



## Personal Travel Itinerary

Date & Time of Arrival: \_\_\_\_\_

Place of Arrival: \_\_\_\_\_

Airline: \_\_\_\_\_ Flight #: \_\_\_\_\_

### Your Hotel:

Date(s) of Hotel Stay: \_\_\_\_\_

Name of Hotel: \_\_\_\_\_

Address & Phone Number: \_\_\_\_\_

Staying with Another Participant? Who? \_\_\_\_\_

### Your Departing Flight:

Date & Time of Departure: \_\_\_\_\_

Place of Departure: \_\_\_\_\_

Airline: \_\_\_\_\_ Flight #: \_\_\_\_\_

**IMPORTANT:** In case of a last minute change to our schedule (weather, etc.), it is critical that we be able to reach you quickly to inform you of the change. Please provide a phone number where we can reach you during the few days just prior to your trip.

Phone (cell, home or business): \_\_\_\_\_

Email (one you check regularly): \_\_\_\_\_

Person to leave message with: \_\_\_\_\_  
(If someone other than yourself)