



APPLICATION

2011

POSEN FIRE ACADEMY

HONOR-PRIDE-TRADITION

POSEN FIRE ACADEMY

APPLICANT INFORMATION			
Last Name	First	M.I.	Date
Street Address		Apt/Unit #	
City	State	ZIP	
Phone	E-mail Address		
Drivers lics #			D/O/B
EMERGENCY CONTACT		PHONE#	
FIT TEST DONE?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	MEDICAL PHYSICAL DONE? YES <input type="checkbox"/> NO <input type="checkbox"/>
MEDICAL HI STORY	YES <input type="checkbox"/>	NO <input type="checkbox"/>	IF YES WHAT?
ALLERGIES?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	IF YES WHAT?

UNIFORM CHART CANDIDATE MUST SUPPLY CLASS B UNIFORM FOR CLASS			
NAVY PANTS	YES <input type="checkbox"/>	NO <input type="checkbox"/>	CLASS B SHIRT YES <input type="checkbox"/> NO <input type="checkbox"/>
BLACK BELT	YES <input type="checkbox"/>	NO <input type="checkbox"/>	BLACK DUTY YES <input type="checkbox"/> NO <input type="checkbox"/>
PT SHIRT	M	L	XL
PT PANTS	M	L	XL
PT SWEATS HI RT	M	L	XL

DEPARTMENT INFORMATION	
<i>Please get required information</i>	
Dept name	Chiefs name
FDID #	Phone ()
Address	
TRAINING OFFICER	EMAIL OF T.O.
Phone ()	
YEARS OF SERVICE	

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REQUIRED DOCUMENTS

- 1. COPY OF DRIVERS LICENSE
- 2. COPY OF MEDICAL PHYSICAL
- 3. COPY OF FIT TEST
- 4. COPY OF RESPIRATORY EXAM

MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature

Date

THIS CLASS IS A NON REFUNDABLE CLASS, IF AT ANYTIME THE RECRUIT BECOMES INJURED , FALLS BELOW REQUIRED ACADEMY RULES AND REGULATIONS, OR ANY OTHER REASON FOR A DISMISSAL THE POSEN FIRE DEPARTMENT AND POSEN FIRE ACADEMY CANT NOT BE HELD LIABLE FOR ANY INJURIES OR LOSS OF CLASS FEE. ALL STUDENTS MUST BE ON FIRE DEPARTMENT ROSTER IN ORDER TO ATTEND THE POSEN FIRE ACADEMY. ALL THE INFORMATION GIVEN ABOVE IS STICTLY FOR ACADEMY USE AND WILL NOT BE SOLD OR GIVEN TO ANY UNAUTHORIZED PERSONS WITHOUT PERMISSION OF THE RECRUIT. PLEASE SIGN BELOW THAT YOU UNDERSTAND THE ABOVE AND AGREE WITH THE ABOVE.

X

Acknowledgement of Conditions

The Posen Fire Department, through its Fire Academy, attempts to conduct its training programs in the safest and most efficient manner possible. However, it is not possible to eliminate all of the potential hazards to a student's safety. Before any student participates in a fire academy training program involving the teaching of emergency response skills, he/she should be familiar with the level of physical stress and other hazards involved. Please read the following explanations of the physical and mental requirements of this course and sign the form to acknowledge that you have read and understand the information. Students who cannot comply with these requirements will not be allowed to participate in parts of the training involving physical exertion, or the use of protective equipment, so as to provide for their personal well being and safety of other students and instructors. They may attend lectures and observe evolutions from a safe distance.

I acknowledge:

1. Practical skills training of all disciplines can be a physically and mentally stressful activity, requiring physical exertion; exposure to high temperature and humidity levels; toxic atmospheres; working at heights and in confined spaces; the possibility of elevated body temperatures, increased pulse, respiration, and blood pressures; and the ability to react quickly to emergency situations.
2. Persons with known heart or lung disease, hypertension, who are pregnant (Note: spontaneous abortion will occur with pregnant females when core temperature elevates), or have other medical or mental conditions which may affect their health and safety under these conditions, are advised to check with their personal, or fire department, physician before participating in the activity. The ability to meet the Illinois Department of Labor Respirator Wearers physical evaluation is the responsibility of the sponsoring department/agency and is a requirement for any course requiring the use of a self-contained breathing apparatus.
3. Protective clothing and self-contained breathing apparatus meeting the appropriate NFPA standards, at the time of manufacture, must be worn during most practical exercises and live fire training as directed by the instructor in charge. Protective equipment must be in serviceable condition.
4. Individuals with facial hair, jewelry, or other impediment to the proper seal of the face-piece on self-contained breathing apparatus will not be allowed to participate in evolutions where the atmosphere is toxic or may become so.
5. The use of alcohol, and other drugs, which affect mental or physical reactions, immediately preceding, or during training, is prohibited.
6. I am 18 years of age, or older, and an active member of a public or private fire department, public sector agency or authorized private corporation pre-approved by the Posen Fire Department.
7. For purposes of promoting the Fire Academy, I agree to allow PFA unlimited use of my image, with no compensation.
8. By the signature of the Chief/Training Officer, the department acknowledges extension of its Worker's Compensation coverage to the student. In the event of injury during training, the student is responsible for notifying his or her department to initiate the process. Posen fire department does not provide insurance coverage for students. Any and all injuries, no matter how minor, will be reported to the PFA staff who will have the final say in selecting the treatment disposition for the student. This may range from on-site treatment to ambulance transportation to a local emergency department or occupational medicine agency. If a student or department does not accept these terms, or refuses to comply with PFA treatment decision and disposition, the student will be dropped from the remainder of the class (or program) and will not be eligible for any refund.

X

Dress Code Policy 2 I. Full Protective Clothing:

Full Protective Clothing shall consist of:

1. Fire helmet: Helmet must be an approved helmet currently worn by the recruit's fire department and or issued by PFA. Helmet must have earflaps, and be in serviceable condition. The helmet must also have a chinstrap and be worn at all times.
2. NOMEX Hood: The recruit will have an approved hood if worn by the recruit's fire department.
3. Eye Protection/Face Shield: The helmet must be fitted with either an approved full-face shield or Bourke Eye shields or candidate must have other approved safety goggles. Lenses must be clean and serviceable.
4. Turnout Coat: Turnout coat must be an approved coat. Reflective tape should be intact. Coat can have no holes or tears. All snaps and fasteners must be in place and functional. Coat must fit the recruit. If a traditional coat is used, it must be a long coat and the bottom hem of the coat must end no more than 4 inches above the recruit's knees. Discoloration due to heat exposure is acceptable provided the integrity of the coat is intact.
5. Coat Liners: Liners of protective clothing coats and pants must be of the approved type. Liners and vapor barriers must be intact. There cannot be any holes or tears in either the liner or vapor barrier. Recruits may not remove liners from coats or pants at any time while the gear is being worn.
6. Gloves: Approved fire fighting gloves *must* be worn during evolutions involving live fire. Gloves cannot have any holes, rips or tears. Gloves that develop any holes during Academy must be replaced immediately. Two pairs of fire fighting gloves are required. Leather or industrial cotton work gloves may be used in place of fire fighting gloves in certain evolutions such as loading hose and clean up. Use of work gloves instead of fire fighting gloves is at the Instructor's discretion.
7. SCBA: Self-contained Breathing Apparatus with minimum of two-(2) FULL air bottles, all within hydrostatic dates.
8. Pants: Approved fire fighting bunker pants. Suspenders must be worn and all suspender hardware must be in place and functional. There can be no holes or tears in the bunker pants. Recruits utilizing $\frac{3}{4}$ boots shall wear blue cotton work

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trousers or blue FR station trousers. Recruits will not be allowed to wear sweat pants, any type of polyester trousers, or shorts.

9. Bunker boots must meet the current NFPA standard. Boots cannot have any holes, rips, or tears. Boots must be watertight and have adequate tread on the soles. *Leather fire fighting boots are not recommended for use during Academy. They may be worn, but by the end of the school the leather will be worn off the toes of the boots, ruining them.* Three quarter boots must meet the current OSHA standard. Boots must have steel toes and shank. Boots cannot have any holes, rips, or tears. Boots must be watertight and have adequate tread on the soles. The steel toe may not be visible through the toe covering.
10. Recruits are required to wear all protective clothing during all practical exercises and as directed by instructors. The Program Director or Lead Instructor may at times allow recruits to remove protective clothing. All recruits are expected to be in full protective clothing at all times unless specifically instructed otherwise.
11. It is the responsibility of the recruit to keep his/her protective clothing in clean and serviceable condition. This includes cleaning of breathing apparatus after use, hosing and drying of turnout clothes and cleaning of face shields. Gear Identification Labels shall be replaced at the end of the day if they are not readable.
12. The PASS device for the department, with spare battery, will be utilized as part of the donning procedure.
13. Recruits may leave gear in a designated location prior to class..
14. Knee pads with straps are preferable over the “volleyball style” knee pads

II. Recruit Uniforms

Recruit uniforms shall consist of:

Shoes: Recruits should wear the same shoe (or boot) worn while on duty at their department. Shoe should be black in color. No sneakers are permitted except for PT activities where full gear is not being worn. Stocking feet are not permitted outside of the locker room.

1. Sweatshirts: Sweatshirts are recommended even during hot weather. The primary sweatshirt to be worn will be issued by PFA.

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2. T-shirts: The primary T-shirt to be worn will be issued by Posen Fire Academy. Other t-shirts must be blue 100% cotton crew neck shirts. No other T-shirts are acceptable.
3. Pants: The recruit will wear dark uniform trousers. No sweatpants are permitted unless for PT.
4. Duty shirt: The primary shirt during class will be the PFA issued class "B" light blue shirt. This shirt is to be worn at all times with the exception of P.T.
5. Recruits will keep a change of clothing available.
6. Only prescription glasses or clean, clear safety glasses are to be worn. Sunglasses are not to be worn by recruits on the drill ground.
7. No shirt badges, collar brass or metal insignias ear rings, studs or jewelry other than wedding rings and wristwatches shall be worn.
8. No ankle length socks.
9. All duty socks are to be black.
10. All recruits shall carry a pen in the class "B" pocket along with a wrist watch.

Instructor Dress code policy 3.1

CLASS ROOM UNIFORM

- Instructor must have a class "B" navy blue uniform shirt with a PFA Patch and American flag.
- Navy blue duty pants
- Black work shoes/boots
- Pen in the uniform pocket along with watch
- BELT
- FIRE DEPARTMENT HAT OPTIONAL
- WINTER HAT ALSO OPTIONAL

PRACTICAL UNIFORM

- Navy blue duty pants
- Bunker gear
- Hooded sweatshirts/ long sleeves
- Anything to keep you warm and comfortable..

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PLEASE BE CLEAN SHAVEN, ON TIME, ORGANIZED
AND READY TO TEACH, IF THERE ARE ANY PROBLEMS WITH THE I.T.
STUFF FEEL FREE TO CONTACT BRACKEN OR GRABAREK

ADDITIONAL INFORMATION PAGE USES AS NEEDED:

III. Class A Uniform

The class A uniform is designated as the dress uniform for the recruit's home department. This is the recommended attire for the graduation ceremony, and students should have a Class A uniform available (if issued prior).

IV. Exercise Clothing

Exercise Clothing shall consist of sweatpants, t-shirt or sweatshirt, white sox and athletic shoes. This attire is acceptable for morning PT evolutions.

V. General Grooming and Hygiene

1. Candidates shall be in full compliance with the hair and grooming standards of their respective department.
2. Male Candidates shall be clean-shaven each morning. There will be no growth of new facial hair during the program.

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Why do you want to be a firefighter? _____

Where do you want to be in your career in one year? _____

Where do you want to be in your career in five years? _____

Medical History

List any allergies to food or medications _____

List any medications prescribed by a health care provider _____

List any OTC medications you are currently taking: _____

Do you have any difficulty with heights? Y N

Do you have any difficulty with small or restricted spaces? Y N

In the event of an emergency, please notify:

Name: _____

Telephone Number: _____

Name: _____

Telephone Number: _____

31. Documentation of Candidate performance:

31.1. Warning notices shall become part of the Candidate's file with a copy sent to the Chief of their respective department.

31.2. There will be weekly evaluation reports sent to the Candidate's Fire Chief or Training Officer with a copy placed in the Candidate's file.

31.3. The Candidate may make an appointment with the Asst. Program Director to view his/her file.

32. Physical requirements, disabilities, injuries and illness.

32.1. All Candidates shall be required to participate in vigorous daily training and physical conditioning evolutions.

32.2. All Candidates are required to inform the Fire Academy Asst. Program Director of any physical infirmities or learning disabilities that they have on the first day of class.

33. Failure to abide by these rules and regulations or disobeying any orders given by the Instructors shall be considered reason for dismissal from the Fire Academy

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Fire Academy

Dismissal and Appeal Process

Dismissal:

A Candidate may be dismissed for disciplinary action that constitutes a violation of the Certified Firefighter II Fire Academy Rules and Regulations or for failing to perform in accordance to Rules 25, 26, and 27 of said rules as approved by the Director .

A dismissal may be recommended by the Program Director in writing to the Associate Director for Academic Affairs who shall notify the Candidate's respective department chief. At this time, the Associate Director will conduct a thorough investigation for the cause for dismissal.



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