

# ENGLISH M.A. GRADUATE PROGRAM TEACHING ASSISTANTSHIPS

## “2<sup>nd</sup>-Year” Teaching Assistant Application

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Name: \_\_\_\_\_ UMS# (if known): \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Date of Submission: \_\_\_\_\_

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### 2<sup>nd</sup>-Year Teaching Assistant Information:

I have spent my first year of UMB teaching doing the following (check all that apply; you can explain additional experience in your cover letter):

- Tutoring in conjunction with “Engl 459: Seminar for Tutors”
- Tutoring in a different UMB structure
- Taking “Engl 610: Teaching of Composition”
- Taking “Engl 611: Teaching of Literature”
- Serving as a “Teaching Apprentice,” working with a community group
- Serving as a “Teaching Apprentice” for the following course(s) and following instructor(s): \_\_\_\_\_

My Concentration is (check one):

Literature \_\_\_\_\_ Composition \_\_\_\_\_ Creative Writing \_\_\_\_\_

I plan to be here next year for (check): FALL \_\_\_\_\_ SPRING \_\_\_\_\_

I plan to graduate in: FALL 20\_\_\_\_ SPRING 20\_\_\_\_ SUMMER 20\_\_\_\_

I will be registered for SIX credits in: FALL: yes / no SPRING: yes / no

I have a part-time or full-time job: yes / no

I am available to work during daytime hours (before 4:00pm): yes / no

I am available for teacher training over the upcoming summer: yes / no

If you have an INCOMPLETE in a graduate course, note the course here:

If you have a grade below a “B” in a graduate course, note the course here:

## **2<sup>nd</sup>-Year Teaching Assistant Application Process:**

1. This application is for our English MA students who have completed at least one year in UMB's MA Program and who have received pedagogical training in the form of a UMB tutoring position or a UMB teaching apprenticeship.
2. This application will make you eligible for any and all teaching funding available for the upcoming academic year. This funding could include:
  - A "Teaching Associate" position in which you teach your own section of "Composition" (Engl 101), "Art of Fiction" (Engl 273), or "Art of Literature" (Engl 262).
  - A "Tutor" position in which you tutor UMB undergraduates.
  - A "Teaching Apprenticeship" in which you work with a teaching mentor in his or her Composition or Literature classroom.
  - A "Teaching Apprenticeship" in which you serve as a discussion leader in a lecture classroom or a community group
3. Note that we will contact your current teaching mentor for feedback as part of this application process.

## **2<sup>nd</sup>-Year Teaching Assistant Application Materials—Please include with this Form:**

- 1. A COVER LETTER of approximately 1 single-spaced page.**
  - Your cover letter should express your interest in continuing to teach in our program. It can explain your interest in either composition or literature teaching.
  - Your cover letter should discuss the teaching you have done here at UMB, explaining any aspect of your teaching you feel is noteworthy. For example, you can explain what you've learned about yourself as a teacher, your teaching strengths and weaknesses, or your developing teaching philosophy.
  - It might be helpful to think of our program's "reflective observing → responsive collaborating → guided practicing" model.
  - Your cover letter can discuss any additional "non-UMB" teaching you've done.
  - Do NOT feel the need to write an over-long letter (be concise!).
- 2. An up-to-date copy of your RESUMÉ**
  - Include an up-to-date resumé.
  - Your UMB teaching experience should be listed on your resumé.

**Submit ONE copy of this form and all materials to the English M.A. Office.**



### **ENGLISH M.A. GRADUATE PROGRAM**

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<http://www.umb.edu/academics/cla/dept/english/gradprograms.htm>