## STATE OF TEXAS PURCHASE ORDER

#### 2/19/2016 Amended PO per emails dated on 2/10/16 and 2/16/2016. Please see attached.

1. Agency Name & No.	4. Purchas	e Order No.	12. HUB:	13. Order Type:
TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306	306	-16-8024	N/A	Spot
Tax Exempt agency of the Texas State Government	5. PCC	С	14. Vendor Identification No:	Multi Book Vendors
2. Agency Billing Address	6. Current	Document Num	15. Vendor Address:	
**ACCOUNTING DEPARTMENT**				
Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516		cumbrance 8,210.00	Baker & Taylor, Brodart, Ingrar Multiple Addresses	n
Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	8. REF DO	С	,	
*VENDOR MUST REFERENCE PURCHASE ORDER			16. Vendor Contact Info:	
NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."	9. Service Period or Expected Delivery Date 9/1/2015 - 8/31/2016		Multiple Contacts Phone: Email:	Fax:
3. Destination of goods or service	9/1/201	5 - 8/31/2016	Liliali.	
FOB Destination	10. NIGP C	ode		
Receiving Dock, Room G-007		715-10	INTERNA	<u>L PO ONLY</u>
Texas State Library & Archives Commission		· · •		
1201 Brazos Street	11. Agency	Contact: Pam F	Rodriguez P	hone: (512) 463-3037
Austin, TX 78701	Email:	prodriguez@tsl.t	exas.gov	Fax: (512) 475-3393

#### 17. Description

Blanket order for books for the period of September 1, 2015 - August 31, 2016 under CPA Term contract # 715-M2.

Baker & Taylor Account #: L526707-000

Brodart Account #: 8250511 Ingram Account #: 20N7527

This purchase order is to be used on an as needed basis and may be used in part, in whole, or not at all as deemed necessary by the Texas State Library and Archives Commission. Purchase Order Terms & Conditions, LSTA Terms & Conditions, and Invoicing Instructions are attached. Vendor should note that the annual total of the invoice amounts cannot exceed the total purchase order amount without prior approval from the Purchasing Department.

This contract is contingent upon the continued availability of appropriations and may be cancelled with no additional cost to the agency if appropriations become unavailable. If this contract is cancelled due to unavailability of appropriations, the agency will only pay for services that have already been rendered up to the date of cancellation.

Grant Number: LS-00-15-0044-15 - FFY 2015 | CFDA: 45.310 - Grants to States | Institute of Museum and Library Services

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT
001	09301	16	7382	7399	\$100.00
002	09401	16	7382	7399	\$100.00
003	09251	16	7382	7301	\$100.00
004	09211	16	7382	7399	\$100.00
005	66111	16	7382	7699	\$50.00
006	66117	16	7382	7699	\$80.00
007	66221	16	7382	7699	\$5.00
800	52926	16	7389	7502	\$825.00
009	09111	16	7382	7399	\$50.00
010	24922	16	7389	7204	\$8,000.00
011	43119	16	7382	7054	\$1,000.00
012	43119	16	7389	7054	\$1,000.00
013	43929	16	7389	7408	\$2,000.00
014	43922	16	7389	7408	\$14,600.00
015	08111	16	7382	7399	\$200.00
016	52922	16	7389	7502	\$10,000.00

### STATE OF TEXAS PURCHASE ORDER

Total:	\$38,210.00
i Otal.	₩30,210.00

19. Legal Cites:

20. Division Tracking Number: ADM 16-004, ADM 16-003, ARIS 16-017, EXEC-16-012, IRT 16-012, LDN 16-010, SLRM 16-015, SLRM 16-033, SLRM 16-014, TBP ACQ 16-10

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency. If you need further proof of this, please contact the Agency Contact in box #11.

Confirmation of receipt is required, please sign box #23 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

22. Approval Signature	Date ,	23. Vendor Signature	Date
PROdrigue, CTP	2/19/20110		
1 1 source of the	0/0/1000		

 From:
 Israel Zamora

 To:
 Pamela Rodriguez

 Subject:
 FW: PO # 16-8024

**Date:** Wednesday, February 10, 2016 4:55:13 PM

Please amend this P.O. Thank you very much!

#### Israel Zamora

From: Ava M. Smith

Sent: Wednesday, February 10, 2016 4:53 PM

**To:** Israel Zamora **Cc:** Diana Rivera

**Subject:** RE: PO # 16-8024

Approving the \$300 and adding \$1,000 against future orders.

Ava

Ava M. Smith

Division Director, Talking Book Program

Texas State Library and Archives Commission

1201 Brazos St.

P.O. Box 12927

Austin, TX 78711-2927

(512) 463-5428 office

(512) 936-0685 fax

ava.smith@tsl.texas.gov www.texastalkingbooks.org

From: Israel Zamora

Sent: Wednesday, February 10, 2016 4:27 PM

To: Ava M. Smith Subject: PO #16-8024

Good afternoon,

Accounting has a received a bill from Baker & Taylor and we need \$300 to pay for some books that are for index 43922 (sfx 014). If you are going to use this index in the future, please add money accordingly. Please approve so Purchasing can amend the PO.

Thank you,

#### **ISRAEL ZAMORA**

Accounts Payable Accountant
Texas State Library and Archives Commission

Phone: 512-463-5471

From: <u>Israel Zamora</u>
To: <u>Pamela Rodriguez</u>

 Subject:
 RE: Amendment to 306-16-8024

 Date:
 Tuesday, February 16, 2016 2:48:24 PM

Attachments: <u>image001.png</u>

#### Confirmed

From: Pamela Rodriguez

Sent: Tuesday, February 16, 2016 2:28 PM

To: Israel Zamora

Subject: Amendment to 306-16-8024

Hi Israel,

Would you mind confirming that this is for PO # 306-16-8024 SFX 014? Thanks!

Pam Rodriguez Purchaser, CTP

Administrative Services Division

Phone: 512-463-3037 | Fax: 512-475-3393



Please note: Vendors may be required to provide their DUNS # and have current registration with SAM.

Beginning September 1, 2015, federal guidelines will require vendors to have a DUNS number and current registration in SAM. Both services are free of charge.

For more information about this new process, please visit our FAQs webpage.

From: Israel Zamora

Sent: Tuesday, February 16, 2016 11:32 AM

To: Pamela Rodriguez

Subject: FW:

Good morning,

Please see below. Thanks.

#### **ISRAEL ZAMORA**

Accounts Payable Accountant
Texas State Library and Archives Commission

Phone: 512-463-5471

From: Ava M. Smith

Sent: Tuesday, February 16, 2016 9:42 AM

To: Israel Zamora Subject: RE:

Approving the \$7300 to pay the current invoice(s). Adding an additional \$5,000 against future invoices.

Ava

Ava M. Smith
Division Director, Talking Book Program
Texas State Library and Archives Commission
1201 Brazos St.
P.O. Box 12927
Austin, TX 78711-2927
(512) 463-5428 office
(512) 936-0685 fax
ava.smith@tsl.texas.gov

From: Israel Zamora

www.texastalkingbooks.org

Sent: Friday, February 12, 2016 4:09 PM

To: Ava M. Smith

Subject:

Good afternoon,

Could you please amend index 43922? Payables needs \$7300 added to this encumbrance so that an invoice can be paid using these funds. If you are going to uses this index in the future, please add money accordingly. Thank you very much.

### **ISRAEL ZAMORA**

Accounts Payable Accountant Texas State Library and Archives Commission

Phone: 512-463-5471

## STATE OF TEXAS PURCHASE ORDER

#### 11/20/2015 Amended PO to include index in SFX016 per email dated on 11/19/2015. See attached.

1. Agency Name & No.	4. Purchas	e Order No.	12. HUB:	13. Order Type:
TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306	306-16-8024		N/A	Spot
Tax Exempt agency of the Texas State Government	5. PCC	С	14. Vendor Identification No:	Multi Book Vendors
2. Agency Billing Address	6. Current Document Num		15. Vendor Address:	
**ACCOUNTING DEPARTMENT**				
Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516	7. Total Encumbrance \$24,610.00		Baker & Taylor, Brodart, Ingram Multiple Addresses	
Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	8. REF DO	С	,	
*VENDOR MUST REFERENCE PURCHASE ORDER			16. Vendor Contact Info:	
NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."	9. Service Period or Expected Delivery Date:		Multiple Contacts Phone: Email:	Fax:
3. Destination of goods or service	9/1/201	5 - 8/31/2016	Email:	
FOB Destination	10. NIGP C	ande		
Receiving Dock, Room G-007		715-10	INTERNAL PO ONLY	
Texas State Library & Archives Commission				
1201 Brazos Street	11. Agency	/ Contact: Pam F	Rodriguez F	hone: (512) 463-3037
Austin, TX 78701	Email:	prodriguez@tsl.t	exas.gov	Fax: (512) 475-3393

#### 17. Description

Blanket order for books for the period of September 1, 2015 - August 31, 2016 under CPA Term contract # 715-M2.

Baker & Taylor Account #: L526707-000

Brodart Account #: 8250511 Ingram Account #: 20N7527

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Grant Number: LS-00-15-0044-15 - FFY 2015 | CFDA: 45.310 - Grants to States | Institute of Museum and Library Services

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT
001	09301	16	7382	7399	\$100.00
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005	66111	16	7382	7699	\$50.00
006	66117	16	7382	7699	\$80.00
007	66221	16	7382	7699	\$5.00
800	52926	16	7389	7502	\$825.00
009	09111	16	7382	7399	\$50.00
010	24922	16	7389	7204	\$8,000.00
011	43119	16	7382	7054	\$1,000.00
012	43119	16	7389	7054	\$1,000.00
013	43929	16	7389	7408	\$2,000.00
014	43922	16	7389	7408	\$1,000.00
015	08111	16	7382	7399	\$200.00
016	52922	16	7389	7502	\$10,000.00

## STATE OF TEXAS PURCHASE ORDER

Total:	\$24.610.00

19. Legal Cites:

20. Division Tracking Number: ADM 16-004, ADM 16-003, ARIS 16-017, EXEC-16-012, IRT 16-012, LDN 16-010, SLRM 16-015, SLRM 16-033, SLRM 16-014, TBP ACQ 16-10

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency. If you need further proof of this, please contact the Agency Contact in box #11.

Confirmation of receipt is required, please sign box #23 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

22. Approval Signature	Date	23. Vendor Signature	Date
PSKodronice CFP	11/20/2015		
1 Corona XIVI	11/20/2013		

From: Robin Vilches
To: Purchasing

Subject: RE: Amending PO to add new Index 16-8026 Mega Supply

**Date:** Friday, November 20, 2015 2:15:37 PM

Attachments: <u>image001.png</u>

No Pam, Sorry it is for the Mega Book Po 16-8024. Please amend to add the index 52922 and the funds in the amount of \$10,000.00. Jelain did give her approval for this. Listed below in this email.

ARIS is also needing to have the Mega Supply Order amended also. Ordering things with an index that is not on there either. That's another story....

Thanks, Robin

From: Purchasing

Sent: Friday, November 20, 2015 2:10 PM

To: Robin Vilches

Subject: RE: Amending PO to add new Index 16-8026 Mega Supply

Hey Robin,

I just want to confirm that this is for the Mega Book Blanket, correct? Not supplies?

Pam Rodriguez
Purchaser, CTP

Administrative Services Division

Phone: 512-463-3037 | Fax: 512-475-3393



Please note: Vendors may be required to provide their DUNS # and have current registration with SAM.

Beginning September 1, 2015, federal guidelines will require vendors to have a DUNS number and current registration in SAM. Both services are free of charge.

For more information about this new process, please visit our FAOs webpage.

From: Robin Vilches

Sent: Thursday, November 19, 2015 2:48 PM

To: Purchasing

Subject: FW: Amending PO to add new Index 16-8026 Mega Supply

#### Pam,

I know that you are busy, but would you take a look at this request when you have a minute (ha,ha). It has federal funds to be added to the PO and we are doing a draw on Monday and I would like to include this in it if possible.

Thanks for all of your help with everything!

#### Robin

From: Robin Vilches

Sent: Tuesday, November 10, 2015 2:55 PM

To: Purchasing

Subject: FW: Amending PO to add new Index 16-8026 Mega Supply

Please amend PO 306-16-8026 for the index and amount listed below.

Thanks! Robin

From: Jelain Chubb

Sent: Tuesday, November 10, 2015 2:51 PM

To: Robin Vilches Cc: Anne Layton

Subject: RE: Amending PO to add new Index

Approved. Please add index 52922 and \$10,000.

From: Robin Vilches

Sent: Tuesday, November 10, 2015 1:43 PM

To: Jelain Chubb

**Subject:** FW: Amending PO to add new Index

From: Diana Houston

Sent: Tuesday, November 10, 2015 1:06 PM

To: Robin Vilches

Subject: RE: Amending PO to add new Index

Jelain, I would recommend \$10,000—which I think will take us through the next several months. I suspect with the requirement of the DUNS number, more and more items will be ordered via B&T, Ingram, etc. In recent years, many of the purchases were made directly from the publisher. It's a new day! Thanks, Diana

From: Robin Vilches

**Sent:** Tuesday, November 10, 2015 12:51 PM **To:** Jelain Chubb; Pamela Rodriguez; Diana Houston

Cc: Anne Layton

Subject: RE: Amending PO to add new Index

Please see attached PO. The only index for ARIS on the mega books is 52926. I am asking to amend the PO for index 52922 because it is not on the PO. Last year it was on both the Baker & Taylor & Ingram. This year you can see attached PO that the only index you have is the 52926. We have received another invoice for Baker & Taylor. Please see the attachment which includes the PR. I am not sure how many PR's have been made under this index so I can tell you roughly what we need for these invoices but don't know how many PR's have already been processed under this index. Please let me know how much you approve to amend the PO depending on the PR's that are out there. If

you plan to keep using the index please add funds accordingly. Thank you, Robin From: Jelain Chubb Sent: Tuesday, November 10, 2015 12:34 PM To: Robin Vilches; Pamela Rodriguez Cc: Anne Lavton Subject: FW: Amending PO to add new Index Hello. This is very confusing. I want to pay my bills. I just don't want to allocate money in a place where it may not be spent. Okay to pay the initial amount, but this need more review. Jelain From: Diana Houston Sent: Tuesday, November 10, 2015 12:20 PM To: Jelain Chubb Cc: Anne Layton Subject: RE: Amending PO to add new Index Jelain, I cannot determine exactly what we are talking about here, but based on the dollar amount, I believe it to be the purchase of the following used, legal sets: Texas Criminal Appeals Reports, v.1-172 Texas Reports, v.1-163 The initial request appeared on 16-306-8024-02, but it was my understanding from Pat that the sets would be ordered via Amazon and would need to be issued a different PR#. Index 52922 is the correct index for the purchase. From my view of scanned POs, 52922 was the index provided. If someone can provide me with a scanned PO specifically for this purchase, I would be glad to review it. I cannot tell if Robin is asking us to determine how much money we anticipate spending in FY16 with the combined Baker & Taylor, Ingram, Brodart PO Number of 16-306-8024. I don't know how we can project that, since we do not know where Purchasing will place the order. If you wanted to allocate \$7000 dollars at this time, I guess you could. But will it cover the entire FY? That would nothing but a guess. Sorry I cannot be more specific. If I can look at something tangible, please let me know and I will be glad to pursue further. Even a scan of the invoice in this case would be very helpful.

From: Jelain Chubb

Thanks. Diana

Sent: Tuesday, November 10, 2015 11:46 AM

**To:** Diana Houston **Cc:** Anne Layton

Subject: FW: Amending PO to add new Index

#### Diana?

From: Robin Vilches

**Sent:** Tuesday, November 10, 2015 11:18 AM

**To:** Jelain Chubb **Cc:** Anne Layton

Subject: FW: Amending PO to add new Index

#### Good morning,

Could I please get a reply on this email so that I can pass it along to Pam to amend since it does have Federal Funds.

Thanks, Robin

From: Robin Vilches

Sent: Friday, November 06, 2015 11:27 AM

**To:** Jelain Chubb **Cc:** Anne Layton

**Subject:** Amending PO to add new Index

#### Good morning Jelain,

We received an invoice for items that were order for ARIS. The index on PR 16-077 for this order is 52922. This is not on the book order PO 306-16-8024. If you want to use this index the PO will have to be amended and I will need an additional \$200.00 to pay on this invoice. This is only a partial order that was received. The total amount of funds on this PR is \$4541.95. Please adjust the amount accordingly.

If you are planning to be using this index in the future, please approve any additional funds need for the remainder of Fiscal Year 16.

Thank you, Robin

## STATE OF TEXAS PURCHASE ORDER

1. Agency Name & No.  TEXAS STATE LIBRARY  & ARCHIVES COMMISSION  306	4. Purchase Order No. 306-16-8024		12. HUB: N/A	13. Order Type: Spot	
Tax Exempt agency of the Texas State Government	5. PCC	С	14. Vendor Identification No:	Multi Book Vendors	
2. Agency Billing Address  **ACCOUNTING DEPARTMENT**	6. Current Document Num		15. Vendor Address:		
Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516	7. Total End \$14	cumbrance 4,610.00	Baker & Taylor, Brodart, Ingrar Multiple Addresses		
Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	8. REF DOO	;	'		
*VENDOR MUST REFERENCE PURCHASE ORDER			16. Vendor Contact Info:  Multiple Contacts  Phone:  Fax:  Email:		
NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."	9. Service Period or Expected Delivery Date: 9/1/2015 - 8/31/2015				
3. Destination of goods or service	9/1/201	5 - 8/31/2015	Lillall.	_	
FOB Destination Receiving Dock, Room G-007 Texas State Library & Archives Commission	10. NIGP C	o <b>de</b> 15-10	INTERNA	L PO ONLY	
1201 Brazos Street Austin, TX 78701		Contact: Pam R	•	hone: (512) 463-3037 Fax: (512) 475-3393	

#### 17. Description

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Grant Number: LS-00-15-0044-15 - FFY 2015 | CFDA: 45.310 - Grants to States | Institute of Museum and Library Services

AMOUNT	AOBJ	COBJ	AY	INDEX	18. SFX
\$100.0		7382	16	09301	001
\$100.0		7382	16	09401	002
\$100.0		7382	16	09251	003
\$100.0		7382	16	09211	004
\$50.0		7382	16	66111	005
\$80.0		7382	16	66117	006
\$5.0		7382	16	66221	007
\$825.0		7389	16	52926	800
\$50.0		7382	16	09111	009
\$8,000.0		7389	16	24922	010
\$1,000.0		7382	16	43119	011
\$1,000.0		7389	16	43119	012
\$2,000.0		7389	16	43929	013
\$1,000.0		7389	16	43922	014
\$200.0		7382	16	08111	015

Page 1 of 2 Rev. 05/2015

### STATE OF TEXAS PURCHASE ORDER

1. Agency Name & No.  TEXAS STATE LIBRARY & ARCHIVES COMMISSION  306	4. Purchase Order No. 306-16-8024	12. HUB: N/A	13. Order Type: Spot	
Tax Exempt agency of the Texas State Government	5. PCC C	14. Vendor Identification No:	Multi Book Vendors	
2. Agency Billing Address  **ACCOUNTING DEPARTMENT**	6. Current Document Num	15. Vendor Address:		
Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516	7. Total Encumbrance \$14,610.00	Baker & Taylor, Brodart, Ingram Multiple Addresses		
Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	8. REF DOC	,		
*VENDOR MUST REFERENCE PURCHASE ORDER		16. Vendor Contact Info:		
NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."	9. Service Period or Expected Delivery Date:	Multiple Contacts Phone: Email:	Fax:	
3. Destination of goods or service	9/1/2015 - 8/31/2015	Email:		
FOB Destination Receiving Dock, Room G-007 Texas State Library & Archives Commission	<b>10. NIGP Code</b> 715-10	INTERNAL PO ONLY		
1201 Brazos Street Austin, TX 78701	11. Agency Contact: Pam F Email: prodriguez@tsl.t	, ,		

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Blanket order for books for the period of September 1, 2015 - August 31, 2016 under CPA Term contract # 715-M2.

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Grant Number: LS-00-15-0044-15 – FFY 2015 | CFDA: 45.310 – Grants to States | Institute of Museum and Library Services

18. SFX | INDEX | AY | COBJ | AOBJ | AMOUNT

Total: \$14,610.00

#### 19. Legal Cites:

20. Division Tracking Number: ADM 16-004, ADM 16-003, ARIS 16-017, EXEC-16-012, IRT 16-012, LDN 16-010, SLRM 16-015, SLRM 16-033, SLRM 16-014, TBP ACQ 16-

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22. Approval Signature Date 7 27 2015 23. Vendor Signature Date

Page 2 of 2 Rev. 05/2015

### **Texas State Library & Archives Commission**

RECEIVED
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Purchase Requisition & Blanket/Non-PR Form JUN 04 2015 Fiscal Year 16 Purchase Requisition (PR) ☑ Blanket/Non-PR\* **PURCHASING** Blanket PO # 306-16 \( \) Baker & Taylor & Tandart Vendor Name: \*CFO Signature not required for blankets 2550 West Tyvola Road, Suite 300 Address: PO# Charlotte NC 28217 City, State, Zip: Division Tracking # ADM 16-004 Phone: Fax: Previous PO# 306-15-8031 Contact Name: Encumbrance Number Email: Vendor #: Requested Delivery Date: DUNS: SAM Expiration Date: Commodity Agency Comp Item Description **Unit Price** Qty Unit **Total Amount** Index Code Object Object Blanket Order for books & reference materials \$ 9/1/2015-8/31/206 Human Resources 50.00 50.00 09301 Purchasing 1 lot \$ 09401 79/89 50.00 50.00 Accounting 1 lot \$ 50.00 \$ 50.00 09251 Administrative Services \$ 50.00 | \$ 50.00 09211 Subtotal 200.00 Shipping & Handling if applicable Grand Total 200.00 Special Instructions: Division Proprietory Statement (to be filled out if service or commodity will not be competitively bid) 1. Requestor or Contract Manager Signature (always required) 6. Executive Signature (if required) Donna Warren - 512-463-5474 Type name & phone number of Requestor or Contract Manager 7. Chief Fiscal Officer (always requried) Date 6-3-2015 Ordered by Purchasing Liaison Signature 3. Division Director Signature (always required) Date Estimated Delivery Date 4. If IT related, send PR to Accessibility Team For Accessibility Team: ADA Compliant: (circle one) NO 5. Director or IRT (if required) Date Received by (signature) CONFLICT OF INTEREST: Per Section 2155.003 of the Texas Government Code, by signing this PR, I certify that I have no interest in, or in any manner am personally connected with, the contract or

bid to be awarded under this Purchase Requisition (PR) for the purchase of furnishing, supplies, materials, services, and/or equipment by TSLAC. I further certify that neither I nor any member of my family (spouse or dependent child), have nor will accept or receive from any person, firm or corporation to whom a contract or bid may be awarded, directly or indirectly, by rebate, gift, or otherwise, any money or other thing of value whatsoever, nor shall I/we receive any promise, obligation, or contract for future reward or compensation from any party. I acknowledge that I may be dismissed if it is discovered that I/we have violated the aforementioned statute.

If no vendor is designated by requestor on this PR, the Purchasing staff will notify all signatories for ratification of the above certification to ensure compliance with the statute.

Rev: 5/2015

Vendor Change Approvals:

Please initial and date accordingly

Purchasing Signature

Date

2 Shr 3

6 7 **Ala** 

### Tayan State Library 9. Arabiyan Commission

	Purchase	Requis	sition &	Blanl	es Commis cet/Non-PR			REC	EIVED		
		cal Year	·	1(	5	•		JUN (	4 2015		
Purchase Requisition (PR)	■ Blanket/Non-	-PR*							_		
Blanket PO #	306-16	-802	24	Ve	ndor Name:			PURCH m Library			
*CFO Sign	ature not required fo	or blankets	- i		Address:		0	ne Ingran	Blvd		
PO #			_	City	, State, Zip:		La Ver	gne TN 3	7086-1986	3	
Division Tracking #	ADM 16-0	003	_		Phone:	615-	793-5000	Fax:			
Previous PO #	306-15-80	)29	-	Co	ntact Name:			•			
Encumbrance Number	·		-		Email:	:					
			-		Vendor #:			16217466	966		
Requested Delivery Date:					DUNS:			-			
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			-			Expira	tion Date:		<u> </u>		
item Description	Commodity Code	Qty	Unit	l	Jnit Price		I Amount	Index	Agency Object	Comp	
Blanket Order for books &											
reference materials				1		\$	- 1			738,9	
9/1/2015-8/31/2016						<u> </u>				1/-	
Human Resources		1	lot	\$	50.00		50.00	09301	1126	₹389	
Purchasing Accounting		1	lot	\$	50.00 50.00	_	50.00	09401	1/4/0	7,389	
Administrative Services		1	lot lot	\$	50.00		50.00 50.00	09251 09211	19-60	7389 7389	
Administrative dervices		<u>'</u>	1 101	ΙΨ	Subtotal		200.00	03211	0 01	1309	
W 3 1			Sh	ippina	& Handling			if applica	ble		
					Grand Total		200.00				
Special Instructions:					•						
Division Proprietory Statement (to be fille	d out if service or co	ommodity	will not be	compe	titively bid)						
									*		
Sono Warren											
<ol> <li>Requestor or Contract Manager Signat</li> </ol>	ure (always required)			6. Exe	ecutive Signatur	re (if req	/ /	1		<b>Sate</b>	
Donna Warren - 512-463-5474					( on	na		folho	16	14/15	
Type name & phone number of Requesto	r or Contract Manag	ger		7. Čni	of Fiscal Office	r (alway	s requried)*			Date	
Dona Warren	6-3-	2015		P	Kodru	CML	12		7/27	10015	
2. Purchasing Liaison Signature	)	Da	e/te	Order	eld by	()	$\mathcal{O}$		•	Date	
W. Coloru	2 6	2/4/	15	_			9111	5-8	3116		
3. Division Director Signature (always requi			ate	_		Estima	ated Delivery	y Date	,		
4. If IT related, send PR		eam									
For Accessit			_								
ADA Compliant: (circle one)	YES	N	0	]							
5. Director or IRT (if required)		Da	ate	Recei	ved by (signatu	re)				Date	

CONFLICT OF INTEREST: Per Section 2155.003 of the Texas Government Code, by signing this PR, I certify that I have no interest in, or in any manner am personally connected with, the contract or bid to be awarded under this Purchase Requisition (PR) for the purchase of furnishing, supplies, materials, services, and/or equipment by TSLAC. I further certify that neither I nor any member of my family (spouse or dependent child), have nor will accept or receive from any person, firm or corporation to whom a contract or bid may be awarded, directly or indirectly, by rebate, gift, or otherwise, any money or other thing of value whatsoever, nor shall I/we receive any promise, obligation, or contract for future reward or compensation from any party. I acknowledge that I may be dismissed if it is discovered that I/we have violated the aforementioned statute.

If no vendor is designated by requestor on this PR, the Purchasing staff will notify all signatories for ratification of the above certification to ensure compliance with the statute.

Vendor Change Approvals:

Please initial and date accordingly

Purchasing	Signature

Date

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	1	FY	2016	JUN 22 2015			<b>01</b> 5	
☐ Purchase Requisition (PR)	✓ Blanket/	Non-PR	*		JUI	1 22 2	013	
*CFO Signature not required for					PUR	CHASI	NG	
PO #: <b>306-16-8024</b>			Vendor :	Baker & T	aylor, Brodart, I	ngram Lil	brary Serv	/ices
Division Tracking #: ARIS 16-0	17		Address:	Book Supply Vendors				
Previous PO #: <b>306-15-802</b>	9		City, State, Zip:		,			
Encumbrance #			Phone:			Fax:		
			Contact:					
			Email:					
Requested Delivery Date:			Vendor ID #:		0.0.0.0	.0.0		
			DUNS:					
		SAM E	xpiration Date:					
Item Description	Commodity Code	Qty	Unit	Unit Price	<b>Total Amount</b>	Index	Agency Code	Comp Code
FY16 Blanket order for book purchases	715-10	1.0	Lot(s)	\$825.00	\$825.00	52926		7389
				Subtotal:	\$825.00	1.30		was a
			Shipping	& Handling:	\$0.00			
				<b>Grand Total</b>	\$825.00			
Special Instructions:							<del> </del>	
Division Proprietary Statement (to be filled	out if service o	r comn	nodity will not b	e competitiv	ely bid)			

Wednesday, June 17, 2015

		FY	2016		
Purchase Requisition	(PR) •	Blanket/Non-P	R*		
V41_170	ature not required for b	lankets.			
PO #:	306-16-8024		Vendor :	Baker & Taylor, Brodart, Ingram	Library Services
Division Tracking #:	ARIS 16-017		Address:	Book Supply Vendo	ırs
Previous PO #:	306-15-8029		City, State, Zip:	,	
Encumbrance #			Phone:	Fax:	
			Contact:		
			Email:		
Requested Delivery Date:			Vendor ID #:	0.0.0.0.0	
			DUNS:_		
		SAM	Expiration Date:_		
1. Requestor or Contract N  Jelain Chubb  2. Purchasing Liaison Signate  3. Division Director Signate  4. If IT related, see	7// ature	always required (512) 463-5467 6/5/2015 Date Level Date		tive Signature (if required)  Street Scale Officer (always required)*  91115 - 83116	Date    6   2   15     Date   7   30   5     Date   Date
	ssibility Team:		Estimate	ed Delivery Date	
ADA Compliant: (		NO			
NA	AND AND AND AND THE SECOND				
5. Director of IRT (if require	red)	Date	Received	l by	Date
bid to be awarded under this Purchas family (spouse or dependent child), h	se Requisition (PR) for the purc lave nor will accept or receive f of value whatsoever, nor shall	hase of furnishing, supplie from any person, firm or c I/we receive any promise	es, materials, services, and orporation to whom a con	interest in, or in any manner am personally connect l/or equipment by TSLAC. I further certify that neith ntract or bid may be awarded, directly or indirectly, ir future reward or compensation from any party. I a	er I nor any member of my by rebate, gift, or
If no vendor is designated by request	or on this PR, the Purchasing st	aff will notify all signatori	es for ratification of the at	bove certification to ensure compliance with the sta	itute.
Rev: 5/15/2015					
Vendor Change Approvals	:	Please initial and	date accordingly		
		1	2	5 7	

Wednesday, June 17, 2015 Page 2 of 2

**Purchasing Signature** 

Date

## Purchase Requisition & Blanket/Non-PR Form

**RECEIVED** 

	Fiscal Year		2016							
Purchase Requisition (PR)	✓ Blanket/Non-PF	R*			JUN	122	2015			
Blanket PO#:	8024				PUR	CHAS	ING			
*CFO Signature not requ			Vendor Name: Brodart, Baker & Taylor, Ingram							
PO #:			Address:							
Division Tracking #:	EXEC-16-012		- City, Stat							
Previous PO #:			Phone:			Fax:				
Encumbrance Number:			Contact Name:							
			Email:							
Requested Delivery Date:	Sep 1, 2015		 Vendor II	D#:						
			DUNS: complete if using federal fun							
	li e		SAM Exp	iration Date:	complete if u	ısing fed	leral fund	ls		
, Item Description	Commodity Code	Qty	Unit	Unit Price	Total Amount		Agency Object	Object		
Blanket purchase requisition for purchase of books and reference materials		1	books	\$50.00	\$50.00	09111		7369 7362		
		1		Subtotal	\$50.00					
			Shipp	ing & Handling	\$0.00	if appli	cable			
				Grand Total	\$50.00					
Special Instructions:										
Division Proprietory Statement (to be filled out i	f service or commodity will no	ot be con	npetitively bio	i)						
			7 (	( i ( a )	0000	16-1	9-20	15		
Requestor or Contract Manager Sign	nature (always required)		6 Execut	ive Signature (if		1	1-20	Date		
	atare (a.vvays regained)			\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \		. \	, ()	ر آه		
		/	U	Mnux	a der	ue)	0K	1916		
Type name & phone number of Reques	stor or Contract Manage	er \	7. Chief F	iscal Officer (alv	vays required)*			Date		
Taly who Fish	6/19/15		PT	Rodrian	12		7121	15		
2. Purchasing Liaison Signature		Date	Ordered	by			•	Date		
				9/1/15	- 8/31/11	9				
3. Division Director Signature (always r	equired) D	Date	Estimate	d Delivery Date	1 110					
4. If IT related, send PR to A For Accessibility ADA Compliant: (Circle One	ccessibility Team. Team:							aronal to		
						1.5				
5. Director or IRT (if required)	C	Date	Received	by (Signature)				Date		

ase Requisition	& Blanket/Non-PR Form		
Fiscal Year	16	JUL	1

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JUL 10 2015

Purchase Requisition (PR)	■ Blanket/Non	-PR*				-		PURCH	HASING	
Blanket PO #	306-16	-80	24	Ver	ndor Name:		Raker &	Taylor Inc	gram, Broo	hart
the state of the s	ature not required for		2 (	• • • •	Address:		Daker a	rayior, iri	giaili, Dio	
PO #				City	State, Zip:					
Division Tracking #	IRT 16-0	12	-	,	Phone:			Fax:		
Previous PO #			-	Con	tact Name:					
Encumbrance Number			-		Email:					
•			-		Vendor #:					
Requested Delivery Date:					DUNS:					
			_		SAMI	Expira	ation Date:			
item Description	Commodity Code	Qty	Unit	U	nit Price	Tot	al Amount	Index	Agency Object	Comp Object
Blanket for Book Orders		1	lot	\$	200.00	\$	200.00	08111		7382
9/1/2015-8/31/2016				Ι Ψ				00111		7302
				Shinnir	Subtotal ng & Handling		200.00	if applicable	•	
				opp.i	Grand Total		200.00	паррпсави	•	
					- GIANG TOTAL	\$	200.00			
Special Instructions:										
Division Proprietory Statement (to be filled	out if service or co	mmodity v	will not be	competi	tively bid)					
Would To Che and										
1. Requestor or Contract Manager Signatu	Ire (always required)			6. Exec	utive Signatur	e (if red	uired)			/ Date
Manuel Alvarez - 512-463-5481				K	Dune		des	ino,	$\mathcal{I}$	13/5
Type name & phone number of Requestor	or Contract Manag	jer	3	7. Chie	Fiscal Officer	(alway	s requried)*			Date
Sono Warren	0 7-	7-20	15	P	Rodr	icx	ulls		7/271	15
2. Purchasing Liaison Signature		Da		Ordere	1 By	7	0			Date
Would Wa	<u> </u>	9-10	5				alilic	- d	21/16	
3. Division Director Signature (always require		Da			-	Fstim:	ated Delivery	Date	JILIA	
4. If IT related, send PR	o Accessibility Te		Sample Sant		•		neu benvery	Date		
For Accessib	lity Team:									
ADA Compliant: (circle one)	YES	NO	0							
i. Director or IRT (if required)		Dat	te	Receive	d by (signatur	e)				Date
ONFLICT OF INTEREST: Per Section 2155.003 of the	Texas Government Co	de, by signin	g this PR, I c	ertify that	l have no interest	in, or in	any manner am	personally con	nected with, the	contract or
ly family (spouse or dependent child), have nor will:	accept or receive from a	urnisning, su Inv parson, fil	pplies, matei	rials, servi stion to w	ces, and/or equip	ment by	TSLAC. I further	certify that ne	ither I nor any m	ember of
therwise, any money or other thing of value whatsoe ismissed if it is discovered that I/we have violated th	ver, nor shall l/we recei	ve anv promi:	se, obligation	n, or contr	act for future rew	ard or c	ompensation from	m any party. I a	cknowledge tha	it I may be
no vendor is designated by requestor on this PR, th			ptorioc for	stiffmetter:	od Albo alborro11	61 e <sup>1</sup>				
	5. v	y all sign	erones lot ta	ICATION	oi ine above certi	rication	to ensure compli	ance with the s	statute.	
ev: 5/2015		_								
endor Change Approvals:		F	dease initi	ial and c	late according	ly				
urchasing Signature	Data		1_				5_			
aronasing dignature	Date		2_		<u> </u>		6_			
			3_				7_		<del></del>	

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JUN 23 2015

		Fiscal Year		2016		-						
Purchase Requisition (PR)		✓ Blanket/Non-PF	<b>?</b> *			PU	IRCH/	ASING				
Blanket PO#: 300-11	2-8	1094										
*CFO Signature not r		3 1		- Vendor N		aylor, Ingram, and ok Suppply Blank		rt -				
PO #:	16-			Address:								
Division Tracking #:	LD	N 16-010		City, State, Zip:								
Encumbrance Number:				Phone: Fax: Contact Name:								
<del></del>				Email:								
Requested Delivery Date:				Vendor ID#:								
				DUNS:		see below						
				SAM Exp	iration Date:	se	e below					
ltem Description		Commodity Code	Qty	Unit	Unit Price	Total Amount		Agency Object				
Hega Blanket for LSC Book Order FY16.	ers in	715-10	1	Lot	\$8,000.00	\$8,000.00	24922		7389			
			l		Subtotal	\$8,000.00						
				Shipp	ing & Handling		if appli	cable				
					Grand Total	\$8,000.00	, ,					
1	JNS: B	-00-15-0044-15 – FFY Jaker & Taylor: 78772 5 Jugram: 06/18/201	4772, Ir	igram: 121	599042, Brodart				•			
Division Proprietory Statement (to be filled												
		· · · · · · · · · · · · · · · · · · ·				5000						
1. Requestor or Contract Manager	CÈ Signati	lee (Journe (always required)	245	6. Execut	Evil 1		06-	12-1	5 Pate			
Deborah Littrell 463-5456				X	Delle	wer	le)	012	3117			
Type name & phone number of Rec	questo	r or Contract Manag	er	7. Chief F	iscal Officer (alv	vays required)*			Date			
Lox Willn	U	- Ole	1031	15 P	Rodi	mes		7/27	15			
2. Purchasing Liaison Signature			Date	Ordered <sup>1</sup>	by	0		•	Date			
1 Sally Fe	É	red 6/2	2/15		9/115	5-8/31	lle					
3. Division Director Signature (alwa			Date	Estimate	d Delivery Date							
4. If IT related, send PR 1		7										
For Accessib ADA Compliant: (Circle		/										
	X											
5. Director or IRT (if required)	/ `		Date	Received	by (Signature)				Date			

CONFLICT OF INTEREST: Per Section 2155.003 of the Texas Government Code, by signing this PR, I certify that I have no interest in, or in any manner am personally connected with, the contract or bid to be awarded under this Purchase Requisition (PR) for the purchase of furnishing, supplies, materials, services, and/or equipment by TSLAC. I further certify that neither I nor any member of my family (spouse or dependent child), have nor will accept or receive from any person, firm or corporation to whom a contract or bid may be awarded, directly or indirectly, by rebate, gift, or otherwise, any money or other thing of value whatsoever, nor shall I/we receive any promise, obligation, or contract for future reward or compensation from any party. I acknowledge that I may be dismissed if it is discovered that I/we have violated the aforementioned statute.

If no vendor is designated by requestor on this PR, the Purchasing staff will notify all signatories for ratification of the above certification to ensure compliance with the statute.

Rev. 05/15/2015

Vendor Change Approvals:

Please initial and date accordingly

1. 3. 5. 7.

Purchasing Signature

Date

FY / 2016

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JUN 04 2015

**PURCHASING** 

☐ Purchase Requisition (PR) ☑ Blanket/Non-PR

\*CFO Signature not required for blankets.

PO #:	710-0024	Vendor:	Baker & Taylor, Inc.				
Division Tracking #:	SLRM 16-015	Address:	2550 West Tyvola Road,	Suite #300			
Previous PO #:	306-15-8031	City, State, Zip:	Charlotte, NC	28217-			
Encumbrance #		Phone:	Fax	K:			
		Contact:					
		Email:					
Requested Delivery Date:		Vendor ID #:	156176172930	20			
		DUNS:					
		SAM Expiration Date:					

Item Description	Commodity Code	Qty	Unit	Unit Price	Total Amount	Index A	Agency Comp Code Code
Book Blanket	715-10	1.0	Lot(s)	\$5.00	\$5.00	66221	7389
			College No.	Subtotal:	\$5.00		738
The state of the state of	Holes I.		Shippin	g & Handling:	\$0.00	if applicab	le An
THE PROPERTY OF		Y 4 4		<b>Grand Total</b>	\$5.00	14.14	COL

Special Instructions: FY16 Book Blanket

Division Proprietary Statement (to be filled out if service or commodity will not be competitively bid)

FY 2016 Purchase Requisition (PR) ✓ Blanket/Non-PR\* \*CFO Signature not required for blankets. Vendor: Baker & Taylor, Inc. 2550 West Tyvola Road, Suite #300 Division Tracking #: Address: **SLRM 16-015** 28217-Previous PO #: 306-15-8031 City, State, Zip: Charlotte, NC Encumbrance # Phone: Fax: Contact: Email: Requested Delivery Date: Vendor ID #: 15617617293020 **DUNS: SAM Expiration Date:** 6. Executive Signature (if required) Date 1. Requestor or Contract Manager Signature always required **Beverly Deutsch** (512) 463-7610 6/2/2015 2. Purchasing Liaison Signature Date Officer (always required 3. Division/Director Signature (always required) 4. If IT related, send PR to Accessibility Team. **Estimated Delivery Date** For Accessibility Team: **ADA Compliant: (Circle One)** YES NO Received by 5. Director of IRT (if required) Date CONFLICT OF INTEREST: Per Section 2155.003 of the Texas Government Code, by signing this PR, I certify that I have no interest in, or in any manner am personally connected with, the contract or bid to be awarded under this Purchase Requisition (PR) for the purchase of furnishing, supplies, materials, services, and/or equipment by TSLAC. I further certify that neither I nor any member of my family (spouse or dependent child), have nor will accept or receive from any person, firm or corporation to whom a contract or bid may be awarded, directly or indirectly, by rebate, gift, or otherwise, any money or other thing of value whatsoever, nor shall I/we receive any promise, obligation, or contract for future reward or compensation from any party. I acknowledge that I may be dismissed if it is discovered that I/we have violated the aforementioned statute. If no vendor is designated by requestor on this PR, the Purchasing staff will notify all signatories for ratification of the above certification to ensure compliance with the statute. Rev: 5/15/2015

Please initial and date accordingly

Date

Vendor Change Approvals:

**Purchasing Signature** 

RECEIVED

	F	Y	2016			JUN 2	9 2015	
Purchase Requisition (PR)  *CFO Signature not required	✓ Blanket/N I for blankets.	lon-PF	<b>?*</b>		P	URCH	IASING	
PO#: \\ \a - \SCO	ப		Vendor :		Brodart B	Books		
Division Tracking #: SLRM 1	.6-033		Address:		500 Arch \$	Street		
Previous PO #:		<del></del>	City, State, Zip:	w	illiamsport, PA		17701-	
Encumbrance #		_	Phone:	(800) 474-	9816	Fax:	(570) 651	-1639
			Contact:		Suppo	ort		
			Email:		Support@Bro	dart.co	n	
Requested Delivery Date:		Vendor ID #: ./.						
			DUNS:					
	SA	M Exp	oiration Date:					_
Item Description	Commodity Code	Qty	Unit	Unit Price	Total Amount	Index	Agency Code	Comp Code
Book orders	715-10	1.0	Lot(s)	\$50.00	\$50.00	66111		7389
				Subtotal:	\$50.00			738
			Shipping	& Handling:	\$0.00	if applic	cable	de
	The same			Grand Total	\$50.00			
Special Instructions: FY16 Blanket for boo	k orders.							

Division Proprietary Statement (to be filled out if service or commodity will not be competitively bid)

	FY_	2016			
Purchase Requisition (PR)	✓ Blanket/Non	-PR*			
*CFO Signature not required	for blankets.				
PO#: 11-9054		Vendor :	Е	Brodart Books	
Division Tracking #: SLRM 16	j-033	Address:	50	00 Arch Street	
Previous PO #:		City, State, Zip:	Williamsp	ort, PA	17701-
Encumbrance #	-	Phone:	(800) 474-9816	Fax:	(570) 651-1639
		Contact:_		Support	
		Email:_	Supp	ort@Brodart.co	om .
Requested Delivery Date:		Vendor ID #:		./.	
		DUNS:			
	SAM	Expiration Date:			
PSA Dent Sch	)	<del>\</del>			
1. Requestor or Contract Manager Signature	e always require	d 6. Execut	tive Signature (if requ	uired)	Date
Beverly Deutsch	(512) 463-761		7	$\cap$ 1	
BARgutsch	6/25/201	.5	Dann (	Soru	2 6/29/18
2. Purchasing Liaison Signature	Date	7. Chief F	Fiscal Officer (always	required)*	Date
Cill	4/26/1	5 PM	Rodrigue	-	7/27/2015
3. Division Director Signature (always requir	ed) Date	Ordered	by (	0	Date
4. If IT related, send PR to Access	ibility Team.		9/1/15	-8/3111	9
For Accessibility Team:		Estimate	ed Delivery Date	, ,	
ADA Compliant: (Circle One)	YES NO	1		Salara da s	
		_			
5. Director of IRT (if required)	Date	Received	by		Date
CONFLICT OF INTEREST: Per Section 2155.003 of the Texas Gobid to be awarded under this Purchase Requisition (PR) for the family (spouse or dependent child), have nor will accept or recotherwise, any money or other thing of value whatsoever, nor dismissed if it is discovered that I/we have violated the aforem	e purchase of furnishing, supp elive from any person, firm o shall I/we receive any promi	olies, materials, services, and, or corporation to whom a con	or equipment by TSLAC. I furt stract or bid may be awarded.	ther certify that neithe directly or indirectly, b	r I nor any member of my
If no vendor is designated by requestor on this PR, the Purchas	sing staff will notify all signat	ories for ratification of the ab	pove certification to ensure co	mpliance with the stat	ute.
Rev: 5/15/2015					
Vendor Change Approvals:	Please initial an	d date accordingly			
	1	2	<b>C</b>	7	

**Purchasing Signature** 

Date

### Texas State Library & Archives Commission

Purchase Requisition & Blanket/Non-PR Form

2016

**RECEIVED** 

JUN 04 2015

Purchase Requisition (PR)

✓ Blanket/Non-PR\*

**PURCHASING** 

Vendor :	Ingram Library Ser One Ingram Blv	
	One Ingram Blv	rd 🔻
tate, Zip:	La Vergne, TN	37086-1986
Phone:	Fax	<u> </u>
Contact:	0	
Email:		
dor ID #:	16217466966	<u> </u>
DUNS:		
Date:		
	Contact: Email:	Phone: Fax  Contact:  Email:  dor ID #: 16217466966  DUNS:

Item Description	Commodity	Qty	Unit	Unit Price	Total Amount	Index	Agency Comp Code Code
Book Blanket	715-10	1.0	Lot(s)	\$80.00	\$80.00	66117	- <del>7389 •</del>
				Subtotal:	\$80.00		,7382
			Shippin	g & Handling:	\$0.00	if applica	ble Sle
				<b>Grand Total</b>	\$80.00		

Special Instructions: FY16 Blanket for books - Almanacs will be purchased from this vendor.

Division Proprietary Statement (to be filled out if service or commodity will not be competitively bid)

		FY <b>2016</b>		
☐ Purchase Requisition (PR)	<b>✓</b> Blanket	/Non-PR*		
*CFO Signature not req	uired for blankets.	•		
PO#: 10-517A	4	Vendor:	Ingram	Library Services
14 000	RM 16-014	Address:	One	Ingram Blvd
Previous PO #: 306-:	15-8029	City, State, Zip:	La Vergne	, TN 37086-1986
Encumbrance #		Phone:		Fax:
		Contact:		
		Email:		
Requested Delivery Date:		Vendor ID #:	16	5217466966
		DUNS:		
_		SAM Expiration Date:		
788 Deuts	sh			
1. Requestor or Contract Manager Sign	nature always re	quired 6. Executive S	ignature (if requi	red) Date
Beverly Deutsch	(512) 46	53-7610		
By Dent	6/	2/2015	Me Ch	(John) 6415
2. Purchasing Liaison Signature	D	ate 7. Chief Fiscal	Officer (always re	equired)* Date
	101	18/15 DR	- laicard	, ylmlic
3. Division Director Signature (always i	required) D	ate Ordered by	Wuxue	Date
		5.00.69.57	11112 -	challe
4. If IT related, send PR to A			411112	8/5/14
For Accessibility Te	am:	Estimated De	livery Date	
ADA Compliant: (Circle One)	YES NO	S. T. Samuel Control of the Control		
5. Director of IRT (if required)	Di	ate Received by		Date
CONFLICT OF INTEREST: Per Section 2155.003 of the To	exas Government Code, by si	gning this PR. I certify that I have no interes	t in, or in any manner am	nersonally connected with the contract or
bid to be awarded under this Purchase Requisition (PR family (spouse or dependent child), have nor will acce otherwise, any money or other thing of value whatsoe dismissed if it is discovered that I/we have violated the	i) for the purchase of furnishi pt or receive from any persor wer, nor shall I/we receive an	ng, supplies, materials, services, and/or equ n, firm or corporation to whom a contract or	ipment by TSLAC. I furtho bid may be awarded, di	er certify that neither I nor any member of my rectly or indirectly, by rebate, gift, or
If no vendor is designated by requestor on this PR, the	Purchasing staff will notify a	Il signatories for ratification of the above ce	rtification to ensure com	pliance with the statute.
Rev: 5/15/2015				
Vendor Change Approvals:	Please init	ial and date accordingly		
	1.	3.	5	7.
Purchasing Signature	Date 2	1	6	

### **ACQUISITIONS**

Fiscal `	Year	2	016_			, m , m , m , m , m , m , m , m , m , m	The street of th			
□ Purchase Requisition (PR) ☑ Blar  Blanket PO# 306- 10-8024  *CFO Signature not required for blackets	nket/Non-PR*		Vendor Nan	ne: <u>Bak</u>	er & 1	LSTA #		5-004	4-15	
PO#306						RAM BLVD				
Division Tracking #TBP ACQ 16-10		_ (	City, State,	Zip: LA \	VERG	NE TN 37086-1	1986			
Previous PO #: 306 - 14-8120		1	Phone:							
Encumbrance Number:		(	Contact Nar	ne:						
Requested Delivery Date:		,	Email: Vendor ID#	•	1-62-174-6696-6 SEE LIST					
			DUNS: SAM Expira		***					
Item Description	Commodity Code	Qty	Unit	Unit Pri		Total Amount	Index	Agency Object	Comp Object	
BLANKET BOOK ORDER SEPTEMBER 1, 2015-AUG 31, 2016)	715-10	1	lot	1000.	00	1000.00	43119		7382	
FOR LARGE PRINT, STUDIO AND REFERENCE		1	lot	1000.	00	1000.00	43119		7389	
COLLECTION.		1	lot	2000.	00	2000.00	43929		7389	
		1	lot	1000.	00	1000.00	43922		7389	
RECEIVED										
RECEIVED JUL 01 2015 PURCHASING			= =							
PURCH!										
			Ship	Su ping & Har	btotal ndling	\$5,000.00		j		
Special Instructions:		· · · · · · · · ·		Grand	Total	\$5,000.00				
Division Proprietory Statement (to	be filled out if se	ervice o	r commo	dity will	not b	e competitive	ly bid)	<u>.</u> .		
FFY 2015 • CFDA: 45.310 • Gra										
Juit Run	8/29/15		2	Side	W	n 0	6-30	-15	-	
Requestor or Contract Manager Signature	(always required)		6. Executiv	re Signatu	ife (if	required)		07/1	Date	
Jennifer Ronsen 3-5524	- Comban - t M		7 Chief F		ال			111	Date	

1 -	•		
du 8M	6/19/2015	PRoducius	7/27/15
2. Purchasing Liaison Signature	Date	Orderedby	Date
avam Dneth	6-29-15	9/1/2015-8/3/20	Dlle
B. Division Director Signature (always required)	Date	Estimated Delivery Date	
7.74			
4. If IT related, send PR to Accessibility For Accessibility Team:			
ADA Compliant: (Circle One) YES	NO		
5. Director or IRT (if required)	Date	Received by (Signature)	Date
CONFLICT OF INTEREST: Per Section 2155.003 of the Texas Govi ontract or bid to be awarded under this Purchase Requisition (PR) f nor any member of my family (spouse or dependent child), have no adirectly, by rebate, gift, or otherwise, any money or other thing of va ny party. I acknowledge that I may be dismissed if it is discovered the	for the purchase of furnis or will accept or receive fr alue whatsoever, nor sha	hing, supplies, materials, services, and/or equipment by TSLAC. I om any person, firm or corporation to whom a contract or bid may all I/we receive any promise, obligation, or contract for future rewar	further certify that neither be awarded, directly or
no vendor is designated by requestor on this PR, the Purchasing s	taff will notify all signator	ies for ratification of the above certification to ensure compliance w	vith the statute.
lev: 2/26/2015			
endor Change Approvals:	Please in	itial and date accordingly	
	1.	3. 5.	7.
Purchasing Signature	Date		3

Page 2 of 2

TBP ACQ 16-10 BLANKET BOOK ORDER (SEPTEMBER 1, 2014-AUG 31, 2015)
FOR LARGE PRINT, STUDIO AND REFERENCE COLLECTION.

ALIBRIS, INC.

DUNS: 884980285 CAGE Code: 3KJQ0

Expiration Date: 06/20/2015

BAKER & TAYLOR, INC.

Expiration Date: 12/30/2015

BRODART CO.

Expiration Date: 06/03/2016

INGRAM LIBRARY SERVICES, INC.

DUNS: 121599042

Expiration Date: 06/18/2015