



## AGREEMENT FOR SALARY REDUCTION FOR EMPLOYEE CONTRIBUTIONS UNDER ALSAC EMPLOYEE RETIREMENT PLAN

### PARTICIPANT INFORMATION

<b>Last Name</b>	<b>First Name</b>
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Have you contributed pre-tax or Roth dollars to a 403(b) or 401(k) plan through another employer in the current year?

Yes  No If the answer is yes, total contributed to date \$ \_\_\_\_\_.

### SECTION 1: AUTO ENROLL/AUTO SAVE (NEW EMPLOYEES ONLY)

The initial amount of my salary reduction is 3% of base salary per pay period (on a pre-tax basis). I can change or stop my deduction, or switch all or a portion to a Roth elective deferral, at any time by completing a new Agreement for Salary Reduction.

I do not wish to participate in the Plan at this time.

### SECTION 2: FIXED CONTRIBUTION

Effective date:

I would like to contribute \_\_\_\_\_ (% of base salary per pay period) to the Plan not to exceed the 401(k) limit per year from all employers. **(Must complete online enrollment application).**

I am currently contributing to the Plan. I would like to change my contribution to \_\_\_\_\_ (% of base salary per pay period).

I would like to cancel my contributions to the Plan.

I designate all or a portion of my contributions as either pre-tax or Roth elective deferrals as follows:

\_\_\_\_\_ % Pre-tax elective deferral

\_\_\_\_\_ % Roth elective deferral

### BY THIS AGREEMENT, I understand that:

Contributions will be deducted from my paychecks after the date this form is signed, as indicated above, and contributed by ALSAC to the Plan. The amounts contributed to the Plan will then be allocated among the investment alternatives I have selected under the Plan.

This Agreement is legally binding and irrevocable while employment with ALSAC continues. However; either party may terminate or otherwise modify this Agreement as of the end of any pay period so that this Agreement will not apply to salary subsequently paid.

Signature:	Date:
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### HUMAN RESOURCES ONLY

<b>Employer Representative:</b>	
<b>Representative Title:</b>	