

**DELTA TOWNSHIP  
COMPILED POLICY MANUAL**

<b>Title:</b>	<b>Utility Policy</b>
<b>Adoption Date:</b>	<b>July 17, 1989</b>
<b>Revision Date:</b>	

**General Purpose:** A broad statement of how user rates are to be calculated and how the funds are to be used.

**Summary Statement of Policy:** User rates shall be reviewed yearly and shall be used to cover operations, maintenance, replacement, all debt service and approved utility capital improvements.

**Actual Policy as Written:**

- I. User rates shall cover operations, maintenance, replacement, all debt service and approved utility capital improvements. (This statement may be viewed as the highest level policy statement that covers and encompasses all others in Delta's Enterprise Funds. All other policy statements either further define, explain, qualify, or quantify or enhance the first policy.)
- II. In addition to reviews of fees for annual budget preparation, as in depth evaluations of rates, fees, and capital charges shall be performed at least once every five years and rates will be adjusted as required. Each year the Utility Committee will make a decision as to what the rates will be for the upcoming year and to recommend same to the Township Board in time for adoption and implementation for the third quarter billing.
- III. Annually contribute 30% of billing revenues to reserve as required by ordinance, state statutes and township board resolution.
- IV. Township shall purchase at least two well sites and any associated easements ahead of need.
- V. Water reserve capacity shall be no more than \_\_\_\_\_% and no less than \_\_\_\_\_% of average daily consumption.
- VI. Delta Charter Township, by education, resolution, and/or ordinance shall promote water conservation.