



St. Johns County Transportation Disadvantaged Local Coordinating Board Quarterly Meeting

Thursday, March 1, 2012

Northeast Florida Regional Council
Brian D. Teeple,
Chief Executive Officer

St. Johns County Commission
Hon. Ken Bryan, Chair

State of Florida Transportation
Disadvantaged Commission
David Darm, Chairman

MINUTES

The quarterly meeting of the St. Johns County Transportation Disadvantaged Local Coordinating Board was held on Tuesday, December 1, 2011, at 2 p.m., at the St. Johns County Council on Aging River House, 179 Marine Street, St. Augustine, Florida. Chairman Bryan called the meeting to order at 2:01 p.m. with the following members:

Members Present

Commissioner Bryan
Marc Albert
DeWeece Ogden
Ann Rollason
Sandra Collins
Sally Stuermer
Joseph McDermott
Jim Donnelly
Joe Purvis

Members Absent

Judy Palaia
Jan Caban
Theresa Bailey

Others Present: Cathy Brown, Greta Larkin, Lisa Love

NEFRC Staff Present: Edward Lehman

Announcements

Chairman Bryan provided copies of the NEFRC Legislative Priorities noting that funding for the transportation disadvantaged was included.

*Additions, Deletions, Changes to the Agenda

Mr. Lehman stated that Item 5C was an action item.

Ms. Brown noted that there will be new Director of the Commission for Transportation Disadvantaged. The new director will be Mr. Steve Holmes.

*Approval of Minutes

Chairman Bryan asked for a motion to approve the meeting minutes of September 1, 2011. **Ms. Ogden moved approval of the minutes as amended; seconded by Mr. McDermott. The motion to approve the minutes as amended passed unanimously.**

Northeast Florida Regional Council Update

*Grievance Committee and Procedures – Mr. Lehman reviewed the membership of the Grievance Committee, noting that Shirley Conroy's passing results in the need for an additional member. Ms. Stuermer asked about the frequency of grievances. Ms. Brown responded that there was only one grievance in the past eleven years. Ms. Stuermer noted that she did grievances for the hospital and would like to volunteer for the Committee. **Mr. Albert moved approval of the Grievance Committee with Ms. Stuermer replacing Ms. Conroy, seconded by Ms. Rollason. Motion passed unanimously.** Mr. Lehman then reviewed the Transportation Disadvantaged and Medicaid Grievance Procedures noting that no changes were proposed. **Mr. Albert moved approval of the**

Grievance Procedures, seconded by Mr. McDermott; motion passed unanimously.

*By-Laws – Mr. Lehman reviewed the by-laws. Mr. Lehman noted that staff had two changes to the by-laws that staff was recommending for the by-laws. One recommendation was that the time frame for notice of alternate be modified from seven days to three days. Another recommended change was to Sec. 4 to provide that any resigning member will also notify the DOPA in writing, rather than just the LCB Chairman. **Ms. Steurmer moved approval of the by-laws with the amendments as proposed by staff, seconded by Ms. Collins. Motion passed unanimously.**

*Coordination Contract – Mr. Lehman provided the LCB with copies of the new Coordination Contract for the next five-year period (4.5 year period). Mr. Lehman reported that the Commission for the Transportation Disadvantaged approved by unanimous vote that the St. Johns County Council on Aging continue to be the Community Transportation Coordinator for St. Johns County. **Ms. Ogden made the motion that the LCB reviewed the contract to reappoint the St. Johns County Council on Aging as the CTC and authorized Commissioner Bryan to sign, seconded by Mr. McDermott. Motion passed unanimously.**

Veteran's Transportation and Community Initiative Grant – Ms. Peak provided the LCB with an overview of the Veteran's Transportation and Community Initiative Grant. She commended the collaborative efforts of all the counties in the region for this \$1.9 million project. Ms. Peak stated that this grant will create a one-call, one-click transportation resource center, noting that the web site will act much like an airline booking in Expedia, as an example. The riders will be able to click on the web site to see the options of transportation available. The phone system will use a voice-over internet system that will also allow for transfer to any of the agencies. She noted that the biggest cost will be the mobile data terminals in each vehicle, which will allow computers to know the location of vehicles to allow for the routing of those vehicles. Ms. Love noted that the MDTs will be very helpful and will save a lot of time by limiting amount of manual labor. Ms. Love also noted that the Sunshine Bus public transportation will have the automatic vehicle locators, but will not need the MDTs. Mr. McDermott asked if this system is being used elsewhere. Ms. Peak responded that Georgia is doing this system statewide. Discussion followed on the efforts that have been on-going to coordinate scheduling software. Mr. Purvis noted that this system can be coordinated with emergency vehicles. Ms. Peak stated that they wanted to do transit ITS that would be tied to the TPO's ITS plan. Ms. Brown commended Mr. Blaylock of JTA for maintaining the respectful relationship with the COA.

Community Transportation Coordinator (CTC) System Update

Quarterly Non-Sponsored Trip Report – Ms. Love reviewed the quarterly non-sponsored report, and stated that everything was pretty much normal, with an increase in Medicaid trips. Trips on the deviated fixed routes continue to grow. They will be up for their tri-annual review as well as the FDOT safety audit. Ms. Love noted that the State of Good Repair grant was award, so they would be receiving four low-floor buses. Ms. Brown noted that these low-floor vehicles are more user friendly for wheelchair users. Ms. Love notified the Board that there is a decrease in Medicaid funding from the Commission's formula. Ms. Brown expressed concern that the COA was being punished for increased ridership on the Sunshine Bus and less para-transit trips. Ms. Love then passed around the Certificate of Achievement for the LCB being nominated for LCB of the year.

Old Business

Mr. Lehman noted that JTA won the NEFRC Regional Transportation Award.

Ms. Brown notified the Board that the COA Board breakfast will be January 26 at 8:00 a.m.

New Business

2012 Schedule – Mr. Lehman reviewed the 2012 schedule for the LCB quarterly meetings, noting the next meeting was scheduled for March 1.

Member and Department Reports

Ms. Collins noted that it is not the FDOT's intent to fill Ms. Pra's position, and Ms. Collins will make every effort to attend LCB meetings. She also noted that grants for next year are due January 13th.

Mr. McDermott informed the Board about the efforts of the Disabled American Veterans in operating their own van. He stated that they need a new van and have enough money to purchase it, and thanked the County Commissioners' assistance in procuring the funding. Ms. Brown commended all involved in working toward

helping the veterans.

Ms. Ogden stated that no decision has been made on the Medicaid program changes, but there may be a decision that she could report on next quarter.

Ms. Rollason informed the Board about the successful Friends of Elder Source money raising event that was recently held.

Next Meeting

The next meeting is scheduled for Thursday, March 1, 2012, at 2:00 p.m., at the Council on Aging River House, 179 Marine Street, St. Augustine, Florida.

Adjournment

There being no further business to conduct, the meeting adjourned at 2:58 p.m.

Signed

Approved on
