



RONALD McDONALD
HOUSE CHARITIES
OF CENTRAL PENNSYLVANIA

RONALD McDONALD HOUSE CHARITIES® OF CENTRAL PENNSYLVANIA

745 West Governor Road • Hershey, Pa 17033-2304

Phone: 717.533.4001 • Fax: 717.533.1299

www.rmhc-centralpa.org

Thank you for your interest in volunteer positions with Ronald McDonald House Charities® of Central PA! We are grateful for every volunteer who joins us in our mission to provide a ‘home away from home’, and through our community outreach, to “lift children to a better tomorrow”. Volunteers are the heart of our organization, and we are indebted to each for their contribution of time, energy and compassion. You must be at least 18 years old to volunteer with us and we cannot accept volunteers who are in need of court-mandated community service hours.

The following brief overview of each of our volunteer positions should help you decide where you might best serve:

House volunteers

- ♥ Answer telephone calls
- ♥ Take room requests from families interested in staying at the House
- ♥ Check guests in and out; familiarize families with House rules and procedures
- ♥ Make up bedrooms for incoming guests (families clean their own room before checking out)
- ♥ Interact with families who are staying at the House
- ♥ Light housekeeping to help keep the House tidy
- ♥ Applicants under age 18 must serve with an adult volunteer

Family Room volunteers (Weekly time commitment preferred; located in the Hershey Medical Center.)

- ♥ Answer telephone calls
- ♥ Help keep the Family Room tidy
- ♥ Make coffee and see that snacks are available for families
- ♥ Register overnight guests
- ♥ Family Room volunteers must complete Hershey Medical Center volunteer training

If you are unable to make a regular, ongoing commitment of your time, there are other ways that you can help the House: Organize a fundraising event (with prior approval), prepare a House meal or baked goods for guests, or help with our aluminum beverage can tab and magazine recycling programs. Please contact the House for further information and scheduling.

Volunteering at the House and Family Room can be challenging at times, since many of our families are under great stress as they face the crisis of an injured or seriously ill child. It can also be very rewarding, as you find yourself sharing a comforting word, or just being there to listen to a family in need. If after reading the above you decide to pursue a volunteer experience with us, please complete the attached application and return to the address at the top of this letter. We’ll call you to set up a time for you to come to one of our information sessions and soon you’ll be on your way to joining the ranks of those who decided to get involved and make a difference in the lives of families.

Thank you! ♥

Sincerely,

Patrice Stillwell

Volunteer Manager

Office Use Only:

Date received: _____ Orientation session attended _____

Ronald McDonald House Charities® of Central Pennsylvania
www.rmhc-centralpa.org

VOLUNTEER APPLICATION

(All information on this application will remain confidential.)

Applying as (check all that apply): House Volunteer
 Family Room Volunteer
 Pet Therapy (All pets must be certified as pet therapy dogs through either Caring
 Hearts, KPETS or Therapy Dogs International.) Name of Pet _____

Do you need volunteer hours to fulfill a court-mandated requirement? (Please Check) Yes No

Due to the unique nature of our volunteer placements, it is policy to refer all inquiries and requests for volunteer placement by court-mandated community service to other more appropriate agencies in the community. Please DO NOT fill out/submit this application if you need court-mandated hours. Call Patrice Stillwell at 717-533-4001 x158 with questions.

Are you 18 years of age or older? (Please Check) Yes No (If “no”, we are unable to accept your application.)

Mr. _____ Mrs. _____ Ms. _____ Name _____

Address _____

_____ e-mail address _____

Phone (Home) _____ (Cell) _____ (Work) _____

Employer _____ Title _____

Birth day _____ / _____ / _____ (year is optional)

(month) (date) (year)

Emergency Notification _____ Phone _____

Relationship _____

1. What motivated you to volunteer at RMHC?

2. What do you hope to gain from this volunteer experience?

3. Have you volunteered elsewhere? Where and how long?

4. Were you referred to RMHC? _____ If so, by whom? _____

5. When are you available for volunteering?

Morning _____ Afternoon _____ Evening _____

Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday _____ Saturday _____ Sunday _____

Number of hours available weekly _____ Monthly _____

6. Do you have skills/interest in the following areas that you can share with RMHC?

Computer/Typing _____ Home Repairs _____ Cooking _____ Decorating _____

Newsletters _____ Fundraising _____ Foreign Language _____ Gardening _____

Meals Preparation _____ Baking _____ Kitchen _____

7. Do you have any physical limitations or special needs?

Lifting _____ Bending _____ Climbing Stairs _____ Other _____

8. References – please list two, with name and phone number:

9. Have you ever been convicted of a felony? Yes / No

If “Yes”, please explain: _____

Please read carefully:

*By applying to volunteer for Ronald McDonald House Charities of Central Pennsylvania, I hereby signify my willingness to attend a personal interview, volunteer training and any applicable volunteer updates. I authorize RMHC to contact my references or otherwise validate the information I have shared. **If applicable to my volunteer duties, I authorize RMHC to conduct background checks including child abuse clearances and FBI fingerprinting.** I hereby release Ronald McDonald House Charities from any and all claims and liabilities for damages of any kind relating to the furnishing and use of this information. I agree to maintain privacy of all guest and/or patient information. I certify that all statements on this application are true and complete to the best of my knowledge.*

Applicant Signature

Date

Please return to:

Patrice Stillwell, Volunteer Manager
Ronald McDonald House Charities® of Central PA
745 West Governor Road, Hershey, PA 17033
(717) 533-4001 ext. 158 • Fax (717) 533-1299