



METROPARKS
TOLEDO AREA

Your Clean, Safe, Natural Places To Be

Board Meeting Minutes

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METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA MINUTES OF THE REGULAR BOARD MEETING HELD MARCH 26, 2008

Present: Commissioners Gallon, Savage and Doneghy
Director Spengler
Park Attorney Gary McBride

Staff Members Present: - Dave Zenk, Corrie Smith, Russ Schifferly, Patty Morgenstern, Cathy Marinelli, Karen Menard, Shannon DeYoung, Gary Langenderfer

Others: Charles Dana, a volunteer at Natures Nursery, Sam Zyndorf of Signature Associates

The meeting began at 9:30 a.m.

1. COMMISSIONERS WORKSHOP

This board meeting was held in the Board Room at Wildwood Preserve Metropark. The workshop began with a presentation on fundraising - a board's role in fundraising. The board may have to create a new policy to do fund raising. A video was shown concerning fund raising introducing what is called a four-step program with instructions on how to create and obtain donors. Jim Spengler is on the board of Leadership Toledo and they use the model which Jim is introducing now to our board. It is noted that volunteers are usually givers. Jim Spengler handed out a governance model and explained how our board has handled this for about twenty years. The Carver Model. Currently Denise Johnson obtains grants and gifts, Patty Morgenstern handles the membership program. For 2007 \$3.9 million was received in donations and grants. Money shows for each year at one-half a million from fund raising and one-half million from donations. There was a discussion on development work – does it support work at the parks separate from operating projects? The Johlin Cabin is outside of our fundraising as the Pearson Friends group has formed their own fund raising group. Jack Gallon interjects that we have three missions: open space, partners and development which is buying land and fund raising. Jack Gallon stated that the board works on promoting the parks. Scott Savage states it is just a working plan but should the board manage development? Scott Savage feels yes. They should develop handling the funding. Jim Spengler states currently we are grant oriented and accumulated funds received through last year totaled \$15 million. Referring back to the presentation Scott Savage favors working toward the four step program. Scott already is part of an outside Ask Event (the first step) and feels this will work with our staff. Jack Gallon delegated make a recommendation on board policy to Scott Savage.

The meeting was opened with the pledge of allegiance.

2. NON RESOLUTION BOARD ITEMS

Gary Langenderfer presented the treasurer's report which was approved by Lera Doneghy and seconded by Scott Savage. Lara Frankenberg reviewed a new budget report which will be used to report on capital projects..

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Jim Spengler presented Policy #15 Communication and Counsel to the Board which was approved by Scott Savage and Lera Doneghy.

Russ Schifferly reported on major maintenance and capital projects keeping everyone up to date on capital project progress.

Karen Menard filled in for Denise Johnson and gave an overview on the Buehner Center. Her focus is on volunteers. On April 26 from 9am to 1pm they will have a program featuring volunteers. Karen also noted they are receiving a grant for the butterflies. And, the unit at the Buehner is ratcheting up all of their work issues.

Cathy Marinelli discussed her Human Resources report with the board.

Patty Morgenstern reported on how member grants were funded. Mr. Gallon requested that a board member be involved and Lera Doneghy volunteered.

Dave Zenk, who is now our new Director of Maintenance, gave a report on Operations filling in for Don Rettig who was out of town.

Jack Gallon stated that OPRA, in planning the Gallon Institute, will now work with Ohio probate judges. The board will have input to the judge on issues such as new board members.

Jim Spengler indicates he is instituting financial controls due to the current economy. By mid-April a forecast report will be ready.

At 12:30 p.m. Mr. Gallon acknowledged the motion to recess into executive session to consider the items that qualify for consideration in executive session. Carol Murray, secretary, stated that the items to be covered were: to consider the purchase of property for public purposes; to confer with counsel concerning disputes that are the subject of pending or imminent court action. He asked if there was any discussion and reported, under Ohio Revised Code Section 121.22, a roll call vote on this motion is necessary.

Carol called the roll stating those in favor of going into executive session will, as their names are called, answer yes, those opposed will answer no.

1. ROLL CALL
Gallon – Yes
Savage – Yes
Doneghy - Yes

Mr. Gallon reported upon roll call vote the motion passed and the Board recessed into executive session.

The Board reconvened at 1:30 p.m. for discussion and approval of resolutions. Mr. Gallon also stated that a resolution is recommended giving the Director-Secretary a 3% increase in pay based on his work in 2007 and retroactive to January 1, 2008. This resolution, which will be Resolution 29.08, was passed by Lera Doneghy and Scott Savage and Jack Gallon.

3. APPROVAL OF CONTRACTS, DEEDS, AGREEMENTS, ETC.

A. RATIFICATIONS

1. Ms. Doneghy offered and moved adoption of the following resolution with a second by Mr. Savage.

Resolution No. 23-08 – Schedule Of Payables –February 2007

3. APPROVAL OF CONTRACTS, DEEDS, AGREEMENTS, ETC.
Ratifications (Cont'd)

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

2. Ms. Doneghy offered and moved adoption of the following resolution with a second by Mr. Savage.

Resolution No. 26-08 – Ratification Of Contract With DPMS Recycling Of Norwalk, Ohio

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

B. CONTRACTS, DEEDS, AGREEMENTS, ETC.

Ms. Doneghy offered and moved adoption of the following resolution with a second by Mr. Savage.

Resolution No. 24-08 – Approval To Purchase Howard Farms

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes. However terms of hunting have been requested by the Board.

Ms. Doneghy offered and moved adoption of the following resolution with a second by Mr. Savage.

Resolution No. 25-08 – Approval Of Three Year Technology Agreement

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

Ms. Doneghy offered and moved adoption of the following resolution with a second by Mr. Savage.

Resolution No. 27-08 Authorization To Establish The Larry Sykes Scholarship Fund

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

Ms. Doneghy offered and moved adoption of the following resolution with a second by Mr. Savage.

Resolution No. 28-08 Approval Of Resolution Concerning North Coast Inland Trail In

Huron County

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

At this time Terry Breymaier and Signatures Associates represented by Sam Zyndorf and Megan Malczewski presented Jack Gallon representing the Metroparks a check in the amount of \$10,000.

There being no further business, Mr. Gallon seconded by Ms. Doneghy and Mr. Savage adjourned the meeting at 2:15 p.m.

The April 16 board meeting will be held in the Board Room of Wildwood Preserve Metropark.

Jack Gallon, President

Attest: _____
James B. Spengler, Director