

CITY OF INDIANAPOLIS
DEPARTMENT OF CODE ENFORCEMENT
Request for Zoning Confirmation Letter

Company Name: _____

Street Address: _____

City _____ State _____ Zip Code _____

Applicant Name: _____ Phone () _____ - _____

I am formally requesting the following type of letter from the Consolidated City of Indianapolis for the address referenced below:

- Zoning Classification Letter**- Legal description required with submittal

- Zoning History Letter**- Legal description and scaled site plan required with submittal

Address of Property: _____

The letter is to be addressed to:
(Name and address required)

Current Use of Property:

Proposed Use of Property:

Comments: _____

Printed Name: _____

Signature: _____

Date: _____

Zoning Classification Letter

A zoning Classification letter states the current zoning of the property and notification of any zoning or building code violations on the parcel. A Zoning classification does not include any information on possible variances or commitments also on the site. There is an \$85 fee for a Zoning Classification Letter.

Zoning History Letter

In addition to the information given in a classification letter a Zoning history letter includes information based on research of zoning and variance petitions as well as permit history pertaining to the property. There is a minimum fee of \$85 for a Zoning History Letter. Additional fees of \$85 per hour after the first hour of research will be applied.

DEPARTMENT OF CODE ENFORCEMENT
1200 Madison Ave, Suite 100
Indianapolis, IN 46225
PHONE: (317) 327-8700
www.indy.gov/permits

1/05/2011