NARSEE MONJEE COLLEGE OF COMMERCE & ECONOMICS
VILE PARLE (WEST), MUMBAI 400 056

<u>**Syllabus for F.Y.J.C.**</u>
<u>**Ist Unit Test – September/October 2011**</u>

<u>Marathi</u>

Prose:- Lesson Numbers:- 1/2/6 (Total 03).
Poem:- Poem Numbers:- 1/2 (Total 04).
Rapid Reading:- Lesson Numbers:- 1/2 (Total 02).

<u>**Essay writing (Any one)**</u>
1) **Shetakari Sukhi Tar Jag Sukhi.**
2) **Vartaman Patrache Karya.**
3) **Swatantrya Sainikache Manogat.**
4) **Ramya Te Balpan.**
5) **Khelanche Jivanatil Sthan.**

<u>Gujarati</u>

A) **Prose:- 1, 2 (2)**
B) **Poem:- 1, 2, 3 (3)**
C) **Rapid Reading:- 1**
D) **Grammar:- Words, Idioms, One-line - Q & Ans.**
E) **Projects:- Select any two subjects**

<u>EVS</u>

Topics:
Chapter: 1. Human being and Environment.
Chapter: 2. Population and Environment.

<u>S.P.</u>

(i) **Meaning & Definition, Features of Secretary.**
(ii) **Types of Secretary.**
(iii) **Joint Stock Company.**

<u>**Project Assignment**</u>
1) **The process of dematerialisation of shares.**
2) **Functions of Stock Exchange.**

O.C. & M.

(i)   Meaning, importance of trade commerce & industry.
(ii) Procedure of internal trade

Book-Keeping & Accountancy

1.   Basic Terms
2.   Journal

Assignment

Prepare following specimen:-

1.   M/s Vijay and Company issued a cheque drawn on their current A/c NO. 5849 with the Central Bank of India for Rs. 10,000/- on 31st March, 2011 in favour of M/s Malhotra and Company.
     Prepare a crossed cheque.   (06)

2.   M/s Raman Prakashan, 123, Hiren Road, Rama Nagar, Mumbai 400008 have made their cash sale on 01.01.2004 as follows:-
     FYJC Book-keeping 100 copies at Rs. 50 each. SYJC Accounting 100 copies at Rs. 50 each. F.Y.B.Com. Accounting 200 copies at Rs. 50 each. It is their practice to allow 20% trade discount & 10% cash discount.
     You are required to prepare the Cash Memo in respect of the above.   (07)

3.   Mr. Jayant Kumar, an office assistant working with M/s Manan Prakashan, 127, Huges Road, Grant Road, Mumbai - 400007 had spent Rs. 150/- for travelling by taxi for office work on 31.03.2011. The amount was reimbursed to Mr. Kumar by the cashier on the same day.
     Prepare a voucher recording the above transaction.
     (07)

Mathematics & Statistics

i)   Logarithms
ii)   Complex Numbers
iii) Locus
iv)   Angle and measurement of an angle
v)   Partition Values

vi)   Measures of Dispersion

French

- **Dossier O – pages viii, ix, x and 1 – 8.**
- **Dossier 1**
- **Dossier 2**

Grammar topics:-
le présent
l' impératif
avoir|être
ER – regular verbs
articles définis
articles indéfinis
le pluriel
forme négative
forme intérrogative
forme intérrogative négative

English

Prose:- 1.2, 1.3, 1.4, 2.2, 2.3, 2.4.
Poetry:- 1.1 & 2.1.

Communication Skills – Letter writing (Informal)
                         Dialogue writing
                         Narration
                         Essay-writing

Grammar – All the topics included in units 1 & 2 except simple, compound & complex sentences.

Assignement

1)   Write an essay on any <u>one</u> of the following   (10)
       topics in about 250-300 words.
       i)   The Lokpal Bill.
       ii)   New Avenues in Careers.
       iii)   My Experience at the College Festival.

2)   Narrate R.R. 1 i.e. The Human Robot, Lines 1-80 in the
       (10)
       words of Prem Chopra.

Economics

1)   **Challenges before Indian Economy**
2)   **Problem of poverty in India**
3)   **Air transport in India**

Assignment

1)   Air Transport in India (Growth, Problems and measures)(10
marks)

2)   Population Policy 2000, Family Planning programme and its
       limitations.   (10
       marks)

3)   Length of each assignment: 4 sides of full scape paper.

O.C.M.
Assignment (Any Two)

1.   Micro Finance – Meaning, history, structure, role and prospects.

2.   India's Foreign Trade and the global economic environment.

3.   New trends in Retailing.

Book-Keeping & Accountancy
Assignment

1.   Crossed cheque   6 marks
2.   Cash Memo   7 marks
3.   Expense voucher   7 marks

French
Assignment

Find information and pictures/photos of any 2 of the following famous French personalities:-
• Louis Pasteur   • Napoléon   • Victor Hugo   • Chanel
• Frères Lumières.

1)   In the first paragraph, write a brief life history (4-5 lines) of the person, in English.

2)   The second paragraph should include the contribution of the person in his/her respective field.

3)   Use A4 size white paper – one sheet only. Write on both sides of the paper – one side for each person.

4)   Paste at least one photo/picture for each person.

5)   Student's name, class, division and roll number should be written in top right corner.

Hindi

Prose:- 1st and 2nd lesson.
Poetry:- 1st and 5th poem.
Rapid Reader:- 1st and 2nd lesson.
Grammar – Tenses.

Topics for Assignment   Total Marks
1)   Bhrashtachar Nirmulan: - Samay ki Mang   10 marks
2)   Internet Aur Yuvapidhi   10 marks

Information Technology   30 marks

1)   Introduction to Computers
2)   MS-Office Suite

Assignment   20 marks
Topics

1)   Computer software
2)   Mobile Software

1.   Soft copy   -   10 marks
2.   Hard copy -   10 marks

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Mathematics Assignment
First Unit Test 2011

Q.1. Find the coefficient of variation for the data given below:

Wages in	No. of workers
Above 30	520
Above 40	470
Above 50	399
Above 60	210
Above 70	105
Above 80	45
Above 90	7
Above 100	0

Q.2. Find the missing frequencies given that the first quartile is Rs.320 and the third quartile is Rs.550. Find the lowest weekly income of the highest paid 13% of the workers.

Weekly income (in Rs.)	No. of persons
100-200	7
200-300	10
300-400	-
400-500	20
500-600	16
600-700	-

Q.3. Express the following in a+ib form.

$7i^{124} - \quad 4$

$$\cfrac{\overline{2i^{51}+3i^{101}} + (1+i^9)^3}{\dfrac{4}{i^{29}} + \dfrac{5}{i^{76}-2i}}$$

Q4. Using Logarithm Table find the value of

$$\frac{\left((0.2346)^2 + \sqrt{772.7}\right) \times (3.009)^{7/8}}{(25.45)\,3/5 - \sqrt{0.0000678}}$$

Q.5. Find the locus of a point whose sum of distances from the points (5, 0) & (- 5, 0) is less than 25.