

## FOOD STALLS ONLY

Under the provisions of the NSW Food Act 2003 all food stall operators are required to sell safe and suitable food. Failure to comply with the Act can result in the issue of fines by Council's Health Inspectors.

This page must be completed by all food stall holders who will be preparing and / or heating food and must be forwarded with the stall application and payment.

(a) Will all food preparation take place within the stall?                      Yes                       No

(b) If you have ticked no, please phone the 9725 0271 to discuss your stall requirements

(c) If you have ticked yes, a screen / wall is required on both sides of the stall together with a smaller sneeze guard at the front serving area.                      Yes                       No

(d) Food on display must be covered or protected by a sneeze guard. 3 small clear acrylic screens covering half the serving area will be required?                      Yes                       No

(e) The floor of the stall is to be covered with non slip rubber or plastic covering.                      Yes                       No

- Any loss or damage to screening and flooring will be payable by the stallholder.

### 8 STALLHOLDER CONDITIONS

- a) A 50% administration fee will apply to all refunds. No refunds will be made after Friday 18 March 2011.
- b) A refund will not be issued as a result of cancellation or bad weather
- c) Each trader must have a current Public Liability Insurance policy providing coverage of no less than \$10,000,000 for each and every claim. A copy of proof of this insurance (Currency Certificate must be attached to the stall application and received by Friday 11 March 2011).
- d) Stallholders to indemnify the organiser for any liability or loss arising from, and any costs, charges and expenses incurred in connection with damages to the stall, space or surroundings or loss of or damages to anything in or near the stall, space or surroundings and injury to or the death of any person caused by the act, negligence or default of the stallholder or the stallholder's employee(s) and agent(s).
- e) Stallholders will be allocated a position on the site, prior to the event. However Council reserves the right to rearrange the location of sites up until 9.30am on the morning of the event.
- f) - Stallholders must present their entry pass to gain entry to the site to set up a stall  
- Stallholders, on the day, will be introduced to a festival worker who will provide assistance during the day.  
- Stalls may operate between 10.00am and 4.00pm. Unauthorised vehicle movement

within the Festival site is prohibited during these hours.

- Stallholders are not to vacate their stall before 4.00pm.

- Stallholders will be advised of set up times prior to the date of the festival

- On completion of the festival, stallholders should ensure that all their goods are packed and ready to transport before bringing vehicles to the stall site for loading.

- g) In exceptional circumstances or bad weather the Festival Event Manager, may authorise stallholders to pack up early.
- h) Stallholders failing to turn up before 10.00am on the day may be deemed to have relinquished the use of the site and as such the site may be reallocated to another use at the discretion of the organiser. No refunds will be made to those stallholders.
- i) Each stallholder is responsible for observing the Federal and State legislation and other by laws in effect at the time regarding the merchandise/food items he/she offers for sale.
- j) During the Festival, stallholders must not display in public view or allow to be displayed on or in their stall any material which is defamatory or insults or makes personal reflections on or imputes improper motives to any other person.
- k) Fairfield City Council is committed to its obligations under the Occupational Health and Safety Act and Regulation to provide, as far as is reasonably practical, a safe and healthy working environment for staff, or others at risk. Fairfield City Council requires that any stallholders will at all times work in a safe manner, use safe equipment and not put themselves, Fairfield City Council or others at risk. The stallholder will complete a Fairfield City Council Occupational and Health and Safety Induction and familiarise themselves with the work area and any potential hazards prior to commencing work.
- l) The contractor and or the subcontractor will at all times adhere to relevant occupational health and safety legislative requirements, standards and relevant codes of practice, as well as any safety rules specified by Fairfield City Council.
- m) Each stallholder/trader is required to keep their effects within the defined area allocated to them.
- n) Stallholders are required to keep their site clean at all times and must remove all waste and garbage, including oils, fats, food scraps, from their site throughout the day.
- o) Food stallholders are required to sell food items in accordance with the food list submitted in their application.
- p) Fairfield City Council health officers will inspect all food stalls during the event.

I have read and accept these conditions set out and agree to abide by them.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_