The above PERT network shall be reviewed periodically and reports shall be submitted by the CONTRACTOR as directed by EMPLOYER.

## **26 Force Majeure:**

- 26.1 CONDITIONS FOR FORCE MAJEURE In the event of either party being rendered unable by Force Majeure to perform any obligations required to be performed by them under the CONTRACT the relative obligation of the party affected by such Force Majeures shall upon notification to the other party be suspended for the period during which Force Majeures event lasts. The cost and loss sustained by the either party shall be borne by the respective parties. The term "Force Majeures" as employed herein shall mean acts of God, earthquake, war (declared or undeclared), revolts, riots, fires, floods, rebellions, explosions, hurricane, sabotage, civil commotions and acts and regulations of respective Government of the two parties, namely the EMPLOYER and the CONTRACTOR.

Upon the occurrence of such cause(s) and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party in writing immediately but not later than 72 (Seventy-two) hours of the alleged beginning and ending thereof giving full particulars and satisfactory evidence in support of its claim. Time for performance of the relative obligation suspended by the Force Majeures shall then stand extended by the period for which such cause lasts. If deliveries of bought out items and/or works to be executed by the CONTRACTOR are suspended by Force Majeure conditions lasting for more than 2 (two) months the EMPLOYER shall have the option to terminate the CONTRACT or re-negotiate the contract provisions.

## **26.2 OUTBREAK OF WAR**

- 26.2.1 If during the currency of the CONTRACT there shall be an out-break of war whether declared or not, in that part of the World which whether financially or otherwise materially affect the execution of the WORK the CONTRACTOR shall unless and until the CONTRACT is terminated under the provisions in this clause continue to use his best endeavour to complete the execution of the WORK, provided always that the EMPLOYER shall be entitled, at any time after such out-break of war to terminate or re-negotiate the CONTRACT by giving notice in writing to the CONTRACTOR and upon such notice being given the CONTRACT shall, save as to the rights of the parties under this clause and to the operation of the clauses entitled settlement of Disputes and Arbitration hereof, be terminated but without prejudice to the right of either party in respect of any antecedent breach thereof.
- 26.2.2 If the CONTRACT shall be terminated under the provisions of the above clause, the CONTRACTOR shall with all reasonable diligence remove from the SITE all the CONTRACTOR's equipment and shall give similar facilities to his SUB-CONTRACTORS to do so.

## **27 Price reduction schedule:**

- 27.1 Time is the essence of the CONTRACT. In case the CONTRACTOR fails to complete the WORK within the stipulated period, then, unless such failure is due to Force Majeure as defined in Clause 26 here above or due to EMPLOYER's defaults, the Total Contract price shall be reduced by ½ % of the total Contract Price per complete week of delay or part thereof subject to a maximum of 5 % of the Total Contract Price, by way of reduction in price for delay and not as penalty. The said amount will be

recovered from amount due to the Contractor/ Contractor's Contract Performance Security payable on demand. The decision of the ENGINEER-IN-CHARGE in regard to applicability of Price Reduction Schedule shall be final and binding on the CONTRACTOR.

- 27.2 All sums payable under this clause is the reduction in price due to delay in completion period at the above agreed rate.
- 27.3 Bonus For Early Completion (\*) : Not Applicable for the instant case.
- 27.3 BONUS FOR EARLY COMPLETION If the Contractor achieves completion of Works in all respect prior to the time schedule stipulated in the SCC, the Employer shall pay to the Contractor the relevant sum, if mentioned specifically in SCC, as bonus for early completion. The bonus for early completion, if provided specifically in SCC, shall be payable to the maximum ceiling of 2½ % of the total contract price. (\*) Partial earlier completion may not always produce net benefits to the Employer, for example where utilization of the completed Works requires (a) the fulfillment of all parts of the Contract (e.g. the training of personnel); or (b) the completion of all Sections (e.g. in pipeline laying, where early completion of the laying of pipeline would not be useful if the compressor is still under installation); or (c) certain seasonal effects to take place (e.g. onset of the rainy season, for impounding a reservoir); or (d) other circumstances. Also a more rapid drawdown of budgeted funds may be required. All such factors should be considered prior to the inclusion of a bonus clause in the Contract.

**28 Rights of the employer to forfeit contract performance security:**

- 28.1 Whenever any claim against the CONTRACTOR for the payment of a sum of money arises out or under the CONTRACT, the EMPLOYER shall be entitled to recover such sum by appropriating in part or whole the Contract Performance Security of the CONTRACTOR. In the event of the security being insufficient or if no security has been taken from the CONTRACTOR, then the balance or the total sum recoverable, as the case may be shall be deducted from any sum then due or which at any time thereafter may become due to the CONTRACTOR. The CONTRACTOR shall pay to the EMPLOYER on demand any balance remaining due.

**29 Failure by the contractor to comply with the provisions of the contract:**

- 29.1 If the CONTRACTOR refuses or fails to execute the WORK or any separate part thereof with such diligence as will ensure its completion within the time specified in the CONTRACT or extension thereof or fails to perform any of his obligation under the CONTRACT or in any manner commits a breach of any of the provisions of the CONTRACT it shall be open to the EMPLOYER at its option by written notice to the CONTRACTOR:
- a) TO DETERMINE THE CONTRACT in which event the CONTRACT shall stand terminated and shall cease to be in force and effect on and from the date appointed by the EMPLOYER on that behalf, whereupon the CONTRACTOR shall stop forthwith any of the CONTRACTOR's work then in progress, except such WORK as the EMPLOYER may, in writing, require to be done to safeguard any property or WORK, or installations from damage, and the EMPLOYER, for its part, may take over the work remaining unfinished by the CONTRACTOR and complete the same through a fresh contractor or by other means, at the risk and cost of the CONTRACTOR, and any of his sureties if any, shall be liable to the EMPLOYER for any excess cost occasioned by such work having to be so taken over and completed by the EMPLOYER over and above the cost at the rates specified in the schedule of quantities and rate/prices.
- b) WITHOUT DETERMINING THE CONTRACT to take over the work of the CONTRACTOR or any part thereof and complete the same through a fresh contractor or by other means at the risk and cost of the CONTRACTOR. The CONTRACTOR and any of his sureties are liable to the EMPLOYER for any excess cost over and above the cost at the rates specified in the Schedule

of Quantities/ rates, occasioned by such works having been taken over and completed by the EMPLOYER.

- 29.2 In such events of Clause 29.1(a) or (b) above. a) The whole or part of the Contract Performance Security furnished by the CONTRACTOR is liable to be forfeited without prejudice to the right of the EMPLOYER to recover from the CONTRACTOR the excess cost referred to in the sub-clause aforesaid, the EMPLOYER shall also have the right of taking possession and utilising in completing the works or any part thereof, such as materials equipment and plants available at work site belonging to the CONTRACTOR as may be necessary and the CONTRACTOR shall not be entitled for any compensation for use or damage to such materials, equipment and plant. b) The amount that may have become due to the CONTRACTOR on account of work already executed by him shall not be payable to him until after the expiry of Six (6) calendar months reckoned from the date of termination of CONTRACT or from the taking over of the WORK or part thereof by the EMPLOYER as the case may be, during which period the responsibility for faulty materials or workmanship in respect of such work shall, under the CONTRACT, rest exclusively with the CONTRACTOR. This amount shall be subject to deduction of any amounts due from the CONTRACT to the EMPLOYER under the terms of the CONTRACT authorised or required to be reserved or retained by the EMPLOYER.
- 29.3 Before determining the CONTRACT as per Clause 29.1(a) or (b) provided in the judgement of the EMPLOYER, the default or defaults committed by the CONTRACTOR is/are curable and can be cured by the CONTRACTOR if an opportunity given to him, then the EMPLOYER may issue Notice in writing calling the CONTRACTOR to cure the default within such time specified in the Notice.
- 29.4 The EMPLOYER shall also have the right to proceed or take action as per 29.1(a) or (b) above, in the event that the CONTRACTOR becomes bankrupt, insolvent, compounds with his creditors, assigns the CONTRACT in favour of his creditors or any other person or persons, or being a company or a corporation goes into voluntary liquidation, provided that in the said events it shall not be necessary for the EMPLOYER to give any prior notice to the CONTRACTOR. 29.5 Termination of the CONTRACT as provided for in sub- clause 29.1(a) above shall not prejudice or affect their rights of the EMPLOYER which may have accrued upto the date of such termination.

### **30 Contractor remains liable to pay compensation if**

- 30.1 In any case in which any of the powers conferred upon the EMPLOYER BY CLAUSE 29.0 thereof shall have become action not taken under clause 29: exercisable and the same had not been exercised, the non-exercise thereof shall not constitute a waiver of any of the conditions hereof and such powers shall notwithstanding be exercisable in .the event of any further case of default by the CONTRACTOR for which by any clause or clauses hereof he is declared liable to pay compensation amounting to the whole of his Contract Performance Security, and the liability of the CONTRACTOR for past and future compensation shall remain unaffected. In the event of the EMPLOYER putting in force the power under above sub-clause (a), (b) or (c) vested in him under the preceding clause he may, if he so desired, take possession of all or any tools, and plants, materials and stores in or upon the works or the site thereof belonging to the CONTRACTOR or procured by him and intended to be used for the execution of the WORK or any part thereof paying or allowing for the same in account at the CONTRACT rates or in case of these not being applicable at current market rates to be certified by the ENGINEER-IN-CHARGE whose certificate thereof shall be final, otherwise the ENGINEER-IN- CHARGE may give notice in writing to the CONTRACTOR or his clerk of the works, foreman or other authorised agent, requiring him to remove such tools, plant, materials or stores from the premises (within a time to be specified in such notice), and in the event of the CONTRACTOR failing to comply with any such requisition, the ENGINEER-IN-CHARGE may remove them at the CONTRACTOR's expense or sell them by auction or private sale on account of the CONTRACTOR and at his risk in all respects without any further notice as to the date, time or place of sale and the certificate of the ENGINEER-IN-CHARGE as to the expenses of any such removal and the amount of the proceeds and expenses of any such sale shall be final and conclusive against the CONTRACTOR.

**31 Change in constitution:**

31.1 Where the CONTRACTOR is a partnership firm, the prior approval of the EMPLOYER shall be obtained in writing, before any change is made in the constitution of the firm. Where the CONTRACTOR is an individual or a Hindu undivided family business concern, such approval as aforesaid shall, likewise be obtained before such CONTRACTOR enters into any agreement with other parties, where under, the reconstituted firm would have the right to carry out the work hereby undertaken by the CONTRACTOR. In either case if prior approval as aforesaid is not obtained, the CONTRACT shall be deemed to have been allotted in contravention of clause 37 hereof and the same action may be taken and the same consequence shall ensure as provided in the said clause.

**32 Termination of contract**

32(A) TERMINATION OF CONTRACT FOR DEATH: If the CONTRACTOR is an individual or a proprietary concern and the individual or the proprietor dies or if the CONTRACTOR is a partnership concern and one of the partner dies then unless, the EMPLOYER is satisfied that the legal representative of the individual or the proprietary concern or the surviving partners are capable of carrying out and completing CONTRACT, he (the EMPLOYER) is entitled to cancel the CONTRACT for the uncompleted part without being in any way liable for any compensation payment to the estate of the deceased CONTRACTOR and/or to the surviving partners of the CONTRACTOR'S firm on account of the cancellation of CONTRACT. The decision of the EMPLOYER in such assessment shall be final and binding on the parties. In the event of such cancellation, the EMPLOYER shall not hold the estate of the deceased CONTRACTOR and/or the surviving partners of the CONTRACTOR'S firm liable for any damages for non-completion of CONTRACT.

32(B) TERMINATION OF CONTRACT IN CASE OF LIQUIDATION / BANKRUPTCY ETC. If the Contractor shall dissolve or become bankrupt or insolvent or cause or suffer any receiver to be appointed of his business of any assets thereof compound with his Creditors, or being a corporation commence to be wound up, not being a member's voluntary winding up for the purpose of amalgamation or reconstruction, or carry on its business under a Receiver for the benefits of its Creditors any of them, EMPLOYER shall be at liberty :- To terminate the contract forthwith upon coming to know of the happening of any such event as aforesaid by notice in writing to the Contractor or to give the Receiver or liquidator or other person, the option of carrying out the contract subject to his providing a guarantee upto an amount to be agreed upon by EMPLOYER for due and faithful performance of the contract.

32(C) TERMINATION OF CONTRACT FOR NON-PERFORMANCE AND SUBSEQUENTLY PUTTING THE CONTRACTOR ON HOLIDAY: In case of termination of CONTRACT herein set forth (under clause 29.0) except under conditions of Force Majeure and termination after expiry of contract, the CONTRACTOR shall be put under holiday [i.e. neither any enquiry will be issued to the party by GAIL (India) Ltd. against any type of tender nor their offer will be considered by GAIL against any ongoing tender (s) where contract between GAIL and that particular CONTRACTOR (as a bidder) has not been finalized] for three years from the date of termination by GAIL (India) Ltd. to such CONTRACTOR.

**33 Members of the employer not individually liable :**

33.1 No Director, or official or employee of the EMPLOYER/ CONSULTANT shall in any way be personally bound or liable for the acts or obligations of the EMPLOYER under the CONTRACT or answerable for any default or omission in the observance or performance of any of the acts, matters or things which are herein contained.

**34 Employer not bound by personal representations:**

34.1 The CONTRACTOR shall not be entitled to any increase on the scheduled rates or any other right or claim whatsoever by reason of any representation, explanation statement or alleged representation, promise or guarantees given or alleged to have been given to him by any person.

**35 Contractor's office at site:**

35.1 The CONTRACTOR shall provide and maintain an office at the site for the accommodation of his agent and staff and such office shall be open at all reasonable hours to receive instructions, notice or other communications. The CONTRACTOR at all time shall maintain a site instruction book and compliance of these shall be communicated to the ENGINEER-IN CHARGE from time to time and the whole document to be preserved and handed over after completion of works.

**36 Contractor's subordinate staff and their conduct**

36.1 The CONTRACTOR, on or after award of the WORK shall name and depute a qualified engineer having sufficient experience in carrying out work of similar nature, to whom the equipments, materials, if any, shall be issued and instructions for works given. The CONTRACTOR shall also provide to the satisfaction of the ENGINEER-IN- CHARGE sufficient and qualified staff to superintend the execution of the WORK, competent sub-agents, foremen and leading hands including those specially qualified by previous experience to supervise the types of works comprised in the CONTRACT in such manner as will ensure work of the best quality, expeditious working. Whenever in the opinion of the ENGINEER-IN- CHARGE additional properly qualified supervisory staff is considered necessary, they shall be employed by the CONTRACTOR without additional charge on accounts thereof. The CONTRACTOR shall ensure to the satisfaction of the ENGINEER-IN-CHARGE that SUB- CONTRACTORS, if any, shall provide competent and efficient supervision, over the work entrusted to them.

36.2 If and whenever any of the CONTRACTOR's or SUB- CONTRACTOR'S agents, sub-agents, assistants, foremen, or other employees shall in the opinion of ENGINEER-IN- CHARGE be guilty of any misconduct or be incompetent or insufficiently qualified or negligent in the performance of their duties of that in the opinion of the EMPLOYER or the ENGINEER-IN-CHARGE, it is undesirable for administrative or any other reason for such person or persons to be employed in the works, the CONTRACTOR, is so directed by the ENGINEER-IN-CHARGE, shall at once remove such person or persons from employment thereon. Any person or persons so removed from the works shall not again be employed in connection with the WORKS without the written permission of the ENGINEER-IN- CHARGE. Any person so removed from the WORK shall be immediately re-placed at the expense of the CONTRACTOR by a qualified and competent substitute. Should the CONTRACTOR be requested to repatriate any person removed from the works he shall do so and shall bear all costs in connection herewith.

36.3 The CONTRACTOR shall be responsible for the proper behaviour of all the staff, foremen, workmen, and others, and shall exercise a proper degree of control over them and in particular and without prejudice to the said generality, the CONTRACTOR shall be bound to prohibit and prevent any employees from trespassing or acting in any way detrimental or prejudicial to the interest of the community or of the properties or occupiers of land and properties in the neighborhood and in the event of such employee so trespassing, the CONTRACTOR shall be responsible therefore and relieve the EMPLOYER of all consequent claims or actions for damages or injury or any other grounds whatsoever. The decision of the ENGINEER-IN-CHARGE upon any matter arising under this clause shall be final. The CONTRACTOR shall be liable for any liability to EMPLOYER on account of deployment of CONTRACTOR's staff etc. or incidental or arising out of the execution of CONTRACT. The CONTRACTOR shall be liable for all acts or omissions on the part of his staff, Foremen and Workmen and others in his employment, including misfeasance or negligence of whatever kind in the course of their work or during their employment, which are connected directly or indirectly with the CONTRACT.

36.4 If and when required by the EMPLOYER and CONTRACTOR's personnel entering upon the EMPLOYER's premises shall be properly identified by badges of a type acceptable to the EMPLOYER which must be

worn at all times on EMPLOYER's premises. CONTRACTOR may be required to obtain daily entry passes for his staff/employees from EMPLOYER to work within operating areas. These being safety requirements, no relaxations on this account shall be given to CONTRACTOR.

**37 Sub-letting of works:**

37.1 No part of the CONTRACT nor any share or interest therein shall in any manner or degree be transferred, assigned or sublet by the CONTRACTOR directly or indirectly to any person, firm or corporation whatsoever without the consent in writing, of the ENGINEER/EMPLOYER except as provided for in the succeeding sub-clause.

- i) SUB-CONTRACTS FOR TEMPORARY WORKS ETC.: The EMPLOYER may give written consent to Sub- contract for the execution of any part of the WORK at the site, being entered in to by CONTRACTOR provided each individual Sub- contract is submitted to the ENGINEER-IN-CHARGE before being entered into and is approved by him.
- ii) LIST OF SUB-CONTRACTORS TO BE SUPPLIED: At the commencement of every month the CONTRACTOR shall furnish to the ENGINEER-IN- CHARGE list of all SUB-CONTRACTORS or other persons or firms engaged by the CONTRACTOR and working at the SITE during the previous month with particulars of the general nature of the Subcontract or works done by them.
- iii) CONTRACTOR'S LIABILITY NOT LIMITED BY SUB- CONTRACTORS: Notwithstanding any sub-letting with such approval as aforesaid and notwithstanding that the ENGINEER-I N-CHARGE shall have received copies of any Subcontracts, the contractor shall be and shall remain solely responsible for the quality, proper and expeditious execution of the Contract in all respects as if such sub-letting or Subcontracting had not taken place, and as if such work had been done directly by the CONTRACTOR. The CONTRACTOR shall bear all responsibility for any act or omission on the part of sub-contractors in regard to work to be performed under the CONTRACT.
- iv) EMPLOYER MAY TERMINATE SUB-CONTRACTS: If any SUB-CONTRACTOR engaged upon the works at the site executes any works which in the opinion of the ENGINEER-IN-CHARGE is not in accordance with the CONTRACT documents, the EMPLOYER may by written notice to the CONTRACTOR request him to terminate such subcontract and the CONTRACTOR upon the receipt of such notice shall terminate such Subcontract and dismiss the SUB-CONTRACTOR(S) and the later shall forthwith leave the works, failing which the EMPLOYER shall have the right to remove such SUB- CONTRACTOR(S) from the site.
- v) NO REMEDY FOR ACTION TAKEN UNDER THIS CLAUSE: No action taken by the EMPLOYER under the clause shall relieve the CONTRACTOR of any of his liabilities under the CONTRACT or give rise to any right or compensation, extension of time or otherwise failing which the EMPLOYER shall have the right to remove such SUB-CONTRACTOR(S) from the site.

**38 Power of entry:**

38.1 If the CONTRACTOR shall not commence the WORK in the manner previously described in the CONTRACT documents or if he shall at any time in the opinion of the ENGINEER-I N-CHARGE.

- i) fail to carry out the WORK in conformity with the CONTRACT documents, or
- ii) fail to carry out the WORK in accordance with the Time Schedule, or
- iii) substantially suspend work or the WORK for a period of fourteen days without authority from the ENGINEER-IN-CHARGE, or
- iv) fail to carry out and execute the WORK to the satisfaction of the ENGINEER-IN-CHARGE, or
- v) fail to supply sufficient or suitable construction plant, temporary works, labour, materials or things, or
- vi) Commit, suffer, or permit any other breach of any of the provisions of the CONTRACT on his part to be performed or observed or persist in any of the above mentioned breaches of the

- CONTRACT for fourteen days, after notice in writing shall have been given to the CONTRACTOR by the ENGINEER-IN-CHARGE requiring such breach to be remedied, or
- vii) if the CONTRACTOR shall abandon the WORK, or
- viii) If the CONTRACTOR during the continuance of the CONTRACT shall become bankrupt, make any arrangement or composition with his creditors, or permit any execution to be levied or go into liquidation whether compulsory or voluntary not being merely a voluntary liquidation for the purpose of amalgamation or reconstruction then in any such case, the EMPLOYER shall have the power to enter upon the WORK and take possession thereof and of the materials, temporary WORK, construction plant, and stock thereon, and to revoke the CONTRACTOR's licence to use the same, and to complete the WORK by his agents, other CONTRACTORS or workmen or to relate the same upon any terms and to such other person, firm or corporation as the EMPLOYER in his absolute discretion may think proper to employ and for the purpose aforesaid to use or authorise the use of any materials, temporary work, CONSTRUCTION PLANT, and stock as aforesaid, without making payment or allowance to the CONTRACTOR for the said materials other than such as may be certified in writing by the ENGINEER-IN-CHARGE to be reasonable, and without making any payment or allowance to the CONTRACTOR for the use of the temporary said works, construction plant and stock or being liable for any loss or damage thereto, and if the EMPLOYER shall by reason of his taking possession of the WORK or of the WORK being completed by other CONTRACTOR (due account being taken of any such extra work or works which may or be omitted) then the amount of such excess as certified by the ENGINEER-IN-CHARGE shall be deducted from any money which may be due for work done by the CONTRACTOR under the CONTRACT and not paid for. Any deficiency shall forthwith be made good and paid to the EMPLOYER by the CONTRACTOR and the EMPLOYER shall have power to sell in such manner and for such price as he may think fit all or any of the construction plant, materials etc. constructed by or belonging to and to recoup and retain the said deficiency or any part thereof out of proceeds of the sale.

- 39 Contractor's responsibility with the mechanical, electrical, intercommunication system, airconditioning contractors and other agencies:
- 39.1 Without repugnance of any other condition, it shall be the responsibility of the CONTRACTOR executing the work of civil construction, to work in close cooperation and coordinate the WORK with the Mechanical, Electrical, Air-conditioning and Intercommunication Contractor's and other agencies or their authorised representatives, in providing the necessary grooves, recesses, cuts and opening etc., in wall, slabs beams and columns etc. and making good the same to the desired finish as per specification, for the placement of electrical, intercommunication cables, conduits, air-conditioning inlets and outlets grills and other equipments etc. where required. For the above said requirements in the false ceiling and other partitions, the CONTRACTOR before starting-up the work shall in consultation with the Electrical, Mechanical, Intercommunication, Air-conditioning contractor and other agencies prepare and put-up a joint scheme, showing the necessary openings, grooves, recesses, cuts, the methods of fixing required for the WORK of the aforesaid, and the finishes therein, to the ENGINEER-IN-CHARGE and get the approval. The CONTRACTOR before finally submitting the scheme to the ENGINEER-IN-CHARGE, shall have the written agreement of the other agencies. The ENGINEER-IN-CHARGE, before communicating his approval to the scheme, with any required modification, shall get the final agreement of all the agencies, which shall be binding. No claim shall be entertained on account of the above. The CONTRACTOR shall confirm in all respects with provision of any statutory regulations, ordinances or byelaws of any local or duly constituted authorities or public bodies which may be applicable from time to time to the WORK or any temporary works. The CONTRACTOR shall keep the EMPLOYER indemnified against all penalties and liabilities of every kind, arising out of non-adherence to such stains, ordinances, laws, rules, regulations, etc.

**40 Other agencies at site:**

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40.1 The CONTRACTOR shall have to execute the WORK in such place and conditions where other agencies will also be engaged for other works such as site grading, filling, and levelling, electrical and mechanical engineering works, etc. No claim shall be entertained due to WORK being executed in the above circumstances.

**41 Notice:**

41.1 TO THE CONTRACTOR: Any notice hereunder may be served on the CONTRACTOR or his duly authorised representative at the job site or may be served by registered mail direct to the address furnished by the CONTRACTOR. Proof of issue of any such notice could be conclusive of the CONTRACTOR having been duly informed of all contents therein.

41.2 TO THE EMPLOYER: Any notice to be given to the EMPLOYER under the terms of the CONTRACTOR shall be served by sending the same by Registered mail to or delivering the same at the respective site offices of M/S. GAIL (INDIA) LTD. addressed to the HEAD/SITE-IN-CHARGE.

**42 Right of various interests:**

42.1 i) The EMPLOYER reserves the right to distribute the work between more than one agency(ies). The CONTRACTOR shall cooperate and afford other agency(ies) reasonable opportunity for access to the WORK for the carriage and storage of materials and execution of their works. ii) Wherever the work being done by any department of the EMPLOYER or by other agency(ies) employed by the EMPLOYER is contingent upon WORK covered by this CONTRACT, the respective rights of the various interests involved shall be determined by the ENGINEER-IN-CHARGE to secure the completion of the various portions of the work in general harmony.

**43 Patents and royalties:**

43.1 The CONTRACTOR, if licensed under any patent covering equipment, machinery, materials or compositions of matter to be used or supplied or methods and process to be practised or employed in the performance of this CONTRACT, agrees to pay all royalties and licence fees which may be due with respect thereto. If any equipment, machinery, materials, composition of matters, be used or supplied or methods and processes to be practised or employed in the performance of this CONTRACT, is covered by a patent under which the CONTRACTOR is not licensed then the CONTRACTOR before supplying or using the equipment, machinery materials, composition method or processes shall obtain such licences and pay such royalties and licence fees as may be necessary for performance of this CONTRACT. In the event the CONTRACTOR fails to pay any such royalty or obtain any such licence, any suit for infringement of such patents which is brought against the CONTRACTOR or the EMPLOYER as a result such failure will be defended by the CONTRACTOR at his own expense and the CONTRACTOR will pay any damages and costs awarded in such suit. The CONTRACTOR shall promptly notify the EMPLOYER if the CONTRACTOR has acquired the knowledge of any plant under which a suit for infringement could be reasonably brought because of the use by the EMPLOYER of any equipment, machinery, materials, process, methods to be supplied hereunder. The CONTRACTOR agrees to and does hereby grant to EMPLOYER, together with the right to extend the same to any of the subsidiaries of the EMPLOYER as irrevocable, royalty free licence to use in any country, any invention made by the CONTRACTOR or his employee in or as result of the performance of the WORK under the CONTRACT.

43.2 All charges on account of royalty, tollage, rent, octroi terminal or sales tax and/or other duties or any other levy on materials obtained for the work or temporary work or part thereof (excluding materials provided by the EMPLOYER) shall be borne by the CONTRACTOR.

43.3 The CONTRACTOR shall not sell or otherwise dispose of or remove except for the purpose of this CONTRACT, the sand, stone, clay, ballast, earth, rock or other substances, or materials obtained from any excavation made for the purpose of the WORK or any building or produce upon the site at the time



of delivery of the possession thereof, but all such substances, materials, buildings and produce shall be the property of the EMPLOYER provided that the CONTRACTOR may with the permission of the ENGINEER-IN-CHARGE, use the same for the purpose of the work by payment of cost of the same at such a rate as may be determined by the ENGINEER-IN- CHARGE.

- 43.4 The EMPLOYER shall indemnify and save harmless the CONTRACTOR from any loss on account of claims against CONTRACTOR for the contributory infringement of patent rights arising out and based upon the claim that the use of the EMPLOYER of the process included in the design prepared by the EMPLOYER and used in the operation of the plant infringes on any patent right. With respect to any subcontract entered into by CONTRACTOR pursuant to the provisions of the relevant clause hereof, the CONTRACTOR shall obtain from the SUB-CONTRACTOR an undertaking to provide the EMPLOYER with the same patent protection that CONTRACTOR is required to provide under the provisions of this clause.

#### **44 Liens:**

- 44.1 If, at any time there should be evidence or any lien or claim for which the EMPLOYER might have become liable and which is chargeable to the CONTRACTOR, the EMPLOYER shall have the right to retain out of any payment then due or thereafter to become due an amount sufficient to completely indemnify the EMPLOYER against such lien or claim and if such lien or claim be valid, the EMPLOYER may pay and discharge the same and deduct the amount so paid from any money which may be or may become due and payable to the CONTRACTOR. If any lien or claim remain unsettled after all payments are made, the CONTRACTOR shall refund or pay to the EMPLOYER all money that the latter may be compelled to pay in discharging such lien or claim including all costs and reasonable expenses. EMPLOYER reserves the right to do the same.
- 44.2 The EMPLOYER shall have lien on all materials, equipments including those brought by the CONTRACTOR for the purpose of erection, testing and commissioning of the WORK.
- 44.3 The final payment shall not become due until the CONTRACTOR delivers to the ENGINEER-IN-CHARGE a complete release or waiver of all liens arising or which may arise out of his agreement or receipt in full or certification by the CONTRACTOR in a form approved by ENGINEER-IN-CHARGE that all invoices for labour, materials, services have been paid in lien thereof and if required by the ENGINEER-IN-CHARGE in any case an affidavit that so far as the CONTRACTOR has knowledge or information the releases and receipts include all the labour and material for which a lien could be filled.
- 44.4 CONTRACTOR will indemnify and hold the EMPLOYER harmless, for a period of two years after the issue of FINAL CERTIFICATE, from all liens and other encumbrances against the EMPLOYER on account of debts or claims alleged to be due from the CONTRACTOR or his SUB-CONTRACTOR to any person including SUB- CONTRACTOR and on behalf of EMPLOYER will defend at his own expense, any claim or litigation brought against the EMPLOYER or the CONTRACTOR in connection therewith. CONTRACTOR shall defend or contest at his own expense any fresh claim or litigation by any person including his SUB-CONTRACTOR, till its satisfactory settlement even after the expiry of two years from the date of issue of FINAL CERTIFICATE.

#### **45 Delays by employer or his authorised agents:**

- 45.1 In case the CONTRACTOR's performance is delayed due to any act or omission on the part of the EMPLOYER or his authorised agents, then the CONTRACTOR shall be given due extension of time for the completion of the WORK, to the extent such omission on the part of the EMPLOYER has caused delay in the CONTRACTOR's performance of his WORK. 45.2 No adjustment in CONTRACT PRICE shall be allowed for reasons of such delays and extensions granted except as provided in TENDER DOCUMENT, where the EMPLOYER reserves the right to seek indulgence of CONTRACTOR to maintain the agreed Time Schedule of Completion. In such an event the CONTRACTOR shall be obliged for

working by CONTRACTOR's personnel for additional time beyond stipulated working hours as also Sundays and Holidays and achieve the completion date/interim targets.

**46 Payment if the contract is terminated:**

46.1 If the CONTRACT shall be terminated as per Tender pursuant to Clause no. 29 of GCC, the CONTRACTOR shall be paid by the EMPLOYER in so far as such amounts or items shall not have already been covered by payments of amounts made to the CONTRACTOR for the WORK executed and accepted by ENGINEER-IN-CHARGE prior to the date of termination at the rates and prices provided for in the CONTRACT and in addition to the following:

- a) The amount payable in respect of any preliminary items, so far as the Work or service comprised therein has been carried out or performed and an appropriate portion as certified by ENGINEER-IN-CHARGE of any such items or service comprised in which has been partially carried out or performed.
- b) Any other expenses which the CONTRACTOR has expended for performing the WORK under the CONTRACT subject to being duly recommended by ENGINEER-IN-CHARGE and approved by EMPLOYER for payment, based on documentary evidence of his having incurred such expenses.

46.2 The CONTRACTOR will be further required to transfer the title and provide the following in the manner and as directed by the EMPLOYER.

- a) Any and all completed works.
- b) Such partially completed WORK including drawings, informations and CONTRACT rights as the CONTRACTOR has specially performed, produced or acquired for the performance of the CONTRACTOR.

**47 No waiver of rights:**

47.1 Neither the inspection by the EMPLOYER or any of their officials, employees, or agents nor any order by the EMPLOYER for payment of money or any payment for or acceptance of the whole or any part of the Work by the EMPLOYER nor any extension of time, nor any possession taken by EMPLOYER shall operate as a waiver of any provision of the CONTRACT, or of any power herein reserved to the EMPLOYER, or any right to damages herein provided, nor shall any waiver of any breach in the CONTRACT be held to be a waiver of any other subsequent breach.

**48 Certificate not to affect right of employer and liability of contractor:**

48.1 No interim payment certificate(s) issued by the Engineer-in-Charge of the EMPLOYER, nor any sum paid on account by the EMPLOYER, nor any extension of time for execution of the work granted by EMPLOYER shall affect or prejudice the rights of the Employer against the CONTRACTOR or relieve the CONTRACTOR of his obligations for the due performance of the CONTRACT, or be interpreted as approval of the WORK done or of the equipment supplied and no certificate shall create liability for the EMPLOYER to pay for alterations, amendments, variations or additional works not ordered, in writing, by EMPLOYER or discharge the liability of the CONTRACTOR for the payment of damages whether due, ascertained, or certified or not or any sum against the payment of which he is bound to indemnify the EMPLOYER.

**49 Language and measures:**

49.1 All documents pertaining to the CONTRACT including Specifications, Schedules, Notices, Correspondence, operating and maintenance Instructions, DRAWINGS, or any other writing shall be

written in English language. The Metric System of measurement shall be used in the CONTRACT unless otherwise specified.

**50 Transfer of title:**

50.1 The title of Ownership of supplies furnished by the CONTRACTOR shall not pass on to the EMPLOYER for all Supplies till the same are finally accepted by the EMPLOYER after the successful completion of PERFORMANCE TEST and GUARANTEE TEST and issue of FINAL CERTIFICATE. 50.2 However, the EMPLOYER shall have the lien on all such works performed as soon as any advance or progressive payment is made by the EMPLOYER to the CONTRACTOR and the CONTRACTOR shall not subject these works for use other than those intended under this CONTRACT.

**51 Release of information:**

51.1 The CONTRACTOR shall not communicate or use in advertising, publicity, sales releases or in any other medium, photographs, or other reproduction of the Work under this CONTRACT or description of the site dimensions, quantity , quality or other information, concerning the Work unless prior written permission has been obtained from the EMPLOYER.

**52 Brand names:**

52.1 The specific reference in the SPECIFICATIONS and documents to any material by trade name, make or catalogue number shall be construed as establishing standard or quality and performance and not as limited competition. However, TENDERER may offer other similar equipments provided it meets the specified standard design and performance requirements.

**53 Completion of contract:**

53.1 Unless otherwise terminated under the provisions of any other relevant clause, this CONTRACT shall be deemed to have been completed at the expiration of the PERIOD OF LIABILITY as provided for under the CONTRACT.

**54 Spares:**

54.1 The CONTRACTOR shall furnish to the EMPLOYER all spares required for COMMISSIONING of the plants, recommendatory and/or mandatory spares, which are required essential by the manufacturer/supplier. The same shall be delivered at SITE, 3(Three) months before COMMISSIONING. Also the CONTRACTOR should furnish the manufacturing drawings for fast wearing spares.

54.2 The CONTRACTOR guarantees the EMPLOYER that before the manufacturers of the equipments, plants and machineries go out of production of spare parts for the equipment furnished and erected by him, he shall give at least twelve (12) months' advance notice to the EMPLOYER, so that the latter may order his requirement of spares in one lot, if he so desires.

**SECTION-V**  
**PERFORMANCE OF WORK**

**55 Execution of work:**

55.1 All the Works shall be executed in strict conformity with the provisions of the CONTRACT Documents and with such explanatory detailed drawings, specification and instructions as may be furnished from time to time to the CONTRACTOR by the ENGINEER-IN-CHARGE whether mentioned in the CONTRACT or not. The CONTRACTOR shall be responsible for ensuring that works throughout are executed in the most substantial, proper and workmanlike manner with the quality of material and workmanship in strict accordance with the SPECIFICATIONS and to the entire satisfaction of the ENGINEER-IN-CHARGE. The CONTRACTOR shall provide all necessary materials equipment labour etc. for execution and maintenance of WORK till completion unless otherwise mentioned in the CONTRACT.

**56 Co-ordination and inspection of work:**

56.1 The coordination and inspection of the day-to-day work under the CONTRACT shall be the responsibility of the ENGINEER-IN-CHARGE. The written instruction regarding any particular job will normally be passed by the ENGINEER-IN-CHARGE or his authorised representative. A work order book will be maintained by the CONTRACTOR for each sector in which the aforesaid written instructions will be entered. These will be signed by the CONTRACTOR or his authorised representative by way of acknowledgement within 12 hours.

**57 Work in monsoon and dewatering:**

57.1 Unless otherwise specified elsewhere in the tender, the execution of the WORK may entail working in the monsoon also. The CONTRACTOR must maintain a minimum labour force as may be required for the job and plan and execute the construction and erection according to the prescribed schedule. No extra rate will be considered for such work in monsoon.

57.2 During monsoon and other period, it shall be the responsibility of the CONTRACTOR to keep the construction work site free from water at his own cost.

**58 Work on Sundays and Holidays:**

58.1 For carrying out Work on Sundays, and Holidays, the CONTRACTOR will approach the ENGINEER-IN-CHARGE or his representative at least two days in advance and obtain permission in writing. The CONTRACTOR shall observe all labour laws and other statutory rules and regulations in force. In case of any violations of such laws, rules and regulations, consequence if any, including the cost thereto shall be exclusively borne by the CONTRACTOR and the EMPLOYER shall have no liability whatsoever on this account.

**59 General conditions for construction and erection work:**

59.1 The working time at the site of work is 48 hours per week. Overtime work is permitted in cases of need and the EMPLOYER will not compensate the same. Shift working at 2 or 3 shifts per day will become necessary and the CONTRACTOR should take this aspect into consideration for formulating his rates for quotation. No extra claims will be entertained by the EMPLOYER on this account. For carrying out work beyond working hours the CONTRACTOR will approach the ENGINEER-IN-CHARGE or his authorised representative and obtain his prior written permission.

- 59.2 The CONTRACTOR must arrange for the placement of workers in such a way that the delayed completion of the WORK or any part thereof for any reason whatsoever will not affect their proper employment. The EMPLOYER will not entertain any claim for idle time payment whatsoever.
- 59.3 The CONTRACTOR shall submit to the EMPLOYER/ENGINEER-IN- CHARGE reports at regular intervals regarding the state and progress of WORK. The details and proforma of the report will mutually be agreed after the award of CONTRACT. The CONTRACTOR shall provide display boards showing progress and labour strengths at worksite, as directed by the ENGINEER-IN-CHARGE.

**60 Alterations in specifications, design and extra works:**

- 60.1 The WORK covered under this CONTRACT having to be executed by the CONTRACTOR on a lumpsum firm price/item rate quoted by him, the EMPLOYER will not accept any proposals for changes in VALUE OF CONTRACT or extension in time on account of any such changes which may arise to the CONTRACTOR's scope of WORK as a result of detailed Engineering and thereafter during the execution of WORK. The only exception to this will be a case where the EMPLOYER requests in writing to the CONTRACTOR to upgrade the SPECIFICATIONS or the size of any major pieces of equipments, plant or machinery beyond what is normally required to meet the scope of WORK as defined in the CONTRACT DOCUMENT. In such cases, a change order will be initialled by the CONTRACTOR at the appropriate time for the EMPLOYER's prior approval giving the full back-up data for their review and for final settlement of any impact on price within 30 (thirty) days thereafter.
- 60.2 The ENGINEER-IN-CHARGE shall have to make any alterations in, omission from, additions to or substitutions for, the Schedule of Rates, the original specifications, drawings, designs and instructions that may appear to him to be necessary or advisable during the progress of the WORK and the CONTRACTOR shall be bound to carry out the such altered/ extra/ new items of WORK in accordance with any instructions which may be given to him in writing signed by the ENGINEER-IN- CHARGE, and such alterations, omissions, additions or substitutions shall not invalidate the CONTRACT and any altered, additional or substituted work which the CONTRACTOR may be directed to do in the manner above specified as part of the WORK shall be carried out by the CONTRACTOR on the same conditions in all respects on which he agreed to do the main WORK. The time of completion of WORK may be extended for the part of the particular job at the discretion of the ENGINEER-IN- CHARGE, for only such alterations, additions or substitutions of the WORK, as he may consider as just and reasonable. The rates for such additional, altered or substituted WORK under this clause shall be worked out in accordance with the following provisions:-
- I. For Item Rate Contract
- a) If the rates for the additional, altered or substituted WORK are specified in the CONTRACT for the WORK, the CONTRACTOR is bound to carry on the additional, altered or substituted WORK at the same rates as are specified in the CONTRACT.
  - b) If the rates for the additional, altered or substituted WORK are not specifically provided in the CONTRACT for the WORK, the rates will be derived from the rates for similar class of WORK as are specified in the CONTRACT for the WORK. The opinion of the ENGINEER-IN- CHARGE, as to whether or not the rates can be reasonably so derived from the items in this CONTRACT will be final and binding on the CONTRACTOR.
  - c) If the rates for the altered, additional or substituted WORK cannot be determined in the manner specified in sub-clause(s) and (b) above, then the CONTRACTOR shall, within 7 days of the date of receipt of order to carry out the WORK, inform the ENGINEER-IN-CHARGE of the rates which it is his intention to charge for such class of WORK, supported by analysis of the rate or rates claimed, and the ENGINEER-IN-CHARGE shall determine the rate or rates on the basis of the prevailing market rates,

labour cost at schedule of labour rates plus 10% to cover contractor's supervision, overheads and profit and pay the CONTRACTOR accordingly. The opinion of the ENGINEER-IN-CHARGE as to current market rates of materials and the quantum of labour involved per unit of measurement will be final and binding on the CONTRACTOR.

- d) Where the item of work will be executed through nominated specialist agency as approved by the ENGINEER-IN-CHARGE, then the actual amount paid to such nominated agency supported by documentary evidence and as certified by ENGINEER-IN-CHARGE shall be considered plus 10% (ten percent) to cover all contingencies, overhead, profits to arrive at the rates.
- e) Provisions contained in the Sub-clause (a) & (d) above shall, however, not apply for the following:- Where the value of additions of new items together with the value of alterations, additions/deletions or substitutions does not exceed by or is not less than plus/minus (+\_)25% of the VALUE OF CONTRACT. The item rates in the Schedule of Rates shall hold good for all such variations between the above mentioned limits, irrespective of any increase/decrease of quantities in the individual items of Schedule of Rates. Where the value of addition of new items together with the value of alterations, additions/deletions or substitutions reduces more than 25% of the contract value but is within the following limits the tenderer shall be paid compensation for decrease in the value of work, as follows: S.No. Range of Variation Percentage compensation for decrease in the value of work in the respective range.
- a) Beyond (+) 25% No increase and/or upto & inclusive of decrease shall be (+) 50% applicable for the Schedule of Rates (The rates quoted for this increase shall be valid). b) Beyond (-) 25% upto & For reduction beyond inclusive of (-) 50% 25%contractor shall be compensated by an amount equivalent to 10% of the reduction in value of the contract as awarded. For example if the actual contract value is 70% of awarded value then compensation shall be 10% of (75-70) i.e. 0.5% of awarded contract value. II. For Lumpsum Contracts CONTRACTOR shall, within 7 days of the date of receipt of order to carry out the WORK, inform the ENGINEER-IN-CHARGE of the rates which it is his intention to charge for such class of WORK, supported by analysis of the rate or rates claimed, and the ENGINEER-IN-CHARGE shall determine the rate or rates on the basis of the prevailing market rates, labour cost at schedule of labour rates plus 10% to cover contractor's supervision, overheads and profit and pay the CONTRACTOR accordingly. The opinion of the ENGINEER-IN-CHARGE as to current market rates of materials and the quantum of labour involved per unit of measurement will be final and binding on the CONTRACTOR.

## **61 Drawings to be supplied by the employer**

- 61.1 The drawings attached with tender are only for the general guidance to the CONTRACTOR to enable him to visualize the type of work contemplated and scope of work involved. The CONTRACTOR will be deemed to have studied the DRAWINGS and formed an idea about the WORK involved.
- 61.2 Detailed working drawings on the basis of which actual execution of the WORK is to proceed, will be furnished from time to time during the progress of the work. The CONTRACTOR shall be deemed to have gone through the DRAWINGS supplied to him thoroughly and carefully and in conjunction with all other connected drawings and bring to the notice of the ENGINEER-IN-CHARGE discrepancies, if any, therein before actually carrying out the Work. 61.3 Copies of all detailed working drawings relating to the WORK shall be kept at the CONTRACTOR's office on the site and shall be made available to the ENGINEER-IN-CHARGE at any time during the CONTRACT. The drawings and other documents issued by the EMPLOYER shall be returned to the EMPLOYER on completion of the WORK.

**62 Drawings to be supplied by the contractor:**

- 62.1 The drawings/date which are to be furnished by the CONTRACTOR are enumerated in the special conditions of contract, and shall be furnished within the specified time.
- 62.2 Where approval/review of drawings before manufacture/ construction/fabrication has been specified, it shall be CONTRACTOR's responsibility to have these drawings prepared as per the directions of ENGINEER-IN-CHARGE and got approved before proceeding with manufacture/construction/fabrication as the case may be. Any change that may have become necessary in these drawings during the execution of the work shall have to be carried out by the CONTRACTOR to the satisfaction of ENGINEER-IN-CHARGE at no extra cost. All final drawings shall bear the certification stamp as indicated below duly signed by both the CONTRACTOR and ENGINEER-IN-CHARGE. "Certified true for  
\_\_\_\_\_ (Name of Work) Agreement  
No. \_\_\_\_\_ Signed: \_\_\_\_\_  
\_\_\_\_\_ (CONTRACTOR) (ENGINEER-IN-CHARGE)
- 62.3 The DRAWINGS submitted by the CONTRACTOR shall be reviewed by the ENGINEER-IN-CHARGE as far as practicable within 3 (Three) weeks and shall be modified by the CONTRACTOR, if any modifications and/or corrections are required by the ENGINEER-IN-CHARGE. The CONTRACTOR shall incorporate such modifications and/or corrections and submit the final drawings for approval. Any delays arising out of failure by the CONTRACTOR to rectify the drawing in good time shall not alter the Contract Completion Time.
- 62.4 As built drawings showing all corrections, adjustments etc. shall be furnished by the CONTRACTOR in six copies and one transparent for record purposed to the EMPLOYER.

**63 Setting out works:**

- 63.1 The ENGINEER-IN-CHARGE shall furnish the CONTRACTOR with only the four corners of the Works site and a level bench mark and the CONTRACTOR shall set out the Works and shall provide an efficient staff for the purpose and shall be solely responsible for the accuracy of such setting out.
- 63.2 The CONTRACTOR shall provide, fix and be responsible for the maintenance of all stakes, templates, level marks, profiles and other similar things and shall take all necessary precautions to prevent their removal or disturbance and shall be responsible for the consequence of such removal or disturbance should the same take place and for their efficient and timely reinstatement. The CONTRACTOR shall also be responsible for the maintenance of all existing survey marks, boundary marks, distance marks and center line marks, either existing or supplied and fixed by the CONTRACTOR. The work shall be set out to the satisfaction of the ENGINEER-IN-CHARGE. The approval there of joining with the CONTRACTOR by the ENGINEER- IN-CHARGE in setting out the work, shall not relieve the CONTRACTOR of any of his responsibility.
- 63.3 Before beginning the Works, the CONTRACTOR shall at his own cost, provide all necessary reference and level posts, pegs, bamboos, flags, ranging rods, strings and other materials for proper layout of the works in accordance with the schemes for bearing marks acceptable to the ENGINEER-IN-CHARGE. The center, longitudinal or face lines and cross lines shall be marked by means of small masonry pillars. Each pillar shall have distinct mark at the centre to enable theodolite to be set over it. No work shall be started until all these points are checked and approved by the ENGINEER-IN-CHARGE in writing but such approval shall not relieve the CONTRACTOR of any of his responsibilities. The CONTRACTOR shall also provide all labour, material and other facilities, as necessary, for the proper checking of layout and inspection of the points during construction.

63.4 Pillars bearing geodetic marks located at the sites of units of WORKS under construction should be protected and fenced by the CONTRACTOR. 63.5 On completion of WORK, the CONTRACTOR must submit the geodetic documents according to which the WORK was carried out.

**64 Responsibility for level and alignment:**

64.1 The CONTRACTOR shall be entirely and exclusively responsible for the horizontal and vertical alignment, the levels and correctness of every part of the WORK and shall rectify effectively any errors or imperfections therein, such rectifications shall be carried out by the CONTRACTOR, at his own cost, when instructions are issued to that effect by the ENGINEER- IN-CHARGE.

**65 Materials to be supplied by contractor:**

65.1 The CONTRACTOR shall procure and provide within the VALUE OF CONTRACT the whole of the materials required for the construction including steels, cement and other building materials, tools, tackles, construction plant and equipment for the completion and maintenance of the WORK except the materials which will be issued by the EMPLOYER and shall make his own arrangement for procuring such materials and for the transport thereof. The EMPLOYER may give necessary recommendation to the respective authority if so desired by the CONTRACTOR but assumes no further responsibility of any nature. The EMPLOYER will insist on the procurement of materials which bear ISI stamp and/or which are supplied by reputed suppliers.

65.2 The CONTRACTOR shall properly store all materials either issued to him or brought by him to the SITE to prevent damages due to rain, wind, direct exposure to sun, etc. as also from theft, pilferage, etc. for proper and speedy execution of his works. The CONTRACTOR shall maintain sufficient stocks of all materials required by him.

65.3 No material shall be despatched from the CONTRACTOR's stores before obtaining the approval in writing of the ENGINEER-IN-CHARGE.

**66 Stores supplied by the employer:**

66.1 If the SPECIFICATION of the WORK provides for the use of any material of special description to be supplied from the EMPLOYER's stores or it is required that the CONTRACTOR shall use certain stores to be provided by the ENGINEER-IN-CHARGE, such materials and stores, and price to be charged there for as hereinafter mentioned being so far as practicable for the convenience of the CONTRACTOR, but not so as in any way to control the meaning or effect of the CONTRACT, the CONTRACTOR shall be bound to purchase and shall be supplied such materials and stores as are from time to time required to be used by him for the purpose of the CONTRACT only. The sums due from the CONTRACTOR for the value of materials supplied by the EMPLOYER will be recovered from the running account bill on the basis of the actual consumption of materials in the works covered and for which the running account bill has been prepared. After the completion of the WORK, however, the CONTRACTOR has to account for the full quantity of materials supplied to him as per relevant clauses in this document.

66.2 The value of the stores/materials as may be supplied to the CONTRACTOR by the EMPLOYER will be debited to the CONTRACTOR's account at the rates shown in the schedule of materials and if they are not entered in the schedule, they will be debited at cost price, which for the purpose of the CONTRACT shall include the cost of carriage and all other expenses whatsoever such as normal storage supervision charges which shall have been incurred in obtaining the same at the EMPLOYER's stores. All materials so supplied to the CONTRACTOR shall remain the absolute property of the EMPLOYER and shall not be removed on any account from the SITE of the WORK, and shall be at all times open for inspection to the ENGINEER-IN-CHARGE. Any such materials remaining unused at the time of the completion or termination of the CONTRACT shall be returned to the EMPLOYER's stores or at a place as directed by the ENGINEER-IN-CHARGE in perfectly good condition at CONTRACTOR's cost.



**67 Conditions for issue of materials:**

- 67.1 (i) Materials specified as to be issued by the EMPLOYER will be supplied to the CONTRACTOR by the EMPLOYER from his stores. It shall be responsibility of the CONTRACTOR to take delivery of the materials and arrange for its loading, transport and unloading at the SITE of WORK at his own cost. The materials shall be issued between the working hours and as per the rules of the EMPLOYER as framed from time to time.
- ii) The CONTRACTOR shall bear all incidental charges for the storage and safe custody of materials at site after these have been issued to him.
- iii) Materials specified as to be issued by the EMPLOYER shall be issued in standard sizes as obtained from the manufacturers.
- iv) The CONTRACTOR shall construct suitable Godowns at the SITE of WORK for storing the materials safe against damage by rain, dampness, fire, theft etc. He shall also employ necessary watch and ward establishment for the purpose.
- v) It shall be duty of the CONTRACTOR to inspect the materials supplied to him at the time of taking delivery and satisfy himself that they are in good condition. After the materials have been delivered by the EMPLOYER, it shall be the responsibility of the CONTRACTOR to keep them in good condition and if the materials are damaged or lost, at any time, they shall be repaired and/or replaced by him at his own cost according to the instructions of the ENGINEER-IN-CHARGE.
- vi) The EMPLOYER shall not be liable for delay in supply or non-supply of any materials which the EMPLOYER has undertaken to supply where such failure or delay is due to natural calamities, act of enemies, transport and procurement difficulties and any circumstances beyond the control of the EMPLOYER. In no case, the CONTRACTOR shall be entitled to claim any compensation or loss suffered by him on this account.
- vii) It shall be responsibility of the CONTRACTOR to arrange in time all materials required for the WORK other than those to be supplied by the EMPLOYER. If, however, in the opinion of the ENGINEER-IN-CHARGE the execution of the WORK is likely to be delayed due to the CONTRACTOR's inability to make arrangements for supply of materials which normally he has to arrange for, the ENGINEER-IN-CHARGE shall have the right at his own discretion to issue such materials, if available with the EMPLOYER or procure the materials from the market or as elsewhere and the CONTRACTOR will be bound to take such materials at the rates decided by the ENGINEER-IN-CHARGE. This, however, does not in any way absolve the CONTRACTOR from responsibility of making arrangements for the supply of such materials in part or in full, should such a situation occur nor shall this constitute a reason for the delay in the execution of the WORK.
- viii) None of the materials supplied to the CONTRACTOR will be utilised by the CONTRACTOR for manufacturing item which can be obtained as supplied from standard manufacturer in finished form.
- ix) The CONTRACTOR shall, if desired by the ENGINEER- IN-CHARGE, be required to execute an Indemnity Bond in the prescribed form for safe custody and accounting of all materials issued by the EMPLOYER.
- x) The CONTRACTOR shall furnish to the ENGINEER-IN- CHARGE sufficiently in advance a statement showing his requirement of the quantities of the materials to be supplied by the EMPLOYER and the time when the same will be required by him for the works, so as to enable the ENGINEER-IN-CHARGE to make necessary arrangements for procurement and supply of the material.
- xi) Account of the materials issued by the EMPLOYER shall be maintained by CONTRACTOR indicating the daily receipt, consumption and balance in hand. This account shall be maintained in a manner prescribed by the ENGINEER-IN-CHARGE along with all connected papers viz. requisitions, issues, etc., and shall be always available for inspection in the CONTRACTOR's office at SITE.

- xii) The CONTRACTOR should see that only the required quantities of materials are got issued. The CONTRACTOR shall not be entitled to cartage and incidental charges for returning the surplus materials, if any, to the stores wherefrom they were issued or to the place as directed by the ENGINEER-IN-CHARGE.
- xiii) Materials/Equipment(s) supplied by EMPLOYER shall not be utilised for any purpose(s) than issued for.

**68 Material procured with assistance of employer/return of surplus:**

- 68.1 Notwithstanding anything contained to the contrary in any or all the clauses of this CONTRACT where any materials for the execution of the CONTRACT are procured with the assistance of the EMPLOYER either by issue from EMPLOYER's stock or purchases made under order or permits or licences issued by Government, the CONTRACTOR shall hold the said materials as trustee for the EMPLOYER and use such materials economically and solely for the purpose of the CONTRACT and not dispose them off without the permission of the EMPLOYER and return, if required by the ENGINEER-IN-CHARGE, shall determine having due regard to the condition of the materials. The price allowed to the CONTRACTOR, however, shall not exceed the amount charged to him excluding the storage charges, if any. The decision of the ENGINEER-IN-CHARGE shall be final and conclusive in such matters. In the event of breach of the aforesaid condition, the CONTRACTOR shall, in terms of the licences or permits and/or criminal breach of trust, be liable to compensate the EMPLOYER at double rate or any higher rate, in the event of those materials at that time having higher rate or not being available in the market, then any other rate to be determined by the ENGINEER-IN-CHARGE and his decision shall be final and conclusive.

**69 Materials obtained from dismantling:**

- 69.1 If the CONTRACTOR in the course of execution of the WORK is called upon to dismantle any part for reasons other than those stipulated in Clauses 74 and 77 hereunder, the materials obtained in the WORK of dismantling etc., will be considered as the EMPLOYER's property and will be disposed off to the best advantage of the EMPLOYER.

**70 Articles of value found:**

- 70.1 All gold, silver and other minerals of any description and all precious stones, coins, treasure relics, antiquities and other similar things which shall be found in, under or upon the SITE, shall be the property of the EMPLOYER and the CONTRACTOR shall duly preserve the same to the satisfaction of the ENGINEER-IN-CHARGE and shall from time to time deliver the same to such person or persons indicated by the EMPLOYER.

**71 Discrepancies between instructions:**

- 71.1 Should any discrepancy occur between the various instructions furnished to the CONTRACTOR, his agent or staff or any doubt arises as to the meaning of any such instructions or should there be any misunderstanding between the CONTRACTOR's staff and the ENGINEER-IN-CHARGE's staff, the CONTRACTOR shall refer the matter immediately in writing to the ENGINEER-IN-CHARGE whose decision thereon shall be final and conclusive and no claim for losses alleged to have been caused by such discrepancies between instructions, doubts, or misunderstanding shall in any event be admissible.

**72 Action where no specification is issued:**

- 72.1 In case of any class of WORK for which there is no SPECIFICATION supplied by the EMPLOYER as mentioned in the Tender Documents such WORK shall be carried out in accordance with Indian Standard Specifications and if the Indian Standard Specifications do not cover the same, the WORK should be carried out as per standard Engineering Practice subject to the approval of the ENGINEER-IN-CHARGE.

**73 Inspection of works:**

- 73.1 The ENGINEER-IN-CHARGE will have full power and authority to inspect the WORK at any time wherever in progress either on the SITE or at the CONTRACTOR's premises/workshops wherever situated, premises/ workshops of any person, firm or corporation where WORK in connection with the CONTRACT may be in hand or where materials are being or are to be supplied, and the CONTRACTOR shall afford or procure for the ENGINEER-IN- CHARGE every facility and assistance to carry out such inspection. The CONTRACTOR shall, at all time during the usual working hours and at all other time at which reasonable notice of the intention of the ENGINEER-IN- CHARGE or his representative to visit the WORK shall have been given to the CONTRACTOR, either himself be present or receive orders and instructions, or have a responsible agent duly accredited in writing, present for the purpose. Orders given to the CONTRACTOR's agent shall be considered to have the same force as if they had been given to the CONTRACTOR himself. The CONTRACTOR shall give not less than seven days notice in writing to the ENGINEER-IN-CHARGE before covering up or otherwise placing beyond reach of inspection and measurement of any work in order that the same may be inspected and measured. In the event of breach of above the same shall be uncovered at CONTRACTOR's expense for carrying out such measurement or inspection.
- 73.2 No material shall be despatched from the CONTRACTOR's stores before obtaining the approval in writing of the Engineer-in-Charge. The CONTRACTOR is to provide at all time during the progress of the WORK and the maintenance period, proper means of access with ladders, gangways etc. and the necessary attendance to move and adopt as directed for inspection or measurements of the WORK by the ENGINEER- IN-CHARGE.
- 73.3 The CONTRACTOR shall make available to the ENGINEER-IN- CHARGE free of cost all necessary instruments and assistance in checking or setting out of WORK and in the checking of any WORK made by the CONTRACTOR for the purpose of setting out and taking measurements of WORK.

**74 Tests for quality of work:**

- 74.1 All workmanship shall be of the respective kinds described in the CONTRACT DOCUMENTS and in accordance with the instructions of the ENGINEER-IN-CHARGE and shall be subjected from time to time to such test at CONTRACTOR's cost as the ENGINEER-IN-CHARGE may direct at the place of manufacture or fabrication or on the site or at all or any such places. The CONTRACTOR shall provide assistance, instruments, labour and materials as are normally required for examining, measuring and testing any workmanship as may be selected and required by the ENGINEER-IN-CHARGE.
- 74.2 All the tests that will be necessary in connection with the execution of the WORK as decided by the ENGINEER- IN-CHARGE shall be carried out at the field testing laboratory of the EMPLOYER by paying the charges as decided by the EMPLOYER from time to time. In case of non- availability of testing facility with the EMPLOYER, the required test shall be carried out at the cost of CONTRACTOR at Government or any other testing laboratory as directed by ENGINEER-IN-CHARGE.
- 74.3 If any tests are required to be carried out in conjunction with the WORK or materials or workmanship not supplied by the CONTRACTOR, such tests shall be carried out by the CONTRACTOR as per instructions of ENGINEER-IN-CHARGE and cost of such tests shall be reimbursed by the EMPLOYER.

**75 Samples for approval:**

- 75.1 The CONTRACTOR shall furnish to the ENGINEER-IN-CHARGE for approval, when requested or if required by the specifications, adequate samples of all materials and finished to be used in the WORK. Such samples shall be submitted before the WORK is commenced and in ample time to permit tests and

examinations thereof. All materials furnished and finishes applied in actual WORK shall be fully equal to the approved samples.

**76 Action and compensation in case of bad work:**

76.1 If it shall appear to the ENGINEER-IN-CHARGE that any work has been executed with unsound, imperfect or unskilled workmanship, or with materials of any inferior description, or that any materials or articles provided by the CONTRACTOR for the execution of the WORK are unsound, or of a quality inferior to that contracted for, or otherwise not in accordance with the CONTRACT, the CONTRACTOR shall on demand in writing from the ENGINEER-IN-CHARGE or his authorised representative specifying the WORK, materials or articles complained of notwithstanding that the same may have been inadvertently passed, certified and paid for, forthwith rectify or remove and reconstruct the WORK so specified and provide other proper and suitable materials or articles at his own cost and in the event of failure to do so within the period specified by the ENGINEER-IN-CHARGE in his demand aforesaid, the CONTRACTOR shall be liable to pay compensation at the rate of 1 % (One percent) of the estimated cost of the whole WORK, for every week limited to a maximum of 10% (ten percent) of the value of the whole WORK, while his failure to do so shall continue and in the case of any such failure the ENGINEER-IN-CHARGE may on expiry of notice period rectify or remove and re-execute the WORK or remove and replaced with others, the materials or articles complained of to as the case may be at the risk and expense in all respects of the CONTRACTOR. The decision of the Engineering-in-charge as to any question arising under this clause shall be final and conclusive.

**77 Suspension of works:**

77.1 i) Subject to the provisions of sub-para (ii) of this clause, the CONTRACTOR shall, if ordered in writing by the ENGINEER-IN-CHARGE, or his representative, temporarily suspend the WORKS or any part thereof for such written order, proceed with the WORK therein ordered to be suspended until, he shall have received a written order to proceed therewith. The CONTRACTOR shall not be entitled to claim compensation for any loss or damage sustained by him by reason of temporary suspension of the WORKS aforesaid. An extension of time for completion, corresponding with the delay caused by any such suspension of the WORKS as aforesaid will be granted to the CONTRACTOR should he apply for the same provided that the suspension was not consequent to any default or failure on the part of the CONTRACTOR.

ii) In case of suspensions of entire WORK, ordered in writing by ENGINEER-IN-CHARGE, for a period of more than two months, the CONTRACTOR shall have the option to terminate the CONTRACT.

**78 Employer may do part of work:**

78.1 Upon failure of the CONTRACTOR to comply with any instructions given in accordance with the provisions of this CONTRACT the EMPLOYER has the alternative right, instead of assuming charge of entire WORK, to place additional labour force, tools, equipments and materials on such parts of the WORK, as the EMPLOYER may designate or also engage another CONTRACTOR to carry out the WORK. In such cases, the EMPLOYER shall deduct from the amount which otherwise might become due to the CONTRACTOR, the cost of such work and material with ten percent (10%) added to cover all departmental charges and should the total amount thereof exceed the amount due to the CONTRACTOR, the CONTRACTOR shall pay the difference to the EMPLOYER.

**79 Possession prior to completion:**

79.1 The ENGINEER-IN-CHARGE shall have the right to take possession of or use any completed or partially completed WORK or part of the WORK. Such possession or use shall not be deemed to be an acceptance of any work completed in accordance with the CONTRACT agreement. If such prior possession or use by the ENGINEER-IN- CHARGE delays the progress of WORK, equitable adjustment in

the time of completion will be made and the CONTRACT agreement shall be deemed to be modified accordingly.

**80 Defects Liability Period (Twelve months period of liability from the date of issue of completion certificate):**

- 80.1 The CONTRACTOR shall guarantee the installation/WORK for a period of 12 months from the date of completion of WORK as certified by the ENGINEER-IN-CHARGE which is indicated in the Completion Certificate. Any damage or defect that may arise or lie undiscovered at the time of issue of Completion Certificate, connected in any way with the equipment or materials supplied by him or in the workmanship, shall be rectified or replaced by the CONTRACTOR at his own expense as deemed necessary by the ENGINEER-IN-CHARGE or in default, the ENGINEER- IN-CHARGE may carry out such works by other work and deduct actual cost incurred towards labour, supervision and materials consumables or otherwise plus 100% towards overheads (of which the certificate of ENGINEER-IN-CHARGE shall be final) from any sums that may then be or at any time thereafter, become due to the CONTRACTOR or from his Contract Performance Security, or the proceeds of sale thereof or a sufficient part on thereof.
- 80.2 If the CONTRACTOR feels that any variation in WORK or in quality of materials or proportions would be beneficial or necessary to fulfil the guarantees called for, he shall bring this to the notice of the ENGINEER- IN-CHARGE in writing. If during the period of liability any portion of the WORK/equipment, is found defective and is rectified/ replaced, the period of liability for such equipment/ portion of WORK shall be operative from the date such rectification/ replacement are carried out and Contract Performance Guarantee shall be furnished separately for the extended period of liability for that portion of WORK/ equipment only. Notwithstanding the above provisions the supplier's, guarantees/warantees for the replaced equipment shall also be passed on to the EMPLOYER.
- 80.3 LIMITATION OF LIABILITY Notwithstanding anything contrary contained herein, the aggregate total liability of CONTRACTOR under the Agreement or otherwise shall be limited to 100% of Agreement / Contract Value. However, neither party shall be liable to the other party for any indirect and consequential damages, loss of profits or loss of production.

**81 Care of works:**

- 81.0 From the commencement to completion of the WORK, the CONTRACTOR shall take full responsibility for the care for all works including all temporary works and in case any damages, loss or injury shall happen to the WORK or to any part thereof or to any temporary works from any cause whatsoever, shall at his own cost repair and make good the same so that at completion the WORK shall be in good order and in conformity in every respects with the requirement of the CONTRACT and the ENGINEER-IN- CHARGE's instructions.
- 81.1 DEFECTS PRIOR TO TAKING OVER: If at any time, before the WORK is taken over, the ENGINEER-IN-CHARGE shall: a) Decide that any works done or materials used by the CONTRACTOR or by any SUB-CONTRACTOR is defective or not in accordance with the CONTRACT, or that the works or any portion thereof are defective, or do not fulfill the requirements of CONTRACT (all such matters being hereinafter, called 'Defects' in this clause), and b) As soon as reasonably practicable, gives to the CONTRACTOR notice in writing of the said decision, specifying particulars of the defects alleged to exist or to have occurred, then the CONTRACTOR shall at his own expenses and with all speed make good the defects so specified. In case CONTRACTOR shall fail to do so, the EMPLOYER may take, at the cost of the CONTRACTOR, such steps as may in all circumstances, be reasonable to make good such defects. The expenditure so incurred by the EMPLOYER will be recovered from the amount due to the CONTRACTOR. The decision of the ENGINEER-IN-CHARGE with regard to the amount to be recovered from the CONTRACTOR will be final and binding on the CONTRACTOR. As soon as the WORK has been completed in accordance with the CONTRACT (except in minor respects that do not affect their use for

the purpose for which they are intended and except for maintenance there of provided in clause 80.1 of General Conditions of Contract) and have passed the tests on completion, the ENGINEER-IN-CHARGE shall issue a certificate (hereinafter called Completion Certificate) in which he shall certify the date on which the WORK have been so completed and have passed the said tests and the EMPLOYER shall be deemed to have taken over the WORK on the date so certified. If the WORK has been divided into various groups in the CONTRACT, the EMPLOYER shall be entitled to take over any group or groups before the other or others and there upon the ENGINEER-IN-CHARGE shall issue a Completion Certificate which will, however, be for such group or groups so taken over only. In such an event if the group /section/ part so taken over is related, to the integrated system of the work, notwithstanding date of grant of Completion Certificate for group/ section/ part. The period of liability in respect of such group/ section/ part shall extend 12 (twelve) months from the date of completion of WORK. 81.2 DEFECTS AFTER TAKING OVER: In order that the CONTRACTOR could obtain a COMPLETION CERTIFICATE he shall make good, with all possible speed, any defect arising from the defective materials supplied by the CONTRACTOR or workmanship or any act or omission of the CONTRACTOR or that may have been noticed or developed, after the works or groups of the works has been taken over, the period allowed for carrying out such WORK will be normally one month. If any defect be not remedied within a reasonable time, the EMPLOYER may proceed to do the WORK at CONTRACTOR's risk and expense and deduct from the final bill such amount as may be decided by the EMPLOYER. If by reason of any default on the part of the CONTRACTOR a COMPLETION CERTIFICATE has not been issued in respect of any portion of the WORK within one month after the date fixed by the CONTRACT for the completion of the WORK, the EMPLOYER shall be at liberty to use the WORK or any portion thereof in respect of which a completion certificate has not been issued, provided that the WORK or the portion thereof so used as aforesaid shall be afforded reasonable opportunity for completing these works for the issue of Completion Certificate.

**82 Guarantee/transfer of guarantee:**

82.1 For works like water-proofing, acid and alkali resisting materials, pre-construction soil treatment against termite or any other specialized works etc. the CONTRACTOR shall invariably engage SUB-CONTRACTORS who are specialists in the field and firms of repute and such a SUB-CONTRACTOR shall furnish guarantees for their workmanship to the EMPLOYER, through the CONTRACTOR. In case such a SUB-CONTRACTOR/ firm is not prepared to furnish a guarantee to the EMPLOYER, the CONTRACTOR shall give that guarantee to the EMPLOYER directly.

**83 Training of employer's personnel:**

83.1 The CONTRACTOR undertakes to provide training to Engineering personnel selected and sent by the EMPLOYER at the works of the CONTRACTOR without any cost to the EMPLOYER. The period and the nature of training for the individual personnel shall be agreed upon mutually between the CONTRACTOR and the EMPLOYER. These engineering personnel shall be given special training at the shops, where the equipment will be manufactured and/ or in their collaborator's works and where possible, in any other plant where equipment manufactured by the CONTRACTOR or his collaborators is under installation or test to enable those personnel to become familiar with the equipment being furnished by the CONTRACTOR. EMPLOYER shall bear only the to and fro fare of the said engineering personnel.

**84 Replacement of defective parts and materials:**

84.1 If during the progress of the WORK, EMPLOYER shall decide and inform in writing to the CONTRACTOR, that the CONTRACTOR has manufactured any plant or part of the plant unsound or imperfect or has furnished plant inferior to the quality specified, the CONTRACTOR on receiving details of such defects or deficiencies shall at his own expenses within 7 (seven) days of his receiving the notice, or otherwise within such time as may be reasonably necessary for making it good, proceed to alter, re-construct or remove such work and furnish fresh equipments upto the standards of the specifications. In case the CONTRACTOR fails to do so, EMPLOYER may on giving the CONTRACTOR 7 (seven) day's notice in

writing of his intentions to do so, proceed to remove the portion of the WORK so complained of and at the cost of CONTRACTOR's, perform all such works or furnish all such equipments provided that nothing in the clause shall be deemed to deprive the EMPLOYER of or affect any rights under the CONTRACT, the EMPLOYER may otherwise have in respect of such defects and deficiencies.

- 84.2 The CONTRACTOR's full and extreme liability under this clause shall be satisfied by the payments to the EMPLOYER of the extra cost, of such replacements procured including erection/installation as provided for in the CONTRACT; such extra cost being the ascertained difference between the price paid by the EMPLOYER for such replacements and the CONTRACT price portion for such defective plants and repayments of any sum paid by the EMPLOYER to the CONTRACTOR in respect of such defective plant. Should the EMPLOYER not so replace the defective plant the CONTRACTOR's extreme liability under this clause shall be limited to the repayment of all such sums paid by the EMPLOYER under the CONTRACT for such defective plant.

#### **85 Indemnity**

- 85.1 If any action is brought before a Court, Tribunal or any other Authority against the Employer or an officer or agent of the EMPLOYER, for the failure, omission or neglect on the part of the CONTRACTOR to perform any acts, matters, covenants or things under the CONTRACT, or damage or injury caused by the alleged omission or negligence on the part of the CONTRACTOR, his agents, representatives or his SUB- CONTRACTOR's, or in connection with any claim based on lawful demands of SUB-CONTRACTOR's workmen suppliers or employees, the CONTRACTOR, shall in such cases indemnify and keep the EMPLOYER and/or their representatives harmless from all losses, damages, expenses or decrees arising out of such action.

#### **86 Construction aids, equipments, tools & tackles:**

- 86.1 CONTRACTOR shall be solely responsible for making available for executing the WORK, all requisite CONSTRUCTION EQUIPMENTS, Special Aids, Barges, Cranes and the like, all Tools, Tackles and Testing Equipment and Appliances, including imports of such equipment etc. as required. In case of import of the same the rates applicable for levying of Custom Duty on such Equipment, Tools, & Tackles and the duty drawback applicable thereon shall be ascertained by the CONTRACTOR from the concerned authorities of Government of India. It shall be clearly understood that EMPLOYER shall not in any way be responsible for arranging to obtain Custom Clearance and/or payment of any duties and/or duty draw backs etc. for such equipments so imported by the CONTRACTOR and the CONTRACTOR shall be fully responsible for all taxes, duties and documentation with regard to the same. Tenderer in his own interest may contact, for any clarifications in the matter, concerned agencies/Dept./Ministries of Govt. of India. All clarifications so obtained and interpretations thereof shall be solely the responsibility of the CONTRACTOR.

**SECTION-VI**  
**CERTIFICATES AND PAYMENTS**

**87 Schedule of rates and payments:**

- 87.1 i) **CONTRACTOR'S REMUNERATION:** The price to be paid by the EMPLOYER to CONTRACTOR for the whole of the WORK to be done and for the performance of all the obligations undertaken by the CONTRACTOR under the CONTRACT DOCUMENTS shall be ascertained by the application of the respective Schedule of Rates (the inclusive nature of which is more particularly defined by way of application but not of limitation, with the succeeding sub-clause of this clause) and payment to be made accordingly for the WORK actually executed and approved by the ENGINEER-IN-CHARGE. The sum so ascertained shall (excepting only as and to the extent expressly provided herein) constitute the sole and inclusive remuneration of the CONTRACTOR under the CONTRACT and no further or other payment whatsoever shall be or become due or payable to the CONTRACTOR under the CONTRACT.
- ii) **SCHEDULE OF RATES TO BE INCLUSIVE:** The prices/rates quoted by the CONTRACTOR shall remain firm till the issue of FINAL CERTIFICATE and shall not be subject to escalation. Schedule of Rates shall be deemed to include and cover all costs, expenses and liabilities of every description and all risks of every kind to be taken in executing, completing and handing over the WORK to the EMPLOYER by the CONTRACTOR. The CONTRACTOR shall be deemed to have known the nature, scope, magnitude and the extent of the WORK and materials required though the CONTRACT DOCUMENT may not fully and precisely furnish them. Tenderer's shall make such provision in the Schedule of Rates as he may consider necessary to cover the cost of such items of WORK and materials as may be reasonable and necessary to complete the WORK. The opinion of the ENGINEER-IN-CHARGE as to the items of WORK which are necessary and reasonable for COMPLETION OF WORK shall be final and binding on the CONTRACTOR, although the same may not be shown on or described specifically in CONTRACT DOCUMENTS. Generality of this present provision shall not be deemed to cut down or limit in any way because in certain cases it may and in other cases it may not be expressly stated that the CONTRACTOR shall do or perform a work or supply articles or perform services at his own cost or without addition of payment or without extra charge or words to the same effect or that it may be stated or not stated that the same are included in and covered by the Schedule of Rates.
- iii) **SCHEDULE OF RATES TO COVER CONSTRUCTION EQUIPMENTS, MATERIALS, LABOUR ETC.:** Without in any way limiting the provisions of the preceding sub-clause the Schedule of Rates shall be deemed to include and cover the cost of all construction equipment, temporary WORK (except as provided for herein), pumps, materials, labour, insurance, fuel, consumables, stores and appliances to be supplied by the CONTRACTOR and all other matters in connection with each item in the Schedule of Rates and the execution of the WORK or any portion thereof finished, complete in every respect and maintained as shown or described in the CONTRACT DOCUMENTS or as may be ordered in writing during the continuance of the CONTRACT.
- iv) **SCHEDULE OF RATES TO COVER ROYALTIES, RENTS AND CLAIMS:** The Schedule of Rates (i.e., VALUE OF CONTRACT) shall be deemed to include and cover the cost of all royalties and fees for the articles and processes, protected by letters, patent or otherwise incorporated in or used in connection with the WORK, also all royalties, rents and other payments in connection with obtaining materials of whatsoever kind for the WORK and shall include an indemnity to the EMPLOYER which the CONTRACTOR hereby gives against all actions, proceedings, claims, damages, costs and expenses arising from the incorporation in or use on the WORK of any such articles, processes or materials, octroi or other municipal or local Board Charges, if levied on materials, equipment or machineries to be brought to site for use on WORK shall be borne by the CONTRACTOR.
- v) **SCHEDULE OF RATES TO COVER TAXES AND DUTIES:** No exemption or reduction of Customs Duties, Excise Duties, Sales Tax, Sales Tax on works Contract quay or any port dues, transport charges, stamp



duties or Central or State Government or local Body or Municipal Taxes or duties, taxes or charges (from or of any other body), whatsoever, will be granted or obtained, all of which expenses shall be deemed to be included in and covered by the Schedule or Rates. The CONTRACTOR shall also obtain and pay for all permits or other privileges necessary to complete the WORK.

vi) SCHEDULE OF RATES TO COVER RISKS OF DELAY: The Schedule of Rates shall be deemed to include and cover the risk of all possibilities of delay and interference with the CONTRACTOR's conduct of WORK which occur from any causes including orders of the EMPLOYER in the exercise of his power and on account of extension of time granted due to various reasons and for all other possible or probable causes of delay.

vii) SCHEDULE OF RATES CANNOT BE ALTERED: For WORK under unit rate basis, no alteration will be allowed in the Schedule of Rates by reason of works or any part of them being modified, altered, extended, diminished or committed. The Schedule of Rates are fully inclusive of rates which have been fixed by the CONTRACTOR and agreed to by the EMPLOYER and cannot be altered. For lumpsum CONTRACTS, the payment will be made according to the WORK actually carried out, for which purpose an item wise, or work wise Schedule of Rates shall be furnished, suitable for evaluating the value of WORK done and preparing running account bill. Payment for any additional work which is not covered in the Schedule of Rates, shall only be released on issuance of change order.

**88 Procedure for measurement and billing of work in progress:**

- 88.1 BILLING PROCEDURE: Following procedures shall be adopted for billing of works executed by the CONTRACTOR.
- 88.1.1 All measurements shall be recorded in sextuplicate on standard measurement sheets supplied by EMPLOYER and submitted to EMPLOYER/CONSULTANT for scrutiny and passing.
- 88.1.2 EMPLOYER/CONSULTANT shall scrutinise and check the measurements recorded on the sheets and shall certify correctness of the same on the measurement sheets.
- 88.1.3 ENGINEER-IN-CHARGE shall pass the bills after carrying out the comprehensive checks in accordance with the terms and conditions of the CONTRACTS, within 7 days of submission of the bills, complete in all respects and send the same to the Employer to effect payment to the CONTRACTOR.
- 88.1.4 GAIL shall make all endeavour to make payments of undisputed amount of the bills submitted based on the joint measurements within 15 (Fifteen) days from the date of certification by the Engineer-in-Charge.
- 88.1.5 Measurements shall be recorded as per the methods of measurement spelt out in EMPLOYER / CONSULTANT SPECIFICATIONS / CONTRACT DOCUMENT. EMPLOYER /CONSULTANT shall be fully responsible for checking the measurements quantitatively and qualitatively as recorded in the Measurement Books/ Bills.
- 88.1.6 While preparing the final bills overall measurements will not be taken again. Only volume of work executed since the last measured bill alongwith summary of final measurements will be considered for the final bill. However, a detailed check shall be made as to missing measurements and in case there are any missing items or measurements the same shall be recorded.
- 88.1.7 COMPUTERISED BILLING SYSTEM : GAIL (India) Limited has introduced Computerised Billing System whereby when the Bills are submitted in GAIL by a Contractor, a receipt number is generated. The Contractor can know the status of the Bill through GAIL's website.

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- 88.2 SECURED ADVANCE ON MATERIAL: Unless otherwise provided elsewhere in the tender, no 'Secured Advance' on security of materials brought to site for execution of contracted items(s) shall be paid to the Contractor whatsoever.
- 88.3 DISPUTE IN MODE OF MEASUREMENT: In case of any dispute as to the mode of measurement not covered by the CONTRACT to be adopted for any item of WORK, mode of measurement as per latest Indian Standard Specifications shall be followed.
- 88.4 ROUNDING-OFF OF AMOUNTS: In calculating the amount of each item due to the CONTRACTOR in every certificate prepared for payment, sum of less than 50 paise shall be omitted and the total amount on each certificate shall be rounded off to the nearest rupees, i.e., sum of less than 50 paise shall be omitted and sums of 50 paise and more upto one rupee shall be reckoned as one rupee.

**89 Lumpsum in tender:**

- 89.1 The payment against any Lumpsum item shall be made only on completion of that item as per the provision of the CONTRACT after certification by ENGINEER-IN-CHARGE.

**90 Running account payments to be regarded as advance:**

- 90.1 All running account payments shall be regarded as payment by way of advance against the final payment only and not as payments for WORK actually done and completed and shall not preclude the requiring of bad, unsound and imperfect or unskilled work to be removed and taken away and reconstructed or re-erected or be considered as an admission of the due performance of the CONTRACT, or any part thereof, in this respect, or of the accruing of any claim by the CONTRACTOR, nor shall it conclude, determine or affect in any way the powers of the EMPLOYER under these conditions or any of them as to the final settlement and adjustment of the accounts or otherwise, or in any other way vary or affect the CONTRACT. The final bill shall be submitted by the CONTRACTOR within one month of the date of physical completion of the WORK, otherwise, the ENGINEER-IN-CHARGE's certificate of the measurement and of total amount payable for the WORK accordingly shall be final and binding on all parties

**91 Notice of claims for additional payments:**

- 91.1 Should the CONTRACTOR consider that he is entitled to any extra payment for any extra/additional WORKS or MATERIAL change in original SPECIFICATIONS carried out by him in respect of WORK he shall forthwith give notice in writing to the ENGINEER-IN-CHARGE that he claims extra payment. Such notice shall be given to the ENGINEER-IN-CHARGE upon which CONTRACTOR bases such claims and such notice shall contain full particulars of the nature of such claim with full details of amount claimed. Irrespective of any provision in the CONTRACT to the contrary, the CONTRACTOR must intimate his intention to lodge claim on the EMPLOYER within 10 (ten) days of the commencement of happening of the event and quantify the claim within 30 (thirty) days, failing which the CONTRACTOR will lose his right to claim any compensation/reimbursement/damages etc. or refer the matter to arbitration. Failure on the part of CONTRACTOR to put forward any claim without the necessary particulars as above within the time above specified shall be an absolute waiver thereof. No omission by EMPLOYER to reject any such claim and no delay in dealing therewith shall be waiver by EMPLOYER of any of this rights in respect thereof.
- 91.2 ENGINEER-IN-CHARGE shall review such claims within a reasonable period of time and cause to discharge these in a manner considered appropriate after due deliberations thereon. However, CONTRACTOR shall be obliged to carry on with the WORK during the period in which his claims are under consideration by the EMPLOYER, irrespective of the outcome of such claims, where additional payments for WORKS considered extra are justifiable in accordance with the CONTRACT provisions, EMPLOYER shall arrange to release the same in the same manner as for normal WORK payments. Such

of the extra works so admitted by EMPLOYER shall be governed by all the terms, conditions, stipulations and specifications as are applicable for the CONTRACT. The rates for extra works shall generally be the unit rates provided for in the CONTRACT. In the event unit rates for extra works so executed are not available as per CONTRACT, payments may either be released on day work basis for which daily/hourly rates for workmen and hourly rates for equipment rental shall apply, or on the unit rate for WORK executed shall be derived by interpolation/ extrapolation of unit rates already existing in the CONTRACT. In all the matters pertaining to applicability of rate and admittance of otherwise of an extra work claim of CONTRACTOR the decision of ENGINEER-IN-CHARGE shall be final and binding.

**92 Payment of contractor's bill:**

92.1 No payment shall be made for works estimated to cost less than Rs.10,000/- till the whole of the work shall have been completed and a certificate of completion given. But in case of works estimated to cost more than Rs.10,000/-, that CONTRACTOR on submitting the bill thereof be entitled to receive a monthly payment proportionate to the part thereof approved and passed by the ENGINEER-IN-CHARGE, whose certificate of such approval and passing of the sum so payable shall be final and conclusive against the CONTRACTOR. This payment will be made after making necessary corrections/deductions as stipulated elsewhere in the CONTRACT DOCUMENT for materials, Contract Performance Security, taxes etc. 92.2 Payment due to the CONTRACTOR shall be made by the EMPLOYER by Account Payee cheque forwarding the same to registered office or the notified office of the CONTRACTOR. In no case will EMPLOYER be responsible if the cheque is mislaid or misappropriated by unauthorised person/persons. In all cases, the CONTRACTOR shall present his bill duly pre-receipted on proper revenue stamp payment shall be made in Indian Currency. 92.3 In general payment of final bill shall be made to CONTRACTOR within 60 days of the submission of bill on joint measurements, after completion of all the obligations under the CONTRACT.

**93 Receipt for payment:**

93.1 Receipt for payment made on account of work when executed by a firm, must be signed by a person holding due power of attorney in this respect on behalf of the CONTRACTOR, except when the CONTRACTOR's are described in their tender as a limited company in which case the receipts must be signed in the name of the company by one of its principal officers or by some other person having authority to give effectual receipt for the company.

**94 Completion certificate:**

94.1 APPLICATION FOR COMPLETION CERTIFICATE: When the CONTRACTOR fulfils his obligation under Clause 81.1 he shall be eligible to apply for COMPLETION CERTIFICATE. The ENGINEER-IN-CHARGE shall normally issue to the CONTRACTOR the COMPLETION CERTIFICATE within one month after receiving any application therefore from the CONTRACTOR after verifying from the completion documents and satisfying himself that the WORK has been completed in accordance with and as set out in the construction and erection drawings, and the CONTRACT DOCUMENTS. The CONTRACTOR, after obtaining the COMPLETION CERTIFICATE, is eligible to present the final bill for the WORK executed by him under the terms of CONTRACT.

94.2 COMPLETION CERTIFICATE: Within one month of the completion of the WORK in all respects, the CONTRACTOR shall be furnished with a certificate by the ENGINEER-IN-CHARGE of such completion, but no certificate shall be given nor shall the WORK be deemed to have been executed until all scaffolding, surplus materials and rubbish is cleared off the SITE completely nor until the WORK shall have been measured by the ENGINEER-IN-CHARGE whose measurement shall be binding and conclusive. The WORKS will not be considered as complete and taken over by the EMPLOYER, until all the temporary works, labour and staff colonies are cleared to the satisfaction of the ENGINEER-IN-CHARGE. If the CONTRACTOR fails to comply with the requirements of this clause on or before the date fixed for the completion of the WORK, the ENGINEER-IN-CHARGE may at the expense of the

CONTRACTOR remove such scaffolding, surplus materials and rubbish and dispose off the same as he thinks fit and clean off such dirt as aforesaid, and the CONTRACTOR shall forthwith pay the amount of all expenses so incurred and shall have no claim in respect of any such scaffolding or surplus materials as aforesaid except for any sum actually realised by the sale thereof.

94.3 COMPLETION CERTIFICATE DOCUMENTS: For the purpose of Clause 94.0 the following documents will be deemed to form the completion documents:

- i) The technical documents according to which the WORK was carried out.
- ii) Six (6) sets of construction drawings showing therein the modification and correction made during the course of execution and signed by the ENGINEER-IN-CHARGE.
- iii) COMPLETION CERTIFICATE for `embedded' and `covered' up work.
- iv) Certificates of final levels as set out for various works.
- v) Certificates of tests performed for various WORKS.
- vi) Material appropriation, Statement for the materials issued by the EMPLOYER for the WORK and list of surplus materials returned to the EMPLOYER's store duly supported by necessary documents.

**95 Final decision and final certificate:**

95.1 Upon expiry of the period of liability and subject to the ENGINEER-IN-CHARGE being satisfied that the WORKS have been duly maintained by the CONTRACTOR during monsoon or such period as hereinbefore provided in Clause 80 & 81 and that the CONTRACTOR has in all respect duly made-up any subsidence and performed all his obligations under the CONTRACT, the ENGINEER-IN-CHARGE shall (without prejudice to the rights of the EMPLOYER to retain the provisions of relevant Clause hereof) otherwise give a certificate herein referred to as the FINAL CERTIFICATE to that effect and the CONTRACTOR shall not be considered to have fulfilled the whole of his obligations under CONTRACT until FINAL CERTIFICATE shall have been given by the ENGINEER-IN-CHARGE notwithstanding any previous entry upon the WORK and taking possession, working or using of the same or any part thereof by the EMPLOYER.

**96 Certificate and payments on evidence of completion:**

96.1 Except the FINAL CERTIFICATE, no other certificates or payments against a certificate or on general account shall be taken to be an admission by the EMPLOYER of the due performance of the CONTRACT or any part thereof or of occupancy or validity of any claim by the CONTRACTOR.

**97 Deductions from the contract price:**

97.1 All costs, damages or expenses which EMPLOYER may have paid or incurred, which under the provisions of the CONTRACT, the CONTRACTOR is liable/will be liable, will be claimed by the EMPLOYER. All such claims shall be billed by the EMPLOYER to the CONTRACTOR regularly as and when they fall due. Such claims shall be paid by the CONTRACTOR within 15 (fifteen) days of the receipt of the corresponding bills and if not paid by the CONTRACTOR within the said period, the EMPLOYER may, then, deduct the amount from any moneys due i.e., Contract Performance Security or becoming due to the CONTRACTOR under the CONTRACT or may be recovered by actions of law or otherwise, if the CONTRACTOR fails to satisfy the EMPLOYER of such claims.

**SECTION-VII**  
**TAXES AND INSURANCE**

**98 Taxes, Duties, Octroi etc:**

98.1 The CONTRACTOR agrees to and does hereby accept full and exclusive liability for the payment of any and all Taxes, Duties, including Excise duty, octroi etc. now or hereafter imposed, increased, modified, all the sales taxes, duties, octrois etc. now in force and hereafter increased, imposed or modified, from time to time in respect of WORKS and materials and all contributions and taxes for unemployment compensation, insurance and old age pensions or annuities now or hereafter imposed by any Central or State Government authorities which are imposed with respect to or covered by the wages, salaries, or other compensations paid to the persons employed by the CONTRACTOR and the CONTRACTOR shall be responsible for the compliance of all SUB-CONTRACTORS, with all applicable Central, State, Municipal and local law and regulation and requirement of any Central, State or local Government agency or authority. CONTRACTOR further agrees to defend, indemnify and hold EMPLOYER harmless from any liability or penalty which may be imposed by the Central, State or Local authorities by reason or any violation by CONTRACTOR or SUB-CONTRACTOR of such laws, suits or proceedings that may be brought against the EMPLOYER arising under, growing out of, or by reason of the work provided for by this CONTRACT, by third parties, or by Central or State Government authority or any administrative sub-division thereof. Tax deductions will be made as per the rules and regulations in force in accordance with acts prevailing from time to time.

**99 Sales tax/Turnover tax:**

99.1 Tenderer should quote all inclusive prices including the liability of Sales Tax/Turnover Tax whether on the works contract as a whole or in respect of bought out components used by the CONTRACTOR in execution of the CONTRACT. EMPLOYER shall not be responsible for any such liability of the CONTRACTOR in respect of this CONTRACT.

**100 Statutory variations**

100.1 Tenderer should quote prices inclusive of excise-duty and sales tax applicable on finished product. Any statutory variations in Excise Duty and sales tax on finished product during the contractual completion period, shall be to the Employer's account for which the Contractor will furnish documentary evidence(s) in support of their claims to GAIL. However, any increase in the rate of these taxes and duties (E.D. and S.T.) beyond the contractual completion period shall be to Contractor's account and any decrease shall be passed on to GAIL.

**101 Insurance:**

101.1 GENERAL CONTRACTOR shall at his own expense arrange secure and maintain insurance with reputable insurance companies to the satisfaction of the EMPLOYER as follows: CONTRACTOR at his cost shall arrange, secure and maintain insurance as may be necessary and to its full value for all such amounts to protect the WORKS in progress from time to time and the interest of EMPLOYER against all risks as detailed herein. The form and the limit of such insurance, as defined here in together with the under works thereof in each case should be as acceptable to the EMPLOYER. However, irrespective of work acceptance the responsibility to maintain adequate insurance coverage at all times during the period of CONTRACT shall be that of CONTRACTOR alone. CONTRACTOR's failure in this regard shall not relieve him of any of his responsibilities and obligations under CONTRACT.

Any loss or damage to the equipment, during ocean transportation, port/custom clearance, inland and port handling, inland transportation, storage, erection and commissioning till such time the WORK is taken over by EMPLOYER, shall be to the account of CONTRACTOR. CONTRACTOR shall be responsible

for preferring of all claims and make good for the damage or loss by way of repairs and/or replacement of the parts of the Work damaged or lost. CONTRACTOR shall provide the EMPLOYER with a copy of all insurance policies and documents taken out by him in pursuance of the CONTRACT. Such copies of document shall be submitted to the EMPLOYER immediately upon the CONTRACTOR having taken such insurance coverage. CONTRACTOR shall also inform the EMPLOYER at least 60(Sixty) days in advance regarding the expiry cancellation and/or changes in any of such documents and ensure revalidation/renewal etc., as may be necessary well in time. Statutory clearances, if any, in respect of foreign supply required for the purpose of replacement of equipment lost in transit and/or during erection, shall be made available by the EMPLOYER. CONTRACTOR shall, however, be responsible for obtaining requisite licences, port clearances and other formalities relating to such import. The risks that are to be covered under the insurance shall include, but not be limited to the loss or damage in handling, transit, theft, pilferage, riot, civil commotion, weather conditions, accidents of all kinds, fire, war risk (during ocean transportation only) etc. The scope of such insurance shall cover the entire value of supplies of equipments, plants and materials to be imported from time to time. All costs on account of insurance liabilities covered under CONTRACT will be to CONTRACTOR's account and will be included in VALUE OF CONTRACT. However, the EMPLOYER may from time to time, during the currency of the CONTRACT, ask the CONTRACTOR in writing to limit the insurance coverage risk and in such a case, the parties to the CONTRACT will agree for a mutual settlement, for reduction in VALUE OF CONTRACT to the extent of reduced premium amounts. CONTRACTOR as far as possible shall cover insurance with Indian Insurance Companies, including marine Insurance during ocean transportation.

i) EMPLOYEES STATE INSURANCE ACT: The CONTRACTOR agrees to and does hereby accept full and exclusive liability for the compliance with all obligations imposed by the Employee State Insurance Act 1948 and the CONTRACTOR further agrees to defend, indemnify and hold EMPLOYER harmless for any liability or penalty which may be imposed by the Central, State or Local authority by reason of any asserted violation by CONTRACTOR or SUB-CONTRACTOR of the Employees' State Insurance Act, 1948, and also from all claims, suits or proceeding that may be brought against the EMPLOYER arising under, growing out of or by reasons of the work provided for by this CONTRACTOR, by third parties or by Central or State Government authority or any political sub- division thereof. The CONTRACTOR agrees to fill in with the Employee's State Insurance Corporation, the Declaration Forms, and all forms which may be required in respect of the CONTRACTOR's or SUB- CONTRACTOR's employees, who are employed in the WORK provided for or those covered by ESI from time to time under the Agreement. The CONTRACTOR shall deduct and secure the agreement of the SUB- CONTRACTOR to deduct the employee's contribution as per the first schedule of the Employee's State Insurance Act from wages and affix the Employees Contribution Card at wages payment intervals. The CONTRACTOR shall remit and secure the agreement of SUB-CONTRACTOR to remit to the State Bank of India, Employee's State Insurance Corporation Account, the Employee's contribution as required by the Act. The CONTRACTOR agrees to maintain all cards and Records as required under the Act in respect of employees and payments and the CONTRACTOR shall secure the agreement of the SUB- CONTRACTOR to maintain such records. Any expenses incurred for the contributions, making contributions or maintaining records shall be to the CONTRACTOR's or SUB-CONTRACTOR's account. The EMPLOYER shall retain such sum as may be necessary from the total VALUE OF CONTRACT until the CONTRACTOR shall furnish satisfactory proof that all contributions as required by the Employees State Insurance Act, 1948, have been paid. This will be pending on the CONTRACTOR when the ESI Act is extended to the place of work.

ii) WORKMEN COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE: Insurance shall be effected for all the CONTRACTOR's employees engaged in the performance of this CONTRACT. If any of the work is sublet, the CONTRACTOR shall require the SUB-CONTRACTOR to provide workman's Compensation and employer's liability insurance for the later's employees if such employees are not covered under the CONTRACTOR's Insurance.

iii) ACCIDENT OR INJURY TO WORKMEN: The EMPLOYER shall not be liable for or in respect of any damages or compensation payable at law in respect or in consequence of any accident or injury to any

workman or other person in the Employment of the CONTRACTOR or any SUB-CONTRACTOR save and except an accident or injury resulting from any act or default of the EMPLOYER, his agents or servants and the CONTRACTOR shall indemnify and keep indemnified the EMPLOYER against all such damages and compensation (save and except and aforesaid) and against all claims, demands, proceeding, costs, charges and expenses, whatsoever in respect or in relation thereto.

iv) TRANSIT INSURANCE In respect of all items to be transported by the CONTRACTOR to the SITE of WORK, the cost of transit insurance should be borne by the CONTRACTOR and the quoted price shall be inclusive of this cost.

v) COMPREHENSIVE AUTOMOBILE INSURANCE This insurance shall be in such a form as to protect the Contractor against all claims for injuries, disability, disease and death to members of public including EMPLOYER's men and damage to the property of others arising from the use of motor vehicles during on or off the 'site' operations, irrespective of the Employership of such vehicles.

**vi) COMPREHENSIVE GENERAL LIABILITY INSURANCE**

- a) This insurance shall protect the Contractor against all claims arising from injuries, disabilities, disease or death of member of public or damage to property of others due to any act or omission on the part of the Contractor, his agents, his employees, his representatives and Sub-Contractor's or from riots, strikes and civil commotion.
- b) Contractor shall take suitable Group Personal Accident Insurance Cover for taking care of injury, damage or any other risks in respect of his Engineers and other Supervisory staff who are not covered under Employees State Insurance Act.
- c) The policy shall cover third party liability. The third party (liability shall cover the loss/ disablement of human life (person not belonging to the Contractor) and also cover the risk of damage to others materials/ equipment/ properties during construction, erection and commissioning at site. The value of third party liability for compensation for loss of human life or partial/full disablement shall be of required statutory value but not less than Rs. 2 lakhs per death, Rs. 1.5 lakhs per full disablement and Rs. 1 lakh per partial disablement and shall nevertheless cover such compensation as may be awarded by Court by Law in India and cover for damage to others equipment/ property as approved by the Purchaser. However, third party risk shall be maximum to Rs. 10(ten) lakhs to death.
- d) The Contractor shall also arrange suitable insurance to cover damage, loss, accidents, risks etc., in respect of all his plant, equipments and machinery, erection tools & tackles and all other temporary attachments brought by him at site to execute the work. e) The Contractor shall take out insurance policy in the joint name of EMPLOYER and Contractor from one or more nationalised insurance company from any branch office at Project site. f) Any such insurance requirements as are hereby established as the minimum policies and coverages which Contractor must secure and keep in force must be complied with, Contractor shall at all times be free to obtain additional or increased coverages at Contractor's sole expenses. vii) ANY OTHER INSURANCE REQUIRED UNDER LAW OR REGULATIONS OR BY EMPLOYER: CONTRACTOR shall also carry and maintain any and all other insurance(s) which he may be required under any law or regulation from time to time without any extra cost to EMPLOYER. He shall also carry and maintain any other insurance which may be required by the EMPLOYER.

**102 Damage to Property or to any Person or any Third Party**

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102.1 i) CONTRACTOR shall be responsible for making good to the satisfaction of the EMPLOYER any loss or any damage to structures and properties belonging to the EMPLOYER or being executed or procured or being procured by the EMPLOYER or of other agencies within in the premises of all the work of the EMPLOYER, if such loss or damage is due to fault and/or the negligence or willful acts or omission of the CONTRACTOR, his employees, agents, representatives or SUB-CONTRACTORS.

ii) The CONTRACTOR shall take sufficient care in moving his plants, equipments and materials from one place to another so that they do not cause any damage to any person or to the property of the EMPLOYER or any third party including overhead and underground cables and in the event of any damage resulting to the property of the EMPLOYER or of a third party during the movement of the aforesaid plant, equipment or materials the cost of such damages including eventual loss of production, operation or services in any plant or establishment as estimated by the EMPLOYER or ascertained or demanded by the third party shall be borne by the CONTRACTOR. Third party liability risk shall be Rupees One lakh for single accident and limited to Rupees Ten lakhs.

iii) The CONTRACTOR shall indemnify and keep the EMPLOYER harmless of all claims for damages to property other than EMPLOYER's property arising under or by reason of this agreement, if such claims result from the fault and/or negligence or willful acts or omission of the CONTRACTOR, his employees, agents, representative of SUB-CONTRACTOR.



**SECTION-VIII**  
**LABOUR LAWS**

**103 Labour laws:**

- 103.1 i) No labour below the age of 18 (eighteen) years shall be employed on the WORK.
- ii) The CONTRACTOR shall not pay less than what is provided under law to labourers engaged by him on the WORK.
- iii) The CONTRACTOR shall at his expense comply with all labour laws and keep the EMPLOYER indemnified in respect thereof.
- iv) The CONTRACTOR shall pay equal wages for men and women in accordance with applicable labour laws.
- v) If the CONTRACTOR is covered under the Contract labour (Regulation and Abolition) Act, he shall obtain a licence from licensing authority (i.e. office of the labour commissioner) by payment of necessary prescribed fee and the deposit, if any, before starting the WORK under the CONTRACT. Such fee/deposit shall be borne by the CONTRACTOR.
- vi) The CONTRACTOR shall employ labour in sufficient numbers either directly or through SUB-CONTRACTOR's to maintain the required rate of progress and of quality to ensure workmanship of the degree specified in the CONTRACT and to the satisfaction of the ENGINEER-IN-CHARGE.
- vii) The CONTRACTOR shall furnish to the ENGINEER-IN- CHARGE the distribution return of the number and description, by trades of the work people employed on the works. The CONTRACTOR shall also submit on the 4th and 19th of every month to the ENGINEER-IN-CHARGE a true statement showing in respect of the second half of the preceding month and the first half of the current month (1) the accidents that occurred during the said fortnight showing the circumstances under which they happened and the extent of damage and injury caused by them and (2) the number of female workers who have been allowed Maternity Benefit as provided in the Maternity Benefit Act 1961 on Rules made thereunder and the amount paid to them.
- viii) The CONTRACTOR shall comply with the provisions of the payment of Wage Act 1936, Employee Provident Fund Act 1952, Minimum Wages Act 1948, Employers Liability Act 1938, Workmen's Compensation Act 1923, Industrial Disputes Act 1947, the Maternity Benefit Act 1961 and Contract Labour Regulation and Abolition Act 1970, Employment of Children Act 1938 or any modifications thereof or any other law relating thereto and rules made thereunder from time to time.
- ix) The ENGINEER-IN-CHARGE shall on a report having been made by an Inspecting Officer as defined in Contract Labour (Regulation and Abolition) Act 1970 have the power to deduct from the money due to the CONTRACTOR any sum required or estimated to be required for making good the loss suffered by a worker or workers by reason of non- fulfillment of the Conditions of the Contract for the benefit of workers, non-payment of wages or of deductions made from his or their wages which are not justified by the terms of the Contract or non-observance of the said regulations.
- x) The CONTRACTOR shall indemnify the EMPLOYER against any payments to be made under and for the observance of the provisions of the aforesaid Acts without prejudice to his right to obtain indemnity from his SUB-CONTRACTOR's. In the event of the CONTRACTOR committing a default or breach of any of the provisions of the aforesaid Acts as amended from time to time, of furnishing any information or submitting or filling and Form/ Register/ Slip under the provisions of these Acts which is materially incorrect then on the report of the inspecting Officers, the CONTRACTOR shall without prejudice to any

other liability pay to the EMPLOYER a sum not exceeding Rs.50.00 as Liquidated Damages for every default, breach or furnishing, making, submitting, filling materially incorrect statement as may be fixed by the ENGINEER-IN- CHARGE and in the event of the CONTRACTOR's default continuing in this respect, the Liquidated Damages may be enhanced to Rs.50.00 per day for each day of default subject to a maximum of one percent of the estimated cost of the WORK put to tender. The ENGINEER-IN-CHARGE shall deduct such amount from bills or Contract Performance Security of the CONTRACTOR and credit the same to the Welfare Fund constitute under these acts. The decision of the ENGINEER-IN-CHARGE in this respect shall be final and binding.

**104 Implementation of Apprentices Act, 1961:**

104.1 The CONTRACTOR shall comply with the provisions of the Apprentices Act, 1961 and the Rules and Orders issued thereunder from time to time. If he fails to do so, his failure will be a breach of the CONTRACT and the ENGINEER-IN-CHARGE may, at his discretion, cancel the CONTRACT. The CONTRACTOR shall also be liable for any pecuniary liability arising on account of any violation by him of the provisions, of the Act.

**105 Contractor to indemnify the Employer:**

105.1 i) The CONTRACTOR shall indemnify the EMPLOYER and every member, office and employee of the EMPLOYER, also the ENGINEER-IN-CHARGE and his staff against all actions, proceedings, claims, demands, costs and expenses whatsoever arising out of or in connection with the matters referred to in Clause 102.0 and elsewhere and all actions, proceedings, claims, demands, costs and expenses which may be made against the EMPLOYER for or in respect of or arising out of any failure by the CONTRACTOR in the performance of his obligations under the CONTRACT DOCUMENT. The EMPLOYER shall not be liable for or in respect of or arising out of any failure by the CONTRACTOR in the performance of his obligations under the CONTRACT DOCUMENT. The EMPLOYER shall not be liable for or in respect of any demand or compensation payable by law in respect or in consequence of any accident or injury to any workmen or other person. In the employment of the CONTRACTOR or his SUB-CONTRACTOR the CONTRACTOR shall indemnify and keep indemnified the EMPLOYER against all such damages and compensations and against all claims, damages, proceedings, costs, charges and expenses whatsoever in respect thereof or in relation thereto.

ii) PAYMENT OF CLAIMS AND DAMAGES: Should the EMPLOYER have to pay any money in respect of such claims or demands as aforesaid the amount so paid and the costs incurred by the EMPLOYER shall be charged to and paid by the CONTRACTOR and the CONTRACTOR shall not be at liberty to dispute or question the right of the EMPLOYER to make such payments notwithstanding the same, may have been made without the consent or authority or in law or otherwise to the contrary.

iii) In every case in which by virtue of the provisions of Section 12, Sub-section (i) of workmen's compensation Act, 1923 or other applicable provision of Workmen Compensation Act or any other Act, the EMPLOYER is obliged to pay compensation to a workman employed by the CONTRACTOR in execution of the WORK, the EMPLOYER will recover from the CONTRACTOR the amount of the compensation so paid, and without prejudice to the rights of EMPLOYER under Section 12, Sub- section (2) of the said act, EMPLOYER shall be at liberty to recover such amount or any part thereof by deducting it from the Contract Performance Security or from any sum due to the CONTRACTOR whether under this CONTRACT or otherwise. The EMPLOYER shall not be bound to contest any claim made under Section 12, Sub-section (i) of the said act, except on the written request of the CONTRACTOR and upon his giving to the EMPLOYER full security for all costs for which the EMPLOYER might become liable in consequence of contesting such claim.

**106 Health and sanitary arrangements for workers:**

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- 106.1 In respect of all labour directly or indirectly employed in the WORKS for the performance of the CONTRACTOR's part of this agreement, the CONTRACTOR shall comply with or cause to be complied with all the rules and regulations of the local sanitary and other authorities or as framed by the EMPLOYER from time to time for the protection of health and sanitary arrangements for all workers.
- 106.2 The CONTRACTOR shall provide in the labour colony all amenities such as electricity, water and other sanitary and health arrangements. The CONTRACTOR shall also provide necessary surface transportation to the place of work and back to the colony for their personnel accommodated in the labour colony.

## SECTION-IX

### APPLICABLE LAWS AND SETTLEMENT OF DISPUTES

#### 107 Arbitration:

- 107.1 Unless otherwise specified, the matters where decision of the Engineer-in-Charge is deemed to be final and binding as provided in the Agreement and the issues/disputes which cannot be mutually resolved within a reasonable time, all disputes shall be referred to arbitration by Sole Arbitrator. The Employer [GAIL (India) Ltd.] shall suggest a panel of three independent and distinguished persons to the bidder/contractor/supplier/buyer (as the case may be) to select any one among them to act as the Sole Arbitrator. In the event of failure of the other parties to select the Sole Arbitrator within 30 days from the receipt of the communication suggesting the panel of arbitrators, the right of selection of the sole arbitrator by the other party shall stand forfeited and the EMPLOYER (GAIL) shall have discretion to proceed with the appointment of the Sole Arbitrator. The decision of Employer on the appointment of the sole arbitrator shall be final and binding on the parties. The award of sole arbitrator shall be final and binding on the parties and unless directed/awarded otherwise by the sole arbitrator, the cost of arbitration proceedings shall be shared equally by the parties. The Arbitration proceedings shall be in English language and venue shall be New Delhi, India. Subject to the above, the provisions of (Indian) Arbitration & Conciliation ACT 1996 and the Rules framed there under shall be applicable. All matter relating to this contract are subject to the exclusive jurisdiction of the court situated in the state of Delhi. Bidders/suppliers/contractors may please note that the Arbitration & Conciliation Act 1996 was enacted by the Indian Parliament and is based on United Nations Commission on International Trade Law (UNCITRAL model law), which were prepared after extensive consultation with Arbitral Institutions and centers of International Commercial Arbitration. The United Nations General Assembly vide resolution 31/98 adopted the UNCITRAL Arbitration rules on 15 December 1976.
- 107.2 FOR THE SETTLEMENT OF DISPUTES BETWEEN GOVERNMENT DEPARTMENT AND ANOTHER AND ONE GOVERNMENT DEPARTMENT AND PUBLIC ENTERPRISE AND ONE PUBLIC ENTERPRISE AND ANOTHER THE ARBITRATION SHALL BE AS FOLLOWS: "In the event of any dispute or difference between the parties hereto, such dispute or difference shall be resolved amicably by mutual consultation or through the good offices of empowered agencies of the Government. If such resolution is not possible, then, the unresolved dispute or difference shall be referred to arbitration of an arbitrator to be nominated by Secretary, Department of Legal Affairs ("Law Secretary") in terms of the Office Memorandum No.55/3/1/75-CF, dated the 19th December 1975 issued by the Cabinet Secretariat (Department of Cabinet Affairs), as modified from time to time. The Arbitration Act 1940 (10 of 1940) shall not be applicable to the arbitration under this clause. The award of the Arbitrator shall be binding upon parties to the dispute. Provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to Law Secretary whose decision shall bind the parties finally and conclusively.

#### 108 Jurisdiction:

- 108.1 The CONTRACT shall be governed by and constructed according to the laws in force in INDIA. The CONTRACTOR hereby submits to the jurisdiction of the Courts situated at DELHI for the purposes of disputes, actions and proceedings arising out of the CONTRACT, the courts at DELHI only will have the jurisdiction to hear and decide such disputed, actions and proceedings.

**SECTION-X**  
**SAFETY CODES**

**109 General:**

109.1 CONTRACTOR shall adhere to safe construction practice and guard against hazardous, and unsafe working conditions and shall comply with EMPLOYER's safety rules as set forth herein. Prior to start of construction, CONTRACTOR will be furnished copies of EMPLOYER's "Safety Code" for information and guidance, if it has been prepared.

**110 Safety regulations:**

110.1 i) In respect of all labour, directly employed in the WORK for the performance of CONTRACTOR's part of this agreement, the CONTRACTOR shall at his own expense arrange for all the safety provisions as per safety codes of C.P.W.D., Indian Standards Institution. The Electricity Act, The Mines Act and such other acts as applicable.

ii) The CONTRACTOR shall observe and abide by all fire and safety regulations of the EMPLOYER. Before starting construction work CONTRACTOR shall consult with EMPLOYER's safety Engineers or ENGINEER- IN-CHARGE and must make good to the satisfaction of the EMPLOYER any loss or damage due to fire to any portion of the work done or to be done under this agreement or to any of the EMPLOYER's existing property.

**111 First aid and industrial injuries:**

111.1 i) CONTRACTOR shall maintain first aid facilities for its employees and those of its SUB-CONTRACTOR.

ii) CONTRACTOR shall make outside arrangements for ambulance service and for the treatment of industrial injuries. Names of those providing these services shall be furnished to EMPLOYER prior to start of construction and their telephone numbers shall be prominently posted in CONTRACTOR's field office. ii) All critical industrial injuries shall be reported promptly to EMPLOYER, and a copy of CONTRACTOR's report covering each personal injury requiring the attention of a physician shall be furnished to the EMPLOYER.

**112 General rules:**

112.1 Smoking within the battery area, tank farm or dock limits is strictly prohibited. Violators of the no smoking rules shall be discharged immediately.

**113 Contractor's barricades:**

113.1 i) CONTRACTOR shall erect and maintain barricades required in connection with his operation to guard or protect:-

- a) Excavations
- b) Hoisting Areas.
- c) Areas adjudged hazardous by CONTRACTOR's or EMPLOYER's inspectors.
- d) EMPLOYER's existing property subject to damage by CONTRACTOR's Operations.
- e) Rail Road unloading spots.

ii) CONTRACTOR's employees and those of his SUB- CONTRACTOR's shall become acquainted with EMPLOYER's barricading practice and shall respect the provisions thereof.

iii) Barricades and hazardous areas adjacent to, but not located in normal routes of travel shall be marked by red flasher lanterns at nights.

**114 Scaffolding:**

- 114.1 i) Suitable scaffolding should be provided for workmen for all works that cannot safely be done from the ground or from solid construction except such short period work as can be done safely from ladders. When a ladder is used an extra Mazdoor shall be engaged for holding the ladder and if the ladder is used for carrying material as well, suitable footholds and handholds shall be provided on the ladder and the ladder shall be given an inclination not steeper than 1 in 4 (1 horizontal and 4 vertical).
- ii) Scaffolding or staging more than 4 metres above the ground or floor, swing suspended from an overhead support or erected with stationary support shall have a guard rail properly attached, bolted, braced and otherwise retarded at least one metre high above the floor or platform of such scaffolding or staging and extending along the entire length of the outside and ends thereof with only such openings as may be necessary for the delivery of materials. Such scaffolding or staging shall be so fastened as to prevent it from swaying from the building or structure.
- iii) Working platform, gangway and stairway should be so constructed that they should not sag unduly or unequally and if the height of platform of the gangway or the stairway is more than 4 metres above the ground level or floor level, they should be closely boarded, should have adequate width and should be suitably fastened as in ii) above.
- iv) Every opening in the floor of a building or in a working platform shall be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum heights shall be 1 metre.
- v) Safe-means of access shall be provided to all working platforms and other working places, every ladder shall be securely fixed. No portable single ladder shall be over 9 metres in length while the width between side rails in rung ladder shall in no case be less than 30 cms for ladder upto and including 3 metres in length. For longer ladder this width should be increased 5mm for each additional foot of length. Uniform steps spacing shall not exceed 30 cms. Adequate precautions shall be taken to prevent danger from electrical equipment. No materials on any of the sites or work shall be so stacked or placed to cause danger or inconvenience to any person or public. The CONTRACTOR shall also provide all necessary fencing and lights to protect the workers and staff from accidents, and shall be bound to bear the expenses of defense of every suit, action or other proceeding of law that may be brought by any person for injury sustained owing to neglect of the above precautions and pay any damages and costs which may be awarded in any such suit or action or proceeding to any such person or which may with the consent of the CONTRACTOR be paid to compromise any claim by any such person.

**115 Excavation and trenching:**

- 115.1 All trenches 1.2 metres or more in depth, shall at all times be supplied with at least one ladder for each 50 metres length or fraction thereof. Ladder shall be extended from bottom of the trenches to at least 1 metre above the surface of the ground. The sides of the trenches which are 1.5M in depth shall be stepped back to give suitable slope or securely held by timber bracing, so as to avoid the danger of sides to collapse. The excavated materials shall not be placed within 1.5 metres of the edge of the trench or half of the trench width whichever is more. Cutting shall be done from top to bottom. Under no circumstances undermining or under-cutting shall be done.

**116 Demolition/general safety:**

- 116.1 i) Before any demolition work is commenced and also during the progress of the demolition work
- a) All roads and open areas adjacent to the work site shall either be closed or suitably protected.

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- b) No electric cable or apparatus which is liable to be a source of danger shall remain electrically charged.
- c) All practical steps shall be taken to prevent danger to persons employed from risk of fire or explosion or flooding. No floor, roof or other part of the building shall be so overloaded with debris or materials as to render it unsafe.
- ii) All necessary personal safety equipment as considered adequate by the ENGINEER-IN-CHARGE, should be kept available for the use of the persons employed on the SITE and maintained in condition suitable for immediate use, and the CONTRACTOR shall take adequate steps to ensure proper use of equipment by those concerned.
  - a) Workers employed on mixing asphaltic materials, cement and lime mortars shall be provided with protective footwear and protective gloves.
  - b) Those engaged in white washing and mixing or stacking or cement bags or any material which are injurious to the eyes be provided with protective goggles. c) Those engaged in welding and cutting works shall be provided with protective face & eye shield, hand gloves, etc.
  - d) Stone breakers shall be provided with protective goggles and protective clothing and seated at sufficiently safe intervals.
  - e) When workers are employed in sewers and manholes, which are in use, the CONTRACTOR shall ensure that the manhole covers are opened and are ventilated atleast for an hour before the workers are allowed to get into the manholes, and the manholes so opened shall be cordoned off with suitable railing and provided with warning signals or board to prevent accident to the public.
  - f) The CONTRACTOR shall not employ men below the age of 18 years and women on the work of painting with products containing lead in any form. Wherever men above the age of 18 years are employed on the work of lead painting, the following precautions should be taken.
    - 1) No paint containing lead or lead product shall be used except in the form of paste or readymade paint.
    - 2) Suitable face masks should be supplied for use by the workers when paint is applied in the form of spray or a surface having lead paint dry rubbed and scrapped.
    - 3) Overalls shall be supplied by the CONTRACTOR to the workmen and adequate facilities shall be provided to enable the working painters to wash them during and on cessation of work.
- iii) When the work is done near any place where there is risk of drowning, all necessary safety equipment should be provided and kept ready for use and all necessary steps taken for prompt rescue of any person in danger and adequate provision should be made for prompt first aid treatment of all injuries likely to be sustained during the course of the work.
- iv) Use of hoisting machines and tackles including their attachments, anchorage and supports shall conform to the following standards or conditions:
  - a) These shall be of good mechanical construction, sound materials and adequate strength and free from patent defect and shall be kept in good working order.
  - b) Every rope used in hoisting or lowering materials or as means of suspension shall be of durable quality and adequate strength and free from patent defects.

- c) Every crane driver or hoisting appliance operator shall be properly qualified and no person under the age of 21 years should be in charge of any hoisting machine including any scaffolding, winch or give signals to the operator.
- d) In case of every hoisting machine and of every chain ring hook, shackle, swivel, and pulley block used in hoisting or lowering or as means of suspension, the safe working load shall be ascertained by adequate means. Every hoisting machine and all gears referred to above shall be plainly marked with the safe working load of the conditions under which it is applicable and the same shall be clearly indicated. No part of any machine or any gear referred to above in this paragraph shall be loaded beyond safe working load except for the purpose of testing.
- e) In case of departmental machine, the safe working load shall be notified by the ENGINEER-IN-CHARGE. As regards CONTRACTOR's machines, the CONTRACTOR shall notify the safe working load of the machine to the ENGINEER-IN-CHARGE whenever he brings any machinery to SITE of WORK and get it verified by the Engineer concerned.
- v) Motors, gears, transmission lines, electric wiring and other dangerous parts of hoisting appliances should be provided with efficient safeguards. Hoisting appliances should be provided with such means as to reduce to minimum the accidental descent of the load, adequate precautions should be taken to reduce the minimum risk of any part or parts of a suspended load becoming accidentally displaced. When workers are employed on electrical installations which are already energised, insulating mats, wearing apparel, such as gloves, sleeves, and boots as may be necessary should be provided. The workers shall not wear any rings, watches and carry keys or other materials which are good conductors of electricity.
- vi) All scaffolds, ladders and other safety devices mentioned or described herein shall be maintained in safe conditions and no scaffolds, ladder or equipment shall be altered or removed while it is in use. Adequate washing facilities should be provided at or near places of work.
- vii) These safety provisions should be brought to the notice of all concerned by displaying on a notice board at a prominent place at the work-spot. The person responsible for compliance of the safety code shall be named therein by the CONTRACTOR.
- viii) To ensure effective enforcement of the rules and regulations relating to safety precautions, the arrangements made by the CONTRACTOR shall be open to inspection by the Welfare Officer, ENGINEER-IN-CHARGE or safety Engineer of the Administration or their representatives. ix) Notwithstanding the above clauses there is nothing in these to exempt the CONTRACTOR for the operations of any other Act or rules in force in the Republic of India. The work throughout including any temporary works shall be carried out in such a manner as not to interfere in any way whatsoever with the traffic on any roads or footpath at the site or in the vicinity thereto or any existing works whether the property of the Administration or of a third party. In addition to the above, the CONTRACTOR shall abide by the safety code provision as per C.P.W.D. Safety code and Indian Standard Safety Code from time to time.

**117 Care in handling inflammable gas:**

- 117.1 The CONTRACTOR has to ensure all precautionary measures and exercise utmost care in handling the inflammable gas cylinder/inflammable liquids/paints etc. as required under the law and/or as advised by the fire Authorities of the EMPLOYER.

**118 Temporary combustible structures:**

- 118.1 Temporary combustible structures will not be built near or around work site.



**119 Precautions against fire:**

119.1 The CONTRACTOR will have to provide Fire Extinguishers, Fire Buckets and drums at worksite as recommended by ENGINEER-IN-CHARGE. They will have to ensure all precautionary measures and exercise utmost care in handling the inflammable gas cylinders/ inflammable liquid/ paints etc. as advised by ENGINEER-IN-CHARGE. Temporary combustible structures will not be built near or around the work-site.

**120 Explosives:**

120.1 Explosives shall not be stored or used on the WORK or on the SITE by the CONTRACTOR without the permission of the ENGINEER-IN-CHARGE in writing and then only in the manner and to the extent to which such permission is given. When explosives are required for the WORK they will be stored in a special magazine to be provided at the cost of the CONTRACTOR in accordance with the Explosives Rules. The CONTRACTOR shall obtain the necessary licence for the storage and the use of explosives and all operations in which or for which explosives are employed shall be at sole risk and responsibility of the CONTRACTOR and the CONTRACTOR shall indemnify the EMPLOYER against any loss or damage resulting directly or indirectly therefrom.

**121 Mines act:**

121.1 SAFETY CODE: The CONTRACTOR shall at his own expense arrange for the safety provisions as required by the ENGINEER-IN-CHARGE in respect of all labour directly employed for performance of the WORKS and shall provide all facilities in connection therewith. In case the CONTRACTOR fails to make arrangements and provides necessary facilities as aforesaid, the ENGINEER-IN-CHARGE shall be entitled to do so and recover the costs thereof from the CONTRACTOR.

121.2 Failure to comply with Safety Code or the provisions relating to report on accidents and to grant of maternity benefits to female workers shall make the CONTRACTOR liable to pay Company Liquidated Damages an amount not exceeding Rs.50/- for each default or materially incorrect statement. The decision of the ENGINEER-IN-CHARGE in such matters based on reports from the Inspecting Officer or from representatives of ENGINEER-IN-CHARGE shall be final and binding and deductions for recovery of such Liquidated Damages may be made from any amount payable to the CONTRACTOR from all the provisions of the Mines Act, 1952 or any statutory modifications or re-enactment thereof the time being in force and any Rules and Regulations made thereunder in respect of all the persons employed by him under this CONTRACT and shall indemnify the EMPLOYER from and against any claim under the Mines Act or the rules and regulations framed thereunder by or on behalf of any persons employed by him or otherwise.

**122 Preservation of place:**

122.1 The CONTRACTOR shall take requisite precautions and use his best endeavours to prevent any riotous or unlawful behaviour by or amongst his worker and others employed or the works and for the preservation of peace and protection of the inhabitants and security of property in the neighborhood of the WORK. In the event of the EMPLOYER requiring the maintenance of a Special Police Force at or in the vicinity of the site during the tenure of works, the expenses thereof shall be borne by the CONTRACTOR and if paid by the EMPLOYER shall be recoverable from the CONTRACTOR.

**123 Outbreak of infectious diseases:**

123.1 The CONTRACTOR shall remove from his camp such labour and their facilities who refuse protective inoculation and vaccination when called upon to do so by the ENGINEER-IN-CHARGE's representative. Should Cholera, Plague or other infectious diseases break out the CONTRACTOR shall burn the huts, beddings, clothes and other belongings or used by the infected parties and promptly erect new huts on

healthy sites as required by the ENGINEER-IN-CHARGE failing which within the time specified in the Engineer's requisition, the work may be done by the EMPLOYER and the cost thereof recovered from the CONTRACTOR.

**124 Use of intoxicants:**

- 124.1 The unauthorised sale of spirits or other intoxicants, beverages upon the work in any of the buildings, encampments or tenements owned, occupied by or within the control of the CONTRACTOR or any of his employee is forbidden and the CONTRACTOR shall exercise his influence and authority to the utmost extent to secure strict compliance with this condition. In addition to the above, the CONTRACTOR shall abide by the safety code provision as per C.P.W.D. safety code and Indian Standard Code framed from time to time.

**PROFORMA OF INDEMNITY BOND FOR SUPPLY OF MATERIALS BY EMPLOYER**

(To be executed on non-judicial stamped paper of appropriate value)

WHEREAS GAIL (INDIA) LTD. (hereinafter referred to as GAIL) which expression shall unless repugnant to the context includes their legal representatives, successors and assigns having their registered office at 16, Bhikaiji Cama Place; R.K.Puram New Delhi has entered into a CONTRACT with \_\_\_\_\_ (hereinafter referred to as the CONTRACTOR which expression shall unless repugnant to the context include their legal representatives, successors and assigns) for \_\_\_\_\_ on the terms and conditions as set out, inter-alia, in the CONTRACT No..... Dated..... and various documents forming part thereof hereinafter collectively referred to as the "CONTRACT" which expression shall include all amendments, modifications and/or variations thereto.

AND WHEREAS

- i) GAIL has agreed to supply to the CONTRACTOR, equipment, plants and materials (finished, semi-finished and raw) for the purpose of EXECUTION of the said CONTRACT by the CONTRACTOR (the equipment, plants and materials to be supplied by GAIL to the CONTRACTOR, hereinafter for the sake of brevity referred to as the "said materials") and pending execution by the CONTRACTOR of the CONTRACT incorporating the said materials, the said materials shall be under the custody and charge of the CONTRACTOR and shall be kept, stored, altered, worked upon and/or fabricated at the sole risk and expense of the CONTRACTOR.
- ii) As a pre-condition to the supply of the said materials by GAIL to the CONTRACTOR, GAIL has required the CONTRACTOR to furnish to GAIL an Indemnity Bond in the manner and upon terms and conditions hereinafter indicated.

NOW, THEREFORE, in consideration of the premises aforesaid the CONTRACTOR hereby irrevocably and unconditionally undertakes to indemnify and keep indemnified GAIL from and against all loss, damage and destruction (inclusive but not limited to any or all loss or damage or destruction to or of the said materials or any item or part thereof by theft, pilferage, fire, flood, storm, tempest, lightning, explosion, storage, chemical or physical action or reaction, binding, warping, exposure, rusting, faulty workmanship, faulty fabrication, or faulty method or technique of fabrication, strike, riot, civil commotion, or other act or omission or commission whatsoever within or beyond the control of the CONTRACTOR, misuse and misappropriation (inclusive but not limited to the misuse or misappropriation by the CONTRACTOR and the Contractor's servants and/or agents) whatsoever to, or of in the said materials or any part of them thereof from the date that the same or relative part of item thereof was supplied to the CONTRACTOR upto and until the date of return to GAIL of the said materials or relative part of item thereof or completed fabricated works(s) incorporating the said material and undertake to pay to GAIL forthwith on demand in writing without protest or demur the value as specified by GAIL of the said material or item or part thereof, lost, damaged, destroyed, misused and/or misappropriated, as the case may be or, together with GAIL'S costs and expenses (inclusive of but not limited to handling, transportation, cartage, insurance, freight, packing and inspection costs/or expenses upto) and aggregate limit of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_).

AND THE CONTRACTOR hereby agrees with GAIL that:

- i) This Indemnity/Undertaking shall be a continuing Indemnity/ Undertaking and shall remain valid and irrevocable for all claims of GAIL arising hereunder upto and until the midnight of

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\_\_\_\_\_. However, if the CONTRACT for which this Indemnity/Undertaking is given is not completed by this date, the CONTRACTOR hereby agrees to extend the Indemnity/Undertaking till such time as is required to fulfil the CONTRACT.

- ii) This Indemnity/Undertaking shall not be determined by any change in constitution or upon insolvency of the CONTRACTOR but shall be in all respects and for all purposes be binding and operative until payment of all moneys payable to GAIL in terms of hereof.
- iii) The mere statement of allegation made by or on behalf of GAIL in any notice or demand or other writing addressed to the CONTRACTOR as to any of the said material or item or part thereof having been lost , damaged, destroyed, misused or misappropriated while in the custody of the CONTRACTOR and/or prior to completion of the completed fabricated work(s) and delivery to job site thereof incorporating the said materials shall be conclusive of the factum of the said material or item or part thereof having been supplied to the CONTRACTOR and/or the loss, damage, destruction, misuse or misappropriation thereof, as the case may be, while in the custody of the CONTRACTOR and/or prior to the completion of the completed fabricated work(s) and delivery to job site thereof incorporating the said materials without necessity on the part of GAIL to produce any documentary proof or other evidence whatsoever in support of this.
- iv) The amount stated in any notice of demand addressed by GAIL to the CONTRACTOR as to the value of such said materials lost, damaged, destroyed, misused or misappropriated, inclusive relative to the costs and expenses incurred by GAIL in connection therewith shall be conclusive of the value of such said materials and the said cost and expenses as also of the amount liable to be paid to GAIL to produce any voucher, bill or other documentation or evidence whatsoever in support thereof and such amount shall be paid without any demur and on demand and no dispute shall be raised concerning the same.

The undersigned has full power to execute this Indemnity Bond on behalf of the CONTRACTOR under the Power of Attorney dated\_\_\_\_\_.

(SIGNED BY COMPETENT AUTHORITY)

Place:

Dated:

Official seal of the CONTRACTOR

## PROFORMA FOR CONTRACT AGREEMENT

LOA No. GAIL /

dated -----

Contract Agreement for the work of ----- of GAIL (INDIA) Ltd. made on ----- between (Name and Address)-----, hereinafter called the "CONTRACTOR" (which term shall unless excluded by or repugnant to the subject or context include its successors and permitted assignees) of the one part and GAIL (INDIA) LIMITED hereinafter called the "EMPLOYER" (which term shall, unless excluded by or repugnant to the subject or context include its successors and assignees) of the other part.

### WHEREAS

- A. The EMPLOYER being desirous of having provided and executed certain work mentioned, enumerated or referred to in the Tender Documents including Letter Inviting Tender, General Tender Notice, General Conditions of Contract, Special Conditions of Contract, Specifications, Drawings, Plans, Time Schedule of completion of jobs, Schedule of Rates, Agreed Variations, other documents has called for Tender.
- B. The CONTRACTOR has inspected the SITE and surroundings of WORK specified in the Tender Documents and has satisfied himself by careful examination before submitting his tender as to the nature of the surface, strata, soil, sub-soil and ground, the form and nature of site and local conditions, the quantities, nature and magnitude of the work, the availability of labour and materials necessary for the execution of work, the means of access to SITE, the supply of power and water thereto and the accommodation he may require and has made local and independent enquiries and obtained complete information as to the matters and thing referred to, or implied in the tender documents or having any connection therewith and has considered the nature and extent of all probable and possible situations, delays, hindrances or interferences to or with the execution and completion of the work to be carried out under the CONTRACT, and has examined and considered all other matters, conditions and things and probable and possible contingencies, and generally all matters incidental thereto and ancillary thereof affecting the execution and completion of the WORK and which might have influenced him in making his tender.
- C. The Tender Documents including the Notice Letter Inviting Tender, General Conditions of Contract, Special Conditions of Contract, Schedule of Rates, General Obligations, SPECIFICATIONS, DRAWINGS, PLANS, Time Schedule for completion of Jobs, Letter of Acceptance of Tender and any statement of agreed variations with its enclosures copies of which are hereto annexed form part of this CONTRACT though separately set out herein and are included in the expression "CONTRACT" wherever herein used.

### AND WHEREAS

The EMPLOYER accepted the Tender of the CONTRACTOR for the provision and the execution of the said WORK at the rates stated in the schedule of quantities of the work and finally approved by EMPLOYER (hereinafter called the "Schedule of Rates") upon the terms and subject to the conditions of CONTRACT.

NOW THIS AGREEMENT WITNESSETH AND IT IS HEREBY AGREED AND DECLARED AS FOLLOWS:-

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Regd. Office : GAIL ( India) Limited, 16, Bhikaiji Cama Place, New Delhi – 110 066;  
Ph: +91-11-26172580; Fax: +91-11-26185941 ; Visit us at <http://www.gailonline.com>

“ हिन्दी में पत्राचार करके देश का गौरव बढ़ाएं”

1. In consideration of the payment to be made to the CONTRACTOR for the WORK to be executed by him, the CONTRACTOR hereby covenants with EMPLOYER that the CONTRACTOR shall and will duly provide, execute and complete the said work and shall do and perform all other acts and things in the CONTRACT mentioned or described or which are to be implied there from or may be reasonably necessary for the completion of the said WORK and at the said times and in the manner and subject to the terms and conditions or stipulations mentioned in the contract.
2. In consideration of the due provision execution and completion of the said WORK, EMPLOYER does hereby agree with the CONTRACTOR that the EMPLOYER will pay to the CONTRACTOR the respective amounts for the WORK actually done by him and approved by the EMPLOYER at the Schedule of Rates and such other sum payable to the CONTRACTOR under provision of CONTRACT, such payment to be made at such time in such manner as provided for in the CONTRACT.

A N D

3. In consideration of the due provision, execution and completion of the said WORK the CONTRACTOR does hereby agree to pay such sums as may be due to the EMPLOYER for the services rendered by the EMPLOYER to the CONTRACTOR, such as power supply, water supply and others as set for in the said CONTRACT and such other sums as may become payable to the EMPLOYER towards the controlled items of consumable materials or towards loss, damage to the EMPLOYER'S equipment, materials construction plant and machinery, such payments to be made at such time and in such manner as is provided in the CONTRACT.

It is specifically and distinctly understood and agreed between the EMPLOYER and the CONTRACTOR that the CONTRACTOR shall have no right, title or interest in the SITE made available by the EMPLOYER for execution of the works or in the building, structures or work executed on the said SITE by the CONTRACTOR or in the goods, articles, materials etc., brought on the said SITE (unless the same specifically belongs to the CONTRACTOR) and the CONTRACTOR shall not have or deemed to have any lien whatsoever charge for unpaid bills will not be entitled to assume or retain possession or control of the SITE or structures and the EMPLOYER shall have an absolute and unfettered right to take full possession of SITE and to remove the CONTRACTOR, their servants, agents and materials belonging to the CONTRACTOR and lying on the SITE.

The CONTRACTOR shall be allowed to enter upon the SITE for execution of the WORK only as a licensee simpliciter and shall not have any claim, right, title or interest in the SITE or the structures erected thereon and the EMPLOYER shall be entitled to terminate such license at any time without assigning any reason.

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The materials including sand, gravel, stone, loose, earth, rock etc., dug up or excavated from the said SITE shall, unless otherwise expressly agreed under this CONTRACT, exclusively belong to the EMPLOYER and the CONTRACTOR shall have no right to claim over the same and such excavation and materials should be disposed off on account of the EMPLOYER according to the instruction in writing issued from time to time by the ENGINEER-IN-CHARGE.

In Witness whereof the parties have executed these presents in the day and the year first above written.

Signed and Delivered for and on  
on behalf of EMPLOYER.

Signed and Delivered for and  
on behalf of the CONTRACTORS.

GAIL (INDIA) LIMITED

(NAME OF THE CONTRACTOR)

\_\_\_\_\_

**IN PRESENCE OF TWO WITNESSES**

1. \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

2. \_\_\_\_\_

# **Section - 4**

# **Special Conditions of**

# **Contract (SCC)**



## **Section – 4**

### **SPECIAL CONDITIONS OF CONTRACT**

- 1.1 In case of a break-down in the Electrical System at GAIL Vihar, the Contractor should immediately take-up the rectification work or start the D.G. set, as the case may be and thereafter, re-arrange and replace the damaged items so as to make the system ready within shortest possible time and not exceeding a maximum period of 8 hrs.
- 1.2 All maintenance check sheets to be submitted for approval of GAIL before hand. Check sheets and tests required/specified are in general, certain modification may be necessary for efficient functioning of equipments as per the recommendations of the equipment manufacturer.
- 1.3 The contract shall be valid for a period of (02) two years from the date of award of work, i.e.24 months and may be extended for further 06 months on the same rates, terms and conditions of the contract at the sole discretion of GAIL.
- 1.4 The Contractor should inform and arrange in advance for the materials, spare parts accessories like filters, valves and consumables like grease and lube oil required for the efficient running of the D.G. sets and other systems. The lube oil shall be arranged by the Contractor as per the Diesel Engine manufacturer's recommendations as mentioned in the SOR.
- The Diesel shall be arranged by the Owner from the specified petrol pump. The Contractor has to transport the Diesel from the Petrol Pump to the Housing Complex, if required. The Contractor shall be reimbursed the Diesel transportation charges at actual.
- 1.5 The Contractors shall be wholly responsible for any damage, theft, burglary, break-down or any other mischief done by them their staff and any loss to GAIL shall be recovered from the immediate bill of the Contractor.
- 1.6 The Contractor shall abide by the rules & regulations of the security. All the Contractor's staff shall have regular uniforms & shoes to be provided by Contractor, as approved by GAIL. THE CONTRACT PERSONNEL SHALL ATTEND DUTY WITH FULL UNIFORM DURING THE WHOLE DURATION OF THE CONTRACT PERIOD. ANY CONTRACT PERSONNEL WITHOUT PROPER UNIFORM MAY BE REFUSED ENTRY INSIDE THE PREMISES AND SHALL BE CONSIDERED ABSENT FROM DUTY. The Contractor is expected to maintain antecedents of all the personnel deployed for the services contracted out herein, for security and safety reasons and furnish the same when called for.
- 1.7 **The total maintenance fees quoted by the contractor shall include the charges payable to authorized service agency for the DG sets, Workshop and LT/HT panels for tie-ups as mentioned in the tender. The Contractor should complete all tie-ups with the authorized agency within 30 days of the start of the contract.**

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- 1.8 Any material taken into the building or taken out from the building, shall have necessary permission from the security personnel/higher authority of the GAIL.
- 1.9 The Contractor should provide all tools, tackles accessories and equipments for carrying out the subject job themselves and all other such jobs as instructed by the Engineer-In-Charge.
- 1.10 All jobs are to be executed as per IS standard code of practices, wherever required/applicable.
- 1.11 Major repairing work required at service centre, major overhauling and top overhauling are not covered in the scope of the work, but the contractor shall make proper arrangement for carrying out the job, if and whenever necessary.
- 1.12 The monthly bill for the maintenance service charges shall be raised separately and for the supply of material separately. Necessary documents like salary sheet, vouchers, PF and ESIC chalangans, etc to be submitted as per requirement.
- 1.13 The Contractor should visit the work site and familiarize himself about the equipments installed and magnitude of the job and should quote as per that which shall be valid throughout the period of the contract.
- 1.14 After the expiry of the contract or in case the contract is terminated, the Contractor has to hand over the total system as a whole in good running/operating condition. The cost of any such item found defective or not in running condition shall be on the Contractor's account as per tender conditions.
- 1.15 In case, an item has got a guarantee period, the guarantee/warranty card is to be passed on to GAIL. If such item fails before its guarantee period is over, the Contractor has to rectify/replace at his own cost.
- 1.16 During the tenure of the contract, the Contractor has to co-ordinate his work with other agencies working inside or outside the GAIL Housing Complex while attending to his jobs.
- 1.17 Any damage caused by the Contractor or his staff to the Housing Complex and its equipments should be repaired/replaced by the Contractor at his own cost. If the repair/replacement job is not done by the Contractor within a reasonable time then, GAIL will get it done at the risk and cost of the contractor.
- 1.18 The Contractor may submit the Security Deposit for an amount of 8% of the Contract Value with GAIL in the form of Bank Guarantee and this shall be valid at least three months after the expiry of the contract period. GAIL shall give the format after award of the work. In addition, deposited of 2% EMD (interest free) shall be retention till the expiry of the defect liability period of the contract period.
- 1.19 The Contractor will assist the successful bidder to understand the service, day-to day check and maintenance points as well as about the complete system. The contractor shall depute adequate staff with successful bidder for at least one week after expiry of previous contract. No additional payment shall be made for this to previous contractor. The contractor is bound

to furnish all the information/details as and when required by the GAIL for the period of 3 months after the expiry of the contract.

- 1.20 The contractor shall depute adequate technical staff as specified in the tender to maintain, service, routine checking, monitoring, controlling and testing the equipments.

Besides the Manager, executive staff and technician shall visit the site for regular checking when called by the EIC. The supervisor shall arrange for the testing, checking, servicing and maintenance work and co-ordinate on behalf of the Contractor.

1.21 **GENERAL OBLIGATION OF THE OWNER**

- A) The Electrical System as a whole including D.G. Sets, Drinking Water Pumps, Bore-wells, and other associated equipments along with all accessories at GAIL Vihar, B-99, Sector-23, Noida shall be handed over to the successful tenderer in running and good conditions. The Contractor has to maintain the system as a whole and hand over the same in good and operating condition after completion of his contract period. Any deficiency or damage to the equipments found will be to the Contractor's account in the way as mentioned in the tender.

- B) GAIL shall provide suitable space for the sitting of the personnel of the Contractor's staff with necessary tables & chairs. A suitable space with Almirah/locker shall also be provided for the storing of the tools and tackles, spares, consumables of the Contractor. Owner will not be responsible for any misplacement or damage or theft of the Contractor's equipments or any other articles.

- C) Water & Electricity shall be provided free of cost to the Contractor for the maintenance of the system.

- D) The Contractor shall be provided with one set of the Drawings. The Contractor has to handover the same in good condition. In case any modifications are made as required during the Contractual period, Contractor has to incorporate the same in the drawings and handover to GAIL at the expiry of the contract. Accordingly the tenderer shall quote their price.

- 1.22 If the mechanical/electrical etc. complaints, routine services, maintenance works and checks i.e., A-checks, B-checks etc., for the complete D.G set Engine, Alternator, AMF panel, HT Panels, HT and LT breakers, etc. shall be attended by authorized service agents only under the supervision of D.G set operator-cum-supervisor of the Contractor. The contractor should have necessary tie-up with the authorized service agency for D.G sets and HT Panels including the HT and LT breakers, etc. in this respect. The contractor shall have to submit necessary documents for this. However, this shall not absolve the Contractor from his complete responsibility of the D.G. sets and HT panels. Electrical & Mechanical Engineers from authorized service agency should visit and check the D.G sets/HT panels at least once in a month for check up and necessary services. They may also be called at other times, as and when required.

The total maintenance fees quoted by contractor shall include all the charges payable to authorized service agency of D.G. sets, HT Panels, HT and LT breakers, etc. as mentioned above. No separate payment will be made on this account.

- 1.23 It is clarified that the maintenance of complete Electrical System as listed in the tender is under the scope of the contractor, but it does not include the cost of materials, diesel transportation, and other jobs not specifically mentioned for which the payment shall be made as per tender conditions. It is also clarified that all routine works i.e. replacement of tube lights, bulbs, street lights, fuses and other normal maintenance works of DG sets and Electrical System shall be attended directly by the Contractor, which could be serviced through normal skilled personnel. Other works, which require outside assistance, shall be done by other expert party, for which payment shall be made as per tender condition.
- 1.24 In any case the contractor shall try his best efforts to get the maximum works attended by his own staff. Even if other party does the work, it does not absolve the contractor from his complete responsibility for getting the work done in time and in proper ways. The decision of Engineer-In-charge shall be final and binding on the contractor in all respects.
- Any repairing job to be taken up outside Gail Vihar should be done at the contractor's workshop or at a good workshop whom the contractor should have an agreement for attending all repairing jobs related to Gail Vihar on priority basis and certify the workmanship of the job done as per IS standards.
- 1.25 In case of any replacement of the material or fresh procurement or repairing through outside agencies (items which are not mentioned in the BOQ) is required, the contractor shall supply/get done the same after informing the Engineer-In-Charge. The cost of item & service charges will be paid to the contractor as per production of purchase voucher plus 10% extra towards his overheads, transportation, conveyance, contractor's profit, etc. Further, in any maintenance job/manpower for which there is no categorical mention in the tender, the same work shall be got executed at the market rate and the contractor shall be paid 10% extra on the actual expenditure incurred by the Contractor towards his profits and overheads etc. The bill for carrying out such jobs should be duly certified by Engineer-In-Charge.
- 1.26 Contractor shall provide all necessary tools, tackles, equipments, scaffolding, shutters, etc. required to carry out any job that is required to be taken up for rectification of the installed system at his own cost. The contractor shall also arrange for approach access to work areas at his cost.
- 1.27 Engineer-In-Charge may call any specialized person/team/experts for modification /checking/taking advice regarding any system in the Contractor's scope. Further in case an outside expert agency is required for inspection, checking, installation and to attend certain faults in H.T. panels, transformers, breakers, etc., the Contractor shall be paid as per voucher for the service charges plus 10% extra, however, the contractor shall try to attend all the defects on its own. The Contractor shall be allowed to hire the expert agency/out side agency only after obtaining prior permission of GAIL.
- 1.28 The contractor shall have the responsibility to co-ordinate and supervise his staff and external party called to carry out maintenance job. Therefore, the supervisor and his team may have to provide the services as and when required as per instruction of Engineer-In-Charge at no extra cost. Contractor shall also take the necessary security passes for their staff in advance.

1.29 **The Contractor shall abide by all the rules and regulations including minimum wage act in respect of the staff engaged by him and the Contractor shall be wholly responsible for his employees, the applicability of PF, Gratuity, medical & insurance etc. & any other statutory provision of that may be enforced from time to time. . The Contractor should have valid and separate PF and ESIC Registration certificates. GAIL shall not be responsible in any way for payment on these accounts. Any labor or staff related problems disputes if any, will be the sole responsibility of the Contractor & he has to indemnify the GAIL from above claim or fine etc., imposed by any private or Government body. All the labour and employee laws should be complied by the Contractor.**

1.30 The successful Bidder shall furnish to GAIL a performance bank guarantee (PBG) for an amount of 7.5% of one year contract value ( i.e 3.75% of the total contract value) exclusive of taxes & duties . The PBG shall be valid till at least 3 months after the contractual completion period. The PBG shall be furnished within fifteen (15 days) of the issue of the Letter of Selection, and the same shall be returned back after three months from the date of completion of contract provided all the bills are cleared and settled and no dispute is recorded.

### **1.31 ABNORMALLY HIGH RATE ITEMS (AHR)**

In Item Rate Contract/Item Rate Portion of Contract, where the Tenderer's quoted rate for the item exceeds 50% of the Owner's estimated rate, such rates shall be considered as abnormally high rates (AHR) and payments of AHR items beyond the BOQ stipulated quantity shall be made at the lesser of the following rates :

a) Rates as per Bill of Quantities.

a) Market rates of the item, which shall be derived as follows :

Based on prevailing material & labour rates plus 10% to cover Contractor's profit, overheads & other expenses.

### **1.32 PENALTY CLAUSE:**

1.32.1 Non attendance and rectification of the faults of Electrical system and equipments as a whole within a day where any major spare items is not required shall attract a Deduction of Rs.500/- for every such fault.

1.32.2 Non provision of adequate staff shall attract a penalty at the rate of Rs.500/- in each case and absence of total team shall attract a penalty at the rate of Rs.2000/- per day. This shall also be applicable for the period beyond normal hours and working days.

1.32.3 If any fault is found in the system, the Contractor shall immediately remove the fault and make the system ready. If the contractor fails to rectify the fault within reasonable time as specified by the Engineer-In-Charge, the Engineer-In-Charge shall call the specialized Agency and get the fault rectified by them. The Contractor has to make payment to the specialized

Agency. If the Contractor fails to make the payment to the specialized Agency, the EIC shall make the payment and the amount paid shall be deducted from the contractor's bill. This point is independent of the other penalty clause and the deduction for service charges/attending maintenance points does not have any ceiling.

(In such case Gail will also charge 10% as service charge from the Contractor over and above the amount to be paid to the outside agency).

- 1.32.4 The Contractor has to provide proper tools & tackles for the smooth operation of the system. If any unreasonable delay is occurred to rectify any fault due to non-availability of tools, Rs.500/- shall be deducted from the monthly bill of the Contractor in each case.
- 1.32.5 **All materials supplied/work/items shall be of reputed make and jobs to be executed as per IS standards and safety rules. Valid certificates/documents to be produced/submitted wherever required.**
- 1.32.6 If found that the DG set has to be kept running on account of the Contractor's failure to attend any problem/fault within reasonable time, the cost of diesel so incurred shall be recovered from the contractor as per actual.  
The total deduction in all the cases (except Clause 1.32.3 and 1.32.6) has a ceiling of 5% of the Contract Value.

The decision of Engineer-in-Charge shall be final and binding to the Contractor in all regards.

### **1.33 PAYMENT TERMS :**

The Contractor should quote his rate in two parts, Part A is for the consolidated fee for the entire services contracted out herein. The consolidated annual fee includes the supply of manpower, engaging the authorized agency for the maintenance of Electrical DG sets, Electrical Control Panel and consumables like cloths for cleaning, putty, cotton waste, insulation tape, distilled water for batteries, CTC, CRC, Grease, Registers and log Books, etc. The total maintenance charges quoted by the party except the charges for the material to be supplied shall be divided into twenty-four equal monthly installments and payment shall be made after every month on raising the necessary bill for the same.

The consolidated annual fee does not cover the cost of material required for maintenance. The Contractor should quote for the supply of material and other jobs as per BOQ in Part B. The Contractor shall supply the materials and carry out jobs as and when required as asked by the EIC as per BOQ rates. The payment of material shall be made to the contractor after every month on raising the bill as per actual executed quantity. These rates shall be valid during the currency of the maintenance contract and includes all types of taxes, transportation, conveyance, contractor's profit, watch & ward, etc.

**In case the rate for a particular item or job is not available in the BOQ, then the contractor shall arrange the same and cost of the item or job shall be paid to the contractor on the production of original purchase voucher and the contractor shall be paid 10% extra towards his overheads, transportation, conveyance, contractor's profit etc. The Contractor should procure such item which shall be as per the manufacturer's recommendations and approved by the Engineer-in-Charge.**

The payment shall be made on monthly basis after necessary deduction of Income tax, WCT etc. and any other applicable statutory deductions from time to time.

1.34 **ORDER OF PRECEDENCE** :

In case of ambiguity in Schedule of Rates, General conditions, Specifications, Drawings, the following orders of precedence shall prevail :

- a) Telex/Telegram/Fax of Intent, detailed Letter of Intent along with statements of agreed variation and its enclosures and any corrigendum/addendum/special note to tenderers.
- b) Scheduled of Rates
- c) Special conditions of Contract
- d) Specifications/Drawings in conjunction with each other
- e) General conditions of Contract.

1.35 **TERMINATION OF CONTRACT**

GAIL reserves the right to terminate the contract without assigning any reason during the currency of the contract period by giving 30 days notice to the contractor.

1.36 **FINAL BILL**

The Contractor shall submit his final bill for the subject work within one month of completion of contract and payment shall be made within 1 (one) month of receipt of the bill. The contractor shall submit the 'No Demand Certificate' along with the final bill.

### **CHECKLIST FOR THE CONTRACTOR**

The Contractor should carefully read all the General & Special Conditions, Scope of Work, Payment terms, Penalty Clauses & other terms & Conditions etc. before quoting for this work. However, the checklist given below is only for ready reference:

#### **PART A:**

**The Contractor should load the following charges in the consolidated annual fee in addition to the supply of manpower. No extra payment shall be made for these items:**

- (i) Tie up with authorized agency of the Electrical DG sets, Cummins. Document proof to be submitted.
- (ii) Tie up with authorized/competent agency for servicing of all the HT Breakers.
- (iii) To provide proper Uniforms & shoes to all its personnel working at Gail Vihar, the color to be approved by the EIC before hand. All personnel shall attend duty with full uniform during the whole tenure of the contract.
- (iv) To provide all tools & tackles required for smooth maintenance.
- (v) To fulfill all labor related statutory requirements.
- (vi) Service tax, Income tax & Works Contract Tax or any other statutory requirements applicable from time to time.
- (vii) To supply all petty consumables like cloths for cleaning (old dhoti), grease, PVC tape, putty, CTC/CRC, battery water, etc. at his own cost.
- (viii) To carryout day-to-day maintenance works including replacements of materials/items as given in the tender document or new items not mentioned in the tender document.
- (ix) Penalty clauses, payment clauses, Scope of Work, General & Special Conditions.
- (x) Cleaning & servicing of all electrical equipments installed at least once in a month. All motor and pumps should be greased at least once in three months. The contractor should include all petty purchase like cloths for cleaning, putty, Cotton waste, insulation tape, distilled water for batteries, CTC, CRC, and Grease etc. in his quoted rate.
- (xi) Maintaining all records in proper logbooks & registers to be supplied and maintained by the contractor.
- (xii) Cleaning of all electrical equipments (ceiling fans, exhaust fans, tube lights and fittings, etc), in all the flats at Gail Vihar once every three months.



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- (xiii) The contractor should have a workshop of his own for attending all repair jobs that cannot be taken up inside Gail Vihar (like fan/motor rewinding and other lathe machine jobs) or else should have an agreement/tie up with a good workshop for attending such jobs on priority basis and document proof for the same to be submitted.
- (xiv) The contractor should have valid electrical license for maintaining the system up to 11 KV. All the technicians provided by the contractor should have proper license as per requirement for electrical maintenance as issued by the concerned state authority.
- (xv) The successful bidder should confirm his firm's account and for accepting payment through e-banking mode with any one of the following three banks. Necessary documents as required by GAIL to be submitted within one month from the date of award of the contract.
  - a. HDFC Bank
  - b. State Bank of India
  - c. IICI Bank

**PART-B:**

- (i) The Contractor has to supply the Materials and carryout jobs as given in the SOR and as per the rates quoted in the SOR. These rates are inclusive of all types of taxes, conveyance, transportation, overheads, contractor's profit etc.
- (ii) The Materials/jobs which are not covered in the SOR shall also be supplied/carryout the jobs by the Contractor and the Contractor shall be paid extra on the expenditure incurred by him as per the Contract provisions.

# Section - 5

## Scope of Work

**Section - 5**

**SCOPE OF WORK**

**1 The Scope of Work covers the following:**

**PART A :** Supply of Technical services/Technicians to operate and maintain the Electrical System installed at Gail Vihar, B-99, Sector-23, Noida.

**PART B :** Supply of Materials and other jobs as per SOR. The materials shall be fixed, replaced, integrate with the existing system and maintained by the above manpower and no extra payment shall be made for that.

The contract covers maintenance, modification, monitoring, control, testing and any other jobs as per the instructions of Engineer-in-charge for the Electrical System installed at GAIL Vihar, B-99, Sector-23, Noida (UP).

2 The daily Log-books shall be provided and maintained by the contractor to record observations and services done every month and get it checked and verified by an authorized representative of GAIL. Each of the equipments like H.T. Panels, Transformer, L.T. Panels, Cables, control panels, Lighting fixtures, Switches, Distribution Boards, D.G. Sets, & other associated items etc., shall be serially numbered and proper record shall be maintained by the contractor.

3 It is expected that the contractor in order to provide efficient and effective services, would deploy personnel of competence, qualified and experienced who can handle the routine maintenance job/services contracted out herein including breakdown calls on all days.

4 A person to be nominated by the contractor to whom all the complaints can be registered for compliance in his office, at the same time the Supervisor shall also be asked/informed for any Electrical complaint. In case of any item which cannot be repaired at GAIL Vihar itself, it shall have to be rectified within 3 days in a designated workshop or at manufacturer works depending upon nature of work at a mutually agreed cost in advance before the repair work is undertaken.

The Contractor himself shall have at least one meeting with Engineer-In-charge in a month. He shall have also to come personally whenever called by Engineer-In-Charge. The absence in the meeting may be treated as non attending of maintenance point and accordingly he may be penalized as per deduction clause.

5 The maintenance charges quoted by the tenderer should include the following:

- A) The contractor shall be able to attend two maintenance points/jobs simultaneously by deploying his own efficient and qualified personnel. All the works shall be supervised by the contractor's supervisor having sufficient experience and technical knowledge.
- B) Any team/ agency required as per contract clauses & special conditions of contract i.e Team for DG sets and 11 KV HT panel, etc.
- 6 The Contractor shall dispose off all the used/scrap materials, lubes, etc. generated during the tenure of Contract after getting necessary approval and gate-pass from EIC. No extra payment shall be made for disposing of scrap materials.
- 7 The contractor is expected to deploy personnel, if any who are appropriately qualified, experienced and possessing all appropriate licenses or otherwise, if required for doing any particular nature of job.
8. Non-availability of competent staff, inordinate delay in rectification of faults and unsatisfactory maintenance of system shall be treated as breach of contract.
- 9 10 Nos. 'OTIS' lifts are installed in GAIL Vihar. The operability of the lifts shall be checked twice in a day and status shall be recorded in the register. In case if any defect/break down the same shall be communicated immediately to M/s OTIS and complaint number shall also be recorded in the complaint register. No extra payment shall be paid to the contractor for the same.
- 10 Schedule for cleaning and maintenance of all the electrical equipments installed shall be worked out by the contractor and approved by the EIC. Cleaning of all electrical equipments installed in all the flats (like ceiling fans, exhaust fans, tube lights and fittings, switches and sockets, etc) are to be properly cleaned at least once in every three months.
- 11 The contractor shall provide manpower to record the Energy meter readings for all the flats of GAIL Vihar, every month (not later than the 5<sup>th</sup> of every month) and the records are to be properly maintained.

**REQUIREMENT OF TRAINED TECHNICAL MANHOURS TO BE SUPPLIED BY THE CONTRACTOR:**

- |   |                           |
|---|---------------------------|
| <b>1. Services of Electrical Technicians in shifts</b>    | <b>: 40 Man-hours/Day</b> |
| <b>2. Services of Electrical Technician in Gen. Shift</b> | <b>: 18 Man-hours/Day</b> |
| <b>3. Services of Helper in General shift /Shift</b>      | <b>: 36 Man-hours/Day</b> |
| <b>4. Services of Supervisor in General shift</b>         | <b>: 9 Man-hours/Day</b>  |

The supervisor shall be of minimum Diploma holder and shall have minimum one years of experience. The Electrical Technician shall be of minimum ITI (Electrical) Trained and shall have minimum one year experience and will submit relevant document towards the proof thereof. Timing of General Shift shall be 0900 hrs. to 1800 hrs. However, the timing of General Shift may be extended depending upon the requirement. No extra payment will be given for that.

It will also be the responsibility of the Contractor to provide Manpower required apart from the above provision as per the actual site requirement. The payment shall be made as per the Annexure-A which is supposed to be agreed upon by the bidder.

**12. Attending Daily Complaints :**

All complaints as noted in the Complaint Register by the residents shall be attended on a daily basis and clear all pending complaints within the same day itself wherever major spares is not required. Any pending complaints due to any reason shall be brought to the notice of the EIC immediately. The Contract personnel shall attend the complaints, properly cleaned the equipment being worked and after the work is completed shall cleaned and remove all debris and waste material from the work site up to the satisfaction of the complainant/resident. The contract personnel behavior is expected to be polite and courteous while attending the complaints and interacting with the residents. Any failure on the part of the Contractor or his personnel on this part shall be treated as not attending complaints and shall attract penalty as per tender terms.

**13 GENERAL TASKS OF THE CONTRACTOR**

Routine check-ups, preventive maintenance, rectification jobs, efficient & effective services for smooth running of the system including DG sets etc.

- a) Attending day-to-day complaints, replacement of bulbs, tubes, chokes, starters, holders, switches, cables, fittings, MCBs, ELCBs power switches/sockets, relays, contactors, indication lights, timers, fuses, measuring instruments etc.
- b) Keeping liaison with UPPCL for restoration of power supply in case of mains failure/fault in the system or available voltage is less or more than the prescribed limits. Taking shutdown for attending maintenance work and restoring the power supply after completion of the job is the sole responsibility of the Contractor. The contractor should be able to properly liaison with UPPCL/concerned authority for quick shutdown and restore of power as the case may be. Any undue delay in getting the job done shall attract penalty as per the tender terms. No extra payment shall be made on expenditure made by the Contractor for shutdown/restore of power supply from UPPCL/concerned authority, apart from statutory payments.

The contractor is responsible for liaison with UPPCL/Electricity authorities on behalf of GAIL.

- c) Keeping in touch with UPPCL and other agencies for proper maintenance of their metering panels, etc., as the case may be as and when required.
- d) Checking the cable of all sizes and at various locations whether they get over heated. In case the cables get heated up, fault finding operation to be carried out and rectification thereof.
- e) Cleaning of all the electrical gadgets e.g. E.S.S. equipments panels, Distribution boards, junction boxes etc.

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- f) Checking all the nuts/bolts, cable sockets and tightening the same if found loose once in a fortnight or as and when required.
- g) Blowing away the dust from inside the panels and distribution boards with the help of the blower once in a month.
- h) Replacement of defective wires/cables, DBs, Switch-gears etc., as and when required after approval of the Engineer-In-Charge.
- i) Cleaning of all electrical items/gadgets installed in all the flats once in every three months and proper records of the same to be maintained.
- j) Any other service found necessary for the smooth running/operation of the electrical systems of GAIL Vihar and any other services assigned by the Engineer-in-Charge for the Admn. Office building.
- k) Regular checking of the insulation resistance and earthing resistance to be done.
- l) Checking, maintaining & service all the H.T./L.T cables, panels, safety checks, relays, control wiring, interlocks etc.
- m) Checking the health of the battery set provided for D.G. set. Checking of the specific gravity of the electrolyte, voltage, charging current periodically, and necessary topping up with the distilled water.
- n) Maintaining a log-book for various readings of the systems and the consumption of diesel and lubricating oil as well as running hours of the D.G. set and showing all the records mentioned above to the Engineer-in-charge/higher authorities.
- o) Reporting any incident of break down of the electrical system to the Engineer-in-charge of GAIL.
- p) Arranging for the lifting and transportation of diesel/lube oil from the sale outlet points & get filled in the D.G. Set diesel tank/engine respectively, if required.
- q) Any other services assigned by the Engineer-in-charge or senior authorities.
- r) In case of UPPCL supply failure, starting of the D.G. set within 30 seconds and change over the essential electrical load on the D.G. supply. When UPPCL supply is restored then changing over the D.G. set supply to UPPCL supply.
- s) During D.G. set running continuously record the running time, break time, voltage, current and the readings of the instruments mounted on the control panel. For this purpose the contractor should develop a comprehensive data recording register.

Further running of the D.G set every day in the morning for 5-10 minutes for the confirmation of the healthiness of the D.G. set, its batteries control panel and other accessories etc.

- t) Making the history cards for the D.G. sets and take advance action for the replacement of filters and lubricating oils etc., & bring to the notice of the Engineer-in-charge, So that items are arranged in time.

14 **DATA MANAGEMENT/REPORTS GENERATION :**

The Contractor should generate and submitted daily/weekly/monthly reports of the state of healthiness of all the major equipments installed as per requirement. The report should reflect if any job is under progress and all breakdowns and problems in the installed system.

The reports format should be prepared by the contractor in consultation with the EIC and all such formats are to be submitted for approval by the EIC in the first month of the contract.

**ANNUAL SERVICE AND MAINTENANCE CONTRACT FOR ELECTRICAL SYSTEM INCLUDING D.G. SET**

Following points are only guidelines for system checking. However the Contractor will draw a complete and exhaustive schedule for the same and submitted to the EIC for approval at the start of the contract.

**A. DAILY CHECKS**

- i. Test Run of D.G. set for 5-10 minutes.
- ii. Specific Gravity measurement of D.G. set batteries, level & condition of lube oil, diesel etc.
- iii. All the MCBs of distribution boards.
- iv. All the lighting/power switches, sockets, lighting fixtures, power outlets etc.
- v. Gail Logo.
- vi. All outdoor lightings
- vii. General cleanliness of the sub station, office, etc.

**B. WEEKLY CHECKS**

- i. Control system of the D.G. sets.
- ii. HT and LT Breakers.
- iii. Control checks of L.T. and H.T. panels.
- iv. Transformers.
- v. Blowing away the dust from inside the panels and distribution boards.

**C. FORTNIGHTLY CHECKS**

- i. All the nuts/bolts, cable sockets and tightening the same if found loose, all the switch/fuse units.
- ii. All the junction boxes.

**D. MONTHLY CHECKS**

- i. Insulation resistance and earth resistance.
- ii. H.T. panel and controls.
- iii. Earthing pits.

**E. YEARLY CHECKS**

Protection relay Testing/Calibration.



Secondary and Primary Injection Test of the relays to be carried out once in a year under the supervision of Engineer-In-Charge. The test to be carried out through a reputed Company. The actual expenditure shall be reimbursed along with the overhead charge as per the payment terms.

**DETAILS OF THE SYSTEM INSTALLED**

(A) ELECTRICAL SUB STATION :

The electrical sub station comprises of the following:-

- i) Andrew Yule make 11 KV VCB panel near the metering panel - one VCB, CTs, PTs, protection relays etc.
- ii) H.T. panels having 11 KV vacuum circuit breakers of `Siemens' make for one incomer and two outgoing feeders with current transformers, potential transformer, protection relays, voltmeter, ammeter, selector switches, indication bulbs etc., incomer panel is attached with P.T. for metering and controls.
- iii) Two numbers transformers of 630 KVA rating Oil cooled type.
- iv) Two Nos. DG Sets of Cummins Make, Rating – 125 KVA each.
- v) Two Nos. AMF panels for two nos. DG Sets. The change over from UPPCL supply to DG supply and vise-versa is automatic.

(B) AVIATION MARKER LIGHT :

Aviation lights are provided on the top of the buildings.

(C) EARTHING SYSTEM :

- i) To protect the Housing Complex against lightning, lightning arresters have been provided on the top of the building on either side. The earthing strip from the lightning arresters are connected to the separate earthing pits installed at the outside of the building.
- ii) Separate earthing pits have been provided for the transformers, lighting and power system, telephone system etc.

(D) LOGO :

The Township has been provided with GAIL insignias (Logo) on top of the buildings.

(E) DG SETS WITH AMF PANELS :

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Two Nos. DG sets of 125 KVA capacity each are installed at the sub-station along with AMF panel for supplying back-up emergency electrical power to all points provided in the building.

(F) LIST OF MAJOR EQUIPMENTS :

- i. 2 x 600 KVA, 11 KV/415 V Oil cooled Transformers.
- ii. 3 x 11 KV vacuum circuit breakers.
- iii. Power Control Center.
- iv. AMF panels
- v. Drinking water pumps with control panel.
- vi. Bore-wells.
- vii. Lighting fixtures of various types.
- viii. Control switches
- ix. Power outlets.
- x. Rising mains for lighting and power
- xi. Distribution boards.
- xii. Exhaust fans.
- xiii. Ceiling Fans

The quantity shown above is only indicative. The actual quantity may be more or less during the duration of the contract, however the quoted rate shall remain firm for the total duration of the contract period.

**LIST OF THE MEASURING INSTRUMENTS, TOOLS, TACKLES, ETC., REQUIRED TO BE AVAILABLE WITH THE CONTRACTOR.**

1. Tong Tester.
2. Multi-meter
2. Insulation Resistance Megger, 500 V, 1 KV.
2. Earth Resistance Megger.
3. Allen key set.
4. Box spanner set.
5. Ring spanner set.
6. Fixed spanner set.
7. Crimping Tool.
8. Continuity tester.
9. Grease gun/oiling pump.
10. Drilling Machine (big and medium size) and drill bits of various sizes.
11. Screw driver of various sizes, pliers, hammers, chisels, cutters etc.
12. Various others Electrical and Mechanical tools and tackles as required.
13. Various electrical measuring instruments as required.

# **Section - 6**

## **(Bid form/ Schedule of Rate)**

**BID FORM**

To: (Name and Address of OWNER)

Date:

Gentlemen,

Having examined the Conditions of Contract and Specifications including Addenda Nos.(Insert Numbers) the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and delivery(Description of Goods and Services) in conformity with the said Drawings, Conditions of Contract and specifications for the same .

We undertake, if our bid is accepted, to Complete entire work as specified in the Contract within 24 Month's. The successful Bidder shall furnish to GAIL a performance bank guarantee (PBG) for an amount of 7.5% of one year contract value ( i.e 3.75% of the total contract value) exclusive of taxes & duties . The PBG shall be valid till at least 3 months after the contractual completion period. The PBG shall be furnished within fifteen (15 days) of the issue of the Letter of Selection, and the same shall be returned back after three months from the date of completion of contract provided all the bills are cleared and settled and no dispute is recorded.

We agree to abide by this bid for a period of four months days from the date fixed for bid opening under Instructions to Bidders and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof in your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid, you may receive.

Dated this Day of 200

Signature

.....

## **SCHEDULE OF RATE**

### **SOR FOR AMC OF OPERATION & MAINTENANCE OF ELECTRICAL SYSTEM INSTALLED AT GAIL VIHAR, SECTOR-23,NOIDA**

**PART A- AMC -O&M of Electrical System: Services**

SN	DESCRIPTION	MAKE	UNIT	QTY.	Unit Rate including all taxes & duties but excluding service tax(Rs.)	Unit rate of applicable Service after abetment if any		Amount (Rs.)
						in % (Percentage terms)	Unit Amount	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)=(6) + (8) X (5)
<b>1</b>	<b>PART-A</b>							
<b>1.1</b>	<b>O&amp;M Service Charge for O&amp;M of Electrical System installed at GAILVihar, Sector-23, Noida, complete as required as per scope of work and as per direction of EIC</b>	<b>#</b>	<b>MONTH</b>	<b>24</b>				

<b>1.3</b>	<b>Decoration of Gail Vihar Entrance side Main gate and 3 blocks( front &amp; back side) as per instruction of EIC with risers of 45W bulbs, hangings from building top to 10 meter down for 3 to 5 days. (including all required material with labour etc.)</b>	<b>#</b>	<b>Job</b>	<b>4</b>				
<b>1.4</b>	<b>Rewinding of Ceiling /Bracket Fan</b>	<b>#</b>	<b>No.</b>	<b>300</b>				
		<b>Total quoted amount of part A inclusive of service tax</b>						

## **PART-B :AMC OF ELECTRICAL SYATEM-MATERIAL**

<b>SN</b>	<b>DESCRIPTION</b>	<b>MAKE</b>	<b>UNIT</b>	<b>QTY.</b>	<b>Unit Rate (Rs.) inclusive of all taxes &amp; duties without concessional form</b>	<b>Total Amount(Rs)</b>
<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>	<b>(6)</b>	<b>(7)=(5) x (6)</b>
<b>2</b>	<b>PART-B</b>					
2.1	Tube Light, 18/36 W, Slimline model	Philips/Wipro	No.	500		
2.2	9W/11W/13W CFL Lamp holder	Philips/Wipro	No.	50		
2.3	Gls Lamp, 100W/60 W	Philips/Wipro	No.	400		
2.4	PL Lamp, 9 W, 2 Pin/4 Pin	Philips/Wipro	No.	20		
2.5	HPMV Lamp, 125 W Pin/Screw Type	Philips/Wipro	No.	30		
2.6	Metal Halide Lamp, 400 W	Philips/Wipro	No.	5		
2.7	Halogen tube, 1000 W	Philips/Wipro	No.	20		
2.8	Halogen tube, 500 W	Philips/Wipro	No.	20		
2.9	Electronic Balast, 1 x 36/40 W, EB-240 136 RS	Philips/Wipro	No.	150		

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2.10	Electronic Balast, 1 x 18/20 W, EB-240 136 RS	Philips/Wipro	No.	25		
2.11	Ballast for 9 W PL Lamp,Make:Philips/Wipro	Philips/Wipro	No.	15		
2.12	Ballast for HPMV Lamp, 125 W,Make:Crompton Greaves	Crompton Greaves	No.	20		
2.13	Ballast for Metal Halide Lamp, 400 W ,Make:Philips/Wipro	Philips/Wipro	No.	5		
2.14	Starter for 18/36 W Tube,Make:Philips/Wipro	Philips/Wipro	No.	350		
2.15	One Way Switch, 5 A,Make:SSK/Anchor	SSK/Anchor	No.	200		
2.16	One Way Switch, 15 A,Make:SSK/Anchor	SSK/Anchor	No.	200		
2.17	Call Bell Switch,Make:SSK/Anchor	SSK/Anchor	No.	50		
2.18	Socket, 5 A,Make:SSK/Anchor	SSK/Anchor	No.	100		
2.19	Socket, 15 A,Make:SSK/Anchor	SSK/Anchor	No.	100		
2.20	Plug Top, 5 A,Make:SSK/Anchor	SSK/Anchor	No.	100		
2.21	Plug Top, 15 A,Make:SSK/Anchor	SSK/Anchor	No.	100		
2.22	Moduler Socket, 5 /6A,Make:MK/ROMA		No.	20		
2.23	moduler Socket, 15/16 A,Make:MK/ROMA		No.	20		
2.24	Moduler Switch, 5 /6A,Make:MK/ROMA		No.	20		
2.25	Moduler Switch, 15/16 A,Make:MK/ROMA		No.	20		
2.26	Combine Switch Socket, 15 A,Make:SSK/Anchor		No.	30		
2.27	Call Bell (Ding-Dong type),Make:Anchor		No.	100		
2.28	Geyser Element, 2 KW (Round/Triangular),Make:Theta/Power Pack		No.	300		
2.29	Thermostat for Geysers,Make:A I/Venus/Theta		No.	100		
2.30	Geyser, 25 LTR,Make:Sahara/Usha/Bajaj		No.	25		
2.31	Geyser, 35 LTR,Make:Sahara/Usha/Bajaj		No.	10		
2.32	Geyser Connecting Tubes(Cu) Suitable for exsisting Geyser	#	No.	20		
2.33	Geyser Half Door set Suitable for exsisting Geyser	#	No.	70		
2.34	Geyser Thermal Cut out Suitable for exsisting Geyser	#	No.	60		
2.35	Geyser safety Link Suitable for exsisting Geyser	#	No.	30		
2.36	Geyser PRV for Safety Purposes Suitable for exsisting Geyser	#	No.	30		



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2.37	Cover Plates for Geyser Suitable for existing Geyser	#	No.	20		
2.38	Geyser Main Lead (IS make) Set Suitable for existing Geyser	#	No.	20		
2.39	Geyser Welding works on existing Geyser	#	job\gyser	45		
2.40	Geyser Assembly for 25/35 Ltrs (base) for existing Geyser	#	No.	70		
2.41	Ceiling Fan, 48" Sweep, Make: Usha/CG/Bajaj		No.	10		
2.42	Ceiling Fan, 56" Sweep, Make: Usha/CG/Bajaj		No.	10		
2.43	Fresh Air Fan/Exhaust Fan, 12", Newtek/CG/Bajaj		No.	10		
2.44	Exhaust Fan, 18", Make: CG/Alstom		No.	2		
2.45	Wall mounting Bracket Fan, 16" , Make: Usha/CG/Bajaj		No.	2		
2.46	Electronic Ceiling Fan Regulator, Make: Usha/CG/Bajaj		No.	200		
2.47	Replacement of Exhaust Fan motor, 10" Sweep, Make: Newtek		No.	100		
2.48	Timer for AMF Panel, Type: ON/OFF Delay Range: 06-60sec, 230V, Make: PIC		No.	2		
2.49	Under/Over Voltage Relay, Voltage-415VAC, Range: 0-10Sec., Make: PIC/TEK		No.	2		
2.50	Capacitor, 2.5 Mfd, Make: Siemens		No.	150		
2.51	Capacitor, 3.15 Mfd, Make: Siemens		No.	350		
2.52	Capacitor, 10 Mfd, Make: Siemens		No.	10		
2.53	Holder for 125W HPMV Lamp, 3 Pin type	#	No.	15		
2.54	Electronic Voltmeter, 0-500V, Make: AE	AE	No.	1		
2.55	Electronic Ammeter, 0-1000A, Make: AE	AE	No.	1		
2.56	Electronic Ammeter, 0-250A, Make: AE	AE	No.	1		
2.57	12V, 180 AH, Battery (25 Plates), Make: Exide		No.	4		
2.58	Battery Terminals (Copper)	#	No.	10		
2.59	Battery, 6 V, 1.3 AH, Rechargeable Sealed type	Panasonic	No.	20		
2.60	Fuse, NS type, 2/4/6 A	L&T/GEC	No.	20		
2.61	HRC/HBC Fuse, 32A, Make: GEC Alstom/L&T	GEC Alstom/L&T	No.	25		

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2.62	HRC/HBC Fuse, 63A,Make:GEC Alstom/L&T	GEC Alstom/L&T	No.	35		
2.63	HRC/HBC Fuse, 100A,Make:GEC Alstom/L&T	GEC Alstom/L&T	No.	10		
2.64	HRC/HBC Fuse, 200A,Make:GEC Alstom/L&T	GEC ALSTOM/L&T	No.	10		
2.65	Bakelite Fuse Enclosure, Kit Kat type, 32/63A,Make:GEC Alstom/L&T	GEC Alstom/L&T	No.	20		
2.66	Mica Tee-covers (different sizes, shape. etc)	#	No.	200		
2.67	MCCB 100A,MODEL NO.LM100R,35KA,Make:L&T/CG	L&T/CG	No.	2		
2.68	MCCB 32/63 A,Make:L&T/CG	L&T/CG	No.	4		
2.69	ML Contactor-250A ,MODEL NO. ML-10 for 125 KVA AMF Panel	L&T	No.	1		
2.70	Selector Switch, 4 Points	Saizer/Teknik	No.	2		
2.71	Indicating Lights (LED type), 24/110/240/415 V	Teknik	No.	60		
2.72	Post-top with opal diffuser & spun aluminium canopy finished in black from outside for 125W HPMV, Model MPT1112IL/BC	Crompton Greaves/philips/ equivalent standard make	No.	40		
2.73	3C x 1 Sq.mm Flexible Cu cable ,aluminium canopy finished in black from outside for 125W HPMV, Model MPT1112IL/BC	National/Gloster /Finolex/Havells	Metre	100		
2.74	3C x 1.5 Sq.mm Flexible Cu cable ,PVC insulated, Unarmoured	National/Gloster /Finolex/Havells	Metre	300		
2.75	3 x 2.5 Sq.mm Flexible Cu cable,PVC insulated, Unarmoured	National/Gloster /Finolex/Havells	Metre	300		
2.76	1x4.0 Sq.mm Flexible Copper Wire, PVC insulated, unarmoured	National/Gloster /Finolex/Havells	Metre	200		
2.77	1x10.0 Sq.mm Flexible Copper Wire, PVC insulated, unarmoured	National/Gloster /Finolex/Havells	Metre	50		
2.78	2C x 16 Sq.mm PVC Insulated Al Cable(armoured)	National/Gloster /Finolex/Havells	Metre	200		
2.79	2 X 0.5 Sq.mm Flexible Copper Cable (Parallel Wire)	ISI Mark	ROLL	6		
2.80	GI Earthing Wire, 8 SWG	#	Metre	100		
2.81	Clips for fixing/dressing of cables	#	Pkt	25		
2.82	PVC pipe conduit(25mm)	#	Metre	100		
2.83	PVC Channel (different sizes)	#	Metre	150		
2.84	Flexible Pipe Conduit	#	Metre	100		
2.85	SP MCB, 6/10/16/25/32/40 A	Havells'/Legara nd	No.	100		

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2.86	DP MCB, 40 A	Havells'/Legarand	No.	25		
2.87	TPN 63A,Make:Havells'/Legarand	Havells'/Legarand	No.	5		
2.88	ELCB, 100 MA, 40 A, DiPole	Havells'/Legarand	No.	30		
2.89	ELCB, 100 mA, 63 A, Four Pole,Make:Havells'/Legarand	Havells'/Legarand	No.	10		
2.90	MCCB, 50 KA, 250 A,MODEL NO. DTH250,Make:L&T	L&T	No.	1		
2.91	MCCB, 50KA, 250 A ,MODEL - LM250,Make:GEC Alstom	GEC Alstom	No.	1		
2.92	MCCB ,35KA,100A,LM100R,Make:GEC Alstom	GEC Alstom	No.	2		
2.93	MCCB ,35KA,200A,LM100R,Make:GEC Alstom	GEC Alstom	No.	1		
2.94	MCCB, 35 KA, 63 A,Make:GEC Alstom/L&T	GEC Alstom/L&T	No.	1		
2.95	HRC Fuse Link, 2/4/10A,Make:L&T	L&T	No.	10		
2.96	Switch Fuse Unit, 63 A,Make:GEC Alstom	GEC Alstom	No.	4		
2.97	Switch Fuse Unit, 250 A,Model SP-05,Make:GEC Alstom	GEC Alstom	No.	2		
2.98	Switch Fuse Unit,125 A,model :SP-03,Make:GEC Alstom	GEC Alstom	No.	2		
2.99	Switch Fuse Unit, 100 A,Make:L&T	L&T	No.	2		
2.100	Switch Fuse Unit, 32 A,Make:L&T/GEC	L&T/GEC	No.	4		
2.101	Primary & Secondary Injection Testing and Callibration of Relays, CDG 31/51 Etc.	#	Element	10		
2.102	KWHR METER(ENERGY METER), 1PH.240V, 5-20A, 50HZ,TYPE: ELECTRONICS,WITH MECHANICAL DISPLY ,CLASS-1, IS: 13779/IEC: 1036,BASE MOUNTING,WITH TEST CERTIFICATE	L&T/HAVELS/BE NTEX	No.	120		
2.103	KWHR METER(ENERGY METER), 3PH.240V, 10-40A, 50HZ,TYPE: ELECTRONICS,WITH MECHANICAL DISPLY ,CLASS-1, IS: 13779/IEC: 1036,BASE MOUNTING,WITH TEST CERTIFICATE	L&T/HAVELS/BE NTEX	No.	4		
2.104	Repairing of Single Phase Electronics Energy Meter ,Range:5-20A (Replacement of electronics cards,Mechenical display,circuit,connector etc.)	L&T/HAVELS/BE NTEX	No.	50		
2.105	Energy Meter testing & callibration, 1 Phase	#	No.	80		
2.106	Energy Meter testing & callibration, 3	#	No.	10		

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	Phase					
2.107	Cooler Pump	(ISI Mark)	No.	2		
2.108	B-Check Kit for 125 KVA DG set : (LO Element + O-Ring, Fuel Filter + O-Ring, Super Bypass Kit + O Ring, O-Ring Seal, etc.) as per Manufacturer's Recommendation	Cummins	Set	8		
2.109	Lube Oil, Valvoline Supreme 15W40 (20 Ltrs)	Cummins	No.	16		
2.110	Corrosion Inhibitor (5 Ltr) 125 kVA DG Set (Cummins)	Cummins	No.	8		
2.111	KIT Air Cleaner Element(1583&84)A,Part No.KIT3238454 for 125 KVA DG Set	Cummins	No.	4		
2.112	Gasket for 125 kVA DG Set (Cummins)	Kirlaskar/Cummins	KG	30		
2.113	Single Phase Preventer, 215/415 V	Minilec	No.	2		
2.114	Online Filtration of Transformer Oil, 630KVA, 600 Litre Capacity	#	No.	4		
2.115	Transformer Oil (Dehydrated) as per IS standard.	#	Litres	50		
2.116	Spray painting of electrical panel,poles etc. inclusive cost of paint (Berger/Asian), labour, cleaning, etc	#	Sq.mtr	150		
2.117	Lettering/Marking of Panels, Poles, Earth pits, etc as per requirement (Lettering to be done on top of background paint) inclusive cost of paint (Berger/Asian), labour, etc	#	Per Letter	500		
2.118	Current Limiter for DEG Supply to houses, 2 Amp Changeover with 30A Mains,switch, Type:ELF303.	Electron /S.K/equivalent standard make	No.	80		
2.119	Cable Fault repairing including supply of jointing kit(rachem make), skilled labour with other consumables etc. for following size of cables.					
A	3.5x35mm <sup>2</sup> ,LT cable	#	No.	2		
B	3.5x50mm <sup>2</sup> ,LT cable	#	No.	2		
C	3.5x70mm <sup>2</sup> ,LT cable	#	No.	2		
d	3x300mm <sup>2</sup> HT cable	#	No.	1		
2.120	New earth pit with cover as per IS standards including supply of all material(plate,charcoal-salt etc.), civil work(exacavation,repairing etc.), laboures to finish as per EIC	#	No.	5		
2.121	M S Earth Pit covers as per the required sizes	#	No.	10		

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2.122	Earthing Strip as per standard	#	Meter	50		
2.123	Curret Transformer (CT) for 11 kV for HT panel (1/2 cores) as per IS standard.	#	No.	3		
2.124	PotentialTransformer (PT) for 11 kV for HT panel as per IS standard.	#	No.	3		
2.125	HT sleeves for 11 KV system,ISI mark thickness not less than 2mm.	#	Mtr.	8		
2.126	HT Insulators for 11KV system,ISI mark.	#	No.	4		
2.127	HT panels heater,ISI mark. ( 300 to 500 watts)	#	No.	2		
2.128	Holder for Flourescent tube for 36/40 watts	Phillips	No.	150		
2.129	Thimbles for different sizes of cables 6/10/16/25/35	#	No.	50		
2.130	Industrial type 3 Pin tops for AC metalclad, 500V, 20 Amp	Havells/Phillips	No.	10		
2.131	Industrial type 3 Pin socket for AC metalclad, 500V, 20 Amp	Havells/Phillips	No.	10		
2.132	Bearing for Ceiling fan (6201/6202)	SKF	No.	50		
2.133	MN 25 Contactor Kit for starters	L&T	No.	2		
2.134	MS Gangbox Suitable for SSK/Anchor switch socket & Plate of different sizes as per requirement of the Place					
A	2 module	#	No.	20		
B	3 module	#	No.	35		
C	4 module	#	No.	35		
2.135	PVC insulated, 1100 volt grade , Flat wire armoured (AYFY) Aluminium cable conforming to IS1554		Meter			
a	3.5C x 70 sqmm,Make:National/Gloster/Havells	National/Gloster/Havells	Meter	100		
b	3.5C x 95 sqmm	National/Gloster/Havells	Meter	70		
c	3.5C x 150 sqmm	National/Gloster/Havells	Meter	70		
2.136	Radiator Hose with clamp for DG of required sizes (for 125 kVA DG Set) Cummins	#	set	6		
2.137	Fuel Filter for 125 kVA DG Set Cummins	#	No.	4		
2.138	Oil Safety for 125 kVA DG Set Cummins	#	No.	2		
2.139	Water safety for 125 kVA DG Set Cummins	#	No.	2		
2.140	Coupling Set (Part No. 3414020) with plate (Part No. 3414021) 125 kVA DG Set Cummins	#	No.	1		

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2.141	Main Gate lights white Base & Dome Suitable for 125 Watt HPMV Lamp	#	No.	4		
2.142	Single tube domestic fitting (4 ft) having wiring & electronic ballast covered within fitting box suitable for 36/40 watt flouroscent tube light.	Phillips /Osram/Wipro	No.	10		
2.143	Single tube domestic fitting (2 ft) having wiring & electronic ballast covered within fitting box suitable for 18 watt flouroscent tube light.	Phillips /Osram/Wipro	No.	10		
2.144	9 Watt CFL star light fitting with all accessories	Phillips /Osram/Wipro	No.	5		
2.145	CFL, 36 W (White/Yellow light)	Oreva/Wipro/Osram/Hanex	No.	100		
2.146	60 Watt bulb globe light fitting with all accessories	Phillips /Osram/Wipro	No.	4		
3.000	PART-C					
3.1	Misc.items/Job apart from SOR items to be executed as per requirement and to be paid as per actual voucher+ 10%contractor's overheads as per terms of the contract.. <b>THIS ITEMSHOULD NOT BE QUOTED AND LEAVE BLANK</b>		LS	LS	200000	RATE NOT TO BE QUOTED
						TOTAL RS.
						TOTAL (A+ B) RS.
<b>Note:</b>	<b><u>ALL WORK/ITEMS SHALL BE OF REPUTED MAKE AND JOBS TO BE EXECUTED AS PER IS STANDARDS AND SAFETY RULES. VALID CERIFICATE/DOCUMENTS TO BE PRODUCED WHEREVER REQUIRED.</u></b>					
1	For items under SOR Part-A rate shall be inclusive of all taxes & duties but excluding service tax.					
1.1	You should clearly specify the service tax at the space provided above. If this information is not provided by you, the quoted rates will be taken as inclusive of service tax at the rates as applicable on the due date of submission of the bids and the unit rate excluding service tax will be derived accordingly.					
2	For items under Part-B, rate quoted must be inclusive of all taxes and duties including LST/CST/VAT /Excise Duty/work contract tax etc..					
3	Bidder is not required to quote for item no. 3.1 of Part-B for which a maximum expenditure of Rs. 2,00,000/- has been fixed by GAIL during the contract period of 2 years inclusive of all taxes & duties					
4	Evaluation of bid shall be done on the total cost basis inclusive of all taxes and duties( as quoted by the bidder in SOR). Any error in quoting taxes & duties by the bidder shall be to bidders account and the price break up has been sought for payment of statutory variations of taxes & duties if any during contract period .					

# **Section - 7**

## **Proforma of Performance Security / (Contract Performance Bank Guarantee)**

**Section 7**

**CONTRACT PERFORMANCE BANK GUARANTEE  
(PERFORMANCE SECURITY) - UNCONDITIONAL**

**(TO BE STAMPED IN ACCORDANCE WITH STAMP ACT)**

REF.

Bank Guarantee No.:  
Date:

To  
GAIL (INDIA) LIMITED

INDIA

Dear Sirs,

M/s \_\_\_\_\_ have been awarded the work of \_\_\_\_\_  
for GAIL (INDIA) LTD., Noida (UP).

The Contracts conditions provide that the CONTRACTOR shall pay a sum of Rs. \_\_\_\_\_ (Rupees as Initial/full Security Deposit in the form therein mentioned. The form of payment of Security Deposit includes guarantee executed by Nationalized Bank, undertaking full responsibility to indemnify GAIL (INDIA)LTD., in case of default.

The said \_\_\_\_\_ has approached us and at their request and in consideration of the premises we having our office at \_\_\_\_\_ have agreed to give such guarantee as hereinafter mentioned.

1. We \_\_\_\_\_ hereby undertake and agree with you that if default shall be made by M/s \_\_\_\_\_ in performing any of the terms and conditions of the tender or in payment of any money payable to GAIL (INDIA)LTD. we shall on demand pay to you in such manner as you may direct the said amount of Rupees \_\_\_\_\_ only or such portion thereof not exceeding the said sum as you may from time to time require.
2. You will have the full liberty without reference to us and without affecting this guarantee, postpone for any time or from time to time the exercise of any of the powers and rights conferred on you under the contract with the said \_\_\_\_\_ and to enforce or to forbear from endorsing any powers or rights or by reason of time being given to the said \_\_\_\_\_ which under law relating to the sureties would but for provision have the effect of releasing us.

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Regd. Office : GAIL ( India) Limited, 16, Bhikaiji Cama Place, New Delhi – 110 066;  
Ph: +91-11-26172580; Fax: +91-11-26185941 ; Visit us at <http://www.gailonline.com>

“ हिन्दी में पत्राचार करके देश का गौरव बढ़ाएं”



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3. Your right to recover the said sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) from us in manner aforesaid will not be affected or suspended by reason of the fact that any dispute or disputes have been raised by the said M/s. \_\_\_\_\_ and/or that any dispute or disputes are pending before any officer, tribunal or court.
4. The guarantee herein contained shall not be determined or affected by the liquidation or winding up dissolution or changes of constitution or insolvency of the said but shall in all respects and for all purposes be binding and operative until payment of all money due to you in respect of such liabilities is paid.
5. This guarantee shall be irrevocable and shall remain valid upto \_\_\_\_\_. If any further extension of this guarantee is required, the same shall be extended to such required period on receiving instruction from M/s. \_\_\_\_\_ on whose behalf this guarantee is issued.
6. We have power to issue this guarantee in your favour under Memorandum and Articles of Association and the undersigned has full power to do under the Power of Attorney dated \_\_\_\_\_ granted to him by the Bank.
7. The bank guarantee's payment of an amount on demand and in any case within 48 hours of the presentation of the letter of invocation of Bank Guarantee. Should the banker fail to release payment on demand, a penal interest of 18% per annum shall become payable immediately and any dispute arising out of or in relation to the said Bank Guarantee shall be subject to the jurisdiction of NOIDA/DELHI Court.

Yours faithfully,

\_\_\_\_\_  
Bank

By its Constituted Attorney

Signature of a person duly  
authorised to sign on behalf of  
the Bank.

# **Section - 8**

# **Formats- I to XI**

**BIDDER'S GENERAL INFORMATION**

To  
GAIL (India) Limited,

1. Name of Bidder / Firm : \_\_\_\_\_
2. Status of Firm : Proprietorship Firm / Partnership Firm [ Mark  ]
3. Number of Years in Operation : \_\_\_\_\_
4. Registered Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Operational Address [if different from above] \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Telephone Number : \_\_\_\_\_  
[Area Code] [Number]
7. E-mail ID & Website : \_\_\_\_\_
8. Tele-fax Number : \_\_\_\_\_  
[Area Code] [Number]
9. ISO Certification [If Any]: [If 'Yes', Please Furnish Details]:
10. PAN [Number] : \_\_\_\_\_  
[Enclose Copy of 'PAN Card']
11. Service Tax Number : \_\_\_\_\_  
[Enclose Copy of 'Service Tax Registration Certificate']

(SIGNATURE OF BIDDER WITH SEAL)

**Annual Turnover**

**Each Bidder must fill in this form**

Annual Turnover data for the last 3 years

Year	Currency	Amount	Ex. Rate (*)	Amount (INR) (*)
Year 1:				
Year 2:				
Year 3:				

1. The information supplied should be the Annual Turnover of the bidder
2. A brief note should be appended describing thereby details of turnover as per audited results.

SEAL AND SIGNATURE OF THE BIDDER

(\*) To be filled by Employer

**F-II(a)**

**FINANCIAL SITUATION**

TENDER NO. :

BIDDER'S NAME:

FINANCIAL DATA FOR LAST AUDITED FINANCIAL YEAR.

DESCRIPTION	AMOUNT (CURRENCY)
Current Assets	
Current Liability	
Working Capital (1-2)	
Net Worth	
Owner funds (paid up share capital and free reserves & Surplus)	
Profits before taxes	
Return on Equity (5/4) X 100	

1. Attached are copies of the audited balance sheets, including all related notes, and income statement for the last audited financial year, as indicated above, complying with the following conditions:-

- All such documents reflect the financial situation of the bidder.
- Historic financial statements must be audited by certificate accountant.
- Historic financial statements must be completed, including all notes to be financial statements.
- Historic financial statements must correspond to accounting periods already completed and audited (no statement for partial periods shall be accepted).

SEAL AND SIGNATURE OF THE BIDDER

**F-III**

**DETAILS OF SIMILAR WORK DONE DURING PAST FIVE YEARS**

Description of the work	Location of the work	Full Postal Address and phone nos of Client & Name of Officer-in-Charge	Value of Contract	Date of Commencement of Work	Scheduled Completion Time (Months)	Date of Actual Completion	Reasons for delay in project completion, if any

Note: Copies of Letter of awards and completion certificate for the above works to be enclosed.

The Work completed earlier than five years need not be indicated here  
The list of work, not of similar nature need not be indicated here Failing to comply  
aforementioned instructions may lead to rejection of bid.

SEAL AND SIGNATURE OF BIDDER

**Bid Security Form/EMD**

REF :

To

GAIL (INDIA) LTD.

BANK GUARANTEE NO.:

DATE :

Dear Sir,

Whereas .....(hereinafter called "the Bidder") has submitted his bid dated ..... for the supply of ..... (hereinafter called "the Bid") against Bid Document No.....KNOW ALL MEN by these presents that WE (BANK) .....of .....having our registered office at .....(hereinafter called "the Bank") are bound unto GAIL (India) Limited (hereinafter called "the OWNER") in the sum of (Refer ..... for which payment will and truly to be made to the said OWNER, the BANK binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said BANK this ..... day of ..... 200.....

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws his bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of his bid by the OWNER during the period of bid validity;
  - a. fails or refuses to execute the Contract Form, if required or
  - b. fails or refuses to furnish the Performance Security in accordance with the Instructions to Bidder or
  - c. changes the proposed manufacturer after submission of Bid or
  - d. fails to accept as arithmetical corrections of its bid pertinent to Article-15.2 of Instructions to Bidders.

We undertake to pay to the OWNER upto the above amount upon receipt of its first written demand, without the OWNER having to substantiate its demand, provided that in its demand the OWNER will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two above-stated conditions specifying the occurred condition or conditions.

This Guarantee will remain in force upto and including a period of two (2) months after the bid validity, and any demand in respect thereof should reach the BANK not later than the above date.

(Signature of the BANK)

(Signature of the Witness)

Name of Witness

Address of Witness

Date:

**F-V**

**CERTIFICATE**

GAIL India Limited,

Dear Sir,

If we become a successful bidder and pursuant to the provisions of the Bidding Documents award is given to us for “ \_\_\_\_\_ ” the following certificate shall be automatically enforceable:

“We agree and acknowledge that the Employer is entering into the Agreement solely on its own behalf and not on behalf of any other person or entity. In particular, it is expressly understood and agreed that the Government of India is not a party to the Agreement and has no liabilities, obligations or rights there under. It is expressly understood and agreed that the Employer is authorized to enter into Agreement, solely on its own behalf under the applicable laws of India. We expressly agree, acknowledge and understand that the Employer is not an agent, representative or delegate of the Government of India. It is further understood and agreed that the Government of India is not and shall not be liable for any acts, omissions, commissions, breaches or other wrongs arising out of the Agreement. Accordingly, we hereby expressly waive, release and forego any and all actions or claims, including cross claims, VIP claims or counter claims against the Government of India arising out of the Agreement and covenants not to sue to Government of India as to any manner, claim, cause of action or things whatsoever arising of or under the Agreement.”

Seal and Signature of

Bidder  
Date:



**F-VI**

**PRESENT COMMITMENTS OF THE BIDDER**

Full Postal Address and phone nos of Client & Name of Officer-in-Charge	Description of the Work	Date of Commencement of Work	Scheduled Comp. Period	% Age Comp. as on Date	Expected Date of Completion	Remarks

Note: This list must be a full list of all type of works in hand.

SEAL AND SIGNATURE OF BIDDER

**CHECKLIST FOR BIDDER**

- |   |         |
|---|---------|
| 1. Signed and stamped on all the pages of contract document.  | Yes/ No |
| 2. Completion certificate along with work order As per RFQ<br>(in any of the preceding three year) .    | Yes/ No |
| 3. Document regarding turnover, value as per RFQ<br>(in any of the preceding three year)                | Yes/ No |
| 4. Copy of PF Registration  | Yes/ No |
| 5. Copy of ESIC Registration  | Yes/ No |
| 6. Copy of latest challans of PF & ESIC   | Yes/ No |
| 7. Earnest money deposit as per RFQ in favor of<br>GAIL (India) Limited from nationalized/schedule Bank | Yes/ No |
| 8. Copy of Electrical License form, if any  | Yes/ No |
| 9. Copy of Service Tax Registration   | Yes/No  |

Name of Vendor  
Vendor's Offer No.

Signature:

Designation:

Name:

Date:

Seal:

**CONFIRMATION BY BIDDER FOR MEETING BEC**  
**TENDERNO. GAIL/NOIDA/C&P/9092**

SR. NO.	GAIL's Query	Bidder's Reply
	<b>1. Technical Criteria</b>	
	AS PER INVITATION FOR BID (IFB)	Reply : Reference of document:- 1. 2. 3.

The bidders shall furnish documentary evidence, duly notarized by public notary, for meeting technical and financial criteria by way of copies of work order, completion certificate, and annual report including audited balance sheet and Profit & Loss Account, and Service Tax registration etc. along with the bid. The bids not meeting these criteria are liable to be rejected.

## **No Deviation Form**

**GAIL (India) Limited**

B-35 & 36, Sector-1  
**Noida-201301 (UP)**

Dear Sir,

We understand that any deviation/exception in any form may result in rejection of bid. We, therefore, certify that we have not taken any exceptions/deviations anywhere in the bid and we agree that if any deviation/exception is mentioned or noticed, our bid may be rejected.

Place:

Date:

Signature of Authorized Signatory

Name:

Designation:

Seal:

Tender No. ....

Offer No. & Date: .....

**F-X**

**PROFORMA FOR LETTER OF AUTHORITY FOR ATTENDING AND  
SUBSEQUENT NEGOTIATIONS/CONFERENCES**

No.

Date:

To,  
M/S. GAIL(India) LTD.  
B-35 & 36, Sector-1  
Noida-201301 **(India)**

Dear Sir,

We \_\_\_\_\_ hereby authorize following representative(s) to attend un-priced bid opening and price bid opening and for any other correspondence and communication against above Bidding Document:

- 1) Name & Designation \_\_\_\_\_ Signature \_\_\_\_\_
- 2) Name & Designation \_\_\_\_\_ Signature \_\_\_\_\_

We confirm that we shall be bound by all commitments made by aforementioned authorised representatives.

Yours faithfully,  
Signature  
Name & Designation  
For and on behalf of

Note: This letter of authority should be on the letterhead of the bidder and should be signed by a person competent and having the power of attorney to bind the bidder.

Not more than two persons are permitted to attend techno –commercial un-priced and price bid opening.

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Regd. Office : GAIL ( India) Limited, 16, Bhikaiji Cama Place, New Delhi – 110 066;  
Ph: +91-11-26172580; Fax: +91-11-26185941 ; Visit us at <http://www.gailonline.com>

“ हिन्दी में पत्राचार करके देश का गौरव बढ़ाएं”

**F- XI**

**BRIEF SUMMARY OF AGREED TERMS AND CONDITIONS**

Bidder M/s .....  
Offer Ref.....

Bid Document No.....

This Questionnaire duly filled in should be returned alongwith each copy of Unpriced Bid. Clauses confirmed hereunder should not be repeated in the Bid. ALL THE COMMERCIAL TERMS & CONDITIONS SHOULD BE INDICATED IN THIS FORMAT ONLY. IF REQUIRED DETAILS INCLUDING DEVIATION TO GPC, IF ANY, SHOULD BE INDICATED AS AN ANNEXURE TO THIS FORMAT.

<b>Sl. No.</b>	<b>Description</b>	<b>Bidder's Confirmation</b>
1.	It is noted that deviations to Terms & Conditions shall lead to loading of prices or rejection of offer, as specified in the Bid Document.	
2.	Confirm that the offer shall remain valid for acceptance upto 4 months from Final Bid Due Date/Date of Opening of Bids.	
3.	Indicate Name & Contact Telephone/Fax No. of person(s) to whom queries, if any, are to be addressed against your bid.	
4.	Confirm that you are neither on Holiday list of GAIL nor blacklisted by any Government Department/Public Sector on the due date of submission	
5.	Customer references and confirmation of requirements wherever applicable.	
6.	Confirm complete technical literatures/ catalogues and Users reference list submitted alongwith offer.	
7.	Confirm acceptance of relevant Terms of Payment as specified in the Bid Document.	

<b>Sl. No.</b>	<b>Description</b>	<b>Bidder's Confirmation</b>
8.	<p>i) Confirm quoted prices will remain firm and fixed till complete execution of the order. Fax of Intent shall be placed within offer validity as 'Notification of Award of Contract'.</p> <p>ii) If variable, confirm price variation formula with base indices and maximum ceiling in terms of percentage of quoted prices</p>	
9.	<p>a) Confirm acceptance in toto of the Terms &amp; Conditions contained in:</p> <p>i) Instructions to Bidders</p> <p>ii) General Conditions of Contract, Special Conditions of Contract &amp; Scope of Work</p> <p>iii) All other commercial documents / attachments of Bid Document.</p> <p>b) In case of Site work, confirm acceptance of Terms &amp; Conditions for Site work as contained in the Bid Document.</p> <p>c) In case of reservations, confirm that clause wise comments have been specified as annexure to this format.</p> <p>d) All the terms &amp; conditions have been indicated in this format (including annexure, if any) and have not been repeated in the bid elsewhere. It is noted that Terms &amp; Conditions indicated elsewhere including any printed Terms &amp; Conditions, shall not be considered by Owner.</p>	

Sl. No.	Description	Bidder's Confirmation
10.	All correspondence must be in English Language only.	
11.	Owner reserves the right to make any change in the terms & conditions of the Bid Document and to reject any or all bids including those received late or incomplete.	
12.	Confirm that the rates / applicable taxes quoted as per our SOR format .	
13.	Confirm that any error in quoting applicable taxes & duties to bidder's account.	

BIDDER CONFIRMS THAT IN CASE OF CONFLICTING VERSION OF VARIOUS TERMS & CONDITIONS AT DIFFERENT PLACES. THE CONFIRMATION FURNISHED AS ABOVE SHALL BE CONSIDERED OVER-RIDING AND FINAL AND ANY OTHER DEVIATION INDICATED ELSEWHERE SHALL BE TREATED AS REDUNDANT.

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_  
Office Stamp \_\_\_\_\_  
Tel No. \_\_\_\_\_  
Fax No. \_\_\_\_\_

Bidder's Offer No. . . . . .



# Section - 9

# DISCLAIMER

**DISCLAIMER**

Bidders should ensure that bidding document is complete in all respects. In the event that the bidding document or any part thereof is mutilated or missing, the bidder shall notify GAIL immediately at the following address:

**In-Charge (C&P)**  
**M/s. GAIL (INDIA) LTD.**  
B-35,36, Sector-1  
**NOIDA-201301**  
**PH. NO. 0120-2547855**

In the event such written notice is not received at the aforementioned office within seven (7) days from the date of issue of the bidding document to the bidder, the bidding documents received by the bidder shall be deemed to be complete in all respects. No extension of time shall be granted under any circumstances to any bidder for submission of its bid on the grounds that the bidder did not obtain a complete set of the bidding document.

GAIL makes no representation or warranty, express or implied, as to the accuracy, correctness and completeness of the information contained in the bidding documents.