

**VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL WORKSHOP
MAY 9, 2006 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
Renewal of Turf Maintenance Contract	✓ Resolution Ordinance Motion Discussion Only	David H. Barber, PE Director of Public Works

SYNOPSIS

A resolution has been prepared to approve the renewal of the municipal turf maintenance contract with Green Grass Inc. of Downers Grove for 2006. The estimated contract value for FY 2006 is \$24,786.

FISCAL IMPACT

The FY 2006 General Fund budget provides \$25,000 for this service. The Contractor has agreed to provide the same service for the unit prices bid in 2005 plus 2%.

RECOMMENDATION

Approval on the May 16, 2006 consent agenda.

BACKGROUND

The Municipal Turf Maintenance contract was competitively bid for FY 2005-06 and Green Grass Inc. was selected as the lowest responsible bidder. The Contractor has agreed to provide the same service for FY 2006 for an increase in the unit prices of 2% which complies with the Village's Purchasing Policy for extending existing contracts. The prices recommended for FY 2006 by Green Grass, Inc. are still lower than any of the other bidders for work in 2005. Staff believes this contract extension offers a good value for the Village. The Village has received excellent service from Green Grass Inc. during the first year of their contract in 2005. The unit prices for FY 2006 are as follows:

Fine Turf Mowing	27 Events	\$765.00
Rough Turf Mowing	9 Events	\$459.00
Hourly Rate for Special Work		\$ 30.60

The purpose of this contract is for the mowing and trimming of turf located throughout the Village. The contract has 2 sets of locations that vary by their mowing frequency. Group 1 locations are the prominent Village property areas to be mowed frequently (fine mowing) or approximately once a week, while Group 2 locations need to be mowed less frequently (rough mowing) or once every 3 weeks. Hourly prices were also submitted in case additional mowing may be needed for locations not included in Group 1 or Group 2 locations. The timeframes listed in the contract are for when turf normally starts growing in April and stops in November. Depending on weather and rate of grass growth throughout the summer, the number of mowing cycles is adjusted, though the fine mowing frequency is not expected to exceed 27 times.

ATTACHMENTS

Resolution
Contract signature page

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXECUTION OF AN EXTENSION TO
THE CONTRACT BETWEEN THE VILLAGE OF DOWNERS GROVE
AND GREEN GRASS, INC.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Agreement (the “Agreement”), between the Village of Downers Grove (the “Village”) and Green Grass, Inc. (“Green Grass”) for Municipal Turf Maintenance, as set forth in the form of the agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Mayor and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____
Village Clerk

**EXTENSION TO THE CONTRACT BETWEEN
THE VILLAGE OF DOWNERS GROVE AND GREEN GRASS, INC.**

The Village of Downers Grove, Illinois (the "Village") and Green Grass, Inc. ("Green Grass") entered into an agreement for Municipal Turf Maintenance on or about March 17, 2005. Pursuant to the terms stated therein, the parties desire to extend that contract on the following terms:

1. All prior terms from the 2005/06 Agreement remain in full force and effect.
2. Green Grass agrees to provide the services at the 2005/06 rates with a fee increase not to exceed 2%.
3. This extension shall terminate on December 31, 2006.

VILLAGE OF DOWNERS GROVE

GREEN GRASS, INC.

Signature – Brian J. Krajewski

Signature

Title – Mayor

Title – President

Attest: _____
April Holden, Village Clerk

Attest: _____
Corporate Secretary

Date: _____

Date: _____

BID/CONTRACT FORM MUNICIPAL TURF MAINTENANCE (continued)

THIS BID WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF DOWNERS GROVE SHALL BECOME A CONTRACT BINDING UPON BOTH PARTIES.

Entire Block Must Be Completed When A Submitted Bid Is To Be Considered For Award

BIDDER:

Green Grass Inc
Company Name

5302 Lyman Ave
Street Address of Company

Downers Grove IL 60515
City, State, Zip

630 353-1709
Business Phone

630 512-0830
Fax

Date: 3/12/05

greengrassinc@hotmail.com
Email Address

Chris Paul
Contact Name (Print)

630 330-2990
24-Hour Telephone

[Signature]
Signature of Officer, Partner or Sole Proprietor

CHRISTOPHER PAUL Accountant
Print Name & Title

ATTEST: If a Corporation

[Signature]
Signature of Corporation Secretary

VILLAGE OF DOWNERS GROVE:

[Signature]
Authorized Signature

Village Manager
Title

7-13-05
Date

ATTEST:

[Signature]
Signature of Village Clerk

7/13/05
Date



In compliance with the specifications, the undersigned offers and agrees, if this Bid is accepted within 90 calendar days from the date of opening, to furnish any or all of the services upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.