

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	PAGE	OF	PAGES
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2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
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6. ISSUED BY CODE	7. ADMINISTERED BY (If other than Item 6) CODE
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8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)	(X)	9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
		10A. MODIFICATION OF CONTRACT/ORDER NO.
		10B. DATED (SEE ITEM 11)
CODE		FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED
16B. UNITED STATES OF AMERICA (Signature of Contracting Officer)	16C. DATE SIGNED

SOLICITATION NO. DACW01-01-R-0010, FURNISH ALL MANAGEMENT, PERSONNEL, MATERIALS, SUPPLIES, TOOLS, EQUIPMENT AND VEHICLES REQUIRED TO PERFORM GRASS MOWING, CLEANING, REFUSE REMOVAL, LANDSCAPE MAINTENANCE AND HERBICIDE/PESTICIDE APPLICATION, OKATIBBEE LAKE, COLLINSVILLE, MS, IS HEREBY AMENDED AS FOLLOWS:

STANDARD FORM 33, SOLICITATION, OFFER AND AWARD, BLOCK 9, "7/10/01" IS CHANGED TO "8/9/01".

ATTACHMENTS: Minutes of Preproposal Conference, furnished for information purposes.

O&M Contract Pre-proposal Conference
08 Jun 2001
Okatibbee Lake

List of Attendees Attached

- I. Introduction and Description of Project – Jack Huntley
- II. Contract Administration and Clauses – Charlie Danford
 - Nothing can be changed in the solicitation without an amendment.
 - Proposals are due in by 10 Jul 2001 by 1400 hours.
 - Explained delivery orders and guaranteed amounts under contract.
 - Contract for base year and 4 option years for total of 5 years to begin March 2002.
 - Section H: Safety clauses – must submit a safety plan with proposal.
 - Section H5 has a guide to help prepare an accident prevention plan.
 - Section H6 – Subs – There is no contract between the subs and us – they work for you – not us.
 - C.O. has sole authority for telling you what work needs to be done.
 - Section I: You must use wage determination – discussed how to figure option years with revised wage determinations – strictly wage changes – there will be no increase in your profit.
 - Section L: Price is the least important factor on choosing contractor.
 - L6 tells what we are looking for. Offers may be rejected if they do not contain items requested. Do not just say what you will do – tell us how you will do it.
 - Charlie highlighted the management proposal – key personnel, qualifications, etc. Must identify all sub-contractors and what work they will do. Discussed what is needed in the cost proposal – financial statement, etc. Government will award to the contractor who represents the best value. The initial offer should be your best offer. Government may award without discussions.
 - Section M: Evaluation procedures discussed – Noted again that we can accept an offer that is not the lowest. Technical and Management will be the most important in the proposals – not cost. Cost will be evaluated independently.
- III. Technical Provisions – Mark Dean
 - Explained scope of work, working hours and holidays, permits and licenses required, vehicle identification. Also went over safety and security requirements and accident reporting. Discussed quality control in relation to reports, times and cost deductions for

unsatisfactory work. Items contractor will furnish were discussed and the safety of government property. Discussed how special events could change the cleaning schedules and gave examples.

C7 – You are paid only for work performed – not ordered. Man-hours must be turned in to the office monthly. Discussed program plans needed – these will become part of the contract. Project mileage was also discussed.

Grass Mowing:

The different types of areas were discussed in relation to how to cut, intervals, no mowing on Sat., Sun., and holidays unless authorized, when ground is too wet to cause rutting. Went over areas where push mower is needed and the use of edgers – not weed eaters in certain areas.

Cleaning and Refuse Removal:

Includes water fountains, hand pumps, etc. Does not include camper bathhouse. Litter debris removal discussed and refuse removal schedule and trash can liners discussed. You need to check weekly for shelter reservations and adjust cleaning shelter schedule based on reservations. Discussed special cleanings and cleaning of the island – a boat will be needed. Made note of the difference in the October cleaning schedule of shelters. Landscape maintenance discussed and herbicide/pesticide mileage and acreage discussed. Mosquito fogging will not be done in high wind or rain – campers must always be notified prior to spraying. Went over locations and mileage estimates to rain gauges. Discussed charts and tabulations of facilities.

IV. Questions:

1. Do you provide a list of the types of items to be used in cleaning and refuse removal? No – you can use what you think best as long as it does the job.
2. Where is the nearest dump or disposal area? You must locate an area to dispose of the refuse – if you use a dumpster you must contact Waste Management and make arrangements for it to be located off government property and for it to be dumped regularly.
3. Does government furnish an area to keep equipment? No – you must locate and secure your own area for your equipment and it should not be left on the sites overnight.

It was noted that safety is of the utmost importance and you should follow 385-1-1 exactly.

NAME	Company	PHONE #
Troyce Townsol	COOK CONTRACTORS	205-689-0053
BILL COOK	COOK CONTRACTORS	205-689-4996
Mike Randolph	Theta Technologies, Inc.	865-482-0056
Tommie L. Trussell	Theta Technologies, Inc.	601-626-8030
Silly Mathis	Bills Tree Service	601-485-5207
Patricia Rayford	R+R	334-996-8226
Faycest Rayford	R+R	1-888-310-8235
Robert Rayford	R+R	334-996-8226