

# Fairfield–Suisun Unified School District



## CONTRACTOR REGISTRATION California Uniform Public Construction Cost Accounting Act

### What is CUPCCAC?

The California Uniform Public Construction Cost Accounting Act is under the umbrella of the California Uniform Public Construction Cost Accounting Commission (CUPCCAC) and provides for alternative bidding procedures when an agency performs public project work by contract.

(a) Public projects of \$45,000 or less may be performed by negotiated contract or by purchase order (PCC 22032(a)).

(b) Public projects of \$175,000 or less may be let to contract by the informal procedures set forth in the Act (PCC 22032(b)).

(c) Public projects of more than \$175,000 shall be let to contract by formal bidding procedures (PCC 22032(c)).

In November of each year, participating Districts place an ad in various construction trade journals and a newspaper of general circulation inviting all licensed contractors to submit the name of their firm to the District for inclusion on the District's list of qualified bidders for the following calendar year.

The Fairfield-Suisun Unified School District has completed all the necessary requirements to participate in this alternative bidding process and solicits your firm to register.

# CONTRACTOR REGISTRATION APPLICATION

## California Uniform Public Construction Cost Accounting Act

The Fairfield-Suisun Unified School District has elected to become subject to the California Uniform Public Construction Cost Accounting Procedures. The District is inviting all licensed contractors to submit information for inclusion on the District's list of qualified bidders.

This notice requires contractors to provide the following information (if any of the following is missing you will not be added to our list):

- 1) Company name
- 2) Contact name and mailing address
- 3) Contact phone number, fax number, and email address (we use email to contact you with new \$45k-\$175k projects)
- 4) Type of work contractor is interested in performing
- 5) Type of work contractor is licensed to perform
- 6) Contractor's license class and number
- 7) DIR Registration Number

Company Name	Phone No.	Fax No.
Address	Contact Name:	
City, State, Zip	Email Address	
Type of Work	License Classification(s)	License No.
DIR Registration Number (Required for any prevailing wage work over \$1000, see SB854)		

Information should be sent to:

Amanda Patton, Director of Purchasing and Contract Services  
 Fairfield-Suisun Unified School District  
 2490 Hilborn Road  
 Fairfield California 94534  
[amandap@fsusd.org](mailto:amandap@fsusd.org)

The Fairfield-Suisun Unified School District may create a new contractors list effective January 1<sup>st</sup> of each year and may include any contractor's name it desires on the contractors list, but must include, at a minimum, all contractors who have properly provided the School District with the required information, either during the calendar year in which the list is valid or during November or December of the prior year. The list will automatically include all contractors who submitted one or more bids to the School District during the preceding year. A contractor may have their firm added to the School District's contractors list at any time by providing the required information.