

Bylaw Revision Cover Letter Template

Date: _____

To: **Agriculture and Rural Development - Ag Society Program**

Provincial Building
4709 – 44 Avenue
Stony Plain, Alberta T7Z 1N4
Attention: Fred Young

Re: Request of Approval for Revisions to _____ Agricultural Society Bylaws

Checklist (MUST INCLUDE):

- Copy of minutes from the AGM or Special General Meeting where Bylaws were approved by membership included
- 2 copies of the revised bylaws (complete bylaws) signed by the President, Vice President & two (2) Directors included

Summary of Revisions

- The existing bylaws of the Agricultural Society have been repealed and replaced by the attached bylaws.

Or

- Revisions/Additions have been made to the following sections in the existing bylaws

Section _____

Sincerely,

Ag Society Contact Name

Ag Society Contact's Position

Ph # _____ - _____ - _____

Email: _____

Mailing Address:

