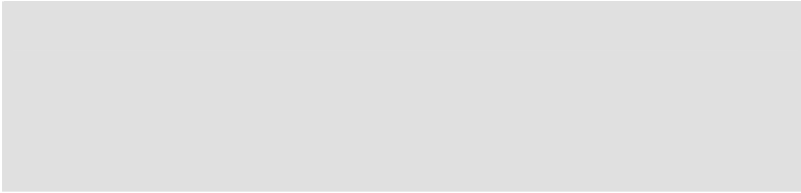




Program	Branch	Case Number	Worker ID
Case Name			Date

OFSET Appointment Letter



Dear

Oregon's Food Stamp Employment Transition Program (OFSET) will help you gain skills to get a job. You must work with the program to continue to get food stamps. You must keep all scheduled appointments. An appointment has been scheduled for:

Date: _____ Place: _____
 Time: _____

At this appointment we will talk about the things that I have checked below.

- The OFSET Program requirements.
- You had an appointment on _____. You did not come to the appointment and you did not call to make a new one.
- You did not complete job search per the Employment and Training Case Plan (DHS 7832R).
- Other: _____

You must come to this appointment. You must call me or leave a message at the phone number below if you cannot come.

Worker Name: _____
 Branch: _____
 Phone: _____